

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

BUSINESS MEETING AGENDA

Thursday, September 13, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA
7:00-8:00pm (longer if necessary)

1. **Fire department operations meeting.**
 - a. Roll call.
 - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
 - c. **Review and discussion of chief's report.**
 - d. **Other fire department business.**
 - e. **Adjournment.**

8:00pm (approximately - begins at completion of operations meeting)

2. **Board of Directors business meeting call to order and determination of a quorum:**
3. **Public communication to the Board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
4. **Items for Board consideration and possible action relevant to fire department operations.**
 - a. **Station 813 eviction notice:** The Board will review and discuss notice received from Sherry Glaser-Love requesting to take immediate possession of Station 813 (Middle Ridge Road) for her personal use. The Board may vote to take action regarding this request.
 - b. **Fire department personnel:** The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept the recommendations.
 - c. **Equipment and personnel compensation for State mutual aid response:** The Board will review and discuss current "Assistance by Hire" agreement with CalFire and may vote to affirm and/or amend current agreement. A policy for compensation of District personnel for CalFire-compensated mutual aid responses will be introduced for discussion and consideration for adoption at the October 11, 2012 regular business meeting.
 - d. **FY 2012-2013 budget review and revision:** The Board will review recommended changes to the FY 2012-2013 budget. The board may vote to add, change, modify or adjust amounts of items in the budget.
5. **Previous meeting minutes:** The minutes of the August 9, 2011 regular business meeting will be approved and/or revised and approved.
6. **Board Correspondence:** A report of correspondence to and from the Board since the previous business meeting will be presented.
7. **Financial report:** Current financial statements for the District will be presented.
8. **Other Items for consideration and possible action:**
 - a. **Independent audit solicitation:** The board will review and discuss proposals to perform the required bi-annual audit of District finances for fiscal years 2010-2011 and 2011-2012 submitted by qualified firms. The board may vote to accept one of the submitted proposals.
 - b. **Use of District facilities by other organizations:** The Board will review and discuss a proposed policy for use of District facilities by other organizations, including but not limited to Albion Little River Firefighters, Inc., Albion Little River Fire Auxiliary, Inc., Fort Bragg Senior Center (Friday senior lunch program), and Albion Mutual Water Company presented for introduction and review at the August 9, 2012 regular business meeting. The Board may vote to amend and/or adopt proposed policy as presented. The board may also vote to amend and/or adopt a proposed facilities use application form.
9. **Committee reports:**
 - a. **New fire station committee.**
 - b. **Parcel tax committee.**
10. **Directors' discussion:** Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
11. **Next scheduled regular business meeting:** Thursday, October 11, 2012, 7:00 pm.
12. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

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Handwritten notes:
810 - 2345
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Fire Chief's Report, 13 September, 2012, by Ted Williams

- **Applications received:**
 - Margaret Harris (approved subject to board review)
- **Firefighters leaving:**
 - Chris Johnson (on leave) will not be returning. Michael Rees returned equipment issued to Chris.
- **Purchases (noteworthy, not exhaustive)**
 - (3) Cardiac Science AED battery
 - (3) Minitor V pagers
 - hydrant wrenches
 - 1000 feet of 1.5" structure hose
 - 1000 feet of 1.5" wildland hose
 - 600 feet of 1" wildland mop-up hose
 - (4) 1.5"/1" Ts
 - gear bags
 - wildland gloves
- **Incident Log**
 - In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, August 9th and today, September 13th, we were dispatched and responded to twenty-five incidents consisting of 1 structure fire (fully involved), 17 medical aid, 3 traffic collisions, 2 wildland fires (one out of county), 2 fire alarms (false), 1 electrical hazard.
 - **2012005500 08/10/2012 10:07**
 - MEDICAL, DELTA
 - 44451 LITTLE RIVER AIRPORT RD ,LITR
 - Erica Geer (8132)
 - Scott Roat
 - Brad Montgomery
 - Andrea Pennebaker
 - Tim Gitchel
 - Sam Levine
 - Ted Williams
 - Guy Casey (R8130)
 - Marshall Brown
 - cancelled incoming
 - **2012005503 08/10/2012 11:43**
 - FIRE, RESIDENTIAL ALARM
 - 7420 STICKNEY RANCH RD ,LITR
 - cancelled by alarm company
 - Ted Williams (cancelled)
 - Brad Montgomery (cancelled)
 - Marshall Brown (cancelled)
 - Guy Casey (cancelled)
 - **2012005532 08/11/2012 08:31**
 - MEDICAL ALPHA
 - THE LODGE @ THE WOODS, 43300 LITTLE RIVER AIRPORT
 - Sam Levine (IC, Med Group)
 - Ted Williams
 - Scott Roat
 - Brad Montgomery 8132
 - Marshall Brown
 - Andrea Pennebaker
 - Guy Casey (cancelled)
 - cancelled incoming
 - **2012005545 08/11/2012 14:30:14**
 - MED, TRAFFIC COLLISION
 - HWY 128 MP 001.00 @ =L(39.194492,-123.733202)
 - motorcycle down, report of person climbing up cliff, UTL
 - ALR requested mutual aid from Elk, one rescue
 - FB Amb requested Elk ambulance
 - CalStar dispatched by HF
 - CHP UTL
 - CalFire UTL
 - Ted Williams
 - Tim Gitchel (8162)
 - Brad Montgomery (8170)
 - Marshall Brown (8130, IC)

- Guy Casey
- John Oakley
- Harold Searles (in Elk rescue)
- Andy Gitche
- Erica Geer
- Michael Rees
- Steven Wolfe
- Deborah Wolfe
- **2012005553 08/11/2012 20:20**
 - MEDICAL, ALPHA; MACKERRICHER STATE PARK
 - Brad Montgomery (RP)
- **2012005570 08/12/2012 09:31**
 - MEDICAL, BRAVO; THE LODGE AT THE WOODS
 - 43300 LITTLE RIVER AIRPORT RD, LITR ;
 - Sam Levine (IC, Med Group)
 - Scott Roat
 - Ted Williams
 - Brad Montgomery (8132)
 - Andrea Pennebaker
 - Marshall Brown
 - Guy Casey
 - cancelled incoming
- **2012005642 08/14/2012 08:08**
 - FIRE, WILDLAND; Albion Ridge Road
 - Ted Williams (8162)
 - Brad Montgomery (8163) IC/transferred to cal-fire
 - Erica Geer (RP)
 - John Oakley
 - Andrea Pennebaker
 - Joe Goforth
 - Jaime Placido (8192)
 - cancelled incoming
 - Guy Casey (cancelled)
- **2012005644 08/14/2012 08:35**
 - MEDICAL, CHARLIE
 - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Ted Williams (8162)
 - Andrea Pennebaker
 - Guy Casey (R8132)
 - cancelled incoming
- **2012005668 08/14/2012 21:36**
 - MEDICAL, BRAVO
 - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
 - Erica Geer
 - Ted Williams
 - Brad Montgomery
 - Guy Casey
 - Sam Levine
 - Marshall Brown
 - Andrea Pennebaker
 - cancelled incoming
- **2012005687 08/15/2012 15:23**
 - MEDICAL, CHARLIE, 6900 ROAD 19, LITTLE RIVER
 - Sam Levine (IC,Med group)
 - Ted Williams
 - Guy Casey
 - Brad Montgomery 8130
 - Scott Roat
- **20120005787 08/18/2012 17:29**
 - FIRE, RESIDENTIAL; 42821 LITTLE RIVER AIRPORT RD ,LITR
 - fully involved structure on arrival, fire spreading in vegetation
 - at scene: Comptche Fire, Mendocino Fire, Albion Fire, Calfire Helicopter and volunteer cover units (Comptche, Redwood Coast and Fort Bragg Fire)
 - 8192 blew a tire
 - Jeff Wall arrived at scene and was asked to not participate.

- Used thousands of gallons of water from the Woods (station tank inadequate).
- Brad Montgomery (8192, 8191 mopup stayed overnight)
- Jaime Placido (8162)
- Scott Roat
- Ted Williams (8163, IC - mopup stayed overnight)
- John Crowningshield (8170)
- Marshall Brown
- Erica Geer
- Andrew Crowningshield
- Jesse Martin
- Sam Levine
- Andrea Pennebaker
- Debbi Wolfe
- Steve Wolfe
- David Ayster (mopup stayed overnight)
- **2012005906 08/22/2012, 16:33**
 - MEDICAL DELTA LITTLE RIVER LODGE AT THE WOODS
 - Guy Casey (IC, 8132)
 - Sam Levine (Med group)
 - Ted Williams
 - Brad Montgomery
- **2012005997 08/25/2012 20:38**
 - FIRE, RESIDENTIAL; 33800 ALBION ST
 - dispatched to wrong street (Albion Ridge Road, correct was Albion Street) cancelled incoming, electric oven source, no fire
 - medical aid, first aid applied, ambulance not requested
 - Ted Williams (8162)
 - Marshall Brown
 - Brad Montgomery (8163) (IC)
 - Guy Casey
 - Jaime Placido (8191)
 - Adam Matthews
 - Scott Roat
 - Jonathan Peakall
 - Tim Gitchel
 - Erica Geer
 - Josh Smith
 - Joe Goforth
- **2012006146 08/30/2012 22:01**
 - MEDICAL, BRAVO; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
 - Space 104
 - Sam Levine (IC, Med Group)
 - Marshall Brown (8162)
 - Jesse Martin
 - Guy Casey
 - Ted Williams
 - Brad Montgomery (8132)
 - Erica Geer
- **2012006158 08/31/2012 12:42**
 - MEDICAL, BRAVO; 3000 ALBION RIDGE RD ,ALBION
 - Ted Williams (IC)
 - Jonathan Peakall
 - Brad Montgomery (staged)
 - Jesse Martin (staged)
 - Tim Gitchel (staged)
 - John Crowningshield (staged)
 - Andrew Crowningshield (staged)
 - Guy Casey (staged)
 - Erica Geer (R8130)
 - Michael Rees(staged)
 - Harolde Searles (cancelled)
- **No MEU, Mutual Aid to Mendocino Fire 09/01/2012, 14:00**
 - EMT Required at Football Game
 - Sam Levine (EMT, Med Group, 8132)
 - Andrea Pennebaker

- Guy Casey
- Marshall brown
- **2012006300 09/04/12 18:33**
 - MEDICAL, BRAVO; 43330 LITTLE RIVER AIRPORT RD ,LITR
 - Marshall Brown (Canceled)
 - Guy Casey (R8132, IC)
 - Brad Montgomery (Canceled)
 - Jamie Placido (Canceled)
 - Ted Williams (Canceled)
- **20120006310 09/05/12 10:20**
 - MEDICAL, DELTA; 2960 ALBION RIDGE RD ,ALBI
 - Marshall Brown (IC, E8162)
 - Guy Casey (Med Group)
 - Brad Montgomery (R8130)
 - Andy GitcheI
 - Andrew Crowningshield (Canceled)
 - Ted Williams (Canceled)
 - Joe Goforth
 - Harolde Searles
 - Andrea Pennebaker
 - cancelled incoming
- **2012006316 09/05/12 13:13**
 - MEDICAL, DELTA
 - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Guy Casey
 - Sam Levine (Med Group)
 - Marshall Brown (IC, E8162)
 - Andrew Crowningshield
 - Brad Montgomery (R8132)
 - Ted Williams
 - Andrea Pennebaker
 - cancelled incoming
- **2012006320 09/05/12 13:45**
 - FIRE, COMMERCIAL ALARM
 - 27900 NAVARRO RIDGE RD ,ALBI
 - Marshall Brown (E8162, Canceled)
 - Guy Casey (Canceled)
 - Andrew Crowningshield (Canceled)
 - Harolde Searles (Canceled)
 - Brad Montgomery (Canceled)
 - Steve Wolfe (canceled)
 - Debbi Wolfe (canceled)
- **2012006327 09/05/12 20:58**
 - MEDICAL, CHARLIE; 5771 N HWY 1 ,LITR
 - Guy Casey
 - Ted Williams (Med Group)
 - Brad Montgomery (R8130)
 - Sam Levine
 - Marshall Brown (E8162)
 - Scott Roat (IC)
- **2012006329 09/06/12 04:43**
 - MEDICAL, ALPHA; 2960 ALBION RIDGE RD ,ALBI
 - Brad Montgomery (R8130)
 - Marshall Brown (Med Group, IC)
 - Ted Williams
 - Jamie Placido
 - Guy Casey
 - cancelled incoming
- **2012006376 09/07/2012 16:44**
 - FIRE, WILDLAND; HWY 20 / SCOTTS VALLEY RD ,OOJ
 - E8170; SCOTTS CREEK, LAKE PILLS BURY AREA, LAKE COUNTY
 - MCSO sees from COW MTN Cmd: COMMAND 8; Tac: TAC 2;
 - Engine 8170 responded to wildland fire on HW20 east of 101
 - Marshall Brown
 - Ted Williams

- Jaime Placido
- Andrew Crowningshield
- **2012006449 09/09/12 18:35**
 - MED, TRAFFIC COLLISION; HWY 1 MP 047.25
 - E1156 (Med Group)
 - Ted Williams (OPS)
 - Brad Montgomery
 - Marshall Brown (IC, R8132)
 - Johnathan Peakall
 - Andrew Crowningshield
 - Erica Geer (R8130)
 - Jamie Placido (E8162)
 - Emily Scott
 - David Ayster
 - Steven Wolfe
 - Debbi Wolfe
 - Michael Rees(8131)
 - Guy Casey
 - Andy Gitchel
 - Harolde Searles
- **2012006482 09/10/2012 18:25**
 - HAZ, FIRE MENACE STANDBY; 33800BLK ALBION RIVER SOUTH SIDE RD ,ALBI
 - Brad Montgomery (IC, 8130)
 - Ted Williams
 - Marshall Brown (E8162)
 - Guy Casey
 - Scott Roat
 - Jaime Placido
 - cancelled incoming
 - Andrew Crowningshield (8132)
- **2012006518 09/12/2012 10:11**
 - MEDICAL, BRAVO; 39601 LITTLE RIVER AIRPORT RD ,LITR
 - Ted Williams (IC, 8130)
 - Emily Scott
 - Brad Montgomery
 - Scott Roat
 - Joe Goforth
 - Sam Levine
 - Michael Rees
 - Andrew Crowningshield (8132)
 - cancelled incoming
- **2012006524 09/12/2012 14:14**
 - MED, TRAFFIC COLLISION; HERITAGE HOUSE INN @ 5200 N HWY 1 ,LITR
 - Brad Montgomery (IC)
 - Ted Williams
 - Scott Roat
 - Emily Scott
 - Michael Rees
 - Joe Goforth (8163)
 - Andrew Crowningshield (8132)
 - John Crowningshield
 - Guy Casey (8130)
 - Dennis Sweet
 - Tim Gitchel
 - Steve Wolfe
 - cancelled incoming
 - Harolde Searles (cancelled)

Training Completed:

- **09/06/2012 - Dump Tank/Engineering/Drafting/Communications (2 hours)**
 - David Ayster, Marshall Brown, Guy Casey, Andrew Crowningshield, Erica Geer, Joe Goforth, Margaret Harris, Sam Levine, Lauren Lopez, Jesse Martin, Brad Montgomery, Jaime Placido, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe
- **08/30/2012 - Scene Communications (2 hours)**

- David Ayster, Marshall Brown, Guy Casey, Erica Geer, Joe Goforth, Sam Levine, Jesse Martin, Adam Matthews, Brad Montgomery, Andrea Pennebaker, Michael Rees, Harolde Searles, Ted Williams, Debbi Wolfe, Steve Wolfe
 - **08/23/2012 - Engineering Relay Training; 8170, 8191, 8162 (3 hours)**
 - Guy Casey, Citali Calvillo, John Crowningshield, Erica Geer, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Andrea Pennebaker, Jaime Placido, Scott Roat, Josh Smith, Dennis Sweet, Debbi Wolfe, Steve Wolfe
 - **08/16/2012 - Airway Intervention (2 hours)**
 - Marshall Brown, Guy Casey, Erica Geer, Joe Goforth, Sam Levine, Lauren Lopez, Jesse Martin, Adam Matthews, Jonathan Peakall, Brad Montgomery, Jaime Placido, Ted Williams, Debbi Wolfe, Steve Wolfe
- **Trainings Planned:**
 - CPR/First Aid/AED on Saturday, September 22, 2012 at station 810
 - community water sources (portable pumps, drafting, location, protocol)
 - Pacific Reefs (discussion postponed until November)
 - Middle Ridge (pond offered, Ted to coordinate)
 - S190 course: CalFire resource unavailable due to fires; using online didactic
 - cliff rescue (Harolde Searles to lead)
 - ventilation with new K12 saw
 - CalFire assistance on hold due to fires
 - Nat Norling (paramedic) once per month
 - smoke drills
- **Fund Raising, Gifts, Service Fees:**
 - The fire department has been asked to participate in Hughes private cowboy party.
- **Development:**
 - We continue to search for a water tender. We anticipate greater availability after fire season.
 - We augmented Comptche Fire's crew during their staffing of CalFire Woodlands station. Reimbursement will be from Comptche Fire.
 - We sent engine 8170 with a crew of four firefighters out of county. Reimbursement will be from CalFire.
 - Elk Fire invited Guy Casey to join their crew on the Scotts fire.
 - Joe Goforth (upper Albion Ridge) and Steve/Debbie Wolfe (Navarro Ridge) are now carrying med bags.
 - Ted has received multiple quotes for water tanks. We plan to acquire three 5,000 gallon tanks for stations 811, 812 and 815.
 - We are continuing to investigate feasibility of holding an EMT course.
 - A hose cleaning and engine restocking work party is scheduled for Saturday, September 15.
- **Station Maintenance**
 - Mendocino Department of Transportation completed gravel work on West Street. Ted has requested quotes for twenty yards of gravel, ten to be spread in front of station 810.
- **Vehicle Maintenance**
 - **Tender 8192**
 - Blew a tire in route to Little River structure fire.
 - Brad installed a replacement high traction recap.
 - **Engine 8170**
 - Brad installed four new high traction recap drive tires in the rear on 8170.
 - Foam fuse replaced
 - Clutch adjusted
 - 1" hard-lines installed (one from 8182, one from 8131)
 - Hardline drums adapted from 1" NPSH to 1" NST to accommodate hard-lines.
 - Old tires are now all position spares.
 - **Mini-pumper 8165**
 - Out of service.
 - Spark plug wires were installed improperly and burned on exhaust manifolds.
 - Additionally found badly leaking exhaust manifold, a stuck exhaust restrictor plate, and leaky valve cover gaskets.
 - Replacement parts pending order.
 - **Rescue 8131**
 - Covering Navarro Ridge until further notice.
 - **Engine 8162**
 - Leaking oil from the valve cover gasket.
 - Excessive blow-by is pushing oil vapor out the breather tube.
 - Rocker box and valve cover gasket will be replaced, and if blow-by persists, a solvent flush and oil change will be performed in hopes of addressing the issue. If these repairs do not solve the problem, a remote possibility exists that a piston or piston ring problem exists. In service pending repairs.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
FY 2012-2013 BUDGET PLANNER**

	PROJECTED ITEM COSTS	SUB- CATEGORY	CATEGORY TOTALS
<u>86-1014-MISCELLANEOUS EMPLOYEE BENEFITS</u>			\$21,000.00
ANNUAL FIREFIGHTER STIPENDS		\$21,000.00	
<u>86-1035-WORKERS COMPENSATION INSURANCE</u>			\$9,000.00
GSRMA FIREFIGHTERS COMPENSATION INSURANCE		\$9,000.00	
<u>86-2050-CLOTHING & PERSONAL ITEMS</u>		\$20,200.00	\$55,000.00
FIRE SHELTERS		\$4,000.00	
TURNOUTS		\$12,500.00	
SCBA MASKS		\$3,500.00	
STRUCTURE BOOTS		\$1,400.00	
WILDLAND BOOTS		\$3,200.00	
WATER GEAR		\$2,000.00	
MED BAG		\$1,700.00	
RAINGEAR		\$3,500.00	
OTHER		\$3,000.00	
<u>86-2060-COMMUNICATIONS</u>			\$4,000.00
ATT		\$2,200.00	
COMCAST		\$1,600.00	
MCN		\$0.00	
OTHER		\$0.00	
WEBHOSTING		\$200.00	
<u>86-2101-INSURANCE - GENERAL</u>			\$8,000.00
GSRMA PROPERTY & LIABILITY INSURANCE		\$8,000.00	
<u>86-2120-MAINTENANCE – EQUIPMENT</u>			\$45,700.00
VEHICLE MAINTENANCE		\$42,000.00	
8130	\$5,000.00		
8131	\$2,000.00		
8132	\$2,000.00		
8162	\$4,000.00		
8163	\$2,000.00		
8165	\$2,000.00		
8170	\$4,000.00		
8181	\$2,000.00		
8191	\$2,000.00		
8192	\$4,000.00		
8195 ZODIAC & TRAILER	\$10,000.00		

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
FY 2012-2013 BUDGET PLANNER**

	PROJECTED ITEM COSTS	SUB- CATEGORY	CATEGORY TOTALS
8198 PWC & TRAILER	\$500.00		
8196 RIVER BOAT	\$500.00		
OTHER VEHICLE	\$2,000.00		
RADIO MAINTENANCE		\$1,200.00	
MEDICAL EQUIPMENT		\$2,000.00	
RESCUE EQUIPMENT		\$500.00	
FIREFIGHTING EQUIPMENT		\$0.00	
DISTRICT OFFICE EQUIPMENT		\$0.00	
<u>86-2130-MAINTENANCE – STRUCTURES AND GROUNDS</u>			\$5,500.00
STATION 810		\$1,500.00	
STATION 811		\$500.00	
STATION 812		\$2,000.00	
GRAVEL	\$2,000.00		
STATION 813		\$0.00	
STATION 815		\$0.00	
MOWING		\$1,000.00	
OTHER		\$500.00	
<u>86-2140-MEDICAL, LAB SUPPLIES</u>			\$9,000.00
LAB SUPPLIES		\$7,000.00	
GASSES		\$2,000.00	
<u>86-2150-MEMBERSHIPS</u>			\$3,700.00
CSDA		\$700.00	
MENDOCINO AMBULANCE SVC		\$1,000.00	
REACH		\$1,000.00	
CALSTAR		\$1,000.00	
<u>86-2170-DISTRICT OFFICE SUPPLIES</u>			\$2,000.00
POSTAGE		\$150.00	
SOFTWARE		\$250.00	
PAPER, INK, MATERIALS		\$1,000.00	
OTHER		\$600.00	
<u>86-2181-AUDITING & FISCAL SERVICES</u>			\$8,000.00
BI-ANNUAL INDEPENDENT AUDIT		\$4,000.00	
BOOKKEEPING SERVICES		\$4,000.00	
<u>86-2185-MEDICAL, DENTAL SERVICES</u>			\$3,500.00
FIREFIGHTER IMMUNIZATIONS		\$3,500.00	
<u>86-2187-EDUCATION & TRAINING</u>			\$10,000.00
CPR		\$1,000.00	
EMT		\$0.00	

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
FY 2012-2013 BUDGET PLANNER**

	PROJECTED ITEM COSTS	SUB- CATEGORY	CATEGORY TOTALS
ADVANCED EMT		\$0.00	
S 130 WILDLAND AWARENESS		\$0.00	
S 190 WILDLAND FIREFIGHTING		\$0.00	
MEALS & FUEL REIMBURSEMENT		\$0.00	
TRAINING FOOD		\$0.00	
OTHER		\$9,000.00	
<u>86-2189-PROFESIONAL & SPECIAL SERVICES</u>			\$1,500.00
COUNTY COUNSEL SERVICES		\$1,500.00	
<u>86-2210-RENTS AND LEASES BUILDINGS AND GROUNDS</u>			\$50.00
STATION 810 ANNUAL RENT (2011 & 2012)		\$50.00	
STATION 812 PROPERTY LEASE (MENDO CTY 2021)		\$0.00	
STATION 815 PROPERTY LEASE (CONSERVATION FUND 2016)		\$0.00	
<u>86-2220-SMALL TOOLS & SUPPLIES</u>			\$4,000.00
BATTERIES		\$500.00	
MISC. HARDWARE		\$500.00	
OTHER		\$3,000.00	
<u>86-2231-ELECTION SUPERVISION & SERVICES</u>			\$400.00
COUNTY CLERK - ELECTION SERVICES		\$400.00	
<u>86-2250-TRANSPORTATION & TRAVEL</u>			\$11,000.00
WALSH OIL		\$9,000.00	
MENDOCINO COAST PETROLEUM (CARDLOCK)		\$2,000.00	
CREDIT CARD PURCHASE		\$0.00	
OTHER		\$0.00	
<u>86-2260-UTILITIES</u>			\$6,640.00
PG&E		\$3,000.00	
SUBURBAN PROPANE		\$1,200.00	
THOMPSON SEPTIC SERVICE		\$1,500.00	
ALBION WATER DISTRICT		\$540.00	
WASTE MANAGEMENT INC.		\$400.00	
<u>86-3113-PAYMENTS TO OTHER GOVT AGENCIES</u>			\$5,300.00
COUNTY AUDITOR - TAX COLLECTION/ALLOCATION		\$1,200.00	
LAFCO - DUES		\$500.00	
COUNTY ASSESSOR - TAX ASSESSMENT REPORT		\$100.00	
FIREFIGHTER BACKGROUND CHECK		\$3,500.00	
<u>86-4360-BUILDINGS AND IMPROVEMENTS</u>			\$87,000.00
STATION 810		\$0.00	
STATION 811		\$81,000.00	

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
FY 2012-2013 BUDGET PLANNER**

	PROJECTED ITEM COSTS	SUB- CATEGORY	CATEGORY TOTALS
NEW STATION	\$75,000.00		
WATER TANK	\$6,000.00		
STATION 812		\$6,000.00	
WATER TANK	\$6,000.00		
STATION 813		\$0.00	
STATION 815		\$0.00	
<u>86-4370-EQUIPMENT (PURCHASE)</u>			\$87,450.00
VEHICLES		\$50,000.00	
RADIOS		\$5,000.00	
FIREFIGHTING EQUIPMENT		\$29,800.00	
SCBA COMPRESSOR	\$12,000.00		
BLOWER	\$1,600.00		
HOSE	\$4,000.00		
NOZZLES	\$3,500.00		
LADDERS	\$2,000.00		
HELMET LIGHTS	\$5,200.00		
SCENE LIGHTING	\$1,500.00		
MEDICAL EQUIPMENT		\$2,650.00	
SUCTION	\$450.00		
BACKBOARDS	\$1,000.00		
TRACTION SPLINT	\$1,200.00		
RESCUE EQUIPMENT		\$0.00	
DISTRICT OFFICE EQUIPMENT		\$0.00	
OTHER EQUIPMENT		\$0.00	
			\$387,740.00
		TOTAL BUDGETED EXPENSES	

Albion Little River Fire Protection District
Profit & Loss Detail
 August 9 through September 12, 2012

Type	Date	Num	Name	Memo	Amount
Income					
82-7700-OTHER					
Credit...	8/28/2012		Paypal	Error charge, reimbursed by personal Chec...	-39.96
Gene...	9/9/2012	484		Donation from Helen Jacobs & Karen Rako...	100.00
Gene...	9/9/2012	485		08/28 Paypal error charge reimb. by perso...	39.96
Gene...	9/11/2012	486		Donation from Curves of Fort Bragg Ck#27...	125.00
Total 82-7700-OTHER					<u>225.00</u>
Total Income					<u>225.00</u>
Gross Profit					225.00
Expense					
86-2050-CLOTHING & PERSONAL ITE					
Check	8/15/2012	3471	Rossi's Building Materi...	#1207-080524 suspenders & FC	14.22
Credit...	8/17/2012		Makela's Boots & Sadd...	#12273 Firestomer	476.77
Check	8/23/2012	0413...	Cascade Fire Equipment	#46010 Gloves	622.85
Check	9/9/2012	3485	L.N Curtis & Sons	Personal monitor	338.52
Total 86-2050-CLOTHING & PERSONAL ITE					<u>1,452.36</u>
86-2060-COMMUNICATIONS					
INTERNET SERVICE					
Comcast					
Check	8/26/2012	3474	Comcast	8155300570124362	67.46
Check	8/27/2012	3477	Comcast	8155300570034801	80.46
Total Comcast					<u>147.92</u>
Total INTERNET SERVICE					147.92
TELEPHONE					
ATT					
Check	8/15/2012	3469	AT&T	96075541735558	194.89
Total ATT					<u>194.89</u>
ECG					
Check	8/16/2012	EFT	ECG Enhanced Comm...	2319611	13.33
Total ECG					<u>13.33</u>
Total TELEPHONE					<u>208.22</u>
Total 86-2060-COMMUNICATIONS					356.14
86-2080-FOOD					
Incident Food					
Credit...	8/20/2012		Harvest Market	#02265095 Structure fire food	294.33
Total Incident Food					<u>294.33</u>
Training Food					
Credit...	8/27/2012		Harvest Market	#06251749 Training food (water)	18.80
Total Training Food					<u>18.80</u>
Total 86-2080-FOOD					313.13
86-2120-MAINTENANCE EQUIPMENT					
Vehicle Maintenance					
8132					
Check	9/9/2012	3486	Rhoades Auto Parts	Ignition starter	30.98
Total 8132					<u>30.98</u>
8170					
Credit...	8/21/2012		Les Schwab Tires	#63700004230	1,248.59
Total 8170					<u>1,248.59</u>
8192					
Credit...	8/21/2012		Les Schwab Tires	#63700004230	312.15
Total 8192					<u>312.15</u>
8195 ZODIAC & TRAILER					
Check	9/9/2012	3486	Rhoades Auto Parts	Fuses, wire	50.23
Total 8195 ZODIAC & TRAILER					<u>50.23</u>

Albion Little River Fire Protection District
Profit & Loss Detail
 August 9 through September 12, 2012

Type	Date	Num	Name	Memo	Amount
Vehicle Maintenance - Other					
Check	9/9/2012	3483	Village Hardware	#113 Aug Stmt	5.79
Total Vehicle Maintenance - Other					5.79
Total Vehicle Maintenance					1,647.74
Total 86-2120-MAINTENANCE EQUIPMENT					1,647.74
86-2130-MAINTENANCE STRUCTURES					
Station 810					
Credit...	8/15/2012		GoKeyless	#49269 Keyless lock	137.08
Check	9/9/2012	3481	Marsha A. Regan	#576658	37.50
Total Station 810					174.58
Station 811					
Credit...	8/15/2012		GoKeyless	#49269 Keyless lock	137.09
Check	9/9/2012	3481	Marsha A. Regan	#576658	120.00
Total Station 811					257.09
Station 812					
Gravel					
Check	9/9/2012	3480	Greewood Aggregates ...	#1980	371.74
Total Gravel					371.74
Station 812 - Other					
Credit...	8/15/2012		GoKeyless	#49269 Keyless lock	137.08
Total Station 812 - Other					137.08
Total Station 812					508.82
Total 86-2130-MAINTENANCE STRUCTURES					940.49
86-2140-MEDICAL, LAB SUPPLIES					
Gasses					
Eureka Oxygen					
Check	8/15/2012	3470	Eureka Oxygen Co	U101545 & DM00632101	181.24
Total Eureka Oxygen					181.24
Matheson Tri-Gas					
Check	9/11/2012	3489	Matheson Tri-Gas Inc.	10206 #05362006	62.30
Total Matheson Tri-Gas					62.30
Total Gasses					243.54
Lab Supplies					
Check	8/30/2012	0413...	Emergency Medical Pr...	#1482840 balance Splints, hot packs, glov...	872.44
Total Lab Supplies					872.44
Total 86-2140-MEDICAL, LAB SUPPLIES					1,115.98
86-2170-DISTRICT OFFICE SUPPLIE					
Paper, Ink, Materials					
Credit...	8/29/2012		Office Depot	#622780100-001 Paper, binders, stamp, p...	258.68
Total Paper, Ink, Materials					258.68
Postage					
Credit...	8/14/2012		USPS	Shipping Postage	10.45
Credit...	8/22/2012		USPS	Boards SRA fees stmt mailing Little River	45.97
Credit...	8/22/2012		USPS	Boards SRA fees stmt mailing Mendocino	31.47
Credit...	8/22/2012		USPS	Boards SRA fees stmt mailing Albion	73.37
Total Postage					161.26
86-2170-DISTRICT OFFICE SUPPLIE - Other					
Check	8/15/2012	3468	Albion-Little River Fire ...	Recon FY 2011-2012 cty adj.	0.15
Gene...	8/15/2012	483		Recon FY 2011-2012 cty adj. already recor...	-0.15
Check	8/26/2012	3475	Mendo Litho	#436 B&W copies	215.77
Total 86-2170-DISTRICT OFFICE SUPPLIE - Other					215.77
Total 86-2170-DISTRICT OFFICE SUPPLIE					635.71

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Albion Little River Fire Protection District
Profit & Loss Detail
 August 9 through September 12, 2012

Type	Date	Num	Name	Memo	Amount
86-2181-AUDITING & FISCAL SERVI					
Bi-Annual Independent Audit					
Credit...	8/13/2012		Fort Bragg Advocate-N...	08/16/12 ad for audit services	57.03
Total Bi-Annual Independent Audit					57.03
Bookkeeping Services					
Check	9/1/2012	3478	Katsiaryna Gregonis	#49	577.14
Total Bookkeeping Services					577.14
Total 86-2181-AUDITING & FISCAL SERVI					634.17
86-2185-MED AND DENTAL					
Firefighter Immunization					
Check	9/9/2012	3487	Mendocino Coast Clinics	07/25 Jaime, 08/06 Deborah	151.00
Total Firefighter Immunization					151.00
Total 86-2185-MED AND DENTAL					151.00
86-2187-EDUCATION & TRAINING					
Check	8/26/2012	3473	Nathaniel Norling	#031020 Med Training 8/16/12	150.00
Total 86-2187-EDUCATION & TRAINING					150.00
86-2250-TRANSPORTATION & TRAVEL					
FLEET FUEL					
CREDIT CARD CHARGE					
Credit...	8/27/2012		CHEVRON	Fuel for 8131	169.84
Total CREDIT CARD CHARGE					169.84
Walsh Oil					
Check	9/9/2012	3482	Walsh Oil	13015 #195175 & 195184	703.90
Total Walsh Oil					703.90
Total FLEET FUEL					873.74
Total 86-2250-TRANSPORTATION & TRAVEL					873.74
86-2260-UTILITIES					
PG&E					
Check	9/3/2012	3479	PG&E	0210095100-9	225.01
Total PG&E					225.01
Thompson Septic Service					
Check	9/9/2012	3484	Thompson's PortaSepti...	#16505	142.95
Total Thompson Septic Service					142.95
Waste Management					
Check	8/27/2012	3476	Waste Management	799-0001196-2561-4	37.16
Total Waste Management					37.16
Total 86-2260-UTILITIES					405.12
86-3113-PAYMNTS TO GOVT AGENCIE					
Check	8/15/2012	3468	Albion-Little River Fire ...	Recon FY 2011-2012 cty adj.	52.73
Gene...	8/15/2012	483		Recon FY 2011-2012 cty adj. already recor...	-52.73
Total 86-3113-PAYMNTS TO GOVT AGENCIE					0.00
86-4370-EQUIPMENT (PURCHASE)					
Check	8/15/2012	3468	Albion-Little River Fire ...	Recon FY 2011-2012 cty adj.	-0.16
Gene...	8/15/2012	483		Recon FY 2011-2012 cty adj. already recor...	0.16
Credit...	8/24/2012		Tap Plastics	#5417 Stickers	6.78
Total 86-4370-EQUIPMENT (PURCHASE)					6.78
Total Expense					8,682.36
Net Income					-8,457.36

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED 9/13/2012	2008-2009	PER 06/30/09	2009-2010	PER 6/30/10	2010-2011	PER 6/30/11	2011-2012	PER 6/30/12	2012-2013	PER 9/13/12	
CODE #	DESCRIPTION	REVISED	ACTUAL	REVISED	ACTUAL	REVISED	ACTUAL	RVSD 8/14/12	ACTUAL	RVSD 8/9/12	ACTUAL
	REVENUE										
821110	CURRENT SECURED TAX	72,104.00	72,483.44	74,944.00	67,780.99	72,586.00	72,754.79	73,566.00	73,319.51	73,614.00	
821120	CURRENT UNSECURED TAX	2,074.00	2,422.26	2,322.00	2,483.32	2,405.00	2,565.06	2,470.00	2,586.21	2,470.00	
821130	SB 813 SUPPLEMENTAL TAX	2,288.00	1,185.54	1,572.00	472.10	569.00	298.57	283.00	11.09	28.00	
821210	PRIOR SECURED PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
821220	PRIOR UNSECURED PROPERTY TAX	34.00	99.47	27.00	139.31	114.00	167.78	126.00	279.96	101.00	
821300	SPECIAL TAX (FIRE ASSESSMENTS)	75,000.00	77,510.00	77,630.00	77,354.00	77,630.00	77,426.00	81,920.00	82,640.00	82,080.00	
821600	TIMBER YIELD TAX	374.00	303.17	314.00	52.46	71.00	198.28	83.00	208.16	125.00	
821700	HIGHWAY PROPERTY RENTAL	0.00	0.00	0.00	0.26	0.00	1.37	0.00	10.26		
824100	INTEREST	10,000.00	6,027.92	10,000.00	1,056.06	1,000.00	999.21	650.00	1,205.85	925.00	
825481	HOMEOWNER PROPERTY TAX RELIEF	803.00	787.54	788.00	778.28	778.00	770.92	771.00	769.26	770.00	
825490	STATE OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
826140	ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
827500	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
827700	OTHER	76,583.50	77,383.50	0.00	5,555.21	0.00	0.00		20,471.26		350.00
827702	INSURANCE PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	11,676.30	11,676.30		
	TOTAL REVENUE	239,260.50	237,785.14	167,597.00	154,892.10	155,153.00	155,061.48	171,545.30	192,996.78	160,113.00	350.00
	FUND BALANCE CARRIED FORWARD	347,520.83	347,520.83	274,994.83	274,994.83	265,877.66	265,877.66	291,527.43	291,527.43	290,644.89	290,644.89
	TOTAL AVAILABLE FOR APPROPRIATIONS	586,781.33	585,305.97	442,591.83	429,886.93	421,030.66	420,939.14	463,072.73	484,524.21	450,757.89	290,994.89
	APPROPRIATIONS										
861014	MISCELLANEOUS EMPLOYEE BENEFITS							18,000.00	12,900.00	21,000.00	
861035	WORKERS COMPENSATION INSURANCE	6,000.00	5,407.00	7,000.00	5,183.00	6,000.00	5,960.00	8,000.00	7,775.00	9,000.00	
862050	CLOTHING & PERSONAL ITEMS	6,000.00	4,130.64	6,000.00	2,124.44	12,000.00	4,671.95	69,000.00	42,443.15	55,000.00	30,802.21
862060	COMMUNICATIONS	10,000.00	4,247.81	5,000.00	4,918.24	5,000.00	5,107.38	5,000.00	4,297.71	4,000.00	893.33
862080	FOOD										294.33
862101	INSURANCE - GENERAL	6,000.00	5,744.00	7,000.00	7,249.00	8,000.00	7,172.00	8,500.00	8,341.00	8,000.00	
862120	MAINTENANCE - EQUIPMENT	40,000.00	17,045.14	50,000.00	59,591.88	30,000.00	24,452.93	37,000.00	20,571.57	45,700.00	6,935.67
862130	MAINTENANCE - STRUCTURES & GROUNDS	5,000.00	5,526.05	10,000.00	2,866.01	8,000.00	2,551.33	14,000.00	12,950.50	5,500.00	1,328.20
862140	MEDICAL, LAB SUPPLIES	8,000.00	5,879.39	8,000.00	3,786.44	6,000.00	4,023.78	10,500.00	9,751.15	9,000.00	1,986.47
862150	MEMBERSHIPS	2,800.00	2,695.00	3,000.00	2,630.00	3,000.00	2,349.00	3,000.00	2,006.00	3,700.00	
862170	OFFICE EXPENSE	3,000.00	3,071.91	2,000.00	698.41	1,000.00	954.94	1,750.00	1,611.88	2,000.00	1,434.36
862181	AUDITING & FISCAL SERVICES	7,000.00	6,378.24	4,000.00	2,821.91	7,000.00	6,803.25	3,500.00	3,229.87	8,000.00	1,296.62
862184	ARCHITECT & ENGINEERING SERVICES (811)			15,000.00	14,950.98	0.00		0.00			
862185	MEDICAL, DENTAL SERVICES							5,000.00	1,451.00	3,500.00	259.00
862187	EDUCATION & TRAINING	10,000.00	8,375.36	15,000.00	5,233.03	15,000.00	13,773.08	10,000.00	9,265.06	10,000.00	934.96
862189	PROFESIONAL & SPECIAL SERVICES - OTHER	1,500.00	1,550.20	1,500.00	1,501.37	1,500.00	2,072.52	1,500.00	1,662.80	1,500.00	96.00
862210	RENTS & LEASES BUILDINGS & GROUNDS			100.00		0.00		125.00	104.00	50.00	
862220	SMALL TOOLS & SUPPLIES	3,500.00	2,381.66	7,000.00	6,291.44	4,000.00	1,107.12	4,000.00	652.28	4,000.00	595.06
862231	ELECTION SUPERVISION & SERVICES			400.00	315.05	400.00		400.00	323.80	400.00	
862250	TRANSPORTATION & TRAVEL	26,000.00	22,407.55	26,000.00	22,227.44	26,000.00	20,676.41	8,000.00	7,980.29	11,000.00	2,396.64
862260	UTILITIES	5,000.00	4,627.18	5,000.00	3,728.73	7,500.00	6,570.41	7,500.00	6,359.45	6,640.00	1,334.93
863113	PAYMENTS TO OTHER GOVT AGENCIES	3,000.00	1,663.11	3,000.00	1,771.50	2,000.00	1,514.41	6,500.00	1,657.18	5,300.00	373.21
864360	STRUCTURES & IMPROVEMENTS	15,000.00	3,546.62	10,000.00	3,154.36	35,000.00	11,613.74	75,000.00	532.20	87,000.00	
864370	EQUIPMENT	205,000.00	205,634.28	12,000.00	12,190.01	10,000.00	8,037.46	130,000.00	38,013.43	87,450.00	4,178.14
	TOTAL APPROPRIATIONS	362,800.00	310,311.14	197,000.00	163,233.24	187,400.00	129,411.71	426,275.00	193,879.32	387,740.00	55,149.13
	UNAPPROPRIATED FUNDS (funds balance)	223,981.33	274,994.83	245,591.83	266,653.69	233,630.66	291,527.43	36,797.73	290,644.89	63,017.89	235,845.76
	UNAPPROPRIATED FUNDS (funds balance) PER COUNTY RECORDS				265,877.66						

Albion Little River Fire Protection District
Budget vs. Actual
 July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Income				
82-1110 CURRENT SECURED TAX	0.00	73,614.00	-73,614.00	0.0%
82-1120-CURRENT UNSECURED TAX	0.00	2,470.00	-2,470.00	0.0%
82-1130-SB813 SUPPLEMENTAL TAX	-7.43	28.00	-35.43	-26.5%
82-1220-PRIOR UNSECURED TAX	0.00	101.00	-101.00	0.0%
82-1300-SPECIAL TAX	0.00	82,080.00	-82,080.00	0.0%
82-1600-TIMBER TAX	0.00	125.00	-125.00	0.0%
82-4100-INTEREST INCOME	0.00	925.00	-925.00	0.0%
82-5481-HOMEOWNER PROPERTY TAX	0.00	770.00	-770.00	0.0%
82-7700-OTHER	450.00			
Total Income	442.57	160,113.00	-159,670.43	0.3%
Gross Profit	442.57	160,113.00	-159,670.43	0.3%
Expense				
86-1014-MISC EMPLOYEE BENEFITS				
Firefighter Stipends	0.00	21,000.00	-21,000.00	0.0%
Total 86-1014-MISC EMPLOYEE BENEFITS	0.00	21,000.00	-21,000.00	0.0%
86-1035-WORKERS COMPENSATION IN	0.00	9,000.00	-9,000.00	0.0%
86-2050-CLOTHING & PERSONAL ITE				
Fire Shelters	69.94	4,000.00	-3,930.06	1.7%
Med Bag	664.07	1,700.00	-1,035.93	39.1%
Raingear	0.00	3,500.00	-3,500.00	0.0%
SCBA Masks	0.00	3,500.00	-3,500.00	0.0%
Structure Boots	0.00	1,400.00	-1,400.00	0.0%
Turnouts	0.00	12,500.00	-12,500.00	0.0%
Water Gear	0.00	2,000.00	-2,000.00	0.0%
Wildland Boots	2,161.71	3,200.00	-1,038.29	67.6%
86-2050-CLOTHING & PERSONAL ITE - Other	31,419.88	23,200.00	8,219.88	135.4%
Total 86-2050-CLOTHING & PERSONAL ITE	34,315.60	55,000.00	-20,684.40	62.4%
86-2060-COMMUNICATIONS				
INTERNET SERVICE				
Comcast	524.22	1,600.00	-1,075.78	32.8%
Total INTERNET SERVICE	524.22	1,600.00	-1,075.78	32.8%
TELEPHONE				
ATT	600.65	2,200.00	-1,599.35	27.3%
ECG	66.00			
Total TELEPHONE	666.65	2,200.00	-1,533.35	30.3%
WEBHOSTING	74.00	200.00	-126.00	37.0%
86-2060-COMMUNICATIONS - Other	61.13			
Total 86-2060-COMMUNICATIONS	1,326.00	4,000.00	-2,674.00	33.2%
86-2080-FOOD				
Incident Food	294.33			
Training Food	18.80			
Total 86-2080-FOOD	313.13			
86-2101-INSURANCE GENERAL	0.00	8,000.00	-8,000.00	0.0%
86-2120-MAINTENANCE EQUIPMENT				
Firefighting Equipment	155.92			
Medical Equipment	0.00	2,000.00	-2,000.00	0.0%
Radio Maintenance	65.60	1,200.00	-1,134.40	5.5%
Rescue Equipment	865.53	500.00	365.53	173.1%

Albion Little River Fire Protection District
Budget vs. Actual
July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Vehicle Maintenance				
8130	0.00	5,000.00	-5,000.00	0.0%
8131	528.56	2,000.00	-1,471.44	26.4%
8132	-402.80	2,000.00	-2,402.80	-20.1%
8162	1,960.52	4,000.00	-2,039.48	49.0%
8163	0.00	2,000.00	-2,000.00	0.0%
8165	105.60	2,000.00	-1,894.40	5.3%
8170	1,725.91	4,000.00	-2,274.09	43.1%
8181	34.31	2,000.00	-1,965.69	1.7%
8191	0.00	2,000.00	-2,000.00	0.0%
8192	312.15	4,000.00	-3,687.85	7.8%
8195 ZODIAC & TRAILER	961.79	10,000.00	-9,038.21	9.6%
8196 RIVER BOAT & TRAILER	52.46	500.00	-447.54	10.5%
8198 PWC & Trailer	0.00	500.00	-500.00	0.0%
Vehicle Maintenance - Other	681.05	2,000.00	-1,318.95	34.1%
Total Vehicle Maintenance	5,959.55	42,000.00	-36,040.45	14.2%
86-2120-MAINTENANCE EQUIPMENT - Other	1,050.00			
Total 86-2120-MAINTENANCE EQUIPMENT	8,096.60	45,700.00	-37,603.40	17.7%
86-2130-MAINTENANCE STRUCTURES				
Mowing	0.00	1,000.00	-1,000.00	0.0%
Station 810	293.08	1,500.00	-1,206.92	19.5%
Station 811	512.09	500.00	12.09	102.4%
Station 812				
Gravel	371.74	2,000.00	-1,628.26	18.6%
Station 812 - Other	137.08			
Total Station 812	508.82	2,000.00	-1,491.18	25.4%
86-2130-MAINTENANCE STRUCTURES - Other	14.21	500.00	-485.79	2.8%
Total 86-2130-MAINTENANCE STRUCTURES	1,328.20	5,500.00	-4,171.80	24.1%
86-2140-MEDICAL, LAB SUPPLIES				
Gasses				
Eureka Oxygen	587.54	1,000.00	-412.46	58.8%
Matheson Tri-Gas	248.60	1,000.00	-751.40	24.9%
Total Gasses	836.14	2,000.00	-1,163.86	41.8%
Lab Supplies	2,361.55	7,000.00	-4,638.45	33.7%
86-2140-MEDICAL, LAB SUPPLIES - Other	8.00			
Total 86-2140-MEDICAL, LAB SUPPLIES	3,205.69	9,000.00	-5,794.31	35.6%
86-2150-MEMBERSHIPS				
CALSTAR	0.00	1,000.00	-1,000.00	0.0%
CSDA	0.00	700.00	-700.00	0.0%
Mendocino Ambulance SVC	0.00	1,000.00	-1,000.00	0.0%
REACH	0.00	1,000.00	-1,000.00	0.0%
Total 86-2150-MEMBERSHIPS	0.00	3,700.00	-3,700.00	0.0%
86-2170-DISTRICT OFFICE SUPPLIE				
Paper, Ink, Materials	390.81	1,000.00	-609.19	39.1%
Postage	263.42	150.00	113.42	175.6%
Software	0.00	250.00	-250.00	0.0%
86-2170-DISTRICT OFFICE SUPPLIE - Other	1,014.42	600.00	414.42	169.1%
Total 86-2170-DISTRICT OFFICE SUPPLIE	1,668.65	2,000.00	-331.35	83.4%
86-2181-AUDITING & FISCAL SERVI				
Bi-Annual Independent Audit	57.03	4,000.00	-3,942.97	1.4%
Bookkeeping Services	1,604.24	4,000.00	-2,395.76	40.1%
Total 86-2181-AUDITING & FISCAL SERVI	1,661.27	8,000.00	-6,338.73	20.8%
86-2185-MED AND DENTAL				
Firefighter Immunization	382.00	3,500.00	-3,118.00	10.9%
86-2185-MED AND DENTAL - Other	108.00			
Total 86-2185-MED AND DENTAL	490.00	3,500.00	-3,010.00	14.0%

Albion Little River Fire Protection District
Budget vs. Actual
 July 2012 through June 2013

	<u>Jul '12 - Jun 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
86-2187-EDUCATION & TRAINING				
CPR	0.00	1,000.00	-1,000.00	0.0%
86-2187-EDUCATION & TRAINING - Other	916.16	9,000.00	-8,083.84	10.2%
Total 86-2187-EDUCATION & TRAINING	916.16	10,000.00	-9,083.84	9.2%
86-2189-PROFESIONAL & SPECIAL S				
COUNTY COUNSEL SERVICES	96.00	1,500.00	-1,404.00	6.4%
Total 86-2189-PROFESIONAL & SPECIAL S	96.00	1,500.00	-1,404.00	6.4%
86-2210-RENT LEASES				
STATION 810 ANNUAL RENT	0.00	50.00	-50.00	0.0%
Total 86-2210-RENT LEASES	0.00	50.00	-50.00	0.0%
86-2220-SMALL TOOLS & SUPPLIES				
BATTERIES	0.00	500.00	-500.00	0.0%
MISC. HARDWARE	327.50	500.00	-172.50	65.5%
86-2220-SMALL TOOLS & SUPPLIES - Other	267.56	3,000.00	-2,732.44	8.9%
Total 86-2220-SMALL TOOLS & SUPPLIES	595.06	4,000.00	-3,404.94	14.9%
86-2231-ELECTION SUPERVISION &				
COUNTY CLERK-ELECTION SERVICES	0.00	400.00	-400.00	0.0%
Total 86-2231-ELECTION SUPERVISION &	0.00	400.00	-400.00	0.0%
86-2250-TRANSPORTATION & TRAVEL				
FLEET FUEL				
CREDIT CARD CHARGE	505.54			
MENDOCINO COAST PETROLEUM	0.00	2,000.00	-2,000.00	0.0%
Walsh Oil	1,877.97	9,000.00	-7,122.03	20.9%
Total FLEET FUEL	2,383.51	11,000.00	-8,616.49	21.7%
86-2250-TRANSPORTATION & TRAVEL - Other	13.13			
Total 86-2250-TRANSPORTATION & TRAVEL	2,396.64	11,000.00	-8,603.36	21.8%
86-2260-UTILITIES				
Albion Water District	135.00	540.00	-405.00	25.0%
PG&E	759.84	3,000.00	-2,240.16	25.3%
Suburban Propane	0.00	1,200.00	-1,200.00	0.0%
Thompson Septic Service	338.85	1,500.00	-1,161.15	22.6%
Waste Management	101.24	400.00	-298.76	25.3%
Total 86-2260-UTILITIES	1,334.93	6,640.00	-5,305.07	20.1%
86-3113-PAYMNTS TO GOVT AGENCIE				
COUNTY ASSESSOR-TAX ASSESSMENT	0.00	100.00	-100.00	0.0%
COUNTY AUDITOR-TAX COLLECTION	0.00	1,200.00	-1,200.00	0.0%
FIREFIGHTER BACKGROUND CHECK	61.00	3,500.00	-3,439.00	1.7%
LAFCO-DUES	312.21	500.00	-187.79	62.4%
86-3113-PAYMNTS TO GOVT AGENCIE - Other	0.00			
Total 86-3113-PAYMNTS TO GOVT AGENCIE	373.21	5,300.00	-4,926.79	7.0%
86-4360-BUILDINGS & IMPROVEMENT				
STATION 811				
NEW STATION	0.00	75,000.00	-75,000.00	0.0%
WATER TANK	0.00	6,000.00	-6,000.00	0.0%
Total STATION 811	0.00	81,000.00	-81,000.00	0.0%
STATION 812				
WATER TANK	0.00	6,000.00	-6,000.00	0.0%
Total STATION 812	0.00	6,000.00	-6,000.00	0.0%
Total 86-4360-BUILDINGS & IMPROVEMENT	0.00	87,000.00	-87,000.00	0.0%

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Thursday, August 9, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA
7:00-8:00pm (longer if necessary)

1. **Fire department operations meeting.**
 - a. **Roll call.** Firefighters present: Chief Ted Williams, Sam Levine, Steve Acker, Marshall Brown, Dennis Sweet, Jesse Martin, Michael Rees, Brad Montgomery, Debbi Wolfe, Steve Wolfe, Erica Geer, Harolde Searles, Jaime Placido, Guy Casey
 - b. **Chief's Report:** See attached
 - c. **Review and discussion of chief's report.** General discussion and review of Chief's report
 - d. **Other fire department business.** Focus on BBQ attendance, investigation of possible new water sources at Pacific Reefs subdivision and the llama farm out Middle Ridge.
 - e. **Adjournment.** Adjourned at 8:30pm
- 8:00pm (approximately - begins at completion of operations meeting)
2. **Board of Directors business meeting call to order and determination of a quorum:** Meeting called to order by President Alan Taeger at 8:35pm. Present were Board members Rich Riley, Ken Matheson, Ed Petrykowski and Terry Kemp
3. **Public communication to the Board:** None.
4. **Items for Board consideration and possible action relevant to fire department operations.**
 - a. **Fire department personnel:** The Board reviewed and voted unanimously on a motion by Ken to approve the recommendations by the chief for (1) acceptance of the application of Lauren Lopez for employment as volunteer firefighter and appointment to probationary volunteer firefighter status, and (2) appointment of probationary firefighters Steve Wolfe and Debbie Wolfe to regular volunteer firefighter status. Chief Williams reported that Jeff Wall has again indicated a desire to return to active status. The District has to date not received any of the previously requested documents required before the chief and the board can review his request.
 - b. **Firefighter status review:** The Board conducted a mid-year review of volunteer firefighter status requirements listed in the fire department operations manual and the requirements' implementation progress with personnel. The board discussed possible changes/modifications to the operations manual and arrived at a consensus to leave the requirements as they are for now, with a recognition that, under current operations manual guidelines, the chief is empowered with adequate authority to allow exceptions to the requirements. No action taken.
 - c. **FY 2012-2013 budget review and revision:** The board adopted a revised budget (attached) by unanimous vote on a motion by Ken.
5. **Previous meeting minutes:** The minutes of the June 14, 2011 regular business meeting were approved as presented by unanimous vote of the Board on a motion by Rich.
6. **Board correspondence:** A report was presented of correspondence to and from the Board since the previous business meeting. See attached summary.
7. **Financial report:** Current financial statements for the District were presented.
8. **Other items for consideration and possible action:**
 - a. **Independent audit solicitation:** The board reviewed and discussed the required bi-annual audit of district finances. Ken moved and the board voted unanimously to invite qualified bidders to offer contract proposals for performing the required audit.
 - b. **Use of District facilities by other organizations:** The Board reviewed and discussed a proposed policy for use of District facilities by other organizations, including but not limited to Albion Little River Firefighters, Inc., Albion Little River Fire Auxiliary, Inc., Fort Bragg Senior Center (Friday senior lunch program), and Albion Mutual Water Company. Proposed policy is to be considered for adoption at the September 13, 2012 regular business meeting.
 - c. **Cleaning services agreement:** The board reviewed and discussed and voted unanimously on a motion by Terry to approve a proposed fire station cleaning services agreement with Marsha Regan.
 - d. **SRA fees:** The board reviewed and discussed newly implemented SRA fire protection fees to be collected from homeowners by the state Board of Equalization. The Board voted unanimously on a motion by Ken to take action opposing these fees by having President Alan write a letter to the public.
9. **Committee reports:**
 - a. **New fire station committee.** Alan contacted Lee Welty and learned that there was no progress on fire station foundation plan.
 - b. **Parcel tax committee.** No report
10. **Directors' discussion:** None.
11. **Next scheduled regular business meeting:** Thursday, September 13, 2012, 7:00 pm.
12. **Adjournment:** Meeting adjourned at 10:25pm

Attachments

Fire Chief's Report, 9 August, 2012, by Ted Williams

- **Applications received:**
 - Lauren Lopez (approved subject to board review)
- **Firefighters on extended leave:**
 - Citlali Calvillo

- **Confirmation of termination as district firefighter:**
 - Mark Anderson phoned Ted to acknowledge his lack of availability and has confirmed that all district property issued to him has been returned.
- **Purchases (noteworthy, not exhaustive)**
 - (3) binoculars (8130, 8170, 8195)
 - (1) Santa medical Pulse Oximeters
 - compress air foam components
 - (2) medical bags
 - (2) oxygen bags
 - (1) Cardiac Science AED battery
 - medical supplies restocking
 - (1) wet suit (Tim Gitchel)
 - structure turnouts order still pending
 - wildland turnouts order received; few items pending backorder
 - (2) Icom F-50 handheld waterproof radios for boat team
- **Incident Log**
 - In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, June 14th and today, August 9th, we were dispatched and responded to thirty-four incidents consisting of 24 medical aid, 5 traffic collisions, 1 water rescue, 3 fire alarms (false), 1 electrical hazard.
 - **2012003933 06/14/2012 13:18:33**
 - MEDICAL, ALPHA; 31760 ALBION RIDGE RD ,ALBI
 - Andrew Crowningshield
 - Ted Williams
 - ?
 - **2012003943 06/14/2012 18:04:16**
 - MEDICAL, CHARLIE; 41221 LITTLE RIVER AIRPORT RD, LITR
 - Andrew Crowningshield
 - Ted Williams (IC, Med Group)
 - Guy Casey (R8130)
 - Brad Montgomery (R8132)
 - John Oakley
 - **2012003989 06/16/2012 10:14:07**
 - MEDICAL; 3000 ALBION RIDGE RD ,ALBI
 - report that "Home Health Nurse" at scene initiated dispatch, but left scene
 - Marshall Brown
 - Andrew Crowningshield (IC)
 - Erica Geer
 - Ted Williams (Med Group)
 - Guy Casey (Canceled)
 - Brad Montgomery (R8132)
 - Harolde Searles
 - **2012003995 06/16/2012 15:19:15**
 - MED, TRAFFIC COLLISION; 29000 NAVARRO RIDGE RD ,ALBI
 - Marshall Brown (R8131, Canceled)
 - Joe Goforth (E8163)
 - Brad Montgomery (E8162)
 - Guy Casey
 - Ted Williams
 - Andrew Crowningshield (IC R8130)
 - Emily Scott (Canceled)
 - Steve Wolfe
 - Michael Rees
 - **2012003998 06/16/2012 16:10:01**
 - MEDICAL, BRAVO; 3020 ALBION RIDGE RD ,ALBI
 - Brad Montgomery (E8162)
 - Joe Goforth (E8163)
 - Guy Casey
 - Andrew Crowningshield (R8130)
 - Marshall Brown (IC, R8131)
 - Jamie Placido (Med Group)
 - Erica Geer
 - Emily Scott
 - John Oakley

- Jason Hendricks
 - Ted Williams
- **2012004036 06/18/2012 10:26:07**
 - MEDICAL, ALPHA, THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
 - Ted Williams
 - ?
- **2012004053 06/19/2012 07:12:51**
 - MEDICAL, ALPHA; 41241 LITTLE RIVER AIRPORT RD ,LITR
 - Marshall Brown (IC, Med Group, R8131)
 - Ted Williams
 - Brad Montgomery (R8130)
 - Andrea Pennebaker
 - Tim Gitchel
 - Scott Roat
 - Erica Geer (Canceled)
 - Guy Casey
- **2012004055 06/19/2012 08:06:53**
 - MEDICAL, CHARLIE; 44451 LITTLE RIVER AIRPORT RD ,LITR
 - Marshall Brown (Med Group, R8131)
 - Ted Williams
 - Brad Montgomery (R8130)
 - Andrea Pennebaker
 - Tim Gitchel
 - Scott Roat
 - Guy Casey
- **2012004108 06/21/2012 04:59:51**
 - FIRE, COMMERCIAL ALARM; BODDY CHET REALESTATE APPRAISA @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Marshall Brown (IC)
 - Brad Montgomery (Canceled)
 - Ted Williams (Canceled)
 - Guy Casey (Canceled)
- **2012004154 06/22/2012 12:22:14**
 - MEDICAL, DELTA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Brad Montgomery
 - John Crowningshield (IC, R8132)
 - Andrea Pennebaker
 - John Oakley (Med Group)
 - Guy Casey
- **2012004175 06/23/2012 11:26:06**
 - MED - WATER RESCUE; ALBION BOAT LAUNCH RAMP @ =L(39.226864,-123.765742) ,LITR
 - Marshall Brown (IC, E8162)
 - Guy Casey
 - Andrea Pennebaker
 - Tim Gitchel (B8196)
 - Adam Matthews
 - Johnathan Peakall
 - Ted Williams
 - Brad Montgomery (B8195)
 - Harolde Searles
 - John Crowningshield (R8130)
 - Citlali Calvillo
- **2012004281 06/28/2012 09:00:34**
 - FIRE, RESIDENTIAL ALARM; 44000BLK BUCKHORN COVE RD E ,LITR
 - Brad Montgomery
 - Ted Williams
 - Guy Casey
 - Marshall Brown (E8170)
- **2012004326 06/30/2012 18:09:09**
 - MEDICAL, BRAVO; HWY 1 MP 044.75 @ =L(39.235950,-123.771283) ,LITR
 - Brad Montgomery
 - Ted Williams (R8130)
 - Erica Geer

- Guy Casey
- Citlali Calvillo
- Marshall Brown
- **2012004355 07/01/2012 16:42:29**
 - MED, TRAFFIC COLLISION; 32505 ALBION RIDGE RD ,ALBI
 - Ted Williams (E8162, IC)
 - Brad Montgomery
 - Guy Casey (R8130, Med Group)
 - Marshall Brown (R8131)
 - Tim Gitchel
 - Johnathan Peakall
 - Citlali Calvillo
 - Michael Rees
 - Andy Gitchel
- **2012004384 07/04/2012 00:13:25**
 - MED, TRAFFIC COLLISION; ALBION RIVER INN @ 3790 N HWY 1 ,LITR
 - Ted Williams (E8162)
 - Andrea Pennebaker
 - Guy Casey (IC, Med Group)
 - Scott Roat
 - Michael Rees
 - Brad Montgomery (E8170)
 - Tim Gitchel (R8130)
 - Citlali Calvillo
 - Harolde Searles
- **2012004460 07/05/2012 07:29:21**
 - FCS, 6004 ALBION LITTLE RIVER RD ,LITR
 - FIRE, FALSE ALARM
 - Ted Williams
 - Brad Montgomery
 - Scott Roat
 - Marshall Brown
 - Erica Geer
 - John Oakley
 - ?
- **2012004474 07/05/2012 15:56:07**
 - MEDICAL, DELTA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Ted Williams
 - ?
- **2012004572 07/09/2012 09:01:20**
 - MEDICAL, CHARLIE; 2901 ALBION RIDGE RD ,ALBI (B Road)
 - Ted Williams
 - Brad Montgomery
 - ?
- **2012004622 07/11/2012 09:33:37**
 - Medical, ECHO; 29331 ALBION RIDGE RD. (1144)
 - Ted Williams IC
 - Brad Montgomery
 - Andrea Pennebaker
 - Guy Casey (R8131)
 - Tim Gitchel (R8130)
 - Harolde Searles
 - Sam Levine
 - Citlali Calvillo
- **2012004704 07/14/2012 10:48:11**
 - MEDICAL, CHARLIE; 27201 ALBION RIDGE RD #TRLR ,ALBI
 - Ted Williams (IC, 8131)
 - Brad Montgomery
 - Marshall Brown (E8162)
 - Joe Goforth
 - David Ayster
 - Johnathan Peakall (R8130)
 - Chadwick Thompson

- Harolde Searles
- **2012004734 07/15/2012 13:43:02**
 - MED, TRAFFIC COLLISION; 3700 ALBION LITTLE RIVER RD / 3722 N HWY 1
 - John Oakley (IC, R8130)
 - Ted Williams
 - Brad Montgomery
 - Harolde Searles
 - Erica Geer
 - Scott Roat
 - Steve Wolfe
 - Joe Goforth
 - Debbie Wolfe
 - Marshall Brown (E8170)
 - Guy Casey
 - Jamie Placido
- **2012004827 07/18/2012 12:46:09**
 - MEDICAL, DELTA: WOODS. SPACE 19
 - Sam Levine, Med Group
 - Guy Casey (R8132)
 - Citali Calvillo
 - Ted Williams
 - Andrea Pennebaker
 - Jesse Martin
- **2012004829 07/18/2012 13:04:47**
 - MED, TRAFFIC COLLISION; HWY 128 / S HWY 1 ,ALBI ;
 - Ted Williams IC
 - Jonathan Peakall (E8162)
 - Tim Gitchel IC (R8130)
 - Guy Casey
 - Marshall Brown
 - Emily Scott
 - Jamie Placido
 - Andrea Pennebaker (R8132)
 - Debbie Wolfe
 - Steve Wolfe
 - Jesse Martin
 - Marshall Brown (Cancelled)
 - Jamie Placido (Cancelled)
- **2012004914 07/21/2012 15:12:31**
 - MEDICAL, DELTA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #19 ,LITR
 - Ted Williams
 - Guy Casey (R8132)
 - Andrea Pennebaker
 - Jesse Martin
 - Citali Calvillo
 - Sam Levine
- **2012004916 07/21/2012 16:54:25**
 - HAZ, ELECTRICAL; 32100 MIDDLE RIDGE RD #TRLR ,ALBI
 - tree into power line blocking the road
 - Erica Geer (IC)
 - Ted Williams
 - Jaime Placido (8162)
 - Brad Montgomery (8170, cancelled)
 - Marshall Brown
 - Guy Casey (R8130)
 - cancelled incoming
- **2012004953 07/22/2012 20:32:26**
 - MEDICAL, BRAVO; 27600 ALBION RIDGE RD ,ALBI
 - Patient AMA, private transport
 - Ted Williams (IC)
 - Brad Montgomery (8130)
 - Marshall Brown (cancelled)

- Guy Casey (cancelled)
- Erica Geer
- Andrea Pennebaker
- Jonathan Peakall
- **2012004977 07/23/2012 18:37:34**
 - MEDICAL, DELTA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR (woods #19)
 - Ted Williams
 - Brad Montgomery
 - Erica Geer
 - Guy Casey (8132)
 - Sam Levine
 - Citali Calvillo
 - cancelled incoming
- **2012004981 07/23/2012 19:21:26**
 - MEDICAL, BRAVO; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #10 ,LITR
 - Ted Williams
 - Brad Montgomery
 - Guy Casey (8132)
 - Sam Levine
 - Citali Calvillo
 - Emily Scott
- **2012005148 07/29/2012 13:27:55**
 - MEDICAL, BRAVO; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR #19
 - Ted Williams
 - Sam Levine (Med Group)
 - Brad Montgomery (8132)
 - Jaime Placido
 - Citali Calvillo
 - Joe Goforth
 - cancelled incoming
- **2012005171 07/30/2012 11:05:20**
 - MEDICAL, BRAVO; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR #19
 - Sam Levine (Med Group)
 - Ted Williams
 - Brad Montgomery (8132)
 - Scott Roat
 - cancelled incoming
 - Andrea Pennebaker (cancelled)
 - Guy Casey (cancelled)
- **2012005178 07/30/2012 14:18:33**
 - MEDICAL, ALPHA; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #REC ,LITR ; Inc# 005178X: -123 45.4011 Y: 39 16.0813 R8132; 80 YOF, diabetic Cmd: BLUE; Tac: TAC 6; <http://maps.google.com/?q=39.255022,-123.165011>
 - Ted Williams
 - Sam Levine (Med Group)
 - Scott Roat
 - Guy Casey (8132)
- **2012005302 08/03/2012 09:45:01**
 - ? MEDICAL
 - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE
 - Ted Williams
 - Erica Geer
 - Guy Casey
 - Brad Montgomery
 - Andrea Pennebaker
 - Sam Levine
- **2012005482 08/09/2012 15:58**
 - MED, TRAFFIC COLLISION; HWY 1 MP 045.50
 - immediately cancelled, corrected address in Caspar
 - Mendocino Fire dispatched, UTL
 - Ted Williams

- Brad Montgomery
- ?

Training Completed:

- 06/21/2012 - Wildland - CalFire (3 hours)
 - Marshall Brown, Guy Casey, John Crowningshield, Andy Gitchel, Tim Gitchel, Joe Goforth, Jesse Martin, Adam Matthews, Brad Montgomery, Andrea Pennebaker, Jaime Placido, Michael Rees, Emily Scott, Josh Smith, Dennis Sweet, Ted Williams, Debbi Wolfe, Steve Wolfe
- 06/28/2012 - Medical, packaging - Nat Norling (2 hours)
 - David Ayster, Marshall Brown, Guy Casey, Citlali Calvillo, Erica Geer, Andy Gitchel, Tim Gitchel, Joe Goforth, (Erica to append names) Ted Williams, Debbi Wolfe, Steve Wolfe
- 07/05/2012 - Engineering 8170, 8162, 8163 & 8181 (3 hours)
 - David Ayster, Marshall Brown, Guy Casey, Citlali Calvillo, John Crowningshield, Erica Geer, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Andrea Pennebaker, Jaime Placido, Scott Roat, Josh Smith, Dennis Sweet, Debbi Wolfe, Steve Wolfe
- 07/19/2012 - Medical, Incident review/feedback - Nat Norling (2 hours)
 - Marshall Brown, Guy Casey, Citlali Calvillo, Erica Geer, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Brad Montgomery, Jaime Placido, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe
- 07/26/2012 - New Gen. Fire Shelter - CalFire (2 hours)
 - Guy Casey, Citlali Calvillo, Erica Geer, Tim Gitchel, Jesse Martin, Jaime Placido, Michael Rees, Scott Roat, Josh Smith, Ted Williams, Debbi Wolfe, Steve Wolfe
- 08/02/2012 - Wildland Hose lays - CalFire (3 hours)
 - Guy Casey, Citlali Calvillo, John Crowningshield, Erica Geer, Andy Gitchel, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Brad Montgomery, Jaime Placido, Michael Rees, Josh Smith, Ted Williams, Debbi Wolfe, Steve Wolfe

Trainings Planned:

- community water sources (portable pumps, drafting, location, protocol)
 - Pacific Reefs (Debbi has started coordination)
 - Middle Ridge (pond offered, Ted to coordinate)
- S190 course (full day; Erica coordinating with Eric Chisholm of CalFire)
- cliff rescue (Harolde Searles to lead)
- wildland focus
- ventilation with new K12 saw
- CalFire twice per month
- Nat Norling (paramedic) once per month
- Water Rescue at Mendocino Fire
- smoke drills
- **Fund Raising, Gifts, Service Fees:**
 - Albion-Little River Volunteer Fire Department, Inc hosted its annual BBQ on July 14. Accounting is in progress.
- **Development:**
 - Website updated with additional documents.
 - Ted received a subpoena (by email) for records relating to two structure fires. Ted notified district board members, discussed the request with Mendocino County Counsel and has prepared a packet to satisfy the request.
 - We continue to search for water tender. We anticipate greater availability after fire season.
 - Debbi Wolfe has engaged in discussion regarding a water source at Pacific Reefs. We'd like to plan an exercise involving their water system.
 - We continue to search for a second water rescue shipping container.
 - John Oakley received our second round of hydro-tested oxygen cylinders.
 - We are assembling two additional medical bags. One will be assigned to a Navarro Ridge firefighter.
 - Wildland turnouts, helmets, headlamps, hot shields, webbing, rescue wrenches, gloves and goggles have been issued to the majority of firefighters who were lacking. Some items remain on back order.
 - Compressed air foam system components are ready. Brad has completed the design plan. The project has been delayed due to higher priority repairs on rescue boat 8195 (see below).
 - Marshall Brown and Guy Casey have relocated to Albion Ridge, leaving us with fewer firefighters and drivers on the Little River side of the district.
- **Station Maintenance**
 - A water line was repaired by Jaime Placido during the BBQ preparation at station 812.
- **Vehicle Maintenance**
 - **Rescue Boat 8195**
 - hull drain emptied (significant volume of water)
 - hull drain plumbing enhanced for easier draining
 - holes in deck repaired (to prevent hull from filling)
 - accessories wired into console panel
 - FUSE BLOCK installed and wired in
 - floodlighting installed
 - rechargeable spotlight installed and wired

- broken mast removed
- antenna remounted
- improper wiring removed and rerouted through fuse block
- missing carburetor link replaced
- redundant fuel filter removed
- engine cooling impeller inspected (OK)
- broken trailer winch replaced
- pending:
 - Fabricate or purchase new mast
 - Remount PA horn and strobe
 - Repair grab handle rope mounts
 - Move trailer axle forward to balance proper tongue load
- **Mini-Pumper 8165**
 - needs spark plug wires
- **Engine 8162**
 - leaking oil (Brad monitoring)
- **Engine 8170**
 - needs new thermostat (Cummins stats fail open)
 - may need new clutch

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING AUGUST 9, 2012
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

- 6/28/12 Received notice from county clerk-recorder of required biennial review and re-certification of District's conflict of interest code, due October 1, 2012.
- 6/29/12 Alan and Ed received email from Bob Schlosser with notice that he received fire station shop drawings today and would backcheck the corrections and pass the plans on to Lee Welty for foundation plan preparation.
- 6/29/12 Alan and Ed received email from Todd Newberger of Schlosser & Newberger Architects stating that he had received telephone response to Bob Schlosser's email from Lee Welty with questions about the fire station project and requesting feedback.
- 6/29/12 Alan telephoned Lee Welty, Welty & Associate, and Consulting Engineers, to talk about the next steps in the fire station project.
- 7/2/12 Received notice of AT&T service agreement ending for 937-0888.
- 7/4/12 Received a copy of current District certificate of insurance from Alliant (GSRMA underwriters).
- 7/7/12 Alan received email from "Feuer Frei" Subject: "Would include ALRFPD Board Members" with concurrence with a referenced quote from a July 6, 2012 SR Press Democrat article regarding Mendocino County Sheriff's opinion about drug testing for all government officials.
- 7/13/12 Received summary of current insurance coverage from Alliant (GSRMA underwriter).
- 7/14/12 Alan received email from "Feuer Frei" Subject: "Another pothead public official gets the boot – who's next?" with a pasted article from the SR Press Democrat regarding the resignation of a county prosecutor.
- 7/18/12 Received notice (dd 7/9/12, addressed to P. O. Box 101) from county planning services of a road name change request. (Road 21)
- 7/18/12 Received AT&T service subscription renewal notice for 937-0888.
- 7/23/12 Received \$100.00 donation from Wanda and Michael Terry in memory of Shirley Collins.
- 7/26/12 Received \$50.00 donation from Robert and Vicki Bruce.
- 7/31/12 Alan received email from Oliver Seeler with a complaint about the floodlight at Station 811 being turned on 24 hours.
- 7/31/12 Chief Williams received email from Kathy Peters of Carter, Momsen & Knight, LLP, attorneys for Branesky Sheet Metal with an attached deposition subpoena requesting records of fires at Mallory House and Little River Inn.

8/3/12 Received County Treasurer's quarterly investment report which included a notice that future reports will be sent by email only.

8/7/12 Received \$25.00 donation check from Marilyn Boese in memory of Shirley Collins.

8/8/12 Alan placed a telephone call to Lee Welty to inquire about progress on fire Station project.

8/9/12 Alan Received return telephone call from Lee Welty who said that he had not yet received plans from Schlosser & Newberg. He said that he talked to Bob Schlosser and that Bob was finished with the plans backcheck and would get the plans to Welty's office for foundation calculations.

ALRFPD REVISED BUDGET FY 2012-2013**DISTRICT NAME:** ALBION LITTLE RIVER FIRE PROTECTION**FUND NUMBER:** 341**TOTAL ESTIMATED REVENUE FOR 2012-2013** \$160,113.00**FUND BALANCE AS OF 6/30/12** \$290,644.89**TOTAL AVAILABLE FOR APPROPRIATIONS IN 2012-2013** **\$450,757.89**

(Appropriations must not exceed this amount)

ESTIMATED REVENUE

821110	CURRENT SECURED TAX	\$73,614.00
821120	CURRENT UNSECURED TAX	\$2,470.00
821130	SB 813 SUPPLEMENTAL TAX	\$28.00
821220	PRIOR UNSECURED TAX	\$101.00
821300	SPECIAL TAX (FIRE ASSESSMENTS)	\$82,080.00
821600	TIMBER TAX	\$125.00
824100	INTEREST	\$925.00
825481	HOMEOWNERS PROPERTY TAX RELIEF	\$770.00
TOTAL ESTIMATED REVENUE		\$160,113.00

APPROPRIATIONS**SALARY & BENEFITS**

861014	MISCELLANEOUS EMPLOYEE BENEFITS	\$21,000.00
861035	WORKERS COMPENSATION INSURANCE	\$9,000.00
TOTAL SALARY & BENEFITS		\$30,000.00

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS	\$55,000.00
862060	COMMUNICATIONS	\$4,000.00
862101	INSURANCE - GENERAL	\$8,000.00
862120	MAINTENANCE - EQUIPMENT	\$45,700.00
862130	MAINTENANCE - STRUCTURES & GROUNDS	\$5,500.00
862140	MEDICAL, DENTAL & LAB SUPPLIES	\$9,000.00
862150	MEMBERSHIPS	\$3,700.00
862170	OFFICE EXPENSE	\$2,000.00
862181	AUDITING & FISCAL SERVICES	\$8,000.00
862185	MEDICAL, DENTAL SERVICES	\$3,500.00
862187	EDUCATION & TRAINING	\$10,000.00
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	\$50.00
862220	SMALL TOOLS & INSTRUMENTS	\$4,000.00

862231	ELECTION SUPERVISION & SERVICES	\$400.00
862250	TRANSPORTATION & TRAVEL	\$11,000.00
862260	UTILITIES	\$6,640.00
	TOTAL SERVICES & SUPPLIES	\$177,990.00
863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$5,300.00
864360	STRUCTURES & IMPROVEMENTS	\$87,000.00
864370	EQUIPMENT	\$87,450.00
	TOTAL APPROPRIATIONS	\$387,740.00
	EXCESS OF ESTIMATED REVENUE OVER/UNDER APPROPRIATIONS	-\$227,627.00

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING SEPTEMBER 13, 2012
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

- 8/10/12 Received packet by USPS from CSDA with salary survey.
- 8/13/12 Received letter by USPS from AT&T with details of current service plan for 937 0888.
- 8/14/12 Received delivery receipt by USPS for materials sent by Chief Williams as requested by Carter, Momsen & Knight, LLP, attorneys for Branesky Sheet Metal.
- 8/14/12 Alan sent letter by USPS to Marsha Regan with a request she sign and return a copy of the cleaning services agreement approved by the board along with a completed W-9 form.
- 8/16/12 Received letter by USPS from CSDA with a call for nominees for CSDA board of directors.
- 8/16/12 Alan sent a letter by USPS to county auditor with details of approved budget changes for FY 2011-2012 made in December, 2011, February, March, June and August, 2012 as well as approved budget for FY 2012-2013.
- 8/18/12 Received postcard by USPS announcing a book signing at Gallery Bookshop for "Fire Monks" by Coleen Morton Busch.
- 8/23/12 Received letter by USPS from Rogers, Anderson, Malody & Scott, LLP, CPAs declining to present a proposal for audit services.
- 8/23/12 Alan sent a letter from the board of directors to every USPS mail recipient in the district, Assemblyperson Wes Chesbro and State Senator Noreen Evans as well as local newspapers with information about and a statement of the board's position on SRA fees.
- 8/24/12 Alan received a telephone call from Bob Wilson, former firefighter and board member, offering support for board's position on SRA fees and for changes in fire department organization.
- 8/25/12 Received note by USPS from Karen Lewis in response to SRA fees letter asking "How do we oppose the fees? Most effective tactics?"
- 8/27/12 Received letter from AT&T with notice of impending expiration of term of service contract for 937 0888.
- 8/29/12 Alan received a CSDA legislative alert by email stating the association's opposition to SRA fees.
- 8/29/12 Alan received a telephone message from Christy Holiday (sp?) regarding SRA fees letter asking "What can we do?"
- 9/6/12 Received letter by USPS from Eugene R. Weber, Jr. from Jackson, NJ with a request for a patch.
- 9/7/12 Received a letter by USPS from Cindy Pyorre, owner, Curves in Fort Bragg with a donation of \$125 in memory of Shirley Collins.
- 9/7/12 Alan received a cc of an email from Jim Culp of The Woods, sent to Wes Chesbro in protest of SRA fees.
- 9/8/12 Alan received an email from Sherry Glaser saying she would like the fire department to leave the fire station at Middle Ridge (Station 813) immediately so she can convert the building into a cabin for personal use this week.
- 9/9/12 Chief Williams responded to Sherry's email with a list of fire department concerns regarding her request and stating the fire department's deferral of any immediate action pending advice from counsel.
- 9/10/12 Alan sent an email to Rod Lorimer and Toby Wade, Middle Ridge Road residents, to notify them of the possible eviction of the fire engine from Middle Ridge Road and to ask them to ask their neighbors to attend the district business meeting to discuss the issues and possible solutions.
- 9/10/12 Received letter by USPS from State Controller's office with notice of changes to state mandated Financial Transactions Report. (To bookkeeper.)
- 9/10/12 Received notice by USPS from PG&E of new time-of-use rates coming.
- 9/11/12 Alan noted information on how to protest SRA fees in a SF Chronicle column by Kathleen Pender (copy attached). See also "firepreventionfee.org".

- 9/12/12 Chief Williams and Alan received emails from Sherry Glaser with a cancellation of her request for the fire department to move the fire station on Middle Ridge Road (Station 813).
- 9/13/12 Received letter by USPS from Wesley Chesbro, Assemblymember 1st District, with history, positions, and current standing on SRA fees.
- 9/13/12 Alan received return phone call from Tom Wodetsky, Middle Ridge Road resident with inquiry regarding Station 813 eviction.

Albion Little River Fire Protection District

To be considered for adoption at the District business meeting September 13, 2012.

Proposed policy for use of District facilities by groups or individuals other than firefighters:

The Albion Little River Fire Protection District Board of Directors (Board) recognizes the continuing valuable contributions to the community by non-firefighter groups and individuals who use District facilities. The Board wishes to continue to make District facilities available to community groups and individuals for purposes of meeting and fundraising. However, there exists currently a lack of an overall system of communication and coordination for these activities with the District, and a general lack of knowledge by the District of the specifics of who is using District facilities and when. These conditions have created issues in the following areas that the Board needs to address:

1. Communication - There has been a demonstrated need for better coordination of use of District facilities.
 - a. Users need to understand the requirements and the limitations of the uses of District facilities.
 - i. County lease agreement requirements for use of BBQ grounds.
 - ii. Access and other limitations at Station 810.
 - iii. Use of other District facilities.
 - b. Users need to coordinate all activities using District facilities with a District Master Calendar through the chief or the chief's appointed officer.
2. Insurance - District insurers are requiring more explicit District approval of non-emergency service activities at District facilities to assure District coverage of these activities.
 - a. Users need to be explicitly recognized by the Board as listed users of District facilities.
3. Security - It is necessary for the District to be able to control access to district facilities.
 - a. It is currently unknown how many people have access to District buildings or who they all are.
 - b. There was no known forced entry at the Station 812 burglary.

Therefore it is proposed that the following measures be undertaken as policy for use of District facilities by groups or individuals other than firefighters and the District Board:

1. The District Board will establish and maintain a District Master Calendar and List of Approved Users of District facilities.
2. All users (group and individual) of District facilities must be approved by majority vote of the board of directors and be listed on the District maintained list of approved users, including name of organization, name of responsible representative, address, and contact information.
 - a. All persons with authorized access to District facilities must be registered on the District maintained list of approved users.
 - i. Access authority remains under control of the District and must be surrendered upon completion of use or departure, or on demand by the chief or Board.
 - ii. Individuals granted access authorization must agree not to allow access to District facilities by unauthorized groups or individuals (including duplicating of keys for or sharing of access codes with unauthorized persons). Persons with access authorization found violating this agreement are subject to loss of access authorization.
3. All users of District facilities must register scheduled use on the Master Calendar, coordinated with the chief or chief's appointed officer.
4. The Board will provide each approved user (group or individual) printed copies of District bylaws, policies, and contact information for reference.
5. Non-District owned equipment used or stored by groups or individuals at District facilities is not covered for damage or loss by District insurance, whether on or off District premises.

Albion Little River Fire Protection District

Community Use of District Facilities

The Albion Little River Fire Protection District Board of Directors recognizes the valuable contributions of other groups and individuals in the community and wishes to continue to make its facilities available to the community for purposes of meeting and fundraising. Community use of Station 810, behind Albion Grocery, and of the barbeque grounds behind Station 812 in Little River is well established.

For purposes of coordination and communication between facilities users and the District, and for District insurance and security requirements, the District has implemented a policy for use of its facilities by non-firefighter groups and individuals as follows:

1. The District Board will establish and maintain a District Master Calendar and List of Approved Users of District facilities.
2. All users (group and individual) of District facilities must be approved by majority vote of the board of directors and be listed on the District maintained list of approved users, including name of organization, name of responsible representative, address, and contact information.
 - a. All persons with authorized access to District facilities must be registered on the District maintained list of approved users.
 - i. Access authority remains under control of the District and must be surrendered upon completion of use of or departure from District facilities, or on demand by the chief or Board.
 - ii. Individuals granted access authorization must agree not to allow access to District facilities by unauthorized groups or individuals (including duplicating of keys for or sharing of access codes with unauthorized persons). Persons with access authorization found violating this agreement are subject to loss of access authorization.
3. All users of District facilities must register scheduled use on the Master Calendar, coordinated with the chief or chief's appointed officer.
4. The Board will provide each approved user (group or individual) printed copies of District bylaws, policies, and contact information for reference.
5. Non-District owned equipment used or stored by non-District groups or individuals at District facilities is not covered for damage or loss by District insurance.

Special Notes:

1. Use of the barbeque grounds is governed by District policy and the terms of the District's lease with the County of Mendocino, owners of the property. Copies of the lease and the terms of use will be provided to applicants for use of the barbeque grounds.
2. The District Board is sensitive to the needs of disabled persons. However, there are no Americans with Disabilities Act (ADA) accessible facilities available at any District location. All current District facilities were built before accessibility requirements were in place and the District does not have the financial ability to retrofit existing buildings for compliance.

Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410
Application for Use of District Facilities

Date: _____

Applicant (name of organization or individual): _____

Address: _____

Contact person: _____

Contact telephone: _____ Email address: _____

Proposed location: Station 810; Barbeque Grounds (applicant agrees to terms of property lease.)

Purpose of use of facilities: _____

Dates and times requested: _____

Frequency: One time only; Daily; Weekly; Monthly; Quarterly; Annually; T.B.D.

Names and contact information of all persons requesting facilities access authorization [keys, access code(s)]:

As a condition of access authorization each person granted access to District facilities must agree to not allow access to District facilities by unauthorized groups or individuals (including unauthorized duplication of keys or sharing of access codes). Violation of this agreement may result in loss of access authorization.

Name: _____

Telephone: _____ Email address: _____

Name: _____

Telephone: _____ Email address: _____

Name: _____

Telephone: _____ Email address: _____

Name: _____

Telephone: _____ Email address: _____

[Application approved; denied by majority vote of the board of directors at a regular; special meeting held on (date) _____.]



July 31, 2012

The 2012 Edition of the CSDA Salary Survey is now in process!

More and more we hear from special districts seeking solid data on the salary and benefits being offered by other agencies. How much does your office manager get paid? Does your district have a "cafeteria plan"? Does your district pay for jury duty leave? What kind of retirement plan do you offer? How does my agency compare to others in my county?

In response to this ongoing demand, the California Special Districts Association (CSDA) is in the process of preparing the 2012 CSDA Special District Administrative Salary & Benefits Survey. Through the enclosed survey form, CSDA is collecting information regarding wages, benefits, retirement, vacation, sick leave and more. Your completed and returned survey provides relevant data that helps ensure the final compiled results will accurately reflect the salary and benefits being offered by California's special districts.

Please take about 15 minutes to:

1. Complete the enclosed survey form as it applies to your district. While all positions listed may not be present in your district, **please complete all that do apply or most closely resemble positions in your district.**
2. Make a copy of the completed survey form prior to mailing it to CSDA.
3. Mail the completed survey form to CSDA **by August 31, 2012.**

If you prefer, the survey is also available online. We recommend you compile all data on the hard copy survey form before completing the online survey. Then, visit www.csdanet.net to complete and submit an online form. Please submit only one response for your district.

All forms and data will be treated confidentially. Only select CSDA staff will have access to the raw data submitted.

To show our appreciation for your completed and returned survey form, CSDA is extending a discount on the final publication. The survey results will be segmented by county, number of employees, population served, operating budget and type of district. This will allow you to better interpret the data and how it relates to your district.

If you have any questions, please contact CSDA Member Services at 877.924.2732.

Best regards,

Cathrine Lemaire
Member Services Director

Your district's participation in this survey will help ensure we have the most statistically significant results possible. Completing the form online will give you an even deeper discount on the cost of the publication!

California Special Districts Association

1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.CSDA (2732)
t: 916.442.7887
f: 916.442.7889
www.csdanet.net

A proud California Special Districts Alliance partner

Special District Risk Management Authority
1112 I Street, Suite 300
Sacramento, CA 95814
toll-free: 800.537.7790
f: 916.231.4111

CSDA Finance Corporation
1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.CSDA (2732)
f: 916.442.7889



2012 Salary Survey Job Descriptions

GENERAL MANAGER

Serves as the Executive Officer of the District and for the Board of Directors; administers the District and has exclusive management and control of the operations and works of the District, subject to approval by the board of Directors; provides day-to-day leadership for the District; seeks to carry into effect the expressed policies of the Board of Directors, including planning the short, medium and long term work program for the District; and translates the goals and objectives of the Board to the community.

ASSISTANT GENERAL MANAGER

Under the direction of the General Manager, plans, organizes and assists in the overall management and control of the District; supervises and provides direction to the district's division/department managers; ensures that the goals, objectives and policies decided upon by the Board of Directors are implemented and tracks their progress; and performs other duties and special projects as assigned by the General Manager.

FIRE/POLICE CHIEF

Plans, organizes, directs, and administers all operations of the fire/police department including administration (public relations, management of budget, personnel, supplies, equipment, structures, and compliance/enforcement of regulations, laws, policies and procedures), investigations, hazardous material response, rescue, and other emergency services.

ASSISTANT FIRE/POLICE CHIEF

Under the direction of the Fire/Police Chief, assists in planning and directing the activities of the department. Manages day-to-day operations; inspects and ensures the overall effectiveness of the department. Assures adherence to established policies, procedures, and goals. Assumes the duties of the Fire/Police Chief in the latter's absence.

EXECUTIVE ASSISTANT

Serves as administrative assistant/secretary to the General Manager and/or upper-level management. Duties can include: composing correspondence and reports for the General Manager and Board; serving as a liaison between the General Manager and division/department managers; making travel arrangements, maintaining appointment schedules and calendars, and arranging meetings and conferences. Maintains high level of confidentiality.

BOARD SECRETARY

Serves as administrative support to the Board of Directors. Prepares agenda and attends meetings; transcribes and edits minutes; prepares drafts of agenda items requiring action by the Board; and prepares correspondence and maintains files on official actions of the Board. Ensures records are maintained as required by law. Fulfills other duties as required to support the Board. Maintains high level of confidentiality.

CONTROLLER/CFO/FINANCE MANAGER

Directs and controls the District's financial, accounting, and treasury activities; prepares a wide variety of detailed and analytical accounting, statistical, and narrative reports necessary for fiscal review; provides management and the Board of Directors with expertise in the areas of fiscal planning and control, accounting, budgeting, and investing public funds; supervises the daily work activities within accounting/bookkeeping including accounts payable, accounts receivable, cash receipts, payroll, and general ledger; prepares monthly financial statements; reconciles accounts; prepares special reports and analyses as required.

HUMAN RESOURCES/RISK MANAGEMENT

Supervises and directs all phases of the District's personnel and employee relations program including: recruitment and selection; classification and salary administration; employee benefits and educational programs; human resources planning and policy development; and employee performance rating and orientation programs. Administers a system of employee service records and other personnel records. May also include management of District's safety program, risk management and loss control functions, insurance or self-insurance programs, workers' compensation and claims administration.

ENGINEERING MANAGER

Manages and provides direction for the District's engineering needs and serves as the professional engineering expert for the District. Organizes and directs engineering studies, reports, designs, and specifications; construction of additions and improvements to the District's infrastructure including operations, plant, system(s), and/or stations; assures that the District's capital improvements are made in a sound engineering and cost-effective manner; works with various engineering consultants and personnel and oversees their work; and supervises and performs a variety of duties relating to the drafting of detailed construction drawings and related maps and specifications used in planning, maintenance and construction.

MANAGEMENT INFORMATION SYSTEMS/INFORMATION TECHNOLOGY MANAGER

Provides information systems support and assistance to District users; acts as primary resource to District staff regarding software, hardware, networking and/or information or computer systems questions and problems; troubleshoots, analyzes and diagnoses specific software and hardware problems/inadequacies and resolves; provides technical assistance to departmental systems and users; coordinates implementation of software and hardware documentation; and delivers technical orientation to newly hired employees concerning the use of automated systems.

PUBLIC RELATIONS/GOVERNMENT AFFAIRS/PUBLIC INFORMATION OFFICER

Develops, organizes, and coordinates outreach activities, public education, community affairs, and publications; prepares, formats and coordinates news material and other information for distribution to the communications media, the general public, and District employees; directs the preparation of displays, speeches, brochures, publications and other public education materials including films, video and slide shows regarding District activities or facilities. May also include the implementation of strategies to advance legislative issues; represents the District at meetings and hearings; prepares testimony for legislative activities.

MAINTENANCE/OPERATIONS MANAGER

Plans, organizes, directs, and controls the activities of the District's maintenance and operations including preventive maintenance, repair and rehabilitation, and testing and inspection of operations, plant, system(s), and/or stations; enforces safety regulations; supervises and directs the work of facilities/grounds maintenance personnel in the construction, repair, cleaning, maintenance and inspection of District property/infrastructure.

ACCOUNTANT/BOOKKEEPER

Under the direction of the Controller/CFO/Finance Director, processes payroll, including auditing payroll reports and reconciling payroll records; inputs journal entries to general ledger; processes accounts receivable and payable; prepares accounting reports as requested; prepares any necessary billings; and processes purchase requests and orders.

OFFICE MANAGER

Plans and directs internal supportive services for organizational effectiveness and efficiency. Ensures internal office policies and procedures are implemented. Manages recordkeeping and filing systems, mail distribution, office supply inventory, phone systems and office equipment; directs receptionist and other office support staff. Coordinates purchasing and facilities management.

ADMINISTRATIVE ASSISTANT

Under supervision, performs a variety of secretarial, clerical, and administrative duties for upper level management and supporting staff; relieves staff of administrative detail such as word processing, filing, faxing and fielding phone calls; assists in carrying out administrative policies and procedures; performs related duties as required.

RECEPTIONIST

Primary duties include answering telephones and inquiries or directing callers to staff qualified to provide answers; provides information and assistance to customers regarding their accounts; maintains and/or updates a variety of records and logs; and performs other miscellaneous clerical work as assigned by a supervisor.

CLERK

Receives and processes mail and/or payments from customers; performs backup receptionist duties; personally answers inquiries or directs callers to staff qualified to provide answers; provides information and assistance to customers regarding their accounts; composes miscellaneous documents which can include correspondence, purchase orders, checks, etc.; and performs routine clerical work, including filing, classifying and indexing records, copying, etc.



**California Special
Districts Association**

Districts Stronger Together

**CSDA's 2012 Administrative Salary and Benefits Survey
Pre-Release Order Form**

Recruiting and retaining qualified employees is critical to the operational success of special districts. The California Special Districts Association (CSDA) believes that it is important to understand and take into consideration the competitive nature of salaries and benefits when putting together a comprehensive package that will attract and retain a good team.

CSDA's 2012 Administrative Salary & Benefits Survey is a publication designed to provide special districts with the data and information necessary to evaluate the salary and benefits offered by a variety of special districts. Additionally, districts can compare data results from similar districts in order to get information that better fits their operating environment.

Data is segmented and reported in the following ways to help you better match information with districts that are similar to yours:

- County/region
- Population served/customer base
- District type
- Number of employees
- Operating revenue

This valuable study will bring you a powerful management tool for evaluating your district's salary and benefits structure for administrative positions. Some examples of data collected and reported in this publication include:

- Average salaries & salary ranges for: General Manager, Assistant General Manager, Fire/Police Chief, Assistant Fire/Police Chief, Executive Assistant, Board Secretary, Controller, Human Resource Manager, Engineering Manager, IT Manager, Public Relations Officer, Operations Manager, Accountant/Bookkeeper, Office Manager, Administrative Assistant, Receptionist, and Clerk
- Employee Benefits Offered
- Health Insurance Practices
- Retirement Plans
- Vacations & Holidays
- Sick & Other Paid Leave

Return a completed survey (online or hardcopy to CSDA) by August 31, 2012 and receive a discount on this publication! Reserve your copies of CSDA's 2012 Administrative Salary and Benefits Survey today! An invoice will be included with your copy of the printed survey upon publication.

Pre-Release Order Form

Questions? Contact CSDA at 916.442.7887 or toll-free at 877.924.2732.

- CSDA member (completed survey online) - \$ 99 each
- CSDA member (completed printed survey) - \$ 109 each
- CSDA member (did not complete survey) - \$ 129 each
- Nonmember (completed survey online) - \$ 129 each
- Nonmember (completed printed survey) - \$ 139 each
- Nonmember (did not complete survey) - \$ 229 each

8.75% sales tax and \$5.00 shipping will be added for each publication ordered.

District:		
Name:		
Address:		
City:	State: California	Zip:
Phone:	Fax:	
Email:	Website:	

Complete this form and mail or fax to CSDA at: 1112 I Street, Suite 200, Sacramento, CA 95814 • (fax) 916.442.7889



2012 California Special Districts Association Administrative Salary and Benefits Survey

Deadline for submitting form: August 31, 2012

Please note that the identity of, and information provided by, all participants will be protected and held strictly confidential.

General Instructions

- For your convenience, we recommend that you compile all data on this form before completing online survey.
- Salaries should be entered as **Annual Salary**.
- **Round numbers** - Show dollar figures without cents.
- **Fill in all spaces** in one of the following ways if possible:
 - Fill in the data if you have it.
 - If data is unavailable, indicate "UA".
 - If it does not apply to your firm, indicate "DNA".
- **Make a copy of your completed questionnaire**, then send your form to CSDA no later than August 31, 2012.

To complete this survey online, visit www.csda.net.

In order to receive credit for participating in the 2012 Administrative Salary and Benefits Survey, please complete the following:

Contact name:		
Title:		
District name:		
District address:		
City:	State: California	Zip:
Phone:	Fax:	
Email:	Website:	

Prior to mailing your completed form to CSDA, please make a copy of your form for your files.

Return survey to:

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Fax: 916.442.7889

Questions?

Contact CSDA Member Services at 877.924.2732.

Deadline for submitting form: August 31, 2012



2012 CSDA Administrative Salary and Benefits Survey

District Profile			
Primary county in which the district is located:			
Number of full-time equivalent employees*:			
Approximate population or customers served:			
Total operating revenue for your district: <i>Total operating revenue is defined as the district's total operating revenue/income as of July 1 of the current membership year. This amount should not include any grants or pass-throughs.</i>			
District type:			
<input type="checkbox"/> Airport	<input type="checkbox"/> Harbor/Port	<input type="checkbox"/> Police Protection	<input type="checkbox"/> Transit
<input type="checkbox"/> AQMD/Air Pollution Control	<input type="checkbox"/> Health care/Hospital	<input type="checkbox"/> Reclamation	<input type="checkbox"/> Utility (Municipal & Public)
<input type="checkbox"/> Bridge and Highway	<input type="checkbox"/> Levee	<input type="checkbox"/> Recreation & Park	<input type="checkbox"/> Water/Irrigation
<input type="checkbox"/> Cemetery	<input type="checkbox"/> Library	<input type="checkbox"/> Resource Conservation	<input type="checkbox"/> Other:
<input type="checkbox"/> CSD/Municipal & Resort Improvement	<input type="checkbox"/> Memorial	<input type="checkbox"/> Sanitary	
<input type="checkbox"/> Fire protection	<input type="checkbox"/> Mosquito Abatement	<input type="checkbox"/> Sanitation	

Salary Information	
<p>Please report salary information for full-time equivalent* employees (unless otherwise instructed). Salaries should be reported as of January 1, 2012. Please refer to the enclosed position descriptions. Place employees in the position that describes responsibilities similar to those that occupy most of their time. Do not include company paid employment taxes or fringe benefits in the amounts reported below. Your information and response is important! While all positions listed below may not be present in your district, PLEASE COMPLETE ALL THAT DO APPLY.</p>	

Key Staff Salaries								
Title	Actual Annual Salary (average if more than one employee in same position)	Annual Salary Range		For demographic purposes only		Years in current position	Years working in districts	Number of staff supervised
		Low	High	Gender	Age			
General Manager	\$	\$	\$					
Assistant General Manager	\$	\$	\$					
Fire/Police Chief	\$	\$	\$					
Assistant Fire/Police Chief	\$	\$	\$					
Executive Assistant	\$	\$	\$					
Board Secretary	\$	\$	\$					
Controller/CFO/Finance Manager	\$	\$	\$					
Human Resources/Risk Management	\$	\$	\$					
Engineering Manager	\$	\$	\$					
Management Information Systems Information Technology Manager	\$	\$	\$					
Public Relations/Government Affairs/Public Information Officer	\$	\$	\$					
Maintenance/Operations Manager	\$	\$	\$					
Accountant/Bookkeeper	\$	\$	\$					
Office Manager	\$	\$	\$					
Administrative Assistant	\$	\$	\$					
Receptionist	\$	\$	\$					
Clerk	\$	\$	\$					

* One full-time equivalent (FTE) equals one individual who works 40 hours per week, two individuals who each work 20 hours per week, etc.

Salary Increases	
<p>What types of salary increases are being granted to staff during your current fiscal year?</p> <p> <input type="checkbox"/> Merit Increases <input type="checkbox"/> Cost-of-living Increases <input type="checkbox"/> Length of Service Increases <input type="checkbox"/> Promotional Increases <input type="checkbox"/> Incentive-plan-based Increases </p>	



2012 CSDA Administrative Salary and Benefits Survey

Employee Benefits Offered			
	Fully paid by district	Partially paid by district	Is not provided
Medical (Hospital & Surgical) -- Employee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medical -- Dependents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medical Reimbursement Plan (MERP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Life Insurance -- Employee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Life Insurance -- Dependents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dental Insurance -- Employee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dental Insurance -- Dependents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Optical/Vision -- Employee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Optical/Vision -- Dependents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Short Term Disability Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long Term Disability Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maternity Leave (paid), other than sick leave	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Education Assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee Assistance Program/Emotional Wellness Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Domestic Partner Insurance Coverage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Long Term Care Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gym Memberships or Discounts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section 125 Plan/Cafeteria Plan/FSA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Health Insurance Practices

1. If your district provides a healthcare plan, please indicate what type(s). (Check all that apply)

- Traditional Indemnity (e.g. Blue Cross type) PPO Self insured PERS HMO Point of Services (POS) Other:

2. Total healthcare costs as a percent of total compensation:

3. Your district's percentage increase for healthcare costs in 2012 over 2011:

4. Please indicate the percentage of the healthcare premiums that are paid by the district versus employee:

	Employee Coverage Only	Family Coverage
District pays	<input type="text"/> %	<input type="text"/> %
Employee pays	<input type="text"/> %	<input type="text"/> %
Total	100%	100%

Retirement Plans

1a. Does your district offer a retirement plan? Yes No

1b. If "yes", what type(s): (Check all that apply)

- Profit Sharing Plan Money Purchase Plan SIMPLE 401(k) 401(k) Plan PERS DBP* 1937 Act DBP*
 Independent System DBP* SEP IRA 457 Other:

(DBP refers to Defined Benefit Plan)*

2. If PERS, what retirement plan? (i.e. 2% at 55)

3a. If you have a DBP, does your district pay a portion of the "employee share" of normal costs? Yes No

3b. If "yes", what percent of payroll does your district contribute? 1-10% 11-20% 21-40% 41-60% 61-80% 81-100%

4a. Does your district offer other post-employment benefits (OPEB) -- such as healthcare, dental, vision coverage -- to retirees? Yes No

4b. If yes, how are they paid for? Pre-funded Pay-as-you-go Both

5. What is your total annual cost for OPEB?

6a. Has your district implemented pension tiers? Yes No

6b. If "no", are you considering future pension tier implementation? Yes No

7. Does your district currently employ retired annuitants? Yes No



2012 CSDA Administrative Salary and Benefits Survey

Vacations and Holidays

1. Number of days of paid vacation per year (indicate "0" if none -- do not leave blank)

Less than 1 year on job	Days
1 year	Days
2-5 years	Days
6-10 years	Days
Over 10 years	Days
Number of paid holidays per year	Days

2a. Can unused vacation carry over to the next year? Yes No

2b. If "yes", how many days?

3. Do employees receive compensation for unused vacation days? Yes No

Sick and Other Paid Leave

1. Number of days of paid sick leave per year (indicate "0" if none -- do not leave blank)

Less than 1 year on job	Days
1 year	Days
2-5 years	Days
6-10 years	Days
Over 10 years	Days

2. Is there a formal written policy for sick and other paid leave? Yes No

3. Can sick days accrue and carry over to the next year? Yes No

4. Do employees receive compensation for unused sick days at the end of each service year? Yes No

5. Does your district use a paid time off (PTO) program (combining vacation and sick leave)? Yes No

6a. Does your district provide personal/administrative days? Yes No

6b. If "yes", how many days per year?

7a. Is bereavement leave paid for? Yes No

7b. If "yes", how many days? _____ Immediate family _____ Other family

8a. Is jury duty leave paid for? Yes No

8b. If "yes", how many days?

Thank you for taking the time to complete this important survey. Please return the completed form to:

California Special Districts Association
 1112 I Street, Suite 200
 Sacramento, CA 95814
 Fax: 916.442.7889

CUSTOMER SERVICE RECORD

Account Number 707 937 0888



August 4, 2012

For questions about:

o AT&T California customer service

800-750-2355 or (800) 750-2355


2966.2.32.9946 1 AT 0.374 j



ALBION LITTLE RIVER
FIRE DEPT
PO BOX 634
ALBION CA 95410-0634

THIS IS NOT A BILL. NO PAYMENT REQUIRED.

CUSTOMER SERVICE RECORD

Measured Rate Business Service	ACCOUNT NUMBER 707 937 0888 944 N 4 BILL DATE AUGUST 4, 2012
	BILL NAME ALBION LITTLE RIVER
	Account is Part of Summary Bill 960 755 4173

ITEM	QTY	DESCRIPTION	AMOUNT	ACTIVITY DATE
AT&T CALIFORNIA PRODUCTS AND SERVICES				
AT&T Affiliate Charges May Apply - See Affiliate Bill Page				
Discount Pricing May Apply - Please See Your Bill section				
Your Service Is Located at: 32598 Albion Ridge Rd Albn				
INDIVIDUAL LINE(S)				
707 937 0888				
1	1	Measured Rate Business Service Your Long Distance Carrier is AT&T Long Distance Your Local Toll Carrier is AT&T Long Distance	9.65	09-13-11
2	1	Bus Local Call Unlimited A A BTC 091311-12 1.00 12 Y 091211		09-13-11
3	1	Federal Universal Service Fee	.91	09-13-11
4	1	Unlimited Local Usage \$40.00 Discounted 66%	13.78	09-13-11
5	1	WirePro SM \$10.85 Discounted 72%	3.00	09-13-11
6	1	Call Forwarding \$10.30 Discounted 66%	3.54	09-13-11
7	1	Call Waiting \$9.05 Discounted 100%		09-13-11
8	1	Caller ID \$15.30 Discounted 66%	5.27	09-13-11
9	1	Three-Way Calling \$8.00 Discounted 66%	2.76	09-13-11
10	1	Federal Subscriber Line Charge	4.59	09-13-11
11	1	Number Portability Svc Charge		09-13-11
SUBTOTAL			\$43.50	

x = Exempt from Billing Surcharge
H = Federal Tax

E = Tax Exempt
PT = All Taxes

CUSTOMER SERVICE RECORD

Measured Rate Business Service

ACCOUNT NUMBER 707 937 0888 944 N 4
 BILL DATE AUGUST 4, 2012

ITEM	QTY	DESCRIPTION	AMOUNT	ACTIVITY DATE
WHITE PAGE LISTING(S)				
DIRECTORY: LAKE & MENDOCINO COS				
1		Albion Little River Fire Department 32598 Albion Ridge Rd Albn		09-13-11
2		Non-Emergency Calls Only	3.75	09-13-11



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

ATTORNEYS DIVERSIFIED
 3554 ROUND BARN #207
 BLVD
 SANTA ROSA, CA
 95403

2. Article Number
(Transfer from service label)

7010 1060 0001 4636 8205

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

[Handwritten Signature]

Agent

Addressee

B. Received by (Printed Name)

Brente Guillory

C. Date of Delivery

2/14

D. Is delivery address different from item 1?

If YES, enter delivery address below:

Yes

No

3. Service Type

Certified Mail

Express Mail

Registered

Return Receipt for Merchandise

Insured Mail

C.O.D.

Restricted Delivery? (Extra Fee)

Yes

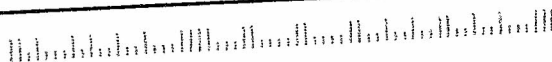
UNITED STATES POSTAL SERVICE



First-Class Mail
 Postage & Fees Paid
 USPS
 Permit No. G-10

• Sender: Please print your name, address, and ZIP+4 in this box •

ALRFPD
 PO BOX 634
 ALBION CA 95410



ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
P. O. BOX 634
Albion, CA 95410

August 14, 2012

Marsha Regan
P. O. Box 772
Albion, CA 95410

Dear Ms Regan,

At the District's regular business meeting on August 9, 2012 a proposed written agreement for your services was approved by a vote of the District board of directors. It is necessary for the District to have a written agreement with you for insurance, security, and tax purposes. If you will, please sign both copies of the agreement and return one to us, along with a completed IRS form W-9, in the enclosed SASE.

Please contact me directly if you have any questions.

Thank you.



Alan Taeger, president, board of directors
Albion Little River Fire Protection District
ataeger@mlrfd.org
707 937 0154 office/home
707 489 3052 cell

Enclosures



DATE: August 14, 2012
TO: CSDA Voting Members – REGION 3
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA CALL FOR NOMINATIONS – Board of Directors
Region 3, Seat A**

CSDA is conducting a call for nominations for a Region 3, Seat A Director for the remainder of the 2010-2012 term, **concluding on December 31, 2012**. A vacancy has occurred on the CSDA Board and pursuant to the CSDA Bylaws, Article 3, Section 6C:

In the event of a vacancy occurring “after” the nomination period has closed, the vacancy shall be filled by appointment. Notification of the vacancy and request for nominations shall be sent to all regular members in the region in which the vacancy occurred.

The region’s existing directors sitting on the CSDA Board shall interview all interested candidates of that region and bring a recommendation to the Board of Directors of the CSDA. The Board shall make the appointment to fill the unexpired term of the vacated Board position.

The leadership of CSDA is elected from its six geographical regions. Each of the six regions has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA regular member located within the geographic region that they seek to represent. (See attached Region Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA’s member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California’s special districts before the Legislature and the State Administration.

Commitment: Serving on the Board requires one’s interest in the issues confronting special districts statewide. A board member is expected to attend the remaining two board meetings in 2012 after appointment. Besides serving on the Board, each Board Member is expected to participate on at least one committee, which usually meets 3-4 times a year in Sacramento. CSDA reimburses directors for their related expenses for Board and Committee meetings as outlined in Board Policy. In addition, all Board Members are expected to attend CSDA’s Annual Conference (held in the fall) as part of their obligation to the CSDA membership; expenses for this event are not reimbursed by

CSDA, even if a board meeting or committee meeting is held in conjunction with the event.

Nomination Procedures: Any regular member Independent Special District is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and a letter of experience or resume from the nominee must accompany the enclosed nomination form. The deadline for receiving nominations is September 14, 2012.** Nominations and supporting documentation may be mailed or faxed.

Nominated candidates will then be interviewed by the Region's existing directors and the successful candidate will be appointed by vote of the CSDA Board.

If you have any questions, please contact Charlotte Lowe at 877-924-CSDA or charlottel@csla.net



**California Special
Districts Association**
Districts Stronger Together

BOARD OF DIRECTORS NOMINATION FORM

PLEASE BE SURE THE CANDIDATE'S PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE

Name of Candidate: _____

District: _____

Mailing
Address: _____

Region: 3

Telephone: _____

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this **form and a Board resolution/minute action** supporting
the candidate by fax or mail to:

CSDA
Attn: Charlotte Lowe
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax

DEADLINE FOR RECEIVING NOMINATIONS – September 14, 2012



California Special Districts Association

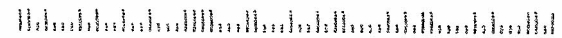
1112 I Street, Suite 200
Sacramento, CA 95814

A proud California Special Districts Alliance partner

rec'd
16 Aug 12

Alan Taeger
Albion-Little River Fire Protection District
PO Box 805
Albion, CA 95410

95410080505



**Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410**

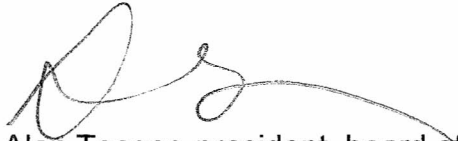
August 16, 2012

Mendocino County Auditor
501 Low Gap Road Room 1080
Ukiah, CA 95482

Please find the enclosed board approved budget revisions for FY 2011-2012 for Albion Little River Fire Protection District and approved budget for FY 2012-2013.

Please contact me if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read 'Alan Taeger', with a long horizontal flourish extending to the right.

Alan Taeger, president, board of directors

www.albionfire.com
Office/Home 937 0154
Cell 489 3052

enclosures

**ALRFPD REVISED BUDGET
FISCAL YEAR 2011-2012**

DISTRICT NAME: ALBION LITTLE RIVER FIRE PROTECTION

FUND NUMBER: 341

TOTAL ESTIMATED REVENUE FOR 2011-2012 \$171,545.30

FUND BALANCE AS OF 6/30/11 \$291,527.43

TOTAL AVAILABLE FOR APPROPRIATIONS IN 2011-2012 **\$463,072.73**

(Appropriations must not exceed this amount)

ESTIMATED REVENUE

821110	CURRENT SECURED TAX	\$73,566.00
821120	CURRENT UNSECURED TAX	\$2,470.00
821130	SB 813 SUPPLEMENTAL TAX	\$283.00
821220	PRIOR UNSECURED TAX	\$126.00
821300	SPECIAL TAX (FIRE ASSESSMENTS)	\$81,920.00
821600	TIMBER TAX	\$83.00
824100	INTEREST	\$650.00
825481	HOMEOWNERS PROPERTY TAX RELIEF	\$771.00
827702	INSURANCE PAYMENT	\$11,676.30
TOTAL ESTIMATED REVENUE		\$171,545.30

APPROPRIATIONS

SALARY & BENEFITS

861014	MISCELLANEOUS EMPLOYEE BENEFITS	\$18,000.00
861035	WORKERS COMPENSATION INSURANCE	\$7,000.00
TOTAL SALARY & BENEFITS		\$25,000.00

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS	\$26,000.00
862060	COMMUNICATIONS	\$5,000.00
862101	INSURANCE - GENERAL	\$8,000.00
862120	MAINTENANCE - EQUIPMENT	\$37,000.00
862130	MAINTENANCE - STRUCTURES & GROUNDS	\$14,000.00
862140	MEDICAL, DENTAL & LAB SUPPLIES	\$6,000.00
862150	MEMBERSHIPS	\$3,000.00
862170	OFFICE EXPENSE	\$1,000.00
862181	AUDITING & FISCAL SERVICES	\$3,500.00
862187	EDUCATION & TRAINING	\$10,000.00
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	\$100.00
862220	SMALL TOOLS & INSTRUMENTS	\$4,000.00
862231	ELECTION SUPERVISION & SERVICES	\$400.00
862250	TRANSPORTATION & TRAVEL	\$8,000.00
862260	UTILITIES	\$7,500.00
TOTAL SERVICES & SUPPLIES		\$135,000.00

863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$2,000.00
864360	STRUCTURES & IMPROVEMENTS	\$75,000.00
864370	EQUIPMENT	\$130,000.00

TOTAL APPROPRIATIONS **\$367,000.00**

EXCESS OF ESTIMATED REVENUE OVER/UNDER APPROPRIATIONS **-\$195,454.70**

FY 2011-2012 revised budget approved by unanimous vote of board members present (4) at the December 8,
2011 regular business meeting.
Submitted by Alan Taeger, president

**ALRFPD REVISED BUDGET
FISCAL YEAR 2011-2012**

DISTRICT NAME: ALBION LITTLE RIVER FIRE PROTECTION

FUND NUMBER: 341

TOTAL ESTIMATED REVENUE FOR 2011-2012 \$171,545.30

FUND BALANCE AS OF 6/30/11 \$291,527.43

TOTAL AVAILABLE FOR APPROPRIATIONS IN 2011-2012 **\$463,072.73**

(Appropriations must not exceed this amount)

ESTIMATED REVENUE

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824100	INTEREST	\$650.00
825481	HOMEOWNERS PROPERTY TAX RELIEF	\$771.00
827702	INSURANCE PAYMENT	\$11,676.30

TOTAL ESTIMATED REVENUE **\$171,545.30**

APPROPRIATIONS

SALARY & BENEFITS

861014	MISCELLANEOUS EMPLOYEE BENEFITS	\$18,000.00
861035	WORKERS COMPENSATION INSURANCE	\$7,000.00

TOTAL SALARY & BENEFITS \$25,000.00

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS	\$26,000.00
862060	COMMUNICATIONS	\$5,000.00
862101	INSURANCE - GENERAL	\$8,000.00
862120	MAINTENANCE - EQUIPMENT	\$37,000.00
862130	MAINTENANCE - STRUCTURES & GROUNDS	\$14,000.00
862140	MEDICAL, DENTAL & LAB SUPPLIES	\$6,000.00
862150	MEMBERSHIPS	\$3,000.00
862170	OFFICE EXPENSE	\$1,500.00
862181	AUDITING & FISCAL SERVICES	\$3,500.00
862187	EDUCATION & TRAINING	\$10,000.00
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	\$100.00
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862250	TRANSPORTATION & TRAVEL	\$8,000.00
862260	UTILITIES	\$7,500.00

TOTAL SERVICES & SUPPLIES \$135,500.00

863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$2,000.00
864360	STRUCTURES & IMPROVEMENTS	\$75,000.00
864370	EQUIPMENT	\$130,000.00

TOTAL APPROPRIATIONS **\$367,500.00**

EXCESS OF ESTIMATED REVENUE OVER/UNDER APPROPRIATIONS -\$195,954.70

FY 2011-2012 revised budget approved by unanimous vote of the board at the February 9, 2012 regular business meeting.

Submitted by Alan Taeger, president

ALRFPD REVISED BUDGET FISCAL YEAR 2011-2012

DISTRICT NAME: ALBION LITTLE RIVER FIRE PROTECTION

FUND NUMBER: 341

TOTAL ESTIMATED REVENUE FOR 2011-2012 \$171,545.30

FUND BALANCE AS OF 6/30/11 \$291,527.43

TOTAL AVAILABLE FOR APPROPRIATIONS IN 2011-2012 **\$463,072.73**

(Appropriations must not exceed this amount)

ESTIMATED REVENUE

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824100	INTEREST	\$650.00
825481	HOMEOWNERS PROPERTY TAX RELIEF	\$771.00
827702	INSURANCE PAYMENT	\$11,676.30
TOTAL ESTIMATED REVENUE		\$171,545.30

APPROPRIATIONS

SALARY & BENEFITS

861014	MISCELLANEOUS EMPLOYEE BENEFITS	\$18,000.00
861035	WORKERS COMPENSATION INSURANCE	\$7,000.00
TOTAL SALARY & BENEFITS		\$25,000.00

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS	\$26,000.00
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862150	MEMBERSHIPS	\$3,000.00
862170	OFFICE EXPENSE	\$1,500.00
862181	AUDITING & FISCAL SERVICES	\$3,500.00
862185	MEDICAL, DENTAL SERVICES	\$5,000.00
862187	EDUCATION & TRAINING	\$10,000.00
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	\$125.00
862220	SMALL TOOLS & INSTRUMENTS	\$4,000.00
862231	ELECTION SUPERVISION & SERVICES	\$400.00
862250	TRANSPORTATION & TRAVEL	\$8,000.00
862260	UTILITIES	\$7,500.00
TOTAL SERVICES & SUPPLIES		\$141,525.00

863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$2,000.00
864360	STRUCTURES & IMPROVEMENTS	\$75,000.00
864370	EQUIPMENT	\$130,000.00

TOTAL APPROPRIATIONS **\$373,525.00**

EXCESS OF ESTIMATED REVENUE OVER/UNDER APPROPRIATIONS -\$201,979.70

FY 2011-2012 revised budget approved by unanimous vote of the board at the March 8, 2012 regular business meeting.

Submitted by Alan Taeger, president

**ALRFPD REVISED BUDGET
FISCAL YEAR 2011-2012**

DISTRICT NAME: ALBION LITTLE RIVER FIRE PROTECTION

FUND NUMBER: 341

TOTAL ESTIMATED REVENUE FOR 2011-2012

FUND BALANCE AS OF 6/30/11

TOTAL AVAILABLE FOR APPROPRIATIONS IN 2011-2012

(Appropriations must not exceed this amount)

*Final revision
approved budget*

\$171,545.30

\$291,527.43

\$463,072.73

ESTIMATED REVENUE

821110	CURRENT SECURED TAX	\$73,566.00
821120	CURRENT UNSECURED TAX	\$2,470.00
821130	SB 813 SUPPLEMENTAL TAX	\$283.00
821220	PRIOR UNSECURED TAX	\$126.00
821300	SPECIAL TAX (FIRE ASSESSMENTS)	\$81,920.00
821600	TIMBER TAX	\$83.00
824100	INTEREST	\$650.00
825481	HOMEOWNERS PROPERTY TAX RELIEF	\$771.00
827702	INSURANCE PAYMENT	\$11,676.30
	TOTAL ESTIMATED REVENUE	\$171,545.30

APPROPRIATIONS

SALARY & BENEFITS

861014	MISCELLANEOUS EMPLOYEE BENEFITS	\$18,000.00
861035	WORKERS COMPENSATION INSURANCE	\$8,000.00
	TOTAL SALARY & BENEFITS	\$26,000.00

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS	\$69,000.00
862060	COMMUNICATIONS	\$5,000.00
862101	INSURANCE - GENERAL	\$8,500.00
862120	MAINTENANCE - EQUIPMENT	\$37,000.00
862130	MAINTENANCE - STRUCTURES & GROUNDS	\$14,000.00
862140	MEDICAL, DENTAL & LAB SUPPLIES	\$10,500.00
862150	MEMBERSHIPS	\$3,000.00
862170	OFFICE EXPENSE	\$1,750.00
862181	AUDITING & FISCAL SERVICES	\$3,500.00
862185	MEDICAL, DENTAL SERVICES	\$5,000.00
862187	EDUCATION & TRAINING	\$10,000.00
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	\$125.00
862220	SMALL TOOLS & INSTRUMENTS	\$4,000.00
862231	ELECTION SUPERVISION & SERVICES	\$400.00
862250	TRANSPORTATION & TRAVEL	\$8,000.00
862260	UTILITIES	\$7,500.00
	TOTAL SERVICES & SUPPLIES	\$188,775.00

863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$6,500.00
864360	STRUCTURES & IMPROVEMENTS	\$75,000.00
864370	EQUIPMENT	\$130,000.00

TOTAL APPROPRIATIONS **\$426,275.00**

EXCESS OF ESTIMATED REVENUE OVER/UNDER APPROPRIATIONS **-\$254,729.70**

FY 2011-2012 revised budget approved by unanimous vote of the board at the June 14, 2012 regular business meeting.

Submitted by Alan Taeger, president

ALRFPD REVISED BUDGET FISCAL YEAR 2012-2013

DISTRICT NAME: ALBION LITTLE RIVER FIRE PROTECTION

FUND NUMBER: 341

TOTAL ESTIMATED REVENUE FOR 2012-2013 \$160,113.00

FUND BALANCE AS OF 6/30/12 \$290,644.89

TOTAL AVAILABLE FOR APPROPRIATIONS IN 2012-2013 **\$450,757.89**

(Appropriations must not exceed this amount)

ESTIMATED REVENUE

821110	CURRENT SECURED TAX	\$73,614.00
821120	CURRENT UNSECURED TAX	\$2,470.00
821130	SB 813 SUPPLEMENTAL TAX	\$28.00
821220	PRIOR UNSECURED TAX	\$101.00
821300	SPECIAL TAX (FIRE ASSESSMENTS)	\$82,080.00
821600	TIMBER TAX	\$125.00
824100	INTEREST	\$925.00
825481	HOMEOWNERS PROPERTY TAX RELIEF	\$770.00

TOTAL ESTIMATED REVENUE \$160,113.00

APPROPRIATIONS

SALARY & BENEFITS

861014	MISCELLANEOUS EMPLOYEE BENEFITS	\$21,000.00
861035	WORKERS COMPENSATION INSURANCE	\$9,000.00

TOTAL SALARY & BENEFITS \$30,000.00

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS	\$55,000.00
862060	COMMUNICATIONS	\$4,000.00
862101	INSURANCE - GENERAL	\$8,000.00
862120	MAINTENANCE - EQUIPMENT	\$45,700.00
862130	MAINTENANCE - STRUCTURES & GROUNDS	\$5,500.00
862140	MEDICAL, DENTAL & LAB SUPPLIES	\$9,000.00
862150	MEMBERSHIPS	\$3,700.00
862170	OFFICE EXPENSE	\$2,000.00
862181	AUDITING & FISCAL SERVICES	\$8,000.00
862185	MEDICAL, DENTAL SERVICES	\$3,500.00
862187	EDUCATION & TRAINING	\$10,000.00
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	\$50.00
862220	SMALL TOOLS & INSTRUMENTS	\$4,000.00
862231	ELECTION SUPERVISION & SERVICES	\$400.00
862250	TRANSPORTATION & TRAVEL	\$11,000.00
862260	UTILITIES	\$6,640.00

TOTAL SERVICES & SUPPLIES \$177,990.00

863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$5,300.00
864360	STRUCTURES & IMPROVEMENTS	\$87,000.00
864370	EQUIPMENT	\$87,450.00

TOTAL APPROPRIATIONS \$387,740.00

EXCESS OF ESTIMATED REVENUE OVER/UNDER APPROPRIATIONS -\$227,627.00

FY 2012-201 budget approved by unanimous vote of the board at the August 9, 2012 regular business meeting.
Submitted by Alan Taeger, president



"Electrifying" —San Francisco Chronicle

fire monks

Zen Mind Meets Wildfire



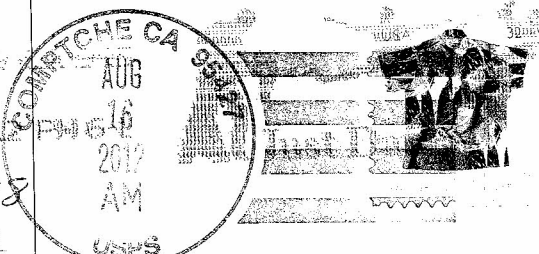
COLLEEN MORTON BUSCH



When a massive wildfire surrounded Tassajara Zen Mountain Center, the oldest Zen Buddhist monastery in the United States, five monks risked their lives to save it. A gripping narrative as well as a portrait of the Zen path and the ways of wildfire, *Fire Monks* reveals what it means to meet a crisis with full presence of mind.

"This book reads like a hair-raising adventure novel." —*Shambhala Sun*

These monks fought the 2008 lightning strike fires with volunteers too. Fire fighters are invited to hear the story when the author speaks at 6:30 p.m. Friday Aug 25 at Gallery Bookshop in Mendocino



Albion Volunteer
Fire Department
BX 634
Albion CA 95410



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rec'd 18 Aug 12

IE4 10062434



PA 7086 NH

Albion Little River Fire Protection District board of directors oppose new state SRA fees

August 23, 2012

The members of the board of directors of Albion Little River Fire Protection District were dismayed to learn that the State of California Board of Equalization was to begin billing homeowners in rural areas, ostensibly for "fire-prevention services" in accordance with law approved in Assembly Bill 29 last year. Unfortunately, this law, and the fees imposed, will not directly benefit anyone in the Albion Little River Fire Protection District.

The new state law mandates that homeowners in State Responsibility Areas (SRAs) pay an annual fee of \$150 to the State of California for "fire-prevention services" "for each habitable structure" regardless of whether the property is within an existing fire district. By naming this mandate a fee, the legislature was able to circumvent the two thirds affirmative vote required to levy a tax. Albion Little River Fire Protection District lies entirely within the State Responsibility Area. Albion Little River Fire Protection District will receive no benefit from this fee. Property owners in the District will receive no increased fire protection or improved services from this fee. The Santa Rosa Press Democrat and other newspapers have quoted fire authorities who say that these fees will not provide CalFire any increased staffing or equipment nor will CalFire be better able to protect homes from wildland fires than previously.

Albion Little River Fire Protection District is the primary provider of fire and life safety protection within District boundaries and receives its funding through apportionment of county property taxes collected within the District and a District Special Fire and Rescue Tax, approved by voters in November, 2001, as well as donations from charitable organizations and individuals. The District fire department is staffed entirely by volunteers and serves the District 24 hours a day, 365 days a year. The District receives no income from State or Federal funds. With total current District tax revenues of approximately \$160,000 per year the District also depends on the generous donations and good will of its constituents to meet the bare minimum of its financial needs. This new law is onerous in the extreme because it effectively doubles the financial burden for fire protection on District homeowners for no benefit and creates a disincentive for constituents to make further donations to the District necessary to adequately perform the actual work of fire and life safety protection.

A recent Santa Rosa Press Democrat editorial trivialized local districts' concerns by calling them "a matter of politics". Yes, local district concerns are politics, the politics of local volunteers attempting to convince their neighbors to contribute to better local fire and life safety protection versus the politics of state government imposing a "fee" for funds to fill the state coffers.

The board of directors of Albion Little River Fire Protection District did not support this legislation and the members of the board do not believe that this fee should be imposed on District homeowners. We urge you to join us in opposing implementation of these new SRA fees.

Alan Taeger, president, board of directors
Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410

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John Woody

Albion Little River Fire Protection District board of directors oppose new state SRA fees

August 23, 2012

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A recent Santa Rosa Press Democrat editorial trivialized the matter of politics". Yes, local district concerns are not going to convince their neighbors to contribute to better local government imposing a "fee" for funds to fill the

The board of directors of Albion Little River Fire Protection District and the members of the board do not believe that this fee is a fair burden to place on homeowners. We urge you to join us in opposing implementation of these

Alan Taeger, president, board of directors
Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410

Please advise how to oppose the SRA fees? Most effective tactics - Karen Lewis Box 790 - 95410 K.lewis@men.org

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to China & inform us
@ China.*

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21 AUG 2012 PM 5 L

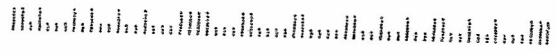


rec'd 25 Aug 12

To:

~~Local~~ Han Tager
~~Postal Customer~~ Box 634
~~ECRWSS~~ Albion CA 95410

55410\$0634





August 16, 2012

30DW13-S/W-LD/02-38201
Albion Little River Fire Dept
PO Box 634
Albion, CA 95410-0634



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Perhaps it's slipped your mind. But unless you contact us by the date(s) listed here, your current contract term on the AT&T service(s) below will expire. And your rates could go up.

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Thank you for continuing to choose AT&T for your vital business communications. If you've already addressed your services, please disregard this notice. But if you haven't, call now. We understand your time is at a premium and pledge to make the process as quick and easy as possible.

Sincerely,

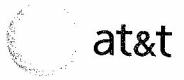
Kevin M. Kearney
AT&T Executive Director—Teleconnections

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*Customer may provide notice to cancel the new term commitment by calling the number above within thirty (30) days of the re-subscription date, in which case early termination fees (if applicable) will be adjusted to zero.

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Christy Holiday?

937-3439

Re ^{SRA} fees - what can we do?

DEAR: ALBION LITTLE RIVER FIRE PROTECTION DISTRICT,

HI MY NAME IS EUGENE WEBER I AM AN EX MEMBER WITH THE SOUTH STREET FIRE/RESCUE. MY NEPHEW HIS NAME IS RONNIE AND HIS BIRTHDAY IS COMING UP AND FOR HIS BIRTHDAY I WOULD LIKE TO KNOW IF THE ALBION LITTLE RIVER FIRE PROTECTION DISTRICT COULD SEND HIM A PATCH FOR HIS BIRTHDAY. SINCE HE IS A COLLECTOR OF THEM AND HIS BIRTHDAY IS AUGUST 29 AND HE IS TURNING 10 YEARS OLD. I TRY MY BEST TO HELP HIM OUT WITH HIS COLLECTION BUT I CAN ONLY DO A LITTLE.

thank you

Eugene Weber

IF YOU CANT READ MY HAND WRITTEN PLEASE SEND THE PATCH TO THIS ADDRESS PLEASE

EUGENE R WEBER JR.

908 SOUTH STREET

JACKSON, NJ 08527

12-09-06P01:52 RCVD

Eugene R. ...
402 South St.
Jackson, MS 39201

12-09-06P01:52 RCVD

Division Little River RD

P.O. Box 639

Arlington, CA 95410

95410063434



01 SEP 2012 PM 6:1
TRENTON NJ 0865

CURVES
309 E. REDWOOD
FORT BRAGG, CA 95437

Dear Albion Fire Department,

In honor of our very dear
grand Shirley Collins we would
like to donate this \$125.00 to
you.

Thanks for all you do.

Sincerely,

Carla Fosse

Owner - Curves

12-09-07P03:24 RCVD

CURVES OF FORT BRAGG

(707) 962-0400
309 E REDWOOD AVE
FT BRAGG, CA 95437

2713

11-35/1210
129

Date

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Order of

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One thousand hundred dollars Dollars



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For

Alfred Curtis North Sea Bank *Alfred Curtis*

MP

CURVES
309 E. REDWOOD
FORT BRAGG, CA 95437

OAKLAND CA 946

06 SEP 2012 PM 3 L

Albionville Rural Fed Dept
PO BOX 1034
Albion, CA 94410

10-09-11P01:20 BDX4

55410063434



Alan Taeger

From: Jim Culp <culpcom@pacbell.net>
Sent: Friday, September 07, 2012 11:22 AM
To: Assemblymember.Chesbro@assembly.ca.gov
Cc: James S. Culp; Alan Taeger
Subject: SRA "Fee"

Dear Assemblymember Chesbro:

As a resident The Woods senior community I very disappointed to learn that AB 1500 failed, making it impossible for AB 1040, which would have abolished the State Responsibility Area Fire Fee, to be enacted due to lack of funding.

Certainly there must be some other means to prevent the State from collecting this so-called "fee," which purports to aid in fire protection measures, but does not provide ANY support for local fire districts such as ours. I wonder if it isn't possible to obtain an injunction to prevent collection of the SRA fee until the matter can be considered more fully.

I live in a community of about 200 all of whom are all 55 or older. Most of us live on fixed incomes. Paying the SRA fee of \$150 per year will work a hardship on us. To my knowledge not none of the members of this community supports the SRA fee. In addition, we have a hard time understanding why none of the monies that would be collected will be used to support the Albion-Little River Volunteer Fire Department, which serves our community.

I look forward to hearing from you,

James (Jim) Culp
43300 Little River Airport Rd. #30
Little River, CA 95456

cc: Woodlanders Council Members
Alan Taeger, Chief, Albion-Little River Fire Dept.

Alan Taeger

From: Ted Williams <ted@ted.net>
Sent: Sunday, September 09, 2012 12:40 PM
To: Sherry Glaser-Love
Cc: Ed Petrykowski; Katya Gregonis; Ken Matheson; Richard Riley; Terry Kemp; Alan Taeger; Ted Williams
Subject: Re: Middle Ridge Fire shed/Sherry Glaser

Sherry,

I'm sorry to hear about your family member.

Your request opens numerous questions and concerns. I believe station 813 was built with Fire Department/community funds and might be straddling a parcel line. Removing the station would place some homeowners beyond five miles of any fire station, creating a real risk to timely fire engine response, while jeopardizing homeowners insurance coverage availability and rates. Due to the complicated nature of your request, the district will need to seek advice from counsel before proceeding in any direction. Our monthly business meeting (open to the public) will be held this Thursday, September 13, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA.

I'm hopeful that an amicable solution can be reached.

best regards,

Ted Williams, Chief, Albion Little River Fire Protection District
PO Box 634
Albion, CA 95410

On Sep 9, 2012, at 8:25 AM, "Alan Taeger" <ataeger@mcn.org> wrote:

From: Sherry Glaser-Love [mailto:sherry@sherryglaser.net]
Sent: Saturday, September 08, 2012 7:19 PM
To: ataeger@mcn.org
Subject: Middle Ridge Fire shed/Sherry Glaser

Hi Alan,

A member of my family has met with unfortunate circumstances and has to leave her home in Los Angeles and move up here to be with family as she is 72 years old and immobile. We are looking to convert the Fire Shed into a cabin for her. Time is of the essence. We need to start construction this week. I know this comes as an inconvenience to the

Department and I'm sorry for that. We have been happy to host the Truck for many years, but we must now take possession for the well being of our family. I am also sending a copy of this Letter to

Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410

We would appreciate it you would remove the truck and other belongings ASAP.

Thank you so much for your attention to this urgent matter.

Sherry Glaser
937-2646

Alan Taeger

From: Alan Taeger <ataeger@mcn.org>
Sent: Monday, September 10, 2012 7:41 PM
To: Rod Lorimer (rodric@mcn.org); popcornpr@aol.com
Cc: 'Ted Williams'
Subject: MiddleRidge fire station eviction
Attachments: Re: Middle Ridge Fire shed/Sherry Glaser; Agenda 120913 Regular Meeting.doc

Rod,

I'm sending this to Toby too as this concerns all who live on Middle Ridge. You may want to discuss this issue with your neighbors. I received an email from Sherry Glaser-Love on Saturday requesting that the fire department vacate the building on Middle Ridge where a fire engine has been housed for many years. I have attached her request and an initial response from Chief Ted Williams. We have placed the issue on the meeting agenda for the fire district's regular meeting to be held on Thursday evening (see attached). The building in question was built by community labor from community donated funds and, according to Lee Sasson, former owner of the property, Ms Glaser-Love signed an acknowledgement of and acceptance of the building as fire department property in escrow documents. We are waiting to receive copies of those documents and will be seeking advice of counsel over how to proceed. In the meantime the fire department plans to continue to keep an engine ready to respond at that location until further notice.

Alan

Energy Decision Maker
Albion Little River Fire District
Po Box 634
Albion, CA 95410-0634

12-09-10P03:57 RCVD



Reference ID Number: 01184442224

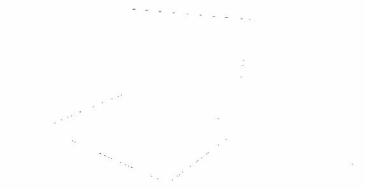
PG&E has tools and resources to help you prepare for the start of time-of-use rates

Starting this November and continuing over the next few years, small and medium businesses in California will see their flat electric rates transition to time-of-use rates.

This is part of a plan mandated by the California Public Utilities Commission, and it means that rates will be higher during summer weekday afternoons when electricity demand is higher, typically noon to 6 p.m., May through October. In return, time-of-use rates will be lower at all other times.

Now, **when** you use energy will be just as important as **how much** you use.

Pacific Gas and Electric Company has a number of no-cost, easy-to-use tools to help you manage your business' energy use and prepare for time-of-use rates. These tools include:



My Energy

Use your account ID to log on to the **My Energy** tool. View your energy use and rate options.



Energy Advisor

Get personalized results for your business and identify cost-saving opportunities.

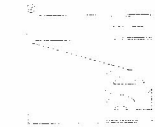


Rebates & Incentives

Find rebates and incentives that fit your business' energy needs.

Visit www.pge.com/Tools to try these tools for yourself and discover other ways to save. If you have questions, call us at [18004411111](tel:18004411111).





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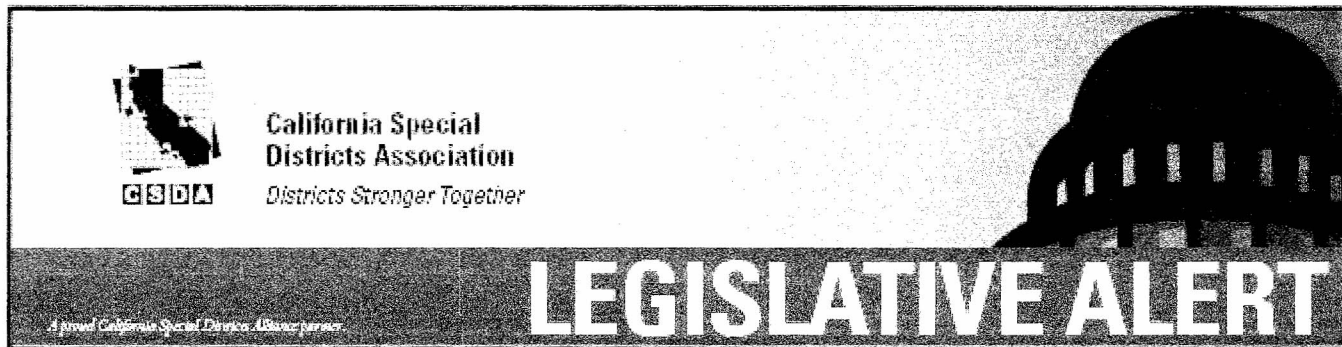
Important News: Time of Use Rates
 are coming soon.

PG&E has tools to help you prepare.

Alan Taeger

From: Neil McCormick <neilm@csla.net>
Sent: Wednesday, August 29, 2012 10:57 AM
To: ataeger@mcn.org
Subject: CSDA Legislative Alert: CSDA Fights to Repeal SRA Fire Fee

If you are on a mobile device or want to view this as a web page, please [click here](#).
To ensure receipt of our email, [please add](#) 'CSDA@informz.net' to your address book.



CSDA Fights to Repeal SRA Fire Fee

CSDA is advocating for [Senate Bill 1049 \(Cruz\)](#), which was amended last week to repeal the \$150 annual state responsibility area (SRA) fire prevention fee. The repeal is contingent upon the passage of AB 1500 (Pérez) which would eliminate the "single sales factor" tax formula for out-of-state corporations. To view CSDA's support letter, please [click here](#).

Once all of the SRA fees are assessed, fire protection districts with SRA lands within their jurisdictions will find it exceedingly difficult, if not impossible, to secure the necessary local support for a new benefit assessment or an increase thereto. Repealing the fee will help local fire protection districts provide efficient and effective fire and emergency service.

The SRA fee regulations were approved by the State Board of Forestry and Fire Protection earlier this year, and the \$150 fee is currently being assessed on approximately 850,000 habitable structures located within the SRA in order to pay for fire prevention activities that specifically benefit owners of those structures. The Board of Equalization began collecting the first round of SRA fees on July 30.

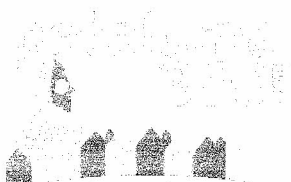
Altering the corporate tax formula in California is estimated to generate \$1 billion annually. It would backfill the approximately \$90 million that would be lost to the State if the SRA fee is repealed and send the remaining dollars toward a new college scholarship program.

For more information on the SRA fee, including a sample support letter for your district, please visit CSDA's [press page](#).

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814

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State ready to bill rural fire fees for Cal Fire services

By [MARY CALLAHAN](#)
THE PRESS DEMOCRAT

Published: Monday, August 6, 2012 at 8:32 a.m.

In a move many fire officials say penalizes rural fire districts and the people they serve, the state is about to begin billing more than 825,000 residents a new \$150-a-year fee for Cal Fire services.

The fee is part of a year-old legislative move to offset \$80 million in Cal Fire revenue cuts over the past 18 months, shifting some of the burden for wildfire suppression onto those who live in wildland areas and creating a more stable funding source.

Lawmakers say residential development in rural areas raises the cost and difficulty of battling wildfires and means people who live in those zones benefit disproportionately from taxes paid for state fire suppression.

But critics, including the Sonoma and Marin county fire chiefs associations, say the fee unfairly penalizes those who already pay rural fire protection district fees, even though they qualify for a \$35 discount.

Opponents also argue that the fee is a tax that requires two-thirds voter approval.

And they point out that while the state fee is based on the cost of fighting fires, the proceeds are earmarked for prevention efforts such as brush clearance, forest health and defensible space around structures.

"This is an additional tax for fire services that doesn't support the day-to-day operations of the fire districts," Sonoma County Fire Chief Mark Aston said. "It's not coming back to help Cal Fire staff more fire stations or keep Cal Fire staffed up during winter time."

The investment is needed, state officials said, to inhibit costly fires and make them less expensive to fight.

"This fee is essential so we can continue to provide the needed fire prevention services to help prevent our state's largest and most damaging wildfires," Cal Fire spokesman Daniel Berlant said. He noted the cost to taxpayers for fighting wildfires was an estimated \$131 million for the fiscal year that ended in July.

The state Board of Equalization will begin sending out more than a half-million advance fee notices starting today. In Sonoma County, the owners of 26,697 homes are affected. Mendocino County has 17,867; Lake County has 15,841.

The bills will start going out county by county in alphabetical order beginning next week, a process expected to extend into December, Board of Equalization personnel said.

An estimated 95 percent of those affected qualify for a \$35 discount, "so most registrants will only receive a bill for \$115 dollars," Cal Fire spokesman Berlant said.



Life is more... Rewarding

The total effort is expected to raise about \$84 million in the first round for the 2011-2012 fiscal year. The collection was delayed by policy decisions and administrative actions needed to put the legislature's plan into practice, Berlant said.

Collection for the 2012 fiscal year should begin early next year, with billing eventually catching up so the bills go out at the start of each calendar year, he said.

For Rancho Adobe Fire District Chief Frank Treanor, whose fire crews cover Cotati, Penngrove and rural Petaluma, the timing is challenging.

After paring his spending because of declining property tax revenue, the district still closed the fiscal year \$277,000 in the hole, Treanor said.

Under his urging, the district board just approved a November ballot measure asking voters to approve a \$60-a-year parcel tax for the next eight years.

That would be in addition to a special tax unchanged for 20 years that costs the average homeowner \$40 a year for fire service.

The proceeds would go to replace decades-old firefighting equipment at an estimated cost of \$1.2 million and to cover continuing deficits during these tough fiscal times, Treanor said.

But voters just billed for Cal Fire services may not understand that none of that goes to Rancho Adobe, he said.

"It's really bad business, and it's especially bad business for me, because it makes it very difficult for me to manage the assets here, with boots on the ground, and to manage the fire services and medical services to people in the districts," he said.

Others argue that the State Responsibility Area Fee, which was approved in concept by the legislature and established at the maximum \$150 allowed by a vote of the Board of Forestry and Fire Protection, is in fact a tax, thus requiring voter approval.

The Howard Jarvis Taxpayer Association has begun collecting names of those who want to challenge the fee in court — a process that requires first that they pay the bill, then request a refund and, if denied, file suit, association attorney Tim Bittle said.

"We have lots and lots of people who want to be represented in refund claims," Bittle said.

A letter drafted to represent opposition to the fee by associations representing the Sonoma and Marin fire chiefs echoed concerns about the failure of lawmakers to seek voter approval.

"What justification is there that the state levies a tax, yet the local fire department shoulders the day-to-day cost of providing the service?" the chiefs said.

George Gentry, executive officer of the Board of Forestry and Fire Protection, said state officials are aware of opposition and anticipates multiple lawsuits.

"The board," Gentry said, "has been getting a lot of 'input,' shall we say, on the SRA rules. So we know there's a lot of consternation."

You can reach Staff Writer

Mary Callahan at 521-5249 or mary.callahan

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Alan Taeger

From: Sherry Glaser-Love <sherry@sherryglaser.net>
Sent: Wednesday, September 12, 2012 9:55 PM
To: ataeger@mcn.org
Cc: 'Wodetzki Tom'
Subject: Middle Ridge fire station eviction cancelled

Hi Ted,

We are going to keep the fire engine here on our property and make other arrangements for our family. However, the upkeep on the shed must be done.

The roof has not been swept in years and we were promised gravel for the driveway. We would really appreciate your consideration on these issues. But there is no need to move the truck at this time.

Thanks

Sherry and Sheba

Alan Taeger

From: Ted Williams <ted@ted.net>
Sent: Wednesday, September 12, 2012 3:27 PM
To: Alan Taeger; Terry Kemp; ken matheson; Rich Riley; Ed Petrykowski
Subject: Fwd: cancellation of eviction

Begin forwarded message:

From: "Sherry Glaser-Love" <sherry@sherryglaser.net>
Date: September 12, 2012 15:03:04 PDT
To: <ted@ted.net>
Cc: <kenmatheson@comcast.net>, "Wodetzki Tom" <wodetzki@comcast.net>
Subject: cancellation of eviction

Hi Ted,

We are going to keep the fire engine here on our property and make other arrangements for our family. However, the upkeep on the shed must be done. The roof has not been swept in years and we were promised gravel for the driveway. We would really appreciate your consideration on these issues. But there is no need to move the truck at this time.

Thanks
Sherry and Sheba

COMMITTEES

NATURAL RESOURCES, CHAIR
SELECT COMMITTEE ON DISABILITIES, CHAIR
SELECT COMMITTEE ON WINE, CHAIR
JOINT COMMITTEE ON FISHERIES AND
AQUACULTURE, CHAIR
BUDGET
BUDGET SUBCOMMITTEE #1
JOINT LEGISLATIVE BUDGET
ENVIRONMENTAL SAFETY AND
TOXIC MATERIALS
GOVERNMENTAL ORGANIZATION

Assembly
California Legislature



WESLEY CHESBRO
ASSEMBLYMEMBER, FIRST DISTRICT

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0001
(916) 319-2001
FAX (916) 319-2101

DISTRICT OFFICES
710 E. STREET, SUITE 150
EUREKA, CA 95501
(707) 445-7014
FAX (707) 445-6607

50 "D" STREET, SUITE 450
SANTA ROSA, CA 95404
(707) 576-2526
FAX (707) 576-2297

200 SOUTH SCHOOL STREET, SUITE D
UKIAH, CA 95482
(707) 463-5770
FAX (707) 463-5773

September 11, 2012

12-09-13P02:54 RCVD

Albion Little River Fire Protection District
PO Box 634
Albion, CA 95410-0634

Dear Friends:

Thank you for contacting my office in opposition to Fire Prevention Fees for residents in State Responsibility Areas (SRA). I appreciate hearing from you on this very important issue.

As you know, as part of the 2011-12 budget the Legislature approved the concept of a Fire Prevention Fee within the SRA. After its passage, when the fee structure was released, it was clear that it was being implemented unfairly. Many property owners in SRAs have already agreed to pay for fire protection and prevention services which are provided by their local fire agencies. The imposition of an additional state fee means that some residents will pay double or triple for fire protection and prevention services without any additional benefit.

In response, I introduced AB 2474 which stated that property owners who live in SRAs and already pay an assessment to a local fire agency would be able to deduct that amount from the state SRA fee. The bill would also have required CalFire to develop a fee based on fire history and severity of past fires to ensure the fee would be equitable for the fire protection and prevention services received. I do not believe that it is fair to charge someone living in a small home on the rainy North Coast – where the threat of fire is low – the same fee as someone living in a multimillion dollar mansion in the tinder dry hills of Southern California. Unfortunately, AB 2474 was unable to gain passage in the legislature.

I also supported AB 1506 (Jeffries) which would have repealed the SRA fee. This measure was also unsuccessful.

My next attempt to remedy the situation was to co-author SB 1040, another measure to repeal the fee. In order to replace the \$90 million expected from the SRA fee collection, the bill's success was contingent upon the passage of AB 1500 which would have closed a tax break for out-of-state corporations, generating more than \$1 billion in new revenues, some of which would have been used to cover the loss of SRA fees. Unfortunately, AB 1500 did not get sufficient votes in the Senate which meant that the SRA fee repeal failed as well.

I was extremely disappointed that these measures failed and on the last day of legislative session I tried to have the language linking the two bills removed. My goal was to send SB 1040 to the Governor, giving him one last opportunity to repeal this vastly unfair fee. Unfortunately, despite my efforts, the language was not changed and we ran out of time to consider anything further.

Please be assured that I will continue to work with my colleagues on this issue. I have heard from many constituents who have already received their first notice from the Board of Equalization and I have encouraged them to pay the bill as the fee is currently the law. If you feel that your property may be mistakenly listed in an SRA, you may go to the Cal Fire website <http://www.firepreventionfee.org/> and petition for a redetermination.

Thank you again for your comments. If I can be of any assistance in the future, please do not hesitate to contact me.

Respectfully,

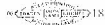
A handwritten signature in black ink that reads "Wesley Chesbro". The signature is written in a cursive style with a long horizontal flourish extending to the right.

WESLEY CHESBRO
Assemblymember, 1st District

Assembly
California Legislature
WESLEY CHESBRO
ASSEMBLYMEMBER, FIRST DISTRICT
STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0001

12-09-13P02:54 RCVD

Albion Little River Fire Protection District
PO Box 634
Albion, CA 95410-0634



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95410063434



13 Sept 12 phone

Tom Wed. 11:15 am re fire st rd

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Thursday September 13 2012 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Fire department operations meeting:**
 - a. **Roll call:** Firefighters present: Chief Ted Williams, Debbie Wolfe, Steve Wolfe, Guy Casey, Jaime Placido, Marshall Brown, Michael Rees, Andrew Crowningshield, Brad Montgomery, Dave Ayster, Sam Levine, Erica Geer, Scott Roat, Andrea Pennebaker, Harold Searles, Joe Goforth, Emily Scott, Margaret Harris, and Lauren Lopez,
 - b. **Chief's Report:** See attached
 - c. **Review and discussion of chief's report:** Residential fire on LR Airport Road debriefed. Marshall Brown talked about a new cleaning method for SCBA masks and expiration valves, which should be cleaned within 24 hours of use.
 - d. **Other fire department business:** Maintenance Officer, Brad Montgomery gave a report on trucks out of service for repairs. He will be working on Unit #8165 which will be out of service for about a week, waiting for parts. On Thursday the 27th at 10AM there will be a work party for the Cowboy Party setup which will consist of moving hay bales upstairs and downstairs in the barn. The party will be Friday the 29th and on Sunday the 30th there will be a cleanup. Jaimie will supply an estimate to install a donated new hydrant in Albion Village. The fire in Little River took upwards of 36,000 gallons of water, showing that the new water tanks and tender will be a very helpful addition when in place. The new combination keypad locks were installed on Station 810 and 811. New combination padlocks will be installed on other buildings. The numbers were distributed to firefighters.
 - e. **Adjournment:** 8:47pm
2. **Board of Directors business meeting call to order and determination of a quorum:** Meeting called: to order by Board President Alan Taeger at 8:47 pm. Board members present: Ken Matheson, Ed Petrykowski, and Rich Riley.
3. **Public communication to the board:** None.
4. **Items for Board consideration and possible action relevant to fire department operations.**
 - a. **Station 813 eviction notice:** By date and time of meeting Sherry Glaser-Love had rescinded eviction notice. No action taken.
 - b. **Fire Department Personnel:** On a motion by Ken the board members present voted unanimously to accept Chief Williams' recommendation to accept Margaret Harris as a probationary volunteer firefighter.
 - c. **Equipment and personnel compensation for State mutual aid:** The board discussed the current "Assistance by Hire" agreement with CalFire. Chief Williams reported that the agreement for this year is still being negotiated with CalFire. A policy for dispersing mutual aid revenues received from CalFire for personnel compensation equally among participating firefighters was proposed. Policy proposal is to be considered for adoption at the October 11, 2012 regular business meeting.
 - d. **FY 2012-2013 budget review and revision:** Board members present voted unanimously on a motion by Ken to add budget category 86-2080-Food to the district budget, with sub-categories of "Incident" food and "Training" food and to allot a budget of \$1,500.00 for the new category.
5. **Previous meeting minutes:** The minutes of the August 9, 2012 regular business meeting were approved as presented by unanimous vote of board members present on a motion by Ken.
6. **Communications to the board:** see attached summary.
7. **Financial report:** Current financial statements for the district were presented.
8. **Other items for consideration and possible action:**
 - a. **Independent audit solicitation:** Three audit firms responded to the district's request for bi-annual audit proposals for FY 2010-2013. Two firms submitted audit proposals. By unanimous vote of board members present on a motion by Alan Marilyn Boise, CPA, Fort Bragg was chosen to perform the audit.
 - b. **Use of District facilities by other organizations:** The Board reviewed revisions to a proposed policy for use of district facilities by other organizations introduced at the August 9, 2012 regular business meeting and adopted the policy as presented, including accompanying application form, by unanimous vote of board members present on a motion by Alan.
9. **Committee reports:**
 - a. **New fire station committee.** No report.
 - b. **Parcel tax committee:** Corrections made to tax rolls to remove erroneously charged parcels resulted in a net reduction of \$1,200.00 from last year's expected special tax revenue.
10. **Directors' discussion:** Regarding the previously approved budget allowance to replace the outboard motor on the Zodiac Unit #8195 with a better suited size motor, a proposal was made to approve sale of the motor to be replaced for the best offer over \$2000.
11. **Next Scheduled Regular Business Meeting:** Thursday, October 11, 2012 7:00PM
12. **Adjournment:** Meeting was adjourned at 9:40pm.

Attachments

Fire Chief's Report, 13 September, 2012, by Ted Williams

- **Applications received:**
 - Margaret Harris (approved subject to board review)
- **Firefighters leaving:**
 - Chris Johnson (on leave) will not be returning. Michael Rees returned equipment issued to Chris.

Minutes approved by unanimous vote of the members of the board of directors at the October 11, 2012 regular business meeting.

- **Purchases (noteworthy, not exhaustive)**
 - (3) Cardiac Science AED battery
 - (3) Minitor V pagers
 - hydrant wrenches
 - 1000 feet of 1.5" structure hose
 - 1000 feet of 1.5" wildland hose
 - 600 feet of 1" wildland mop-up hose
 - (4) 1.5"/1" Ts
 - gear bags
 - wildland gloves
- **Incident Log**
 - In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, August 9th and today, September 13th, we were dispatched and responded to twenty-five incidents consisting of 1 structure fire (fully involved), 17 medical aid, 3 traffic collisions, 2 wildland fires (one out of county), 2 fire alarms (false), 1 electrical hazard.
 - **2012005500 08/10/2012 10:07**
 - MEDICAL, DELTA
 - 44451 LITTLE RIVER AIRPORT RD ,LITR
 - Erica Geer (8132)
 - Scott Roat
 - Brad Montgomery
 - Andrea Pennebaker
 - Tim Gitchel
 - Sam Levine
 - Ted Williams
 - Guy Casey (R8130)
 - Marshall Brown
 - cancelled incoming
 - **2012005503 08/10/2012 11:43**
 - FIRE, RESIDENTIAL ALARM
 - 7420 STICKNEY RANCH RD ,LITR
 - cancelled by alarm company
 - Ted Williams (cancelled)
 - Brad Montgomery (cancelled)
 - Marshall Brown (cancelled)
 - Guy Casey (cancelled)
 - **2012005532 08/11/2012 08:31**
 - MEDICAL ALPHA
 - THE LODGE @ THE WOODS, 43300 LITTLE RIVER AIRPORT
 - Sam Levine (IC, Med Group)
 - Ted Williams
 - Scott Roat
 - Brad Montgomery 8132
 - Marshall Brown
 - Andrea Pennebaker
 - Guy Casey (cancelled)
 - cancelled incoming
 - **2012005545 08/11/2012 14:30:14**
 - MED, TRAFFIC COLLISION
 - HWY 128 MP 001.00 @ =L(39.194492,-123.733202)
 - motorcycle down, report of person climbing up cliff, UTL
 - ALR requested mutual aid from Elk, one rescue
 - FB Amb requested Elk ambulance
 - CalStar dispatched by HF
 - CHP UTL
 - CalFire UTL
 - Ted Williams
 - Tim Gitchel (8162)
 - Brad Montgomery (8170)
 - Marshall Brown (8130, IC)
 - Guy Casey
 - John Oakley
 - Harolde Searles (in Elk rescue)
 - Andy Gitchel
 - Erica Geer

- Michael Rees
 - Steven Wolfe
 - Deborah Wolfe
- **2012005553 08/11/2012 20:20**
 - MEDICAL, ALPHA; MACKERRICHER STATE PARK
 - Brad Montgomery (RP)
- **2012005570 08/12/2012 09:31**
 - MEDICAL, BRAVO; THE LODGE AT THE WOODS
 - 43300 LITTLE RIVER AIRPORT RD, LITR ;
 - Sam Levine (IC, Med Group)
 - Scott Roat
 - Ted Williams
 - Brad Montgomery (8132)
 - Andrea Pennebaker
 - Marshall Brown
 - Guy Casey
 - cancelled incoming
- **2012005642 08/14/2012 08:08**
 - FIRE, WILDLAND; Albion Ridge Road
 - Ted Williams (8162)
 - Brad Montgomery (8163) IC/transferred to cal-fire
 - Erica Geer (RP)
 - John Oakley
 - Andrea Pennebaker
 - Joe Goforth
 - Jaime Placido (8192)
 - cancelled incoming
 - Guy Casey (cancelled)
- **2012005644 08/14/2012 08:35**
 - MEDICAL, CHARLIE
 - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Ted Williams (8162)
 - Andrea Pennebaker
 - Guy Casey (R8132)
 - cancelled incoming
- **2012005668 08/14/2012 21:36**
 - MEDICAL, BRAVO
 - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
 - Erica Geer
 - Ted Williams
 - Brad Montgomery
 - Guy Casey
 - Sam Levine
 - Marshall Brown
 - Andrea Pennebaker
 - cancelled incoming
- **2012005687 08/15/2012 15:23**
 - MEDICAL, CHARLIE, 6900 ROAD 19, LITTLE RIVER
 - Sam Levine (IC,Med group)
 - Ted Williams
 - Guy Casey
 - Brad Montgomery 8130
 - Scott Roat
- **20120005787 08/18/2012 17:29**
 - FIRE, RESIDENTIAL; 42821 LITTLE RIVER AIRPORT RD ,LITR
 - fully involved structure on arrival, fire spreading in vegetation
 - at scene: Comptche Fire, Mendocino Fire, Albion Fire, Calfire Helicopter and volunteer cover units (Comptche, Redwood Coast and Fort Bragg Fire)
 - 8192 blew a tire
 - Jeff Wall arrived at scene and was asked to not participate.
 - Used thousands of gallons of water from the Woods (station tank inadequate).
 - Brad Montgomery (8192, 8191 mopup stayed overnight)
 - Jaime Placido (8162)
 - Scott Roat
 - Ted Williams (8163, IC - mopup stayed overnight)

- John Crowningshield (8170)
- Marshall Brown
- Erica Geer
- Andrew Crowningshield
- Jesse Martin
- Sam Levine
- Andrea Pennebaker
- Debbi Wolfe
- Steve Wolfe
- David Ayster (mopup stayed overnight)
- **2012005906 08/22/2012, 16:33**
 - MEDICAL DELTA LITTLE RIVER LODGE AT THE WOODS
 - Guy Casey (IC, 8132)
 - Sam Levine (Med group)
 - Ted Williams
 - Brad Montgomery
- **2012005997 08/25/2012 20:38**
 - FIRE, RESIDENTIAL; 33800 ALBION ST
 - dispatched to wrong street (Albion Ridge Road, correct was Albion Street) cancelled incoming, electric oven source, no fire
 - medical aid, first aid applied, ambulance not requested
 - Ted Williams (8162)
 - Marshall Brown
 - Brad Montgomery (8163) (IC)
 - Guy Casey
 - Jaime Placido (8191)
 - Adam Matthews
 - Scott Roat
 - Jonathan Peakall
 - Tim Gitchel
 - Erica Geer
 - Josh Smith
 - Joe Goforth
- **2012006146 08/30/2012 22:01**
 - MEDICAL, BRAVO; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
 - Space 104
 - Sam Levine (IC, Med Group)
 - Marshall Brown (8162)
 - Jesse Martin
 - Guy Casey
 - Ted Williams
 - Brad Montgomery (8132)
 - Erica Geer
- **2012006158 08/31/2012 12:42**
 - MEDICAL, BRAVO; 3000 ALBION RIDGE RD ,ALBION
 - Ted Williams (IC)
 - Jonathan Peakall
 - Brad Montgomery (staged)
 - Jesse Martin (staged)
 - Tim Gitchel (staged)
 - John Crowningshield (staged)
 - Andrew Crowningshield (staged)
 - Guy Casey (staged)
 - Erica Geer (R8130)
 - Michael Rees(staged)
 - Harolde Searles (cancelled)
- **No MEU, Mutual Aid to Mendocino Fire 09/01/2012, 14:00**
 - EMT Required at Football Game
 - Sam Levine (EMT, Med Group, 8132)
 - Andrea Pennebaker
 - Guy Casey
 - Marshall brown
- **2012006300 09/04/12 18:33**
 - MEDICAL, BRAVO; 43330 LITTLE RIVER AIRPORT RD ,LITR
 - Marshall Brown (Canceled)

- Guy Casey (R8132, IC)
- Brad Montgomery (Canceled)
- Jamie Placido (Canceled)
- Ted Williams (Canceled)
- **20120006310 09/05/12 10:20**
 - MEDICAL, DELTA; 2960 ALBION RIDGE RD ,ALBI
 - Marshall Brown (IC, E8162)
 - Guy Casey (Med Group)
 - Brad Montgomery (R8130)
 - Andy Gitchel
 - Andrew Crowningshield (Canceled)
 - Ted Williams (Canceled)
 - Joe Goforth
 - Harolde Searles
 - Andrea Pennebaker
 - cancelled incoming
- **2012006316 09/05/12 13:13**
 - MEDICAL, DELTA
 - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Guy Casey
 - Sam Levine (Med Group)
 - Marshall Brown (IC, E8162)
 - Andrew Crowningshield
 - Brad Montgomery (R8132)
 - Ted Williams
 - Andrea Pennebaker
 - cancelled incoming
- **2012006320 09/05/12 13:45**
 - FIRE, COMMERCIAL ALARM
 - 27900 NAVARRO RIDGE RD ,ALBI
 - Marshall Brown (E8162, Canceled)
 - Guy Casey (Canceled)
 - Andrew Crowningshield (Canceled)
 - Harolde Searles (Canceled)
 - Brad Montgomery (Canceled)
 - Steve Wolfe (canceled)
 - Debbi Wolfe (canceled)
- **2012006327 09/05/12 20:58**
 - MEDICAL, CHARLIE; 5771 N HWY 1 ,LITR
 - Guy Casey
 - Ted Williams (Med Group)
 - Brad Montgomery (R8130)
 - Sam Levine
 - Marshall Brown (E8162)
 - Scott Roat (IC)
- **2012006329 09/06/12 04:43**
 - MEDICAL, ALPHA; 2960 ALBION RIDGE RD ,ALBI
 - Brad Montgomery (R8130)
 - Marshall Brown (Med Group, IC)
 - Ted Williams
 - Jamie Placido
 - Guy Casey
 - cancelled incoming
- **2012006376 09/07/2012 16:44**
 - FIRE, WILDLAND; HWY 20 / SCOTTS VALLEY RD ,OOJ
 - E8170; SCOTTS CREEK, LAKE PILLS BURY AREA, LAKE COUNTY
 - MCSO sees from COW MTN Cmd: COMMAND 8; Tac: TAC 2;
 - Engine 8170 responded to wildland fire on HW20 east of 101
 - Marshall Brown
 - Ted Williams
 - Jaime Placido
 - Andrew Crowningshield
- **2012006449 09/09/12 18:35**
 - MED, TRAFFIC COLLISION; HWY 1 MP 047.25
 - E1156 (Med Group)

- Ted Williams (OPS)
- Brad Montgomery
- Marshall Brown (IC, R8132)
- Johnathan Peakall
- Andrew Crowningshield
- Erica Geer (R8130)
- Jamie Placido (E8162)
- Emily Scott
- David Ayster
- Steven Wolfe
- Debbi Wolfe
- Michael Rees(8131)
- Guy Casey
- Andy Gitchel
- Harolde Searles
- **2012006482 09/10/2012 18:25**
 - HAZ, FIRE MENACE STANDBY; 33800BLK ALBION RIVER SOUTH SIDE RD ,ALBI
 - Brad Montgomery (IC, 8130)
 - Ted Williams
 - Marshall Brown (E8162)
 - Guy Casey
 - Scott Roat
 - Jaime Placido
 - cancelled incoming
 - Andrew Crowningshield (8132)
- **2012006518 09/12/2012 10:11**
 - MEDICAL, BRAVO; 39601 LITTLE RIVER AIRPORT RD ,LITR
 - Ted Williams (IC, 8130)
 - Emily Scott
 - Brad Montgomery
 - Scott Roat
 - Joe Goforth
 - Sam Levine
 - Michael Rees
 - Andrew Crowningshield (8132)
 - cancelled incoming
- **2012006524 09/12/2012 14:14**
 - MED, TRAFFIC COLLISION; HERITAGE HOUSE INN @ 5200 N HWY 1 ,LITR
 - Brad Montgomery (IC)
 - Ted Williams
 - Scott Roat
 - Emily Scott
 - Michael Rees
 - Joe Goforth (8163)
 - Andrew Crowningshield (8132)
 - John Crowningshield
 - Guy Casey (8130)
 - Dennis Sweet
 - Tim Gitchel
 - Steve Wolfe
 - cancelled incoming
 - Harolde Searles (cancelled)

Training Completed:

- **09/06/2012 - Dump Tank/Engineering/Drafting/Communications (2 hours)**
 - David Ayster, Marshall Brown, Guy Casey, Andrew Crowningshield, Erica Geer, Joe Goforth, Margaret Harris, Sam Levine, Lauren Lopez, Jesse Martin, Brad Montgomery, Jaime Placido, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe
- **08/30/2012 - Scene Communications (2 hours)**
 - David Ayster, Marshall Brown, Guy Casey, Erica Geer, Joe Goforth, Sam Levine, Jesse Martin, Adam Matthews, Brad Montgomery, Andrea Pennebaker, Michael Rees, Harolde Searles, Ted Williams, Debbi Wolfe, Steve Wolfe
- **08/23/2012 - Engineering Relay Training; 8170, 8191, 8162 (3 hours)**
 - Guy Casey, Citlali Calvillo, John Crowningshield, Erica Geer, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Andrea Pennebaker, Jaime Placido, Scott Roat, Josh Smith, Dennis Sweet, Debbi Wolfe, Steve Wolfe

- **08/16/2012 - Airway Intervention (2 hours)**
 - Marshall Brown, Guy Casey, Erica Geer, Joe Goforth, Sam Levine, Lauren Lopez, Jesse Martin, Adam Matthews, Jonathan Peakall, Brad Montgomery, Jaime Placido, Ted Williams, Debbi Wolfe, Steve Wolfe
- **Trainings Planned:**
 - CPR/First Aid/AED on Saturday, September 22, 2012 at station 810
 - community water sources (portable pumps, drafting, location, protocol)
 - Pacific Reefs (discussion postponed until November)
 - Middle Ridge (pond offered, Ted to coordinate)
 - S190 course: CalFire resource unavailable due to fires; using online didactic
 - cliff rescue (Harolde Searles to lead)
 - ventilation with new K12 saw
 - CalFire assistance on hold due to fires
 - Nat Norling (paramedic) once per month
 - smoke drills
- **Fund Raising, Gifts, Service Fees:**
 - The fire department has been asked to participate in Hughes private cowboy party.
- **Development:**
 - We continue to search for a water tender. We anticipate greater availability after fire season.
 - We augmented Comptche Fire's crew during their staffing of CalFire Woodlands station. Reimbursement will be from Comptche Fire.
 - We sent engine 8170 with a crew of four firefighters out of county. Reimbursement will be from CalFire.
 - Elk Fire invited Guy Casey to join their crew on the Scotts fire.
 - Joe Goforth (upper Albion Ridge) and Steve/Debbie Wolfe (Navarro Ridge) are now carrying med bags.
 - Ted has received multiple quotes for water tanks. We plan to acquire three 5,000 gallon tanks for stations 811, 812 and 815.
 - We are continuing to investigate feasibility of holding an EMT course.
 - A hose cleaning and engine restocking work party is scheduled for Saturday, September 15.
- **Station Maintenance**
 - Mendocino Department of Transportation completed gravel work on West Street. Ted has requested quotes for twenty yards of gravel, ten to be spread in front of station 810.
- **Vehicle Maintenance**
 - **Tender 8192**
 - Blew a tire in route to Little River structure fire.
 - Brad installed a replacement high traction recap.
 - **Engine 8170**
 - Brad installed four new high traction recap drive tires in the rear on 8170.
 - Foam fuse replaced
 - Clutch adjusted
 - 1" hard-lines installed (one from 8182, one from 8131)
 - Hardline drums adapted from 1" NPSH to 1" NST to accommodate hard-lines.
 - Old tires are now all position spares.
 - **Mini-pumper 8165**
 - Out of service.
 - Spark plug wires were installed improperly and burned on exhaust manifolds.
 - Additionally found badly leaking exhaust manifold, a stuck exhaust restrictor plate, and leaky valve cover gaskets.
 - Replacement parts pending order.
 - **Rescue 8131**
 - Covering Navarro Ridge until further notice.
 - **Engine 8162**
 - Leaking oil from the valve cover gasket.
 - Excessive blow-by is pushing oil vapor out the breather tube.
 - Rocker box and valve cover gasket will be replaced, and if blow-by persists, a solvent flush and oil change will be performed in hopes of addressing the issue. If these repairs do not solve the problem, a remote possibility exists that a piston or piston ring problem exists. In service pending repairs.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING SEPTEMBER 13, 2012
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

- 8/10/12 Received packet by USPS from CSDA with salary survey.
- 8/13/12 Received letter by USPS from AT&T with details of current service plan for 937 0888.

Minutes approved by unanimous vote of the members of the board of directors at the October 11, 2012 regular business meeting.

- 8/14/12 Received delivery receipt by USPS for materials sent by Chief Williams as requested by Carter, Momsen & Knight, LLP, attorneys for Branesky Sheet Metal.
- 8/14/12 Alan sent letter by USPS to Marsha Regan with a request she sign and return a copy of the cleaning services agreement approved by the board along with a completed W-9 form.
- 8/16/12 Received letter by USPS from CSDA with a call for nominees for CSDA board of directors.
- 8/16/12 Alan sent a letter by USPS to county auditor with details of approved budget changes for FY 2011-2012 made in December, 2011, February, March, June and August, 2012 as well as approved budget for FY 2012-2013.
- 8/18/12 Received postcard by USPS announcing a book signing at Gallery Bookshop for "Fire Monks" by Coleen Morton Busch.
- 8/23/12 Received letter by USPS from Rogers, Anderson, Malody & Scott, LLP, CPAs declining to present a proposal for audit services.
- 8/23/12 Alan sent a letter from the board of directors to every USPS mail recipient in the district, Assemblyperson Wes Chesbro and State Senator Noreen Evans as well as local newspapers with information about and a statement of the board's position on SRA fees.
- 8/24/12 Alan received a telephone call from Bob Wilson, former firefighter and board member, offering support for board's position on SRA fees and for changes in fire department organization.
- 8/25/12 Received note by USPS from Karen Lewis in response to SRA fees letter asking "How do we oppose the fees? Most effective tactics?"
- 8/27/12 Received letter from AT&T with notice of impending expiration of term of service contract for 937 0888.
- 8/29/12 Alan received a CSDA legislative alert by email stating the association's opposition to SRA fees.
- 8/29/12 Alan received a telephone message from Christy Holiday (sp?) regarding SRA fees letter asking "What can we do?"
- 9/6/12 Received letter by USPS from Eugene R. Weber, Jr. from Jackson, NJ with a request for a patch.
- 9/7/12 Received a letter by USPS from Cindy Pyorre, owner, Curves in Fort Bragg with a donation of \$125 in memory of Shirley Collins.
- 9/7/12 Alan received a cc of an email from Jim Culp of The Woods, sent to Wes Chesbro in protest of SRA fees.
- 9/8/12 Alan received an email from Sherry Glaser saying she would like the fire department to leave the fire station at Middle Ridge (Station 813) immediately so she can convert the building into a cabin for personal use this week.
- 9/9/12 Chief Williams responded to Sherry's email with a list of fire department concerns regarding her request and stating the fire department's deferral of any immediate action pending advice from counsel.
- 9/10/12 Alan sent an email to Rod Lorimer and Toby Wade, Middle Ridge Road residents, to notify them of the possible eviction of the fire engine from Middle Ridge Road and to ask them to ask their neighbors to attend the district business meeting to discuss the issues and possible solutions.
- 9/10/12 Received letter by USPS from State Controller's office with notice of changes to state mandated Financial Transactions Report. (To bookkeeper.)
- 9/10/12 Received notice by USPS from PG&E of new time-of-use rates coming.
- 9/11/12 Alan noted information on how to protest SRA fees in a SF Chronicle column by Kathleen Pender (copy attached). See also "firepreventionfee.org".
- 9/12/12 Chief Williams and Alan received emails from Sherry Glaser with a cancellation of her request for the fire department to leave the fire station on Middle Ridge Road (Station 813).
- 9/13/12 Received letter by USPS from Wesley Chesbro, Assemblymember 1st District, with history, positions, and current standing on SRA fees.
- 9/13/12 Alan received return phone call from Tom Wodetsky, Middle Ridge Road resident with inquiry regarding Station 813 eviction.

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