



## Albion Little River Fire Protection District

# REGULAR MEETING AGENDA

Wednesday, August 10, 2016, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:**
2. **Motion by Secretary Alan Taeger to adopt agenda:**
3. **Public communication to the board:** Members of the public may address the board on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may do so when the agenda item is presented.
4. **Chiefs report:**
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action.
  - a. **Approval of the July 13, 2016 regular meeting minutes.**
  - b. **Approval of the July 25, 2016 special meeting minutes.**
  - c. **Acceptance of the monthly correspondence report.**
  - d. **Acceptance of the May, 2016 financial report.**
  - e. **Acceptance of the June, 2016 financial report.**
  - f. **Motion by Director Taeger to amend motion passed unanimously by the board at the May 11, 2016 regular meeting as follows:** Motion to make the elected officers of the board (President, Vice President, and Secretary) signatories on *all* district checking *and savings* accounts, remove the ~~(appointed) fiscal officer as checking accounts signatory~~ *remaining board members as checking and saving accounts signers* and assign the *appointed* fiscal officer to oversee accounts reconciliation.
  - g. **Motion by Director Taeger to direct President Issel to sign verification that district conflict of interest code accurately designates all positions that make or participate in the making of governmental decisions, that the district has reviewed its conflict of interest code, and that the current code incorporates FPPC regulation 18730 so that all Government Code Sections are referenced. (Reference ALRFPD bylaws section 1120 – Conflict of Interest.)**
  - h. **Motion by Director Taeger to place a display ad in the next issue of The Mendocino Beacon thanking participants of the annual barbeque fundraiser (Draft ad copy in packet).**
  - i. **Motion by Director Wolfe to revise FY 2016-2017 Tax Revenue and Appropriations Budget with an increase in Budget Category [864370 – Equipment] by the amount of \$47,824.78 (ALRFPD equity contribution to HCC apparatus lease purchase financing agreement plus \$5,000.00 documentation fee). (See packet.)**
6. **Unfinished Business for discussion and possible action:**
  - a. **Disposal of Engine 8181 – Issel/Williams**
  - b. **Printer/copier leasing – Taeger**
  - c. **Federal Surplus Property Reutilization Program renewal – Chief Williams**
  - d. **Annual CAL FIRE assistance by hire agreement renewal – Chief Williams**
  - e. **Possible action to move all ALFPD Bookkeeping software and records to a VPN-based model such as an Amazon Web Services (AWS), and granting contract bookkeeper full administrative rights, and each Board member Read-Only rights - Roat**
  - f. **Possible action to change meeting location to the Woods - Skyhawk**
7. **New Items for discussion and possible action:**
  - a. **Special Meeting: Long Term Budget Expenditures**

- b. **Special Meeting: Financial Procedures & Logistics Workshop**
  - c. **Special Meeting: ALRFPD Bylaw Update completion**
  - d. **Central Fire Station via Lease Purchase Financing or Installment Sale Agreement [Reference in packet]**
8. **Committee reports:**
- a. **Compressed air foam system – Issel**
  - b. **Station 811 building modifications & Apparatus replacement – Issel** (President Issel has requested that these committees be combined as the projects are tightly coupled.)
  - c. **Mendocino Association of Fire Districts – Taeger**
  - d. **Parcel tax appeals – Roat, Wolfe**
  - e. **Station 813 easement – Roat**
  - f. **Strategic planning – Issel, Skyhawk**
9. **Directors Discussion:**
- a. **Non agenda items of board concern.**
10. **Adjournment:**

**Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: [board@albionfire.com](mailto:board@albionfire.com) or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.**