

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Tuesday, August 30, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the July 26, 2011 regular business meeting and the August 19, 2011 special meeting will be approved and/or revised and approved.
4. **Fire chief's report:** The chief's appointee will present a written report of fire department activities.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented.
7. **Items for consideration and possible action:**
 - a. **Appointment of liaison to the board:** The board may vote to confirm the appointment of Assistant Chief Ted Williams as the liaison between the fire department and the district board and that he will serve with the full responsibility and authority of the chief during Chief Wall's leave of absence. The board may vote to change the designation of the position "Liaison to the Board" to "Acting Chief".
 - b. **New state responsibility area fees:** The board will discuss new state imposed fees for firefighting in state responsibility areas and their potential impacts on the district. The board may vote to take action on one or more issues concerning this new fee.
8. **Committee reports:**
 - a. **New fire station committee.**
 - b. **Vehicle committee.**
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Tuesday, September 27, 2011, 7:30 pm.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Tuesday, August 30, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the July 26, 2011 regular business meeting and the August 19, 2011 special meeting will be approved and/or revised and approved.
4. **Fire chief's report:** The chief's appointee will present a written report of fire department activities.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented.
7. **Items for consideration and possible action:**
 - a. **Appointment of liaison to the board:** The board may vote to confirm the appointment of Assistant Chief Ted Williams as the liaison between the fire department and the district board and that he will serve with the full responsibility and authority of the chief during Chief Wall's leave of absence. The board may vote to change the designation of the position "Liaison to the Board" to "Acting Chief".
 - b. **New state responsibility area fees:** The board will discuss new state imposed fees for firefighting in state responsibility areas and their potential impacts on the district. The board may vote to take action on one or more issues concerning this new fee.
8. **Committee reports:**
 - a. **New fire station committee.**
 - b. **Vehicle committee.**
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Tuesday, September 27, 2011, 7:30 pm.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

*get 812 phone reconnected
spl mtg Fri Sep 23 5pm*

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, July 26, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:** Meeting was called to order by President Alan Taeger at 7:33pm. Present were Rich Riley, Ed Petrykowski, Ken Matheson and Terry Kemp. Chief Jeff Wall, Ted Williams and Marshall Brown represented the Fire Department.
2. **Public communication to the board:** None.
3. **Previous meeting minutes:** The minutes of the June 28, 2011 regular business meeting were approved by unanimous vote of the board on a motion by Ken.
4. **Fire chief's report:**
 - a. **Incident report:** The department has been running a medium amount of medical calls and other miscellaneous calls this month: Medical Aid -6; Water Rescue -3; Traffic Collisions -3; Smoke Check -1; Public Assist -2; Total -15.
 - b. **Fund raising:** BBQ went well. The accounting is not finished for a total income but we did make some money and it was a great community event this year.
 - c. **Fire dpt. report:** As noted in last month's report we are seeing an increase in traffic collisions in the area and with the department. Water related calls have gone up too. Most of the radios have been re-programmed by Ted and Marshall. Our next mission along with training is to clean up the stations and get things organized. We will be creating an office space at station 811 where the officers and myself can conduct fire department business.
 - d. **Fire dpt. operational needs:** Water tender replacement: I have been shopping for a replacement vehicle and am currently waiting to get some bids back from vendors. We are close to making our order for the fire shelters and gear (ppe). The department has some mixed feelings about the purchase of a costly vehicle but I have explained to them that with the ageing fleet that we have we will need to replace an engine soon and it will be cost prohibitive to purchase an attack tender.
 - e. **Vehicle Maintenance:** 8162 is in service with a new tank level gauge. We have a few of the rigs that need some wiring issues to be addressed and hope to fix mostly in house.
 - f. **Other:** The department has recruited one new person and she should be responding before the end of the month. I'm very happy with the way the calls have been running and see some positive movement in the department in that aspect of our job. The County fire Chiefs are actively working on the Cal Fire Fee issue and lobbying against the potential impact on local fire departments and their special districts or the future need of the development for such districts. Covelo Fire has offered us some good turnouts and I will be in contact with their chief on that subject soon. They had a grant for new turnouts. Chief Jeff Wall 8100
5. **Communications to the board:** 7/5/11 - Received survey request from J. D. Powers & Associates for evaluation of Waste Management Inc. services; 7/11/11 - Alan made contact by phone with ATT long distance services and cancelled long distance service at Station 812 (937 0772); 7/15/11 - Received notification from PG&E that smart meters are to be installed at Stations 810 (Albion), 812 (Little River), & 815 (Navarro Ridge); 7/15/11 - Received notification from John Chiang, California State Controller that the notification to prepare 2010-2011 Special District Financial Transactions Report will soon be coming; 7/18/11 - Received quarterly investment report from county treasurer.
6. **Financial report:** Current financial statements for the district were presented. Alan reported that he spoke with the county auditor's office and requested information about when implementation of the new state regulations regarding the district's revolving fund would take place. The auditor was unaware of the new regulations and said he would investigate and get back to Alan with the information.
7. **Committee reports:**
 - a. **New fire station committee.** The encroachment permit has been paid for.
 - b. **Vehicle committee.** See Fire Chief's report
 - c. **Special tax update committee.** No report.
8. **Directors' discussion:** The board discussed the new state Cal Fire fee and the possible impact that it will have in the community.
9. **Next meeting schedule:** Tuesday, August 30, 2011, 7:30 pm.
10. **Adjournment:** meeting adjourned at 9:10pm.

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

INTERIM CHIEF APPOINTMENT

The meeting was called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of acknowledgement of a request for medical leave of absence by the chief and to begin the process of appointing an interim chief. No other business was considered at this special meeting.

Friday August 19, 2011 4:00 pm. Location: Station 810, 33900 West Street (behind Albion Grocery), Albion, California.

1. **Call to order and determination of a quorum.** Meeting called to order at 4:00pm by President Alan Taeger. Present were board members Rich Riley, Ed Petrykowski, Ken Matheson and Terry Kemp. Fire department members Ted Williams, Oliver Seeler, Erica Geer, Marshall Brown and Andrew Crowningshield were also present.
2. **Public communication to the board:** None.
3. **Items for discussion and possible action:**
 - a. **Chief's request for medical leave of absence:** The board was presented with the chief's request for a medical leave of absence for an undetermined amount of time. It was submitted via e-mail on 8/18/11.
 - b. **Appointment of interim chief:** Assistant Chief Oliver Seeler presented a proposal from officers of the fire department that Assistant Chief Ted Williams be the liaison between the Fire Department and District Board during Chief Wall's absence. The board unanimously approved the officers' proposal on a motion by Alan and seconded by Ken with the provision that Assistant Chief Williams will have the full responsibility and authority of the chief while the chief is on leave. Appointment is to be confirmed (subject to the approval of the general fire department membership) at the next regular business meeting August 30, 2011.
4. **Adjournment.** The meeting was adjourned at 4:31pm

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING AUGUST 30, 2011
COMMUNICATIONS TO THE BOARD**

- 7/29/11 Received postcard from US Department of Commerce Economics and Statistics Administration with notice that the district will be receiving the 2011 Government Units Survey in October.
- 8/1/11 ✓ Received notice from county planning department of a Coastal Development Permit application for a SFD on Little River Road near Jacobs Ranch Road.
- 8/4/11 ✓ Received completed county road encroachment permit for new fire station project.
- 8/5/11 ✓ Received 3 notices from PG&E of a bi-annual review of "Essential Use" accounts for electrical service at Stations 810(Albion), 811(D Road), & 812(airport). No response is required from the district if there is no change of use.
- 8/22/11 - Alan and Ed received copies of an email thread between Bob Schlosser and Joel Davis of Empire Steel Buildings discussing shop drawing redesign details with latest scheduled completion date of September 18.
- 8/24/11 ✓ Alan received a telephone call from Jennifer Peters of Golden State Risk Management Authority (GSRMA) with an announcement of a new appraisal program to be implemented soon. She said that the district will be contacted by Laura Carlisle of Alliant Appraisal Services to make an October appointment to visit the district.

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED 8/28/2011	DESCRIPTION	2007-2008 ESTIMATED	PER 6/30/08 ACTUAL	2008-2009 REVISED	PER 6/30/09 ACTUAL	2009-2010 REVISED	PER 6/30/10 ACTUAL	2010-2011 REVISED	PER 6/30/11 ACTUAL	2011-2012 ESTIMATED	PER 8/28/11 ACTUAL
	REVENUE										
821110	CURRENT SECURED TAX	67,469.00	68,341.10	72,104.00	72,483.44	74,944.00	67,780.99	72,586.00	68,149.18	73,566.00	
821120	CURRENT UNSECURED TAX	2,069.00	2,120.79	2,074.00	2,422.26	2,322.00	2,483.32	2,405.00	2,464.78	2,470.00	
821130	SB 813 SUPPLEMENTAL TAX	2,894.00	2,516.55	2,288.00	1,185.54	1,572.00	472.10	569.00	251.07	283.00	
821210	PRIOR SECURED PROPERTY TAX	0.00	381.97	0.00	(417.70)	0.00	(779.89)	0.00	(96.09)	0.00	
821220	PRIOR UNSECURED PROPERTY TAX	106.00	32.41	34.00	99.47	27.00	139.31	114.00	137.03	126.00	
821300	SPECIAL TAX (FIRE ASSESSMENTS)	75,000.00	77,550.00	75,000.00	77,510.00	77,630.00	77,354.00	77,630.00	72,008.70	81,920.00	
821600	TIMBER YIELD TAX	486.00	383.82	374.00	303.17	314.00	52.46	71.00	169.29	83.00	
821700	HIGHWAY PROPERTY RENTAL	0.00	0.00	0.00	0.00	0.00	0.26	0.00	1.37	0.00	
824100	INTEREST	9,000.00	13,581.82	10,000.00	6,027.92	10,000.00	1,056.06	1,000.00	660.22	650.00	
825481	HOMEOWNER PROPERTY TAX RELIEF	809.00	802.76	803.00	787.54	788.00	778.28	778.00	385.46	771.00	
825490	STATE OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
826140	ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
827500	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
827700	OTHER	0.00	15,394.00	76,583.50	77,383.50	0.00	5,555.21	0.00	0.00	0.00	
827702	INSURANCE PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	157,757.00	181,055.22	239,260.50	237,795.14	167,597.00	154,892.10	155,153.00	144,131.01	159,869.00	0.00
	FUND BALANCE CARRIED FORWARD	280,000.00	315,157.00	347,520.83	347,520.83	274,984.83	274,984.83	265,877.66	265,877.66	280,715.70	280,715.70
	TOTAL AVAILABLE FOR APPROPRIATIONS	447,757.00	496,212.22	586,781.33	585,305.97	442,581.83	429,886.93	421,030.66	410,008.67	440,584.70	280,715.70
	APPROPRIATIONS										
861035	WORKERS COMPENSATION INSURANCE	6,000.00	4,960.00	6,000.00	5,407.00	7,000.00	5,183.00	\$6,000.00	5,960.00	\$7,000.00	
862050	CLOTHING & PERSONAL ITEMS	6,000.00	8,609.26	6,000.00	4,130.64	6,000.00	2,124.44	\$12,000.00	4,671.95	\$12,000.00	
862080	COMMUNICATIONS	10,000.00	9,162.31	10,000.00	4,247.81	5,000.00	4,918.24	\$5,000.00	4,920.23	\$5,000.00	705.01
862101	INSURANCE - GENERAL	6,000.00	5,640.00	6,000.00	5,744.00	7,000.00	7,249.00	8,000.00	7,172.00	8,000.00	
862120	MAINTENANCE - EQUIPMENT	12,000.00	14,820.65	40,000.00	17,045.14	50,000.00	59,591.88	30,000.00	24,939.73	32,000.00	5,678.08
862130	MAINTENANCE - STRUCTURES & GROUNDS	15,000.00	12,013.26	5,000.00	5,526.05	10,000.00	2,866.01	8,000.00	2,551.33	10,000.00	
862140	MAINTENANCE - STRUCTURES & GROUNDS	6,500.00	5,867.25	8,000.00	5,879.39	8,000.00	7,866.44	6,000.00	3,994.58	6,000.00	286.60
862150	MEMBERSHIPS	2,500.00	2,147.00	2,800.00	2,695.00	3,000.00	2,630.00	3,000.00	2,349.00	3,000.00	
862170	OFFICE EXPENSE	600.00	566.22	3,000.00	3,071.91	2,000.00	698.41	1,000.00	944.04	1,000.00	129.59
862181	AUDITING & FISCAL SERVICES	5,000.00	1,144.98	7,000.00	6,378.24	4,000.00	2,821.91	7,000.00	6,417.50	3,500.00	526.67
862184	ARCHITECT & ENGINEERING SERVICES (811)	2,000.00	7,314.27	10,000.00	8,375.36	15,000.00	14,950.98	15,000.00	13,958.14	10,000.00	
862187	EDUCATION & TRAINING	10,000.00	7,000.00	1,500.00	1,550.20	1,500.00	5,233.03	1,500.00	488.00	1,500.00	
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	1,500.00	1,279.02	3,000.00	1,663.11	100.00	1,501.37	1,500.00	488.00	1,500.00	
862210	RENTS & LEASES BUILDINGS & GROUNDS	0.00	2,754.44	3,500.00	2,381.66	7,000.00	6,291.44	4,000.00	1,137.10	4,000.00	
862220	SMALL TOOLS & SUPPLIES	3,500.00	18,590.52	26,000.00	22,407.55	400.00	315.05	400.00	400.00	400.00	
862231	ELECTION SUPERVISION & SERVICES	0.00	3,869.94	5,000.00	4,627.18	26,000.00	22,227.44	26,000.00	21,925.89	26,000.00	1,439.24
862250	TRANSPORTATION & TRAVEL	25,000.00	1,279.02	3,000.00	1,663.11	5,000.00	3,728.73	7,500.00	6,705.67	7,500.00	1,521.50
862260	UTILITIES	3,000.00	6,409.16	15,000.00	3,546.62	10,000.00	3,154.36	35,000.00	11,635.94	75,000.00	400.00
863113	PAYMENTS TO OTHER GOVT AGENCIES	3,000.00	2,818.09	205,000.00	205,634.28	12,000.00	12,190.01	10,000.00	6,037.46	206,500.00	
864950	LAND	0.00	192,600.00	107,966.37	310,311.14	197,000.00	163,233.24	187,400.00	129,292.97	420,400.00	11,214.04
864960	STRUCTURES & IMPROVEMENTS	10,000.00	6,409.16	15,000.00	3,546.62	10,000.00	3,154.36	35,000.00	11,635.94	75,000.00	400.00
864370	EQUIPMENT	5,000.00	2,818.09	205,000.00	205,634.28	12,000.00	12,190.01	10,000.00	6,037.46	206,500.00	
	TOTAL APPROPRIATIONS	132,600.00	107,966.37	362,800.00	310,311.14	197,000.00	163,233.24	187,400.00	129,292.97	420,400.00	11,214.04
	UNAPPROPRIATED FUNDS (funds balance)	315,157.00	347,520.83	223,981.33	274,984.83	245,591.83	266,653.69	233,630.66	280,715.70	20,184.70	269,501.66
	END OF FY 2010-2011 ONE TIME J.E. CORRECTION IN DISTRICT BOOKS					QB adjustment	45,906.44				
	UNAPPROPRIATED FUNDS (funds balance) PER COUNTY RECORDS						265,877.66				

Albion Little River Fire Protection District
Budget vs. Actual
July 2011 through June 2012

	Jul '11 - Jun 12	Budget	\$ Over Budget	% of Budget
Income				
82-1110 CURRENT SECURED TAX	0.00	73,566.00	-73,566.00	0.0%
82-1120-CURRENT UNSECURED TAX	0.00	2,470.00	-2,470.00	0.0%
82-1130-SB813 SUPPLEMENTAL TAX	0.00	283.00	-283.00	0.0%
82-1220-PRIOR UNSECURED TAX	0.00	126.00	-126.00	0.0%
82-1300-SPECIAL TAX	0.00	77,630.00	-77,630.00	0.0%
82-1600-TIMBER TAX	0.00	83.00	-83.00	0.0%
82-4100-INTEREST INCOME	0.00	650.00	-650.00	0.0%
82-5481-HOMEOWNER PROPERTY TAX	0.00	771.00	-771.00	0.0%
Total Income	0.00	155,579.00	-155,579.00	0.0%
Gross Profit	0.00	155,579.00	-155,579.00	0.0%
Expense				
86-1035-WORKERS COMPENSATION IN	0.00	7,000.00	-7,000.00	0.0%
86-2050-CLOTHING & PERSONAL ITE	0.00	12,000.00	-12,000.00	0.0%
86-2060-COMMUNICATIONS				
ATT	400.19			
Comcast	274.82			
MCN	30.00			
86-2060-COMMUNICATIONS - Other	0.00	5,000.00	-5,000.00	0.0%
Total 86-2060-COMMUNICATIONS	705.01	5,000.00	-4,294.99	14.1%
86-2101-INSURANCE GENERAL	0.00	8,000.00	-8,000.00	0.0%
86-2120-MAINTENANCE EQUIPMENT				
Vehicle Maintenance				
8130	473.54			
8162	984.96			
8192	3,221.90			
Total Vehicle Maintenance	4,680.40			
86-2120-MAINTENANCE EQUIPMENT - Other	997.68	32,000.00	-31,002.32	3.1%
Total 86-2120-MAINTENANCE EQUIPMENT	5,678.08	32,000.00	-26,321.92	17.7%
86-2130-MAINTENANCE STRUCTURES	0.00	10,000.00	-10,000.00	0.0%
86-2140-MEDICAL, LAB SUPPLIES	286.60	6,000.00	-5,713.40	4.8%
86-2150-MEMBERSHIPS	0.00	3,000.00	-3,000.00	0.0%
86-2170-DISTRICT OFFICE SUPPLIE	129.59	1,000.00	-870.41	13.0%
86-2181-AUDITING & FISCAL SERVI				
Bookkeeping Services	526.67			
86-2181-AUDITING & FISCAL SERVI - Other	0.00	3,500.00	-3,500.00	0.0%
Total 86-2181-AUDITING & FISCAL SERVI	526.67	3,500.00	-2,973.33	15.0%
86-2187-EDUCATION & TRAINING	0.00	10,000.00	-10,000.00	0.0%
86-2189-PROFESIONAL & SPECIAL S	0.00	1,500.00	-1,500.00	0.0%
86-2220-SMALL TOOLS & SUPPLIES	0.00	4,000.00	-4,000.00	0.0%
86-2231-ELECTION SUPERVISION &	0.00	400.00	-400.00	0.0%
86-2250-TRANSPORTATION & TRAVEL				
Walsh Oil	1,439.24			
86-2250-TRANSPORTATION & TRAVEL - Other	0.00	26,000.00	-26,000.00	0.0%
Total 86-2250-TRANSPORTATION & TRAVEL	1,439.24	26,000.00	-24,560.76	5.5%
86-2260-UTILITIES				
Albion Water District	135.00			
PG&E	679.31			
Suburban Propane	460.47			
Thompson Septic Service	196.20			
Waste Management	50.52			
86-2260-UTILITIES - Other	0.00	7,500.00	-7,500.00	0.0%
Total 86-2260-UTILITIES	1,521.50	7,500.00	-5,978.50	20.3%
86-3113-PAYMNTS TO GOVT AGENCIE	527.35	2,000.00	-1,472.65	26.4%
86-4360-BUILDINGS & IMPROVEMENT	400.00	10,000.00	-9,600.00	4.0%
86-4370-EQUIPMENT (PURCHASE)	0.00	10,000.00	-10,000.00	0.0%
Total Expense	11,214.04	158,900.00	-147,685.96	7.1%
Net Income	-11,214.04	-3,321.00	-7,893.04	337.7%

Albion Little River Fire Protection District
Profit & Loss Detail
 July 26 through August 29, 2011

Type	Date	Num	Name	Memo	Split	Amount
Expense						
86-2060-COMMUNICATIONS						
ATT						
Check	8/14/2011	3202	AT&T	96075541735558	District Checki...	126.99
Total ATT						126.99
Comcast						
Check	7/31/2011	3193	Comcast	8155300570034801	District Checki...	77.46
Check	8/23/2011	3203	Comcast	8155300570124362	District Checki...	59.95
Check	8/28/2011	3206	Comcast	8155300570034801	District Checki...	77.46
Total Comcast						214.87
Total 86-2060-COMMUNICATIONS						341.86
86-2120-MAINTENANCE EQUIPMENT						
Vehicle Maintenance						
8130						
Check	8/23/2011	3204	Sport Chrysler Jeep...	J020404	District Checki...	473.54
Total 8130						473.54
8162						
Check	8/11/2011	0410...	Opperman & Sons I...	211920007	County	984.96
Total 8162						984.96
Total Vehicle Maintenance						1,458.50
Total 86-2120-MAINTENANCE EQUIPMENT						1,458.50
86-2140-MEDICAL, LAB SUPPLIES						
Check	7/31/2011	3191	Eureka Oxygen Co	DM00618939	District Checki...	57.50
Check	8/9/2011	3199	Matheson Tri-Gas I...	10206 #02853064	District Checki...	56.10
Check	8/14/2011	3201	Eureka Oxygen Co	DM00620021	District Checki...	59.25
Total 86-2140-MEDICAL, LAB SUPPLIES						172.85
86-2170-DISTRICT OFFICE SUPPLIE						
Check	7/31/2011	3195	Katsiaryna Gregonis	#36	District Checki...	8.80
Check	8/7/2011	3196	U.S. Postal Service	P.O. Box 634 annual rent	District Checki...	42.00
Total 86-2170-DISTRICT OFFICE SUPPLIE						50.80
86-2181-AUDITING & FISCAL SERVI						
Bookkeeping Services						
Check	7/31/2011	3195	Katsiaryna Gregonis	#36	District Checki...	214.14
Total Bookkeeping Services						214.14
Total 86-2181-AUDITING & FISCAL SERVI						214.14
86-2250-TRANSPORTATION & TRAVEL						
Walsh Oil						
Check	7/28/2011	0410...	Walsh Oil	13015 #187870 & 187871	County	964.68
Check	8/28/2011	3207	Walsh Oil	13015 #1884894	District Checki...	474.56
Total Walsh Oil						1,439.24
Total 86-2250-TRANSPORTATION & TRAVEL						1,439.24
86-2260-UTILITIES						
Albion Water District						
Check	7/31/2011	3192	Albion Mutual Wate...	#879	District Checki...	135.00
Total Albion Water District						135.00
PG&E						
Check	8/7/2011	3197	PG&E	0210095100-9	District Checki...	333.49
Total PG&E						333.49
Thompson Septic Service						
Check	8/9/2011	3200	Thompson's PortaS...	#15083	District Checki...	97.90
Total Thompson Septic Service						97.90

Albion Little River Fire Protection District
Profit & Loss Detail
July 26 through August 29, 2011

Type	Date	Num	Name	Memo	Split	Amount
Waste Management						
Check	7/31/2011	3194	Waste Management	799-0001196-2561-4	District Checki...	25.26
Check	8/28/2011	3205	Waste Management	799-0001196-2561-4	District Checki...	25.26
Total Waste Management						<u>50.52</u>
Total 86-2260-UTILITIES						616.91
86-3113-PAYMNTS TO GOVT AGENCIE						
Check	8/7/2011	3198	LAFCO	L-516	District Checki...	527.35
Total 86-3113-PAYMNTS TO GOVT AGENCIE						<u>527.35</u>
Total Expense						<u>4,821.65</u>
Net Income						<u><u>-4,821.65</u></u>

4. Fire Chief's Report, 30 August, 2011, by Ted Williams

Jeff Wall initiated and remains on medical leave. The department met at a special meeting on 28 August, 2011, to officially acknowledge Wall's leave. At this meeting a motion was passed by a quorum of members:

During the medical leave absence of the Chief, Ted Williams is designated "District Liaison Chief" and is charged with conducting business and communications between the Albion Little - River Volunteer Fire Dept., Inc. and the Albion - Little River Fire Protection District Board of Directors, in the same manner and with the same authority from the department as the Chief.

The District Liaison Chief shall possess all authorities and duties of the Chief, including but not limited to, attend District meetings as requested by the District, shall be available for communications from the District, and shall keep the Department fully informed through the Assistant Chiefs and the Corporate Officers of all interactions with the District during which Department affairs are discussed or acted upon.

My first act, with the assistance of department treasurer Steve Acker, will be to ensure that any unprocessed bills are handled with expediency.

4.a. Incident Report

In the intervening period between the Albion-Little River Fire Protection District regular meetings held Tuesday July 26th 2011 and today, August 30th, the Albion-Little River Volunteer Fire Department ("department") was dispatched and responded to twelve incidents consisting of:

- 6 medical aids
- 3 traffic collisions (two out of district)
- 1 smoke check (source discovered outside the bounds of our district)
- 3 fire automated fire alarms (from a single residence)

4.b. Fund Raising, Gifts, Service Fees

The department received a donation of one-hundred-eleven abalone from the California Department of Fish and Game to be used for a fundraiser. A chest freezer was purchased and installed at station 812 to store a portion of the delivery. The specifics of this event are in the incubation stage, but considering an amount of money verging on four-thousand dollars recognized at our prior abalone feed, we anticipate a financially significant affair.

At this juncture, financial gain from the 2011 department BBQ has not been calculated.

4.c. Fire Department Operational Needs

Historically, one of the most effective tools employed to fight fires in our district has been what we term quick-attack or fast-water apparatus -- typically a pickup-sized truck with a "slide-in" tank/pump unit. Recent examples include the current 8132 (deployed to station 812 in Little River) and 8165 (on permanent loan from the US government via CalFire, deployed to station 815 on Navarro Ridge). These trucks, being quick to reach fires in their infancy and drivable by anyone without a special license or extensive training, have held numerous wild-land and structure fires in check over the years until larger apparatus could arrive at scene. Each ridge should have a dedicated quick-attack vehicle. A timely and economically viable route to reach this goal might be the purchase of a late model four wheel drive Ford F350/450 size truck for deployment to station 810 and two identical slide in pump/tank units, one for the new vehicle and one to replace the aging and questionable unit in 8132. The department is researching options and obtaining pricing to present to the board.

Rescue 8132, our only gasoline powered vehicle, urgently required fuel on the night of Thursday, August 25th. The vehicle was refueled at the Little River Market using Ted's personal fueling card. Now that this vehicle is positioned at station 812, fueling at Albion Grocery is impractical. It's my recommended that the district obtain a Commercial Fueling Network card specifically for 8132.

4.d. Vehicle Maintenance Report

The department met on August 25th to perform an evening of vehicle inspections. Inventory sheets were completed, cabs were tidied and fluids were checked. It is the department's intention to resume periodic inspections. The department will be working with the board to remedy a plethora of minor issues through board approved methods. Some examples include: a couple of the compartment struts on engine 8163 fail to stay open, 8162 needs a driver's side reverse light, road flare containers should be added to cabs, the pressure relief valve on 8163 should be repaired, apparatus radio wiring in some vehicles requires attention, hose fittings/adapters and o-rings need to be purchased and engine 8181 could use a knob on the gear selector.

Rescue 8130 briefly returned to Sport Chrysler Jeep Dodge (for a few hours on August 30th) for a change of oil, transmission and coolant fluids. (Last oil change was in 2009.)

Alan Taeger

From: Ted Williams <ted@ted.net>
Sent: Sunday, August 21, 2011 7:28 PM
To: Alan Taeger
Subject: interim vs acting; liaison

The modifier "acting" applies when the executive post is filled on a permanent basis, yet the permanent appointee is unavailable, e.g. because of extended travel, sabbatical leave, or illness. The modifier "interim" is used when the executive post is vacant. In other words, an acting officer serves in the absence of a permanent appointee, but an interim officer serves through a period between permanent appointees.

<http://www.uic.edu/depts/oaafahr/FAHR%20Newsletter%20May%202006.pdf>

Liaison in general means:

1. Communication between two or more groups.
2. Co-operation, working together.

<http://en.wikipedia.org/wiki/Liaison>

Alan Taeger

From: wingwood@gmail.com on behalf of Scott Roat <scott@mendocinorealestate.net>
Sent: Tuesday, August 30, 2011 5:19 PM
To: Alan Taeger
Subject: Special Mtg Language Ratifying Ted Williams

Hi Alan,

Here's the language you wanted that was passed unanimously by the Fire Dept at the Special Meeting on Sunday 8/28:

Specific Language Passed:

During the medical leave absence of the Chief, Ted Williams is designated "District Liaison Chief" and is charged with conducting business and communications between the Albion Little - River Volunteer Fire Dept., Inc. and the Albion - Little River Fire Protection District Board of Directors, in the same manner and with the same authority from the department as the Chief.

The District Liaison Chief shall possess all authorities and duties of the Chief, including but not limited to, attend District meetings as requested by the District, shall be available for communications from the District, and shall keep the Department fully informed through the Assistant Chiefs and the Corporate Officers of all interactions with the District during which Department affairs are discussed or acted upon.

--
Scott Roat
Broker Associate
Century 21 Seascape Realty
Mendocino, CA 95460

p: 707.937.6161
f: 707.937.0344

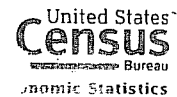
<http://www.mendocinorealestate.net>

DRE License #01493269

2012

Census of Governments

The 2012 Census of Governments is fast approaching. All of us have a strong interest in the early and successful completion of the 2012 Census of Governments as it will directly impact your government and the communities you serve by producing statistics about government organization, public employment and government finance.



**U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau**

Jeffersonville IN 47134-0001

OFFICIAL BUSINESS
Penalty for Private Use \$300

GUS(P) (07-2011)

This October your office will receive the 2011 Governments Units Survey and we are counting on you to ensure that it receives prompt attention, is completed, and returned as soon as possible. If you have any questions, please contact us at 1-800-242-2184 or email us at govs.cms.inquiry@census.gov

rec'd 29 Jul 11

PRESORTED
FIRST-CLASS MAIL
POSTAGE & FEES PAID
U.S. Census Bureau
Permit No. G-58



ID 06414242200000 902 1102 00 3
SEQ001-65119



ALBION-LITTLE RIVER
FIRE PROTECTION DISTRICT

ATTN: AUDITOR-CONTROLLER
PO BOX 101
ALBION CA 95410-0101



August 3, 2011

Account ID No.: 210095100
Service Point ID No.: 2220662805

ALBION LITTLE RIVER FIRE DISTRICT
PO BOX 634
ALBION, CA 95410

Re: 32600 ALBION RIDGE RD
ALBION, CA 954109755

Dear Valued Customer:

Pacific Gas and Electric Company (PG&E) is conducting its bi-annual review of Essential Use Exempt accounts. Essential Use exempt accounts qualify for exemption from rotating outages that can be ordered by California Independent System Operator when there is an insufficient supply of electricity. Currently, your facility is considered qualified. We are sending this letter to ask if your Essential Use Exempt status has changed.

Please complete and fax the attached "Request for Change in Essential Use Exempt Customer Status" form within **15 days only** if the facility at the address referenced above no longer provides an essential use service (as described in the attached), or the adequacy of your back-up generation has changed. **If nothing has changed, no action is required.**

If your status has changed, please fax the attached form to (415) 972-5309 within 15 days. We will confirm your updated status in writing approximately 30 days following receipt of your response. For more information about the criteria for Essential Use customers, please go to www.pge.com/mybusiness/customerservice/energystatus/essentialuse/.

Sincerely,

Rotating Outage Representative

While PG&E strives to provide the most reliable electric service possible, please be advised that *PG&E does not and cannot guarantee a continuous or sufficient supply of electricity or freedom from interruption.* This provision is contained in PG&E's Tariff Rule 14 at <http://www.pge.com/tariffs/doc/ER14.doc>. Even outside the rotating outage scenario, you should prepare for and expect an occasional unanticipated and unannounced interruption in your service due to numerous factors, including for example an earthquake, fire, windstorm, lightning strike, or even a car colliding with a power pole. If you believe an interruption would create a significant threat to public safety or health, we advise you to secure sufficient backup generation to guarantee electricity availability in those exigent circumstances. You may choose to seek the services of a qualified consultant who can offer guidance and advice regarding the installation and operation of appropriate equipment to enable your business to operate safely during outages of short duration, or at a minimum, to safely shut down your operations.

Request for Change in Essential Use Exempt Customer Status

Please complete all four sections if the facility referenced in the letter no longer provides one of the following public health, safety, or security services as described below, or the adequacy of your back-up generation has changed.

1. Check the box that most accurately represents the services provided at this facility (choose one):

- | | |
|---|--|
| <input type="checkbox"/> Fire, police, prison services | <input type="checkbox"/> Radio & TV emergency broadcasting station |
| <input type="checkbox"/> Government national defense agencies | <input type="checkbox"/> Rail rapid transit systems as approved by CPUC |
| <input type="checkbox"/> Acute care hospital or licensed skilled nursing facility | <input type="checkbox"/> Transmission-level net generators |
| <input type="checkbox"/> Communication utility | <input type="checkbox"/> Petroleum refineries and vital ancillary facilities |
| <input type="checkbox"/> Air or sea traffic control or navigation | <input type="checkbox"/> Electric utility facilities and fuel transportation |
| <input type="checkbox"/> None of the above | |

2. The facility (choose one):

- has backup generation that *can* adequately support critical load for up to two hours.
 has backup generation that *cannot* adequately support critical load for up to two hours.
 does *not* have backup generation.

3. Please briefly describe how the electricity supplied to the referenced facility is used to support public health, safety and security. (Attach additional pages if necessary)

4. I certify that the above information accurately describes the facility and Service ID Number referenced in this document.

Print Name _____ Daytime phone (____) _____
Position/Title _____ E-mail _____
Company Name _____
Mailing address _____
City, state and zip _____
Signature _____ Date _____

Other notes:

Please fax this form to (415) 972-5309

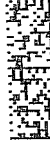


**Pacific Gas and
Electric Company®**

Post Office Box 997310
Sacramento, CA 95899-7310

FIRST CLASS

62-0534
US POSTAGE
\$00.36
AUG 03 2011
ZIP 95691
21 6954440



PREPAID

FT. VAB 25410



August 3, 2011

Account ID No.: 210095100
Service Point ID No.: 2220660705

ALBION LITTLE RIVER FIRE DISTRICT
PO BOX 634
ALBION, CA 95410

Re: 43001 AIRPORT RD
LITTLE RIVER, CA 95456

Dear Valued Customer:

Pacific Gas and Electric Company (PG&E) is conducting its bi-annual review of Essential Use Exempt accounts. Essential Use exempt accounts qualify for exemption from rotating outages that can be ordered by California Independent System Operator when there is an insufficient supply of electricity. Currently, your facility is considered qualified. We are sending this letter to ask if your Essential Use Exempt status has changed.

Please complete and fax the attached "Request for Change in Essential Use Exempt Customer Status" form within **15 days only** if the facility at the address referenced above no longer provides an essential use service (as described in the attached), or the adequacy of your back-up generation has changed. **If nothing has changed, no action is required.**

If your status has changed, please fax the attached form to (415) 972-5309 within 15 days. We will confirm your updated status in writing approximately 30 days following receipt of your response. For more information about the criteria for Essential Use customers, please go to www.pge.com/mybusiness/customerservice/energystatus/essentialuse/.

Sincerely,

Rotating Outage Representative

While PG&E strives to provide the most reliable electric service possible, please be advised that *PG&E does not and cannot guarantee a continuous or sufficient supply of electricity or freedom from interruption.* This provision is contained in PG&E's Tariff Rule 14 at <http://www.pge.com/tariffs/doc/ER14.doc>. Even outside the rotating outage scenario, you should prepare for and expect an occasional unanticipated and unannounced interruption in your service due to numerous factors, including for example an earthquake, fire, windstorm, lightning strike, or even a car colliding with a power pole. If you believe an interruption would create a significant threat to public safety or health, we advise you to secure sufficient backup generation to guarantee electricity availability in those exigent circumstances. You may choose to seek the services of a qualified consultant who can offer guidance and advice regarding the installation and operation of appropriate equipment to enable your business to operate safely during outages of short duration, or at a minimum, to safely shut down your operations.

Request for Change in Essential Use Exempt Customer Status

Please complete all four sections if the facility referenced in the letter no longer provides one of the following public health, safety, or security services as described below, or the adequacy of your back-up generation has changed.

1. Check the box that most accurately represents the services provided at this facility (choose one):

- | | |
|---|--|
| <input type="checkbox"/> Fire, police, prison services | <input type="checkbox"/> Radio & TV emergency broadcasting station |
| <input type="checkbox"/> Government national defense agencies | <input type="checkbox"/> Rail rapid transit systems as approved by CPUC |
| <input type="checkbox"/> Acute care hospital or licensed skilled nursing facility | <input type="checkbox"/> Transmission-level net generators |
| <input type="checkbox"/> Communication utility | <input type="checkbox"/> Petroleum refineries and vital ancillary facilities |
| <input type="checkbox"/> Air or sea traffic control or navigation | <input type="checkbox"/> Electric utility facilities and fuel transportation |
| <input type="checkbox"/> None of the above | |

2. The facility (choose one):

- has backup generation that *can* adequately support critical load for up to two hours.
- has backup generation that *cannot* adequately support critical load for up to two hours.
- does *not* have backup generation.

3. Please briefly describe how the electricity supplied to the referenced facility is used to support public health, safety and security. (Attach additional pages if necessary)

4. I certify that the above information accurately describes the facility and Service ID Number referenced in this document.

Print Name _____ Daytime phone (____) _____
Position/Title _____ E-mail _____
Company Name _____
Mailing address _____
City, state and zip _____
Signature _____ Date _____

Other notes:

Please fax this form to (415) 972-5309

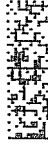


**Pacific Gas and
Electric Company®**

Post Office Box 997310
Sacramento, CA 95899-7310

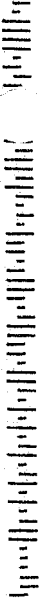
FIRST CLASS

62-0534
FIRST CLASS PERMIT NO. 1000
US POSTAGE
\$00.36
AUG 03 2011
ZIP 95691
000499
21 6954440



PRESORT

FT. WAD 95410





August 3, 2011

Account ID No.: 210095100
Service Point ID No.: 2220661805

ALBION LITTLE RIVER FIRE DISTRICT
PO BOX 634
ALBION, CA 95410

Re: SO ALBION
ALBION, CA 95410

Dear Valued Customer:

Pacific Gas and Electric Company (PG&E) is conducting its bi-annual review of Essential Use Exempt accounts. Essential Use exempt accounts qualify for exemption from rotating outages that can be ordered by California Independent System Operator when there is an insufficient supply of electricity. Currently, your facility is considered qualified. We are sending this letter to ask if your Essential Use Exempt status has changed.

Please complete and fax the attached "Request for Change in Essential Use Exempt Customer Status" form within **15 days only** if the facility at the address referenced above no longer provides an essential use service (as described in the attached), or the adequacy of your back-up generation has changed. **If nothing has changed, no action is required.**

If your status has changed, please fax the attached form to (415) 972-5309 within 15 days. We will confirm your updated status in writing approximately 30 days following receipt of your response. For more information about the criteria for Essential Use customers, please go to www.pge.com/mybusiness/customerservice/energystatus/essentialuse/.

Sincerely,

Rotating Outage Representative

While PG&E strives to provide the most reliable electric service possible, please be advised that *PG&E does not and cannot guarantee a continuous or sufficient supply of electricity or freedom from interruption*. This provision is contained in PG&E's Tariff Rule 14 at <http://www.pge.com/tariffs/doc/ER14.doc>. Even outside the rotating outage scenario, you should prepare for and expect an occasional unanticipated and unannounced interruption in your service due to numerous factors, including for example an earthquake, fire, windstorm, lightning strike, or even a car colliding with a power pole. If you believe an interruption would create a significant threat to public safety or health, we advise you to secure sufficient backup generation to guarantee electricity availability in those exigent circumstances. You may choose to seek the services of a qualified consultant who can offer guidance and advice regarding the installation and operation of appropriate equipment to enable your business to operate safely during outages of short duration, or at a minimum, to safely shut down your operations.

Request for Change in Essential Use Exempt Customer Status

Please complete all four sections if the facility referenced in the letter no longer provides one of the following public health, safety, or security services as described below, or the adequacy of your back-up generation has changed.

1. Check the box that most accurately represents the services provided at this facility (choose one):

- | | |
|---|--|
| <input type="checkbox"/> Fire, police, prison services | <input type="checkbox"/> Radio & TV emergency broadcasting station |
| <input type="checkbox"/> Government national defense agencies | <input type="checkbox"/> Rail rapid transit systems as approved by CPUC |
| <input type="checkbox"/> Acute care hospital or licensed skilled nursing facility | <input type="checkbox"/> Transmission-level net generators |
| <input type="checkbox"/> Communication utility | <input type="checkbox"/> Petroleum refineries and vital ancillary facilities |
| <input type="checkbox"/> Air or sea traffic control or navigation | <input type="checkbox"/> Electric utility facilities and fuel transportation |
| <input type="checkbox"/> None of the above | |

2. The facility (choose one):

- has backup generation that *can* adequately support critical load for up to two hours.
 has backup generation that *cannot* adequately support critical load for up to two hours.
 does *not* have backup generation.

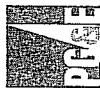
3. Please briefly describe how the electricity supplied to the referenced facility is used to support public health, safety and security. (Attach additional pages if necessary)

4. I certify that the above information accurately describes the facility and Service ID Number referenced in this document.

Print Name _____ Daytime phone (____) _____
Position/Title _____ E-mail _____
Company Name _____
Mailing address _____
City, state and zip _____
Signature _____ Date _____

Other notes:

Please fax this form to (415) 972-5309



**Pacific Gas and
Electric Company®**

Post Office Box 997310
Sacramento, CA 95899-7310

FIRST CLASS

62-0694
FIRST CLASS PERMIT NO. 1000
US POSTAGE
\$00.36
AUG 03 2011
ZIP 95691
000499
21 6954440



PRESENT

FT. JAMES 55410

**Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410**

August 8, 2011

COPY

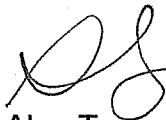
Mendocino County Auditor
501 Low Gap Road Room 1080
Ukiah, CA 95482

Please find enclosed Albion Little River Fire Protection District approved budget for FY 2011-2012.

I have also enclosed a copy of the approved minutes of the June 28, 2011 regular business meeting, during which this budget was approved, for corroboration.

Please contact me if you have any questions.

Thank you,



Alan Taeger, president of the board of directors
ataeger@mcn.org
Office/Home 937 0154
Cell 489 3052

enclosures

ALRFPD ADOPTED BUDGET FISCAL YEAR 2011-2012

DISTRICT NAME: ALBION-LITTLE RIVER FIRE PROTECTION

FUND NUMBER: 341

TOTAL ESTIMATED REVENUE FOR 2011-2012	\$159,869.00
ESTIMATED FUND BALANCE AS OF 6/30/11	\$280,715.70
TOTAL AVAILABLE FOR APPROPRIATIONS IN 2011-2012 (Appropriations must not exceed this amount)	<u>\$440,584.70</u>

ESTIMATED REVENUE

821110 CURRENT SECURED TAX	\$73,566.00
821120 CURRENT UNSECURED TAX	\$2,470.00
821130 SB 813 SUPPLEMENTAL TAX	\$283.00
821220 PRIOR UNSECURED TAX	\$126.00
821300 SPECIAL TAX (FIRE ASSESSMENTS)	\$81,920.00
821600 TIMBER TAX	\$83.00
824100 INTEREST	\$650.00
825481 HOMEOWNERS PROPERTY TAX RELIEF	\$771.00
TOTAL ESTIMATED REVENUE	\$159,869.00

APPROPRIATIONS

SALARY & BENEFITS

861035 WORKERS COMPENSATION INSURANCE	\$7,000.00
TOTAL SALARY & BENEFITS	\$7,000.00

SERVICES & SUPPLIES

862050 CLOTHING & PERSONAL ITEMS	\$12,000.00
862060 COMMUNICATIONS	\$5,000.00
862101 INSURANCE - GENERAL	\$8,000.00
862120 MAINTENANCE - EQUIPMENT	\$32,000.00
862130 MAINTENANCE - STRUCTURES & GROUNDS	\$10,000.00
862140 MEDICAL, DENTAL & LAB SUPPLIES	\$6,000.00
862150 MEMBERSHIPS	\$3,000.00
862170 OFFICE EXPENSE	\$1,000.00
862181 AUDITING & FISCAL SERVICES	\$3,500.00
862187 EDUCATION & TRAINING	\$10,000.00
862189 PROFESIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210 RENTS AND LEASES BUILDINGS AND GROUNDS	\$0.00
862220 SMALL TOOLS & INSTRUMENTS	\$4,000.00
862231 ELECTION SUPERVISION AND SERVICES	\$400.00
862250 TRANSPORTATION & TRAVEL	\$26,000.00
862260 UTILITIES	\$7,500.00
TOTAL SERVICES & SUPPLIES	\$129,900.00

863113 PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$2,000.00
864360 STRUCTURES & IMPROVEMENTS	\$75,000.00
864370 EQUIPMENT	\$206,500.00

TOTAL APPROPRIATIONS **\$420,400.00**

EXCESS OF ESTIMATED REVENUE over(under) APPROPRIATIONS **-\$260,531.00**

FY 2011-2012 budget approved by unanimous vote of the board of directors at the June 28, 2011 regular business meeting.

Submitted by Alan Taeger, president

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, June 28, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order by President Alan Taeger at 7:31pm. Present were Board members Rich Riley, Ken Matheson, Ed Petrykowski and Terry Kemp. Interim Chief Jeff Wall, Marshall Brown and Ted Williams were there representing the Fire Department. John Shandel was also present.
2. **Public communication to the board:** John Shandel voiced his concerns about expanding the fire station on D Rd and proposed seeking a better location for the new station.
3. **Previous meeting minutes:** The minutes of the May 31, 2011 regular business meeting and the June 23, 2011 special tax and budget meeting were approved as presented by unanimous vote of the members of the Board on a motion by Rich.
4. **Fire chief's report:**
 - a. **Incident reports:** 4 medical, 1 traffic accident, 1 fire, 1 search and rescue and 1 electrical hazard.
 - b. **Fund raising, gifts, service fees:** The Fire department is currently getting ready for their annual BBQ.
 - c. **Fire department report:** See attached report.
 - d. **Fire department operational needs:** See attached report.
 - e. **Vehicle maintenance report:** See attached report.
5. **Communications to the board:** See attached list.
6. **Financial report:** Current financial statements were presented.
7. **Items for consideration and possible action:**
 - a. **Chief appointment:** The board unanimously voted to appoint Jeff Wall, the candidate elected by the fire department to fill the position of chief for the balance of the current term, on a motion by Ken.
 - b. **Adoption of FY 2011-2012 budget:** The board voted unanimously to adopt the proposed budget for the fiscal year starting July 1, 2011 on a motion by Ken and seconded by Terry.
 - c. **Journal entry correction of funds balance:** The Board voted unanimously on a motion by Ken to approve a one time journal entry into the District books to correct a long standing discrepancy between county accounts and District accounts as to the balance of funds available to the District.
8. **Committee reports:**
 - a. **New fire station committee.** Alan spoke with the architects and there has been some movement towards the encroachment permit.
 - b. **Vehicle committee.** See attached Chief's report
 - c. **Special tax update committee.** No report
9. **Directors' discussion:** Board members discussed proposed building ideas presented by John Shandel.
10. **Next meeting schedule:** Tuesday, July 26, 2011, 7:30 pm.
11. **Adjournment:** Meeting adjourned at 9:30pm.

Attachments

Albion Little River Fire dpt. Fire Chief's Report / Chief Wall

June 2011

Incident report : the department has been running a medium amount of medical calls and other miscellaneous calls this month . / Marshal Browns report.

Fund raising : We are currently getting ready for our BBQ. and all is going well fire fighter Gear is doing a great job and things are moving forward at this point .

Fire dpt. report : With the latest weather trend we are expecting an possible increase of vegetation fires and escape control burns. The department has directed our training to deal with the possibility of this type of call. It is also the start of the summer season which will give us an increase of traffic collisions and added medical aid calls along with water related emergencies. To help deal with the increased call volume we will use mutual aid from Cal fire and Mendocino fire when needed.

We have completed the replacement of the fence and installed two gates at station 812. The lumber was a trade for the generator that was removed from rescue 8132. The department had no use for the generator and was to be sold off. One gate was reused and one new gate purchased (from Rossi building materials). Labor will be paid out for the construction of this project to two fire fighters who did a very good job, Fire fighter T. Weildye and A. Crowningshield.

There is a large amount of un-used materials around the stations that is of no use and or out dated and we would like to throw it out and clean up.

The old steel water tank located at the Navarro sub station was sold to Brad Montgomery for \$ 1.00 US, and is going to be removed as soon as possible. The tank is of no use to the department.

Fire fighters Williams and Brown are currently re-programing all radios at this time and are doing a great job for the dpt. and district..

Fire dpt. operational needs : We are going to need to make a purchase of new fire shelters. The shelters that we have are out dated and not legal for use. The plan is to purchase six new shelters with web gear. The new items will be located at station 810 and station 812. The remainder of the old web gear with out dated shelters will collected and used for training purposes only . In the past we all had personal web gear but the expense is to large to re-outfit the department. There is a possibility to get some type of grant in the future ...

Vehicle Maintenance : Water tender 8192 is back in service and engine 8163 has a new fuel cap . Engine 8162 is scheduled to go to Opperman's for the water level gauge replacement.

Water tender 8191 was scheduled for work and its my feeling that this water tender should be removed from service . Its dash lights and speedometer do not work. The breaks are barely function. Tires are in need of replacement and possibly wheels. The tires were filled with fix a flat. It is over weight with 3500 gal. of water on a two axle truck. That is not Hwy legal at this time.

Water tender 8192 to go in for repair of speedometer and fabrication of battery box for DOT approval. Dpt. will schedule appointment .

Other : The department members are making a big effort to clean up our stations, they have been neglected for a while and I personally feel and see an improvement with morale. I would like to see the recruitment of at least 4 new personnel this year. We are low on personnel at this time.

Chief : Jeff Wall / 8100

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING JUNE 28, 2011
COMMUNICATIONS TO THE BOARD**

- 6/3/2011 Received solicitation from Fechter & Company, CPAs requesting to be put on audit bid list and also requesting a copy of our latest fiscal audit.
- 6/6/2011 Received ballot for proposed bylaws amendment for California Special Districts Association (CSDA) to be returned by Friday, July 29, 2011.
- 6/22/2011 Received ballot for California Special Districts Association (CSDA) 2011 Board Elections to be returned by Friday, August 5, 2011.
- 6/24/2011 Received notice from PG&E of planned installation of a SmartMeter at Station 811 (D Road).

24 Aug GSRMA
Jennifer Peters

530 934 5633

New program
appraisal

October

Laura Carlisle
Alliant

933-5633

Alan Taeger

From: jdavis@empiresteelbuildings.com
Sent: Monday, August 22, 2011 12:06 PM
To: 'Robert Schlosser'
Cc: 'Alan Taeger'; 'Ed Petrykowski'; lee@ilwelly.com
Subject: RE: 2253437 Empire -- Joel

Robert,

Redesign is somewhat extensive but they have given me scheduled completion date of 9/18 – so you should have them shortly after that.

Thanks,

Joel

From: Robert Schlosser [mailto:schlosser@lsndesign.com]
Sent: Monday, August 22, 2011 10:56 AM
To: jdavis@empiresteelbuildings.com
Cc: 'Alan Taeger'; 'Ed Petrykowski'; lee@ilwelly.com
Subject: Re: 2253437 Empire -- Joel

Joel,
Any word on our shop drawings?

Bob

Robert Schlosser
Leventhal Schlosser Newberger Architects
435 North Main Street
Fort Bragg, CA 95437
(707) 961-0911
Fax (707) 961-0912
schlosser@lsndesign.com

----- Original Message -----

From: jdavis@empiresteelbuildings.com
To: 'Robert Schlosser'
Cc: 'Alan Taeger'; 'Ed Petrykowski'; lee@ilwelly.com
Sent: Wednesday, June 29, 2011 11:36 AM
Subject: RE: 2253437 Empire -- Joel

Robert,

They have been scheduled for re-work , and I should have a target date for completion right after the 4th of July.

Thanks,

Joel

From: Robert Schlosser [mailto:schlosser@lsndesign.com]
Sent: Tuesday, June 28, 2011 5:09 PM
To: jdavis@empiresteelbuildings.com

Cc: Alan Taeger; Ed Petrykowski; lee@ilwelty.com

Subject: Re: 2253437 Empire -- Joel

Joel,

What is the status report on the revisions to the shop drawings for Albion Firestation?

Bob

Robert Schlosser

Leventhal Schlosser Newberger Architects

435 North Main Street

Fort Bragg, CA 95437

(707) 961-0911

Fax (707) 961-0912

schlosser@lsndesign.com

----- Original Message -----

From: jdavis@empiresteelbuildings.com

To: 'Robert Schlosser'

Cc: lee@ilwelty.com

Sent: Monday, May 02, 2011 11:46 AM

Subject: RE: 2253437 Empire -- Joel

Robert,

Do not know if previously sent --

Plans to be completed 5/12 ---- so you should have on the 13th --- or one week from this Friday.

Joel

From: Robert Schlosser [<mailto:schlosser@lsndesign.com>]

Sent: Monday, April 25, 2011 3:01 PM

To: jdavis@empiresteelbuildings.com

Cc: lee@ilwelty.com

Subject: Re: 2253437 Empire -- Joel

Joel,

Do you know when we can expect to receive the shop drawings?

Bob

Robert Schlosser

Leventhal Schlosser Newberger Architects

435 North Main Street

Fort Bragg, CA 95437

(707) 961-0911

Fax (707) 961-0912

schlosser@lsndesign.com

----- Original Message -----

From: jdavis@empiresteelbuildings.com

To: 'Robert Schlosser'

Cc: rfirmin@ncilp.com

Sent: Monday, April 11, 2011 1:47 PM

Subject: RE: 2253437 Empire -- Joel

Robert,

We are on it, should be finishing up the plans soon.

Joel

From: Robert Schlosser [mailto:schlosser@lsndesign.com]
Sent: Friday, April 08, 2011 12:59 PM
To: jdavis@empiresteelbuildings.com
Cc: rfirmin@ncilp.com
Subject: Re: 2253437 Empire -- Joel

Joel,
The idea is for the eave and gutter at the connector to line up with the eave and gutter of the Administrative Wing of the building. If the plate lines are the same, that would make the overhangs the same.

Bob

Robert Schlosser
Leventhal Schlosser Newberger Architects
435 North Main Street
Fort Bragg, CA 95437
(707) 961-0911
Fax (707) 961-0912
schlosser@lsndesign.com

----- Original Message -----

From: jdavis@empiresteelbuildings.com
To: Robert Schlosser
Cc: rfirmin@ncilp.com
Sent: Friday, April 08, 2011 12:25 PM
Subject: FW: 2253437 Empire -- Joel

Robert,
Cc: Production: Randy

On the drawings, you show canopies on the connector building.

Do you need these? or can we dress up with sculpted eave trim – our concern is Hipping into the roof to the main building , then hipping these canopies – it will be somewhat difficult to have a fluid Canopy connector to this building – and at the connection point to the engine Room the canopy would effectively have “wings” off to either side going into A straight wall. Please advise, as we are working off both your drawings and initial Computer design to try and get the design complete.

Please get back ASAP so we can finish the plans up.

Joel

From: jdavis@empiresteelbuildings.com [mailto:jdavis@empiresteelbuildings.com]
Sent: Wednesday, April 06, 2011 2:43 PM
To: rfirmin@ncilp.com
Subject: FW: 2253437 Empire -- Joel

From: jdavis@empiresteelbuildings.com [mailto:jdavis@empiresteelbuildings.com]
Sent: Friday, April 01, 2011 9:31 AM
To: Robert Schlosser (schlosser@lsndesign.com)
Subject: RE: 2253437 Empire -- Joel

ROBERT,

CAN YOU GIVE ME THESE FINAL CLARIFICATIONS SO WE CAN FINISH THESE DRAWINGS UP.

JOEL

Ref: Albion Fire Station

Joel; please review these questions from drafting below. I know the ans to most, but we need to discuss tomorrow.

Thank you,

From: Dennis Fuller
Sent: Thursday, March 31, 2011 2:14 PM
To: Randy Firmin
Cc: matt.armstrong@ncigroup.com
Subject: 2253437 Empire
Importance: High

Randy I am currently checking the Permits on this one and just wanted to make sure what we need to provide .

Building "B"

- 1) Drawings indicate a recessed entrance at the LEW of Building B . Is this by EMPIRE or will it be material by others? No Framed opening is ordered or open wall . What exactly do we furnish here. Please confirm dim's also if we furnish. THEY WILL FRAME IN WITH STEEL STUDS AND WE WILL SEND EXTRA MATERIAL FOR SHEETING – WHOLE PROCESS HERE IS TO GET THE ANCHOR BOLTS RIGHT SO THEY CAN POUR CEMENT AND WE WILL ADD SMALL CHANGES WHEN WE RELEASE FOR PRODUCTION.
- 2)
- 2) 5"-0 purlin extension is ordered at the LEW , drawings indicate a staggered purlin extension , Do we send the 5"-0 the entire width of the endwall or do we want to do something different . NEEDS TO BE STAGGERED PER DRAWINGS, COULD NOT FULLY DESIGN PER OPTIMA
- 3) LEW also indicates a frame at the end of the purlin extension . Will this be furnished by NCI ? WILL BE FAUX COLUMNS BY END USER

Building "C"

- 1) Work order note under Building "C" has this building as 9-3 wide x 9-0 Long x 10'-0 high. Please confirm this since the work order has different 10x 10 (Optima Limitation) .Also the customer drawings are not clear on these dim where I can see clearly. --- YES, DO THE 9' 3" WIDE BY 9' LONG
- 2) Please confirm that we use the locations as indicated on customer drawings A2.1 for placement of buildings in relationship to each other . (Design does not match this and I need to confirm) DRAWINGS RULE OVER OPTIMA ENTRY

Building "D" PLEASE ADVISE ON THESE:

- 1) Mezzanine is ordered as 15'-4 wide in one area and 15'-6 wide in another area . Which do we hold ? 15' 6"
- 2) Mezz also indicates a stair way at EWA on the drawings but this is ordered as a full width Mezz and No opening . Do we frame around the stairs and if so what size. 48' x 15' 6"
- 3) A2.1 also indicates Loads above the fire engines . Do we furnish anything for these supports? Not currently – when going to production we may

Ad

d point loads – at his point just trying to get structural anchor bolts right.

- 3) Mezz columns are noted at Finished floor. These will be exposed to the main building . Dom we want to make them at Fin Floor ?
- 4) RECESS COLUMNS 6" BELOW THE FINISHED FLOOR



COUNTY OF MENDOCINO
DEPARTMENT OF PLANNING AND BUILDING SERVICES
 120 WEST FIR STREET · FORT BRAGG · CALIFORNIA · 95437

IGNACIO GONZALEZ, DIRECTOR
 Telephone 707-964-5379
 FAX 707-961-2427
 www.co.mendocino.ca.us/planning

July 29, 2011

Planning-Ukiah
 DOT
 Environmental Health

Building Inspection (FB)
 Assessor
 Coastal Commission

Albion Little River Fire District

***CASE#:** CDP #19-2011
OWNER: Stephen & Barrett Beasley
APPLICANT: Barrett Beasley
REQUEST: Construct ~1,100 sq. ft single family residence with a maximum average height of ~17 ft. Construct a ~638 sq ft guest cottage with a maximum height of ~19.5 ft. Associated developments include installation of a driveway, septic system, well, and connection to utilities. Request for temporary occupancy of a travel trailer during construction.

APPEALABLE AREA: Yes
LOCATION: In the Coastal Zone, approx. 2.5 mi northeast of the community of Albion, on the east side of Highway 1, approx. 1.5 mi west of the intersection of Albion Little River Rd (CR# 403) and Jacobs Ranch Road (private road), located at 6014 Albion-Little River Raod (APN: 121-030-44).

***PROJECT COORDINATOR:** Abbey Stockwell
RESPONSE DUE DATE: August 15, 2011

***PLEASE NOTE THE CASE NUMBER AND NAME OF PROJECT COORDINATOR WITH ALL CORRESPONDENCE TO THIS DEPARTMENT.**

Attached to this form is information describing the above noted project(s). The County Department of Planning and Building Services is soliciting your input, which will be used in staff analysis. If we do not receive a response within fifteen (15) days, we will assume no response is forthcoming.

You are invited to comment on any aspect of the proposed project(s). Please address any concerns or recommendations on environmental considerations and specific information regarding permits you may require to the project coordinator at the above address.

REVIEWED BY: Name _____ Department _____ Date _____

_____ No Comment _____ Comment to follow

_____ Comments attached or Below

COASTAL DEVELOPMENT PERMIT REVIEW SHEET

<input type="checkbox"/> STANDARD	<input checked="" type="checkbox"/> ADMINISTRATIVE	<input type="checkbox"/> MODIFICATION	CDP # 19-2011(Beasley)
<input type="checkbox"/> USE PERMIT	<input type="checkbox"/> VARIANCE	<input type="checkbox"/> _____	DATE FILED: 7.28.11
APPEALABLE AREA: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			GOV'T CODE DATE:

OWNER: Stephen & Barrett Beasley

APPLICANT: Barrett Beasley

REQUEST: Construct ~1,100 sq. ft single family residence with a maximum average height of ~17 ft. Construct a ~638 sq ft guest cottage with a maximum height of ~19.5 ft. Associated developments include installation of a driveway, septic system, well, and connection to utilities. Request for temporary occupancy of a travel trailer during construction.

LOCATION: In the Coastal Zone, approx. 2.5 mi northeast of the community of Albion, on the east side of Highway 1, approx. 1.5 mi west of the intersection of Albion Little River Rd (CR# 403) and Jacobs Ranch Road (private road), located at 6014 Albion-Little River Raod (APN: 121-030-44).

STREET ADDRESS: 6014 Albion-Little River Rd **APN:** 121-030-44

GENERAL PLAN: FL-160 **ZONING:** FL:L-160 **PARCEL SIZE:** ~3.89 ac

EXISTING USES: vacant **SUPERVISORIAL DISTRICT:** 5

TOWNSHIP: **RANGE:** **SECTION:** **USGS QUAD#:**

RELATED CASES:

PERMITS ON HOLD PENDING CDP:

REFERRAL AGENCIES:

<input checked="" type="checkbox"/> Planning (Ukiah)	<input checked="" type="checkbox"/> Coastal Commission	<input type="checkbox"/> Sewer District
<input checked="" type="checkbox"/> Environmental Health (FB)	<input type="checkbox"/> Caltrans	<input type="checkbox"/> Water District
<input checked="" type="checkbox"/> Building Inspection (FB)	<input type="checkbox"/> Northwest Information Center	<input checked="" type="checkbox"/> Fire District - Albion-Little River
<input checked="" type="checkbox"/> Transportation	<input type="checkbox"/> Department of Fish & Game	<input type="checkbox"/> Community Svcs
<input type="checkbox"/> MHRB	<input type="checkbox"/> Department of Parks & Recreation	<input type="checkbox"/> City Planning
<input checked="" type="checkbox"/> Assessor	<input type="checkbox"/> RWQCB	<input type="checkbox"/> School District
<input type="checkbox"/> County Water Agency	<input type="checkbox"/> US Fish & Wildlife Service	
<input type="checkbox"/> Air Quality Management District	<input type="checkbox"/> Army Corps of Engineers	
<input type="checkbox"/> ALUC	<input type="checkbox"/> Trails Advisory Council	<input type="checkbox"/> Friends of Schooner Gulch
<input type="checkbox"/> Guaiala Municipal Advisory Council	<input type="checkbox"/> Native Plant Society	<input type="checkbox"/> Point Arena City Hall

ADDITIONAL INFORMATION:

ASSESSOR'S PARCEL #:

PROJECT COORDINATOR: Abbey Stockwell **PREPARED BY:** AS **DATE:** 7.28.11

ENVIRONMENTAL DATA
(To be completed by Planner)

ENVIRONMENTAL DATA

- | Yes | No | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. CDP Exemption or CDP Exclusion. |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. LUP Map Number. 18 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 3. Blufftop Parcel. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4. Highly Scenic Area: East or West of Hwy 1. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 5. Adjacent to State Forest/Park/Recreation Area. |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Within/Adjacent to Agriculture Preserve or Timberland Production. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 7. Within Mendocino Historic Preservation District: Zone A or B: |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 8. Alquist-Priolo Earthquake Fault Zone (Manchester to Gualala). |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 9. Floodplain/Floodway Map. |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Natural Diversity Data Base. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 11. ESHA – Riparian, Wetland, Rare Plants, over 100 ft from developments |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 12. Building Envelopes/Buffer Zones. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 13. Geotechnical Hazards: Coastal Bluff, >20% Slopes. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 14. Coastal Groundwater Study Zone: SWR |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 15. Fire Hazard Severity Classification: <input type="checkbox"/> LRA <input checked="" type="checkbox"/> SRA-CDF# 79-11 Very High |

CEQA Status: _____

ADDITIONAL INFORMATION:

COUNTY OF MENDOCINO
DEPT OF PLANNING & BUILDING SERVICES
790 SOUTH FRANKLIN STREET
FORT BRAGG, CA 95437
Telephone: 707-964-5379

Case No(s) 19-2011
CDF No(s)
Date Filed
Fee \$
Receipt No.
Received by
Office Use Only

COASTAL DEVELOPMENT PERMIT APPLICATION FORM

Name of Applicant Barrett Beasley	Name of Owner(s) Stephen & Barrett Beasley	Name of Agent
Mailing Address P.O. Box 56 Many, LA 71449	Mailing Address P.O. Box 56 Many, LA 71449	Mailing Address
Telephone Number 318-663-3179	Telephone Number 318-663-3179	Telephone Number

I certify that the information submitted with this application is true and accurate.

[Signature] 4/29/11 [Signature] 4/29/11
Signature of Applicant/Agent Date Signature of Owner Date

Driving Directions:

The site is located on the No. (N/S/E/W) side of Jacobs Ranch Rd. (name road)
approximately 1 1/2 mi. (feet/miles) West (N/S/E/W) of its intersection with
Albion-Little River Rd. (provide nearest major intersection).

Assessor's Parcel Number(s)

121-030-44

Parcel Size

3.9

Square Feet

Acres

Street Address of Project

6014 Albion-Little River Rd.
Little River, CA

Please note: Before submittal, please verify correct street address with the Planning Division in Ukiah.

COASTAL DEVELOPMENT PERMIT APPLICATION QUESTIONNAIRE

The purpose of this questionnaire is to relate information concerning your application to the Planning & Building Services Department and other agencies who will be reviewing your project proposal. The more detail that is provided, the easier it will be to promptly process your application. Please answer all questions. Those questions which do not pertain to your project, please indicate "Not Applicable" or "N/A".

1. Describe your project and include secondary improvements such as wells, septic systems, grading, vegetation removal, roads, driveways, propane tanks, oil tanks, water storage tanks, solar panels, etc.

Small single family dwelling with free standing guest cottage, and temporary occupancy of a travel trailer during construction, including septic system, well driveway, and conventional utility hook-ups. No vegetation removal required for construction site.

2. If the project is residential, please complete the following:

TYPE OF UNIT	NUMBER OF STRUCTURES/UNITS	EXISTING SQ. FEET PER STRUCTURE	PROPOSED SQ. FEET PER STRUCTURE	TOTAL SQ. FEET PER STRUCTURE
<input checked="" type="checkbox"/> Single Family	1		1092	1092
<input type="checkbox"/> Mobile Home				
<input type="checkbox"/> Duplex/Multifamily				
<input checked="" type="checkbox"/> Detached Structures (List individually)	1		638	638

3. Are there existing structures on the property? Yes No
If yes, describe below and identify the use of each structure on the site plan.

4. Utilities will be supplied to the site as follows:

A. Electricity

- Utility Company (service exists to the parcel).
 Utility Company (requires extension of services to site: 20 feet _____ miles)
 On Site generation, Specify: _____
 None

B. Gas

- Utility Company/Tank
 None

C. Telephone: Yes No

5. Will there be any new exterior lighting? Yes No
If yes, provide lighting details and specifications for all exterior lighting fixtures. Please ensure that all fixtures are downcast and shielded. Identify the location of all exterior lighting on the site plan and building plans.

6. What will be the method of sewage disposal?

- Community sewage system, specify supplier _____
 Septic Tank (indicate primary + replacement leachfields on plot plan) *Septic proposal previously approved by Dept. of Environmental Health*
 Other, specify _____

7. What will be the domestic water source?

- Community water system, specify supplier _____
 Well On-site Off-site
 Spring On-site Off-site
 Other, specify _____

8. Is any grading including road/driveway construction planned? Yes No

Estimate the amount of grading (cut and fill quantities) in cubic yards: 15 c.y. Please indicate on the site plan the areas and quantities of grading. If greater than 50 cubic yards or if greater than 2 feet of cut or 1 foot of fill will result, please provide a grading plan.

Estimate the length of the proposed road/driveway: 290 feet.

Describe the terrain to be traversed (e.g., steep, moderate slope, flat, etc.).

Flat; grading only to smooth area under drive.

9. Will vegetation be removed to accommodate the proposed project? Yes No
If yes, explain:

How many trees will be removed as a result of the project: _____. Indicate on the site plan all trees to be removed which are greater than 12-inches in diameter (measured four feet from the ground). If applicable, please indicate on the site plan the size, location and species of all on-site trees that provide screening from public view areas.

10. Will the proposed development be visible from:

- A. State Highway 1? Yes No
B. Park, beach, or recreation area? Yes No

If you answered yes to either question, explain.

11. Project Height. Maximum height of structure(s): 19' - 6" feet

12. Describe all exterior materials and colors of all proposed structures.

Siding material	<u>Redwood</u>	Color	<u>Natural</u>
Trim material	<u>Redwood</u>	Color	<u>Natural</u>
Chimney material	<u>None</u>	Color	
Roofing material	<u>Painted steel</u>	Color	<u>Green</u>
Window frame material	<u>Redwood</u>	Color	<u>Natural</u>
Door material	<u>Fir</u>	Color	<u>White</u>
Fencing material	<u>None</u>	Color	
Retaining walls material	<u>None</u>	Color	
Other exterior materials	<u>Piers</u>	Color	<u>Grey</u>

13. Are there any water courses, anadromous fish streams, sand dunes, rookeries, marine mammal haul-out areas, wetlands, riparian areas, pygmy vegetation, threatened, rare or endangered plants/communities, animals or habitat which support rare and endangered species located on the project site or within 100 feet of the project site?

Yes No Project reused >100' from wetlands

If yes, please describe the resource and attach any biological/botanical reports:

Pygmy & wetland; I have included three copies of a Biological Report with this application.

14. If the project is commercial, industrial, or institutional, complete the following:

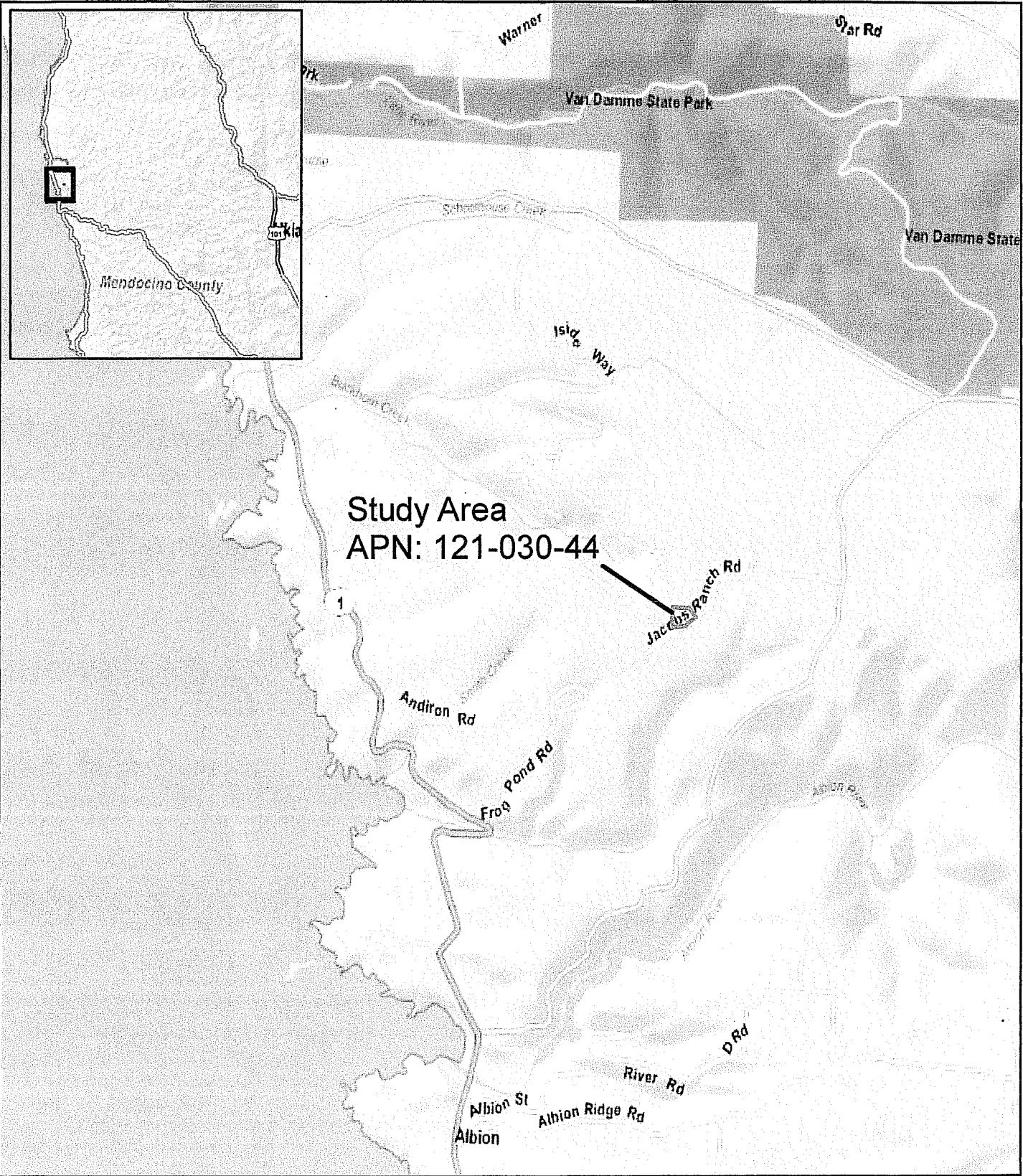
Total square footage of all structures: _____
Estimated employees per shift: _____
Estimated shifts per day: _____
Type of loading facilities proposed: _____

Will the proposed project be phased? Yes No

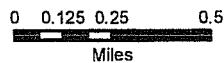
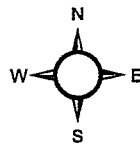
If Yes, explain your plans for phasing.

Parking will be provided as follows:

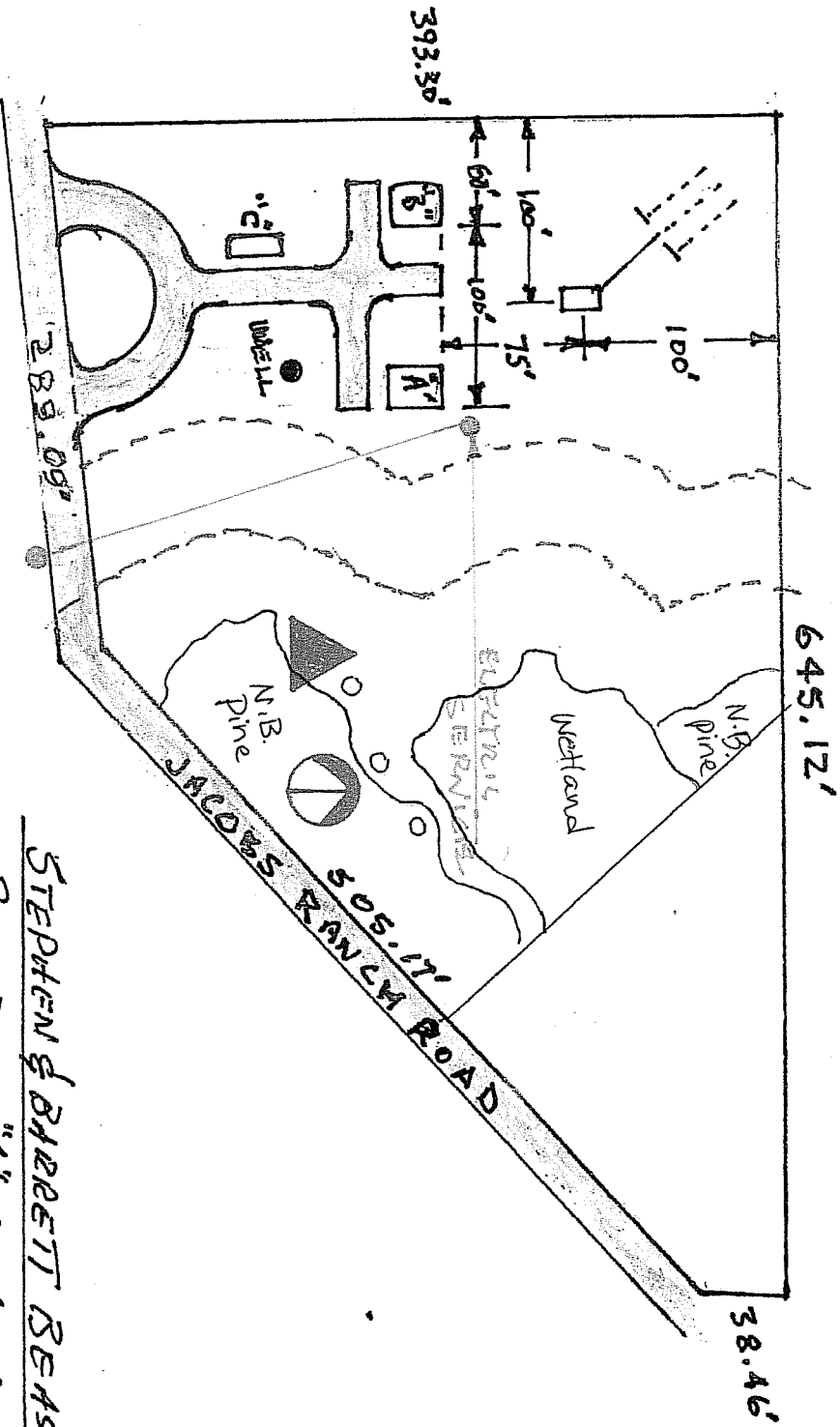
Number of Spaces	Existing: _____	Proposed: _____	Total: _____
Number of standard spaces:	_____	Size: _____	
Number of handicapped spaces:	_____	Size: _____	



Location Map



Beasley Property
Mendocino County, CA



STEPHEN & BARRETT BEASLEY

BUILDING "A" 26' X 42'

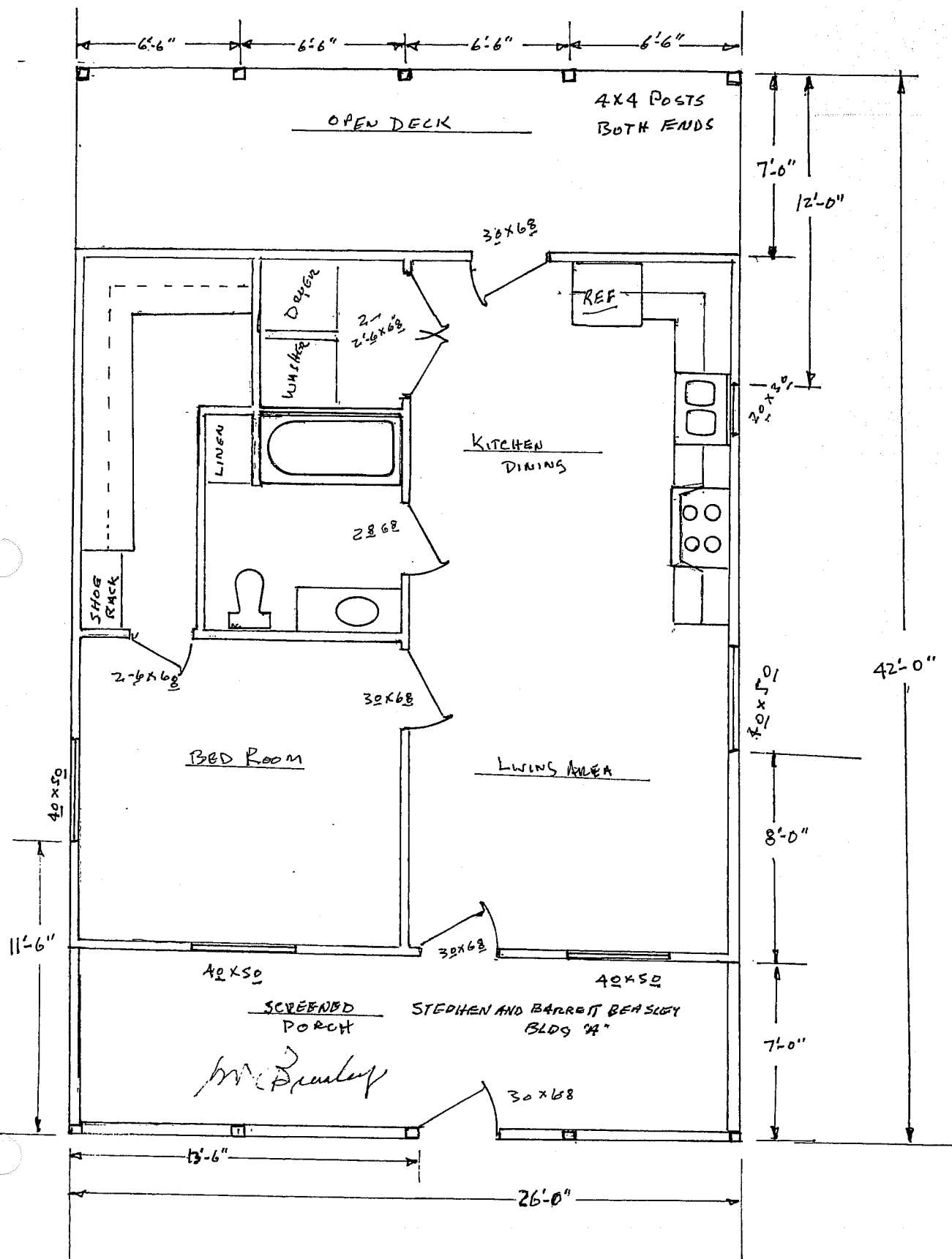
BUILDING "B" 24' X 26'-6"

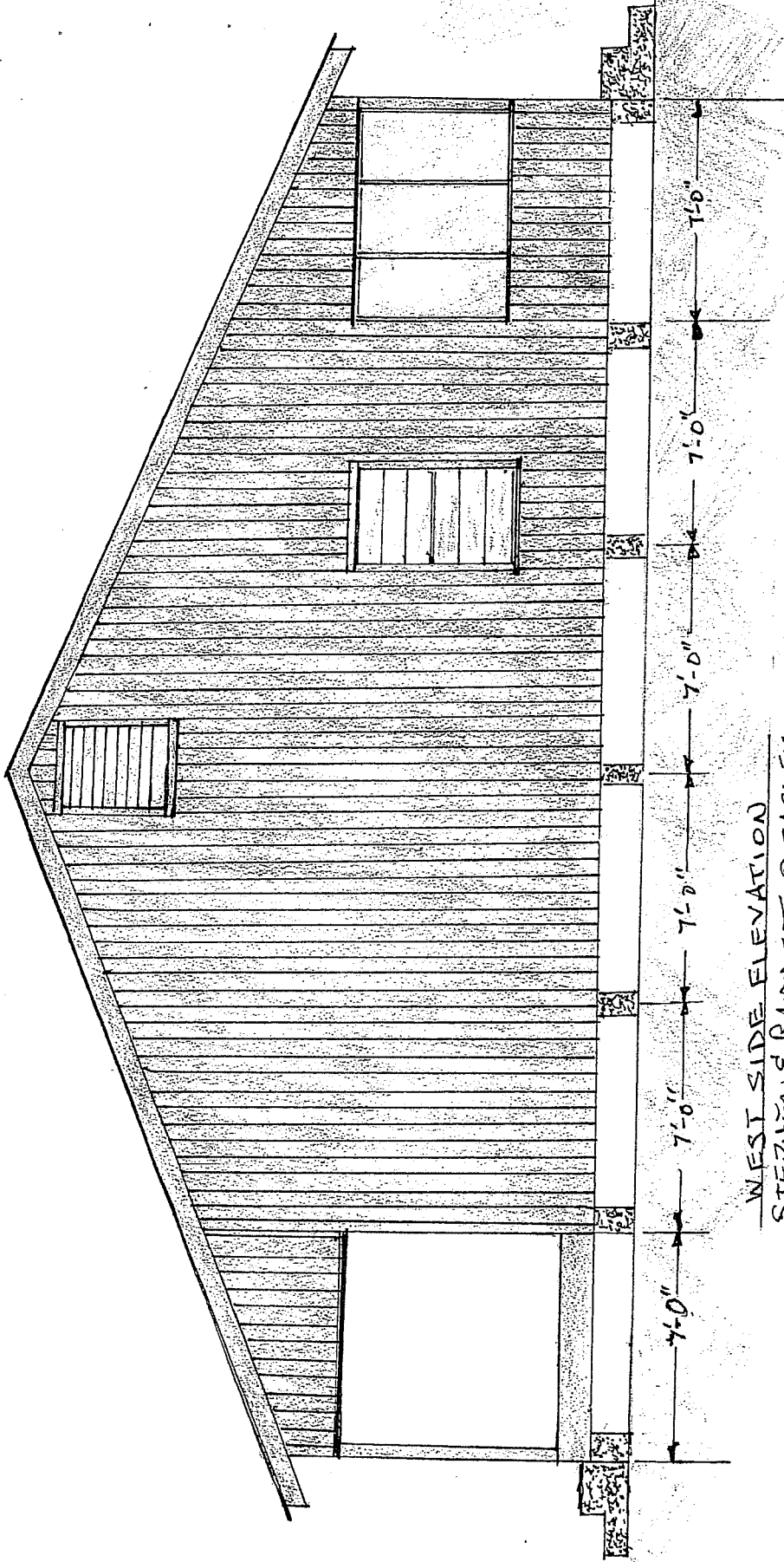
BUILDING "C" 8' X 28' CHIMNEY

Stephen Beasley

BUILDING

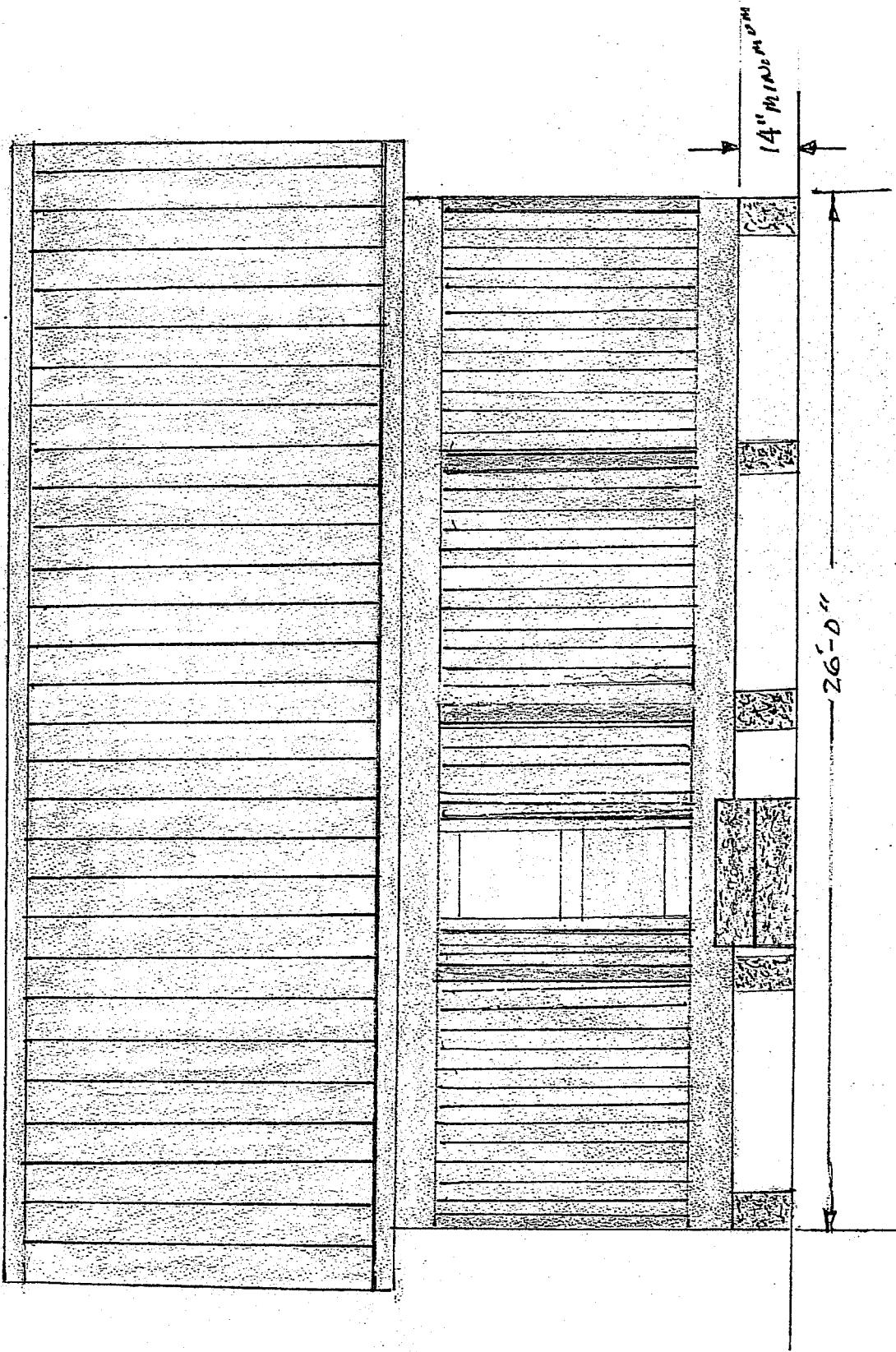
“A”





WEST SIDE ELEVATION
STEPHEN & BARRETT BEASLEY
BLDG "A" SCALE 1/4" = 1 FOOT

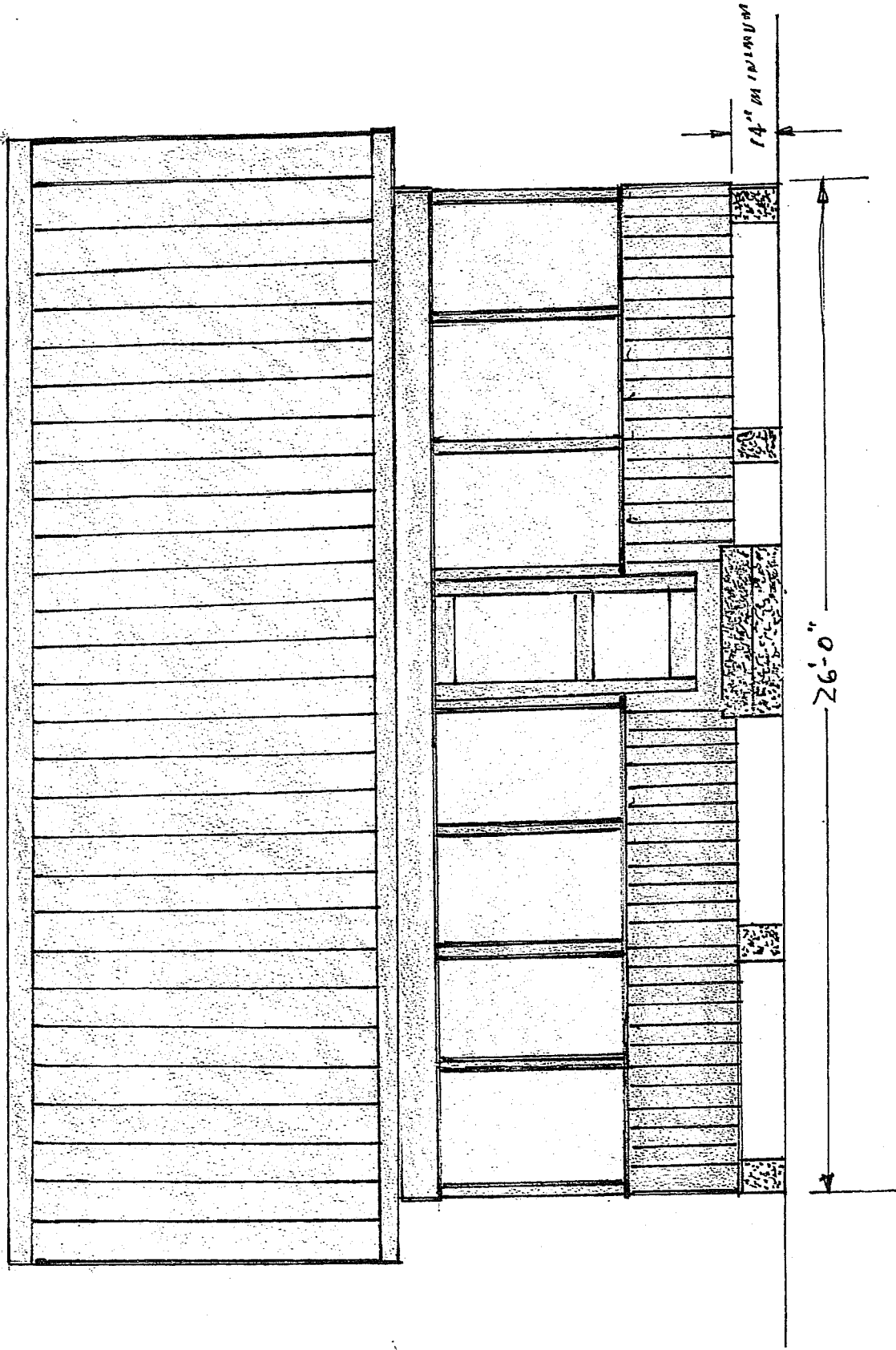
S. Beasley



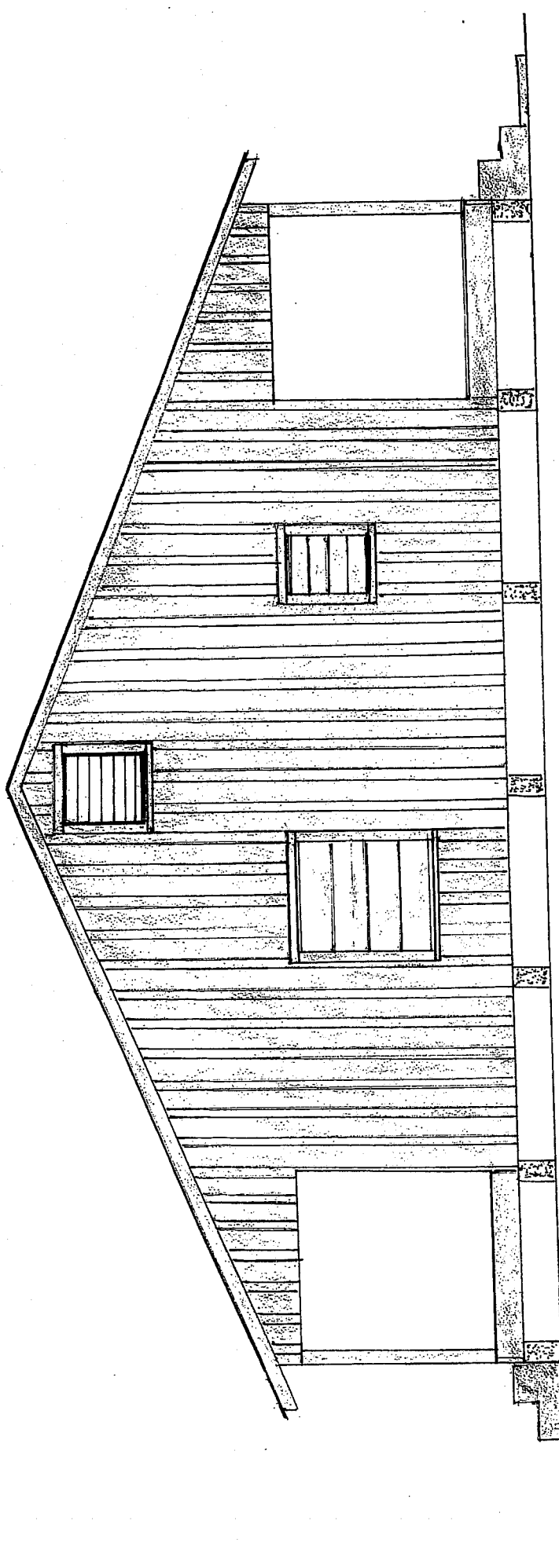
NORTH ELEVATION BLDG. "A"

STEPHEN & BARRETT BEASLEY

W. A. Beasley SCALE 1/4" = 1 FOOT



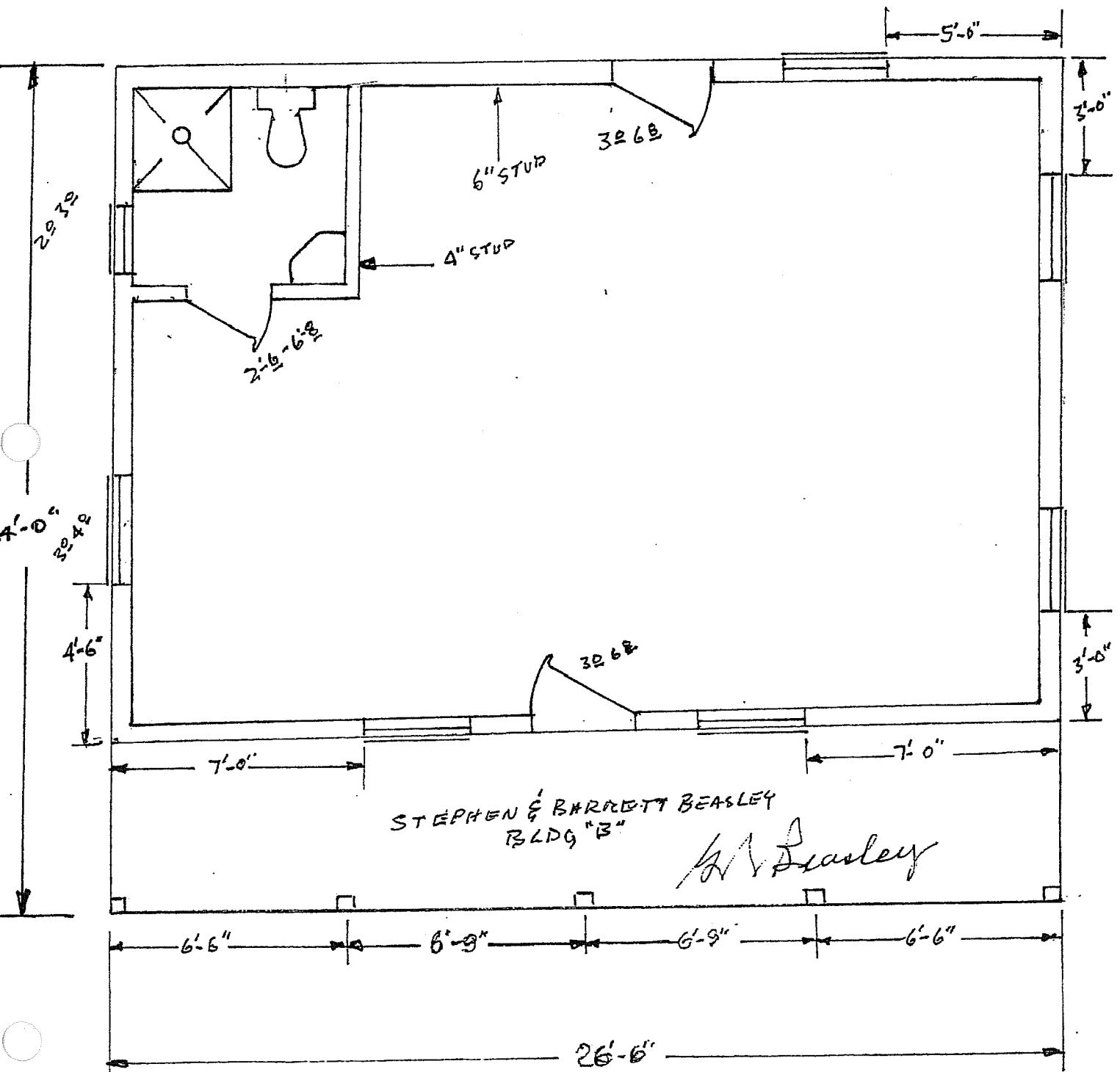
SOUTH ELEVATION BLDG. "A"
STEPHEN & BARRETT BEASLEY
BY S. Beasley SCALE 1/4" = 1 FOOT



EAST SIDE ELEVATION
STEPHEN BARRETT BEASLEY BLDG "A"
BY *W. W. Bentley*

BUILDING

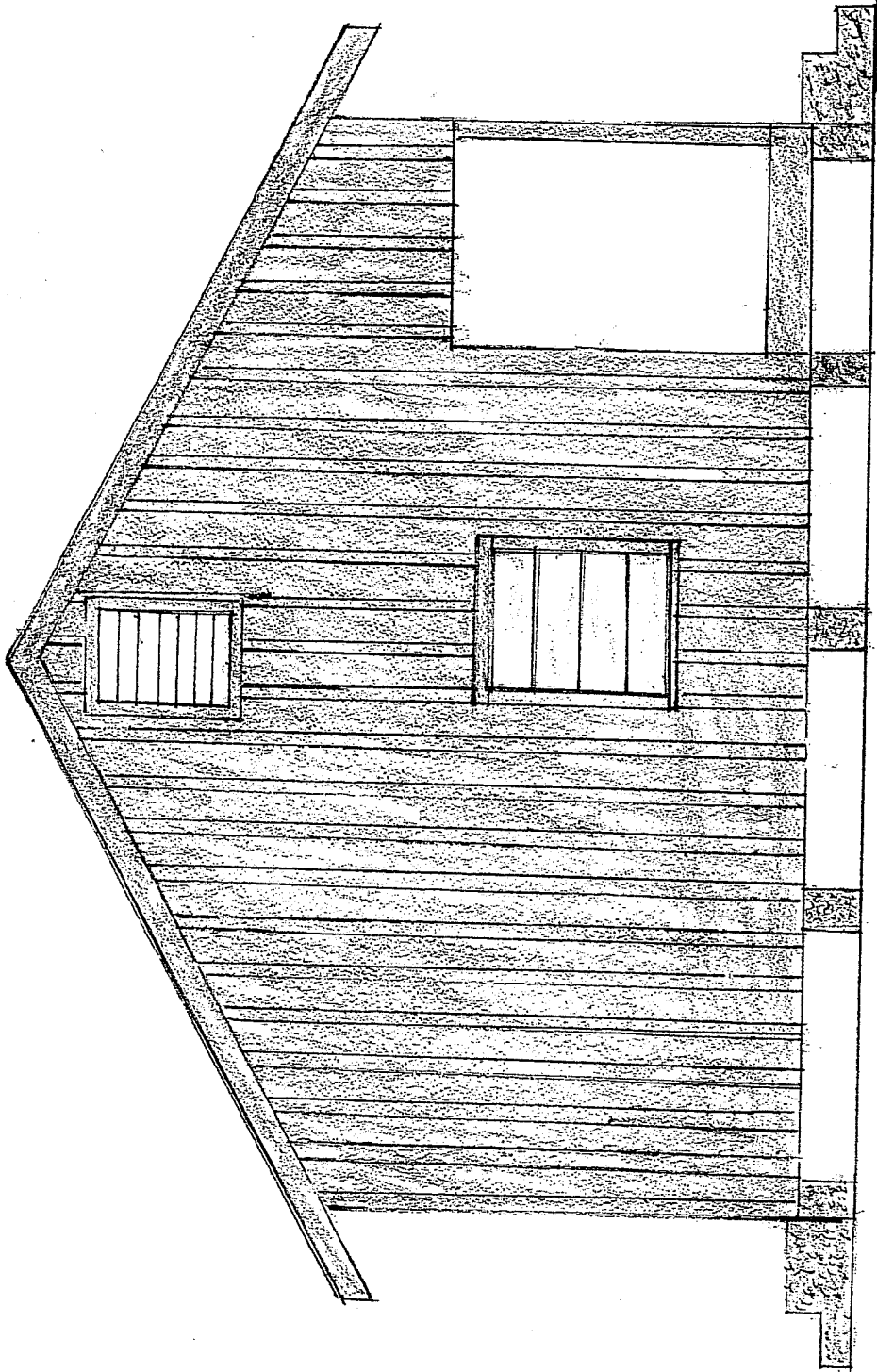
“B”



STEPHEN & BARRETT BEASLEY
BLDG "B"

S. Beasley

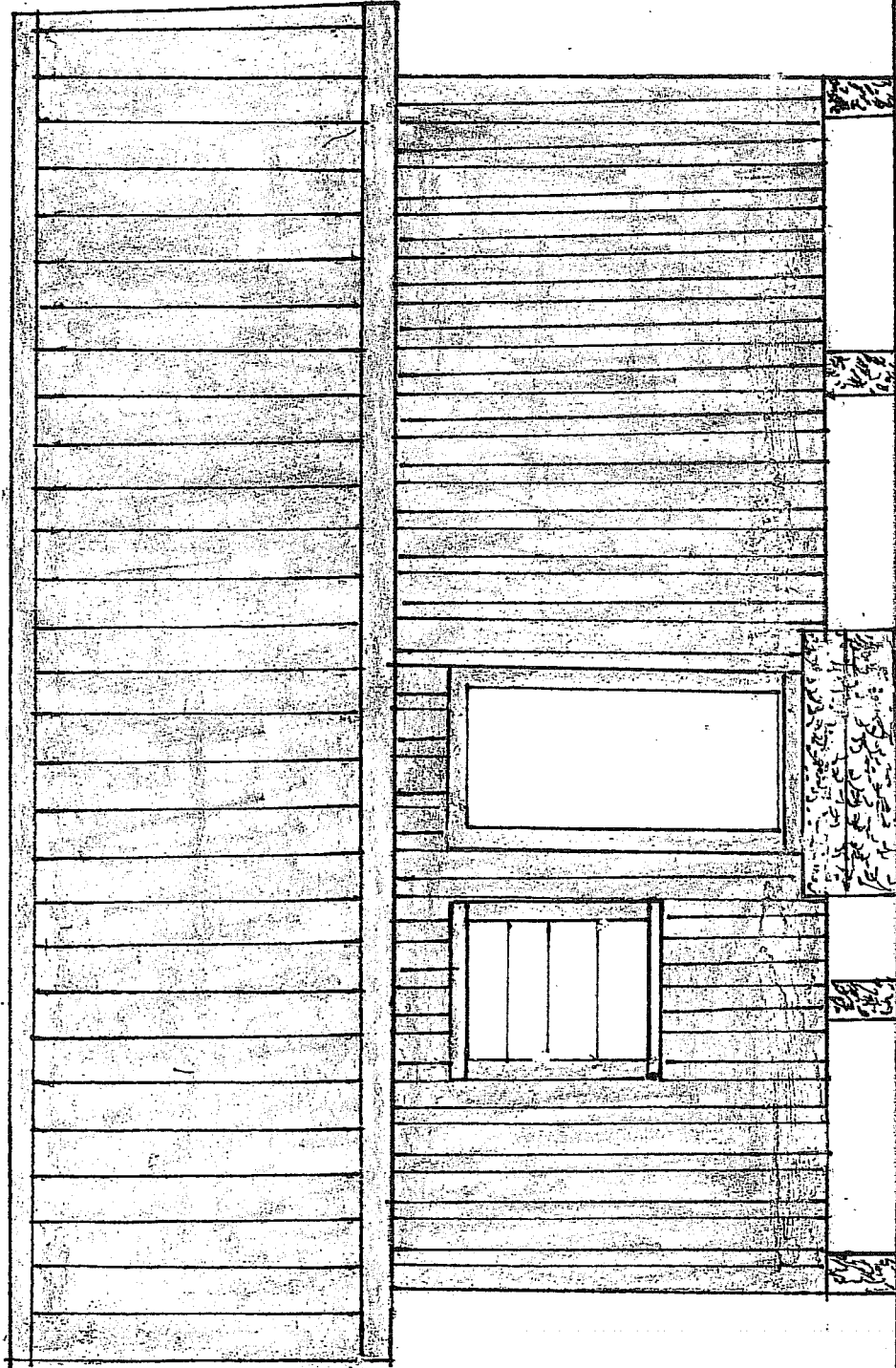
SCALE 1/4" = 1 FOOT



WEST SIDE ELEVATION

STEPHEN & BARRITT BEASLEY BLDG "B"

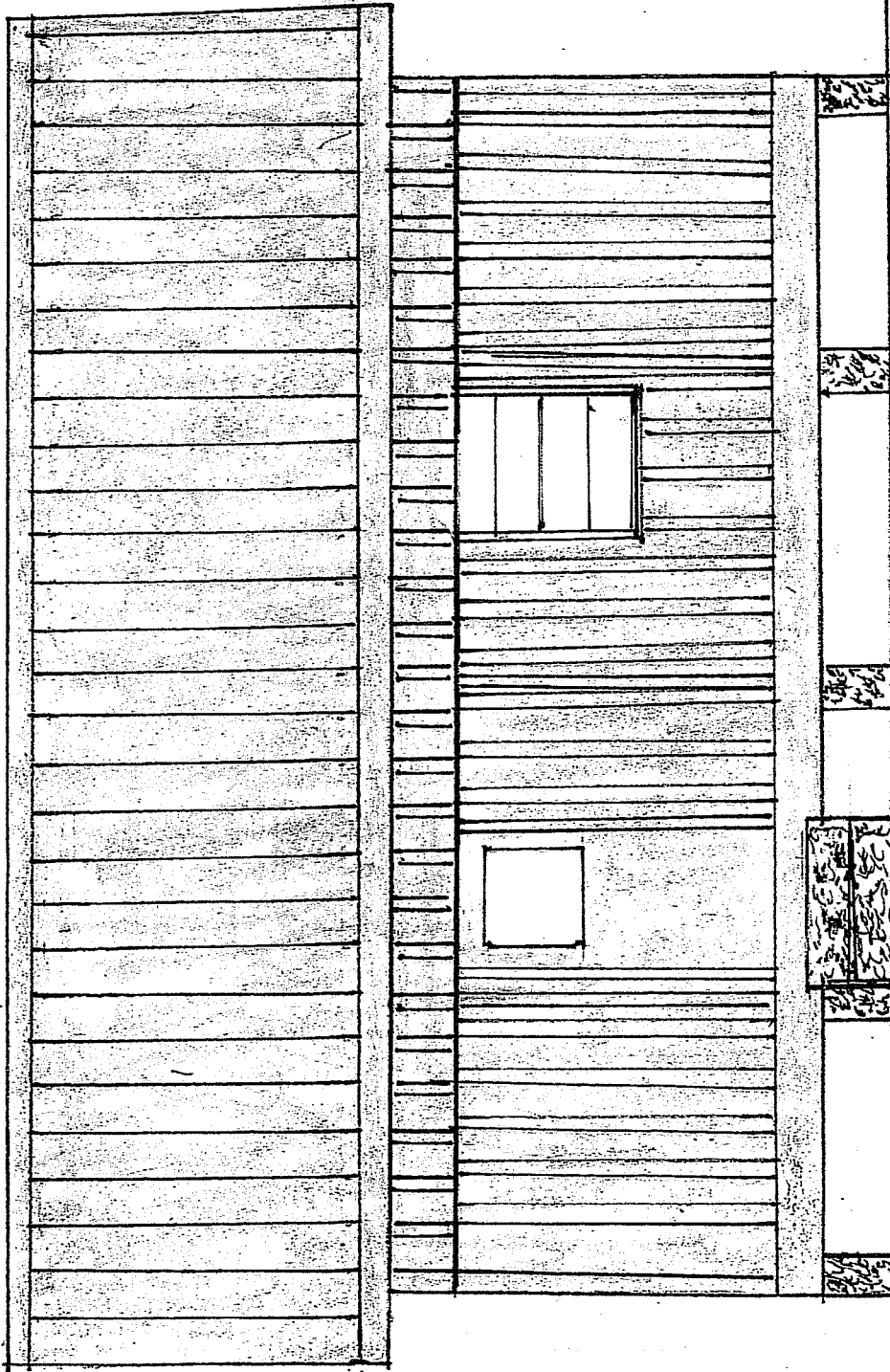
for Beasley 1/4" = 1 Foot



NORTH SIDE ELEVATION

STEPHEN E BARRETT BEANSLEY BLDG "B"

W. H. V. Hawley - Scale 1/4" = 1 Foot

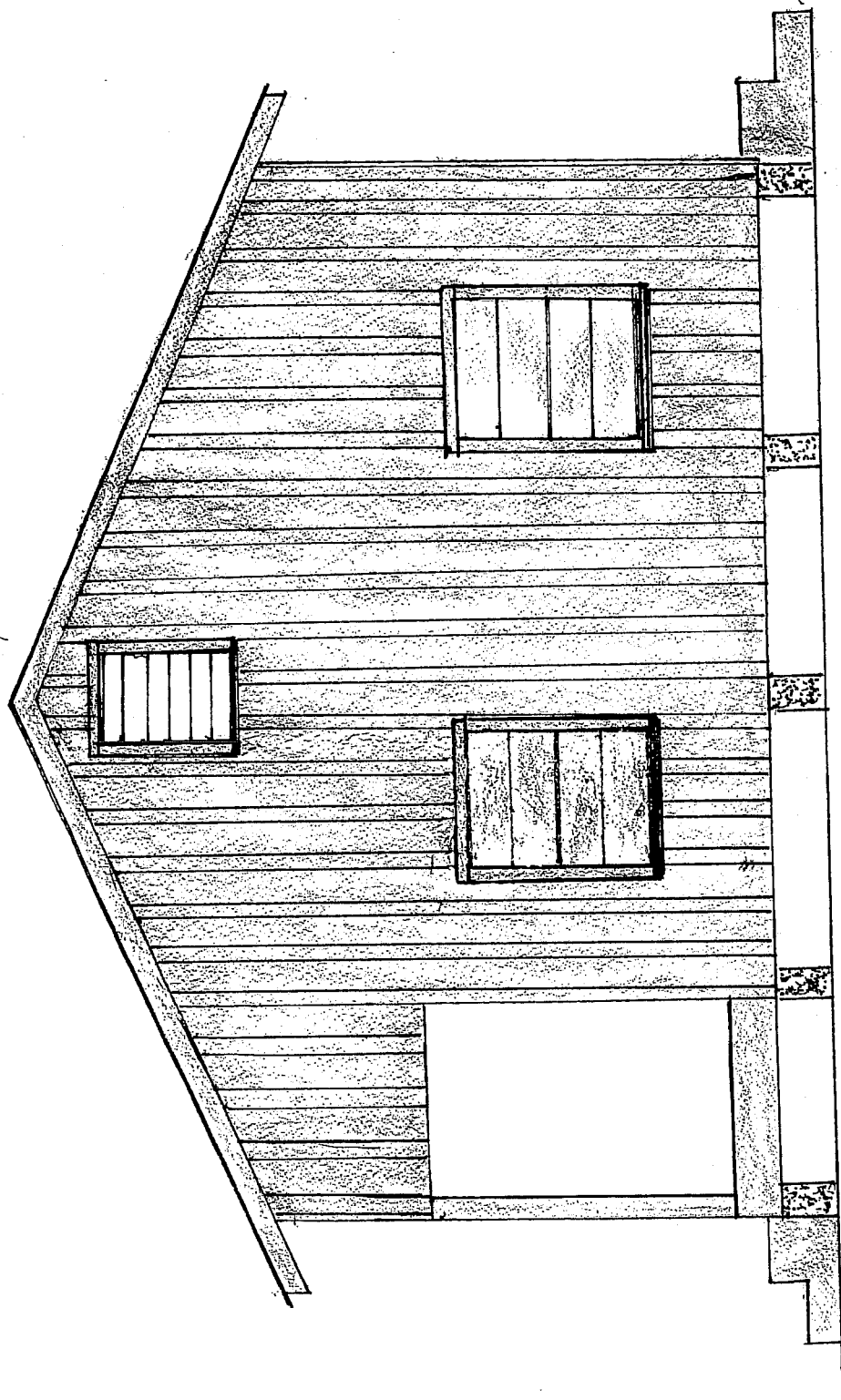


SOUTH ELEVATION

STEPHEN & BARRETT BEASLEY BLDG "B"

Ed Beasley SCALE 1/4" = 1 FOOT.

NOTE DOOR SHIFTED - WINDOW DELETED



EAST SIDE ELEVATION
STEPHEN & BARRETT BENSLEY BLDG. "B"

By *M. Basley*

PBS
120 W Fit Street
Fort Bragg CA
95437

Albion Little River FPD
PO Box 634
Albion CA 95410



**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, August 30, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order by President Alan Taeger at 7:38pm. Present were Board members Rich Riley, Ed Petrykowski, Ken Matheson and Terry Kemp. Ted Williams, Scott Roat and Steve Acker represented the Fire Department. Brad Montgomery was also present.
2. **Public communication to the board:** None.
3. **Previous meeting minutes:** The minutes of the July 26, 2011 regular business meeting and the August 19, 2011 special meeting were approved by unanimous vote of the Board on a motion by Ken.
4. **Fire chief's report:** 30 August, 2011, by Ted Williams. Jeff Wall initiated and remains on medical leave. The department met at a special meeting on 28 August, 2011 to officially acknowledge Wall's leave. At this meeting a motion was passed by a quorum of members: *During the medical leave absence of the Chief, Ted Williams is designated "District Liaison Chief" and is charged with conducting business and communications between the Albion Little - River Volunteer Fire Dept., Inc. and the Albion - Little River Fire Protection District Board of Directors, in the same manner and with the same authority from the department as the Chief. The District Liaison Chief shall possess all authorities and duties of the Chief, including but not limited to, attend District meetings as requested by the District, shall be available for communications from the District, and shall keep the Department fully informed through the Assistant Chiefs and the Corporate Officers of all interactions with the District during which Department affairs are discussed or acted upon.* My first act, with the assistance of department treasurer Steve Acker, will be to ensure that any unprocessed bills are handled with expediency.
 - a. **Incident Report:** In the intervening period between the Albion-Little River Fire Protection District regular meetings held Tuesday July 26th 2011 and today, August 30th, the Albion-Little River Volunteer Fire Department ("department") was dispatched and responded to twelve incidents consisting of: 6 medical aids, 3 traffic collisions (two out of district), 1 smoke check (source discovered outside the bounds of our district), 3 fire - automated fire alarms (from a single residence).
 - b. **Fund Raising Gifts, Service Fees:** The department received a donation of one-hundred-eleven abalone from the California Department of Fish and Game to be used for a fund raiser. A chest freezer was purchased and installed at station 812 to store a portion of the delivery. The specifics of this event are in the incubation stage, but considering an amount of money verging on four-thousand dollars recognized at our prior abalone feed, we anticipate a financially significant affair. At this juncture, financial gain from the 2011 department BBQ has not been calculated.
 - c. **Fire Department Operational Needs:** Historically, one of the most effective tools employed to fight fires in our district has been what we term quick-attack or fast-water apparatus -- typically a pickup-sized truck with a "slide-in" tank/pump unit. Recent examples include the current 8132 (deployed to station 812 in Little River) and 8165 (on permanent loan from the US government via CalFire, deployed to station 815 on Navarro Ridge). These trucks, being quick to reach fires in their infancy and drivable by anyone without a special license or extensive training, have held numerous wild-land and structure fires in check over the years until larger apparatus could arrive at scene. Each ridge should have a dedicated quick-attack vehicle. A timely and economically viable route to reach this goal might be the purchase of a late model four wheel drive Ford F350/450 size truck for deployment to station 810 and two identical slide in pump/tank units, one for the new vehicle and one to replace the aging and questionable unit in 8132. The department is researching options and obtaining pricing to present to the board. Rescue 8132, our only gasoline powered vehicle, urgently required fuel on the night of Thursday, August 25th.

Minutes approved as presented by unanimous vote of the board at the September 27, 2011 regular business meeting.

The vehicle was refueled at the Little River Market using Ted's personal fueling card. Now that this vehicle is positioned at station 812, fueling at Albion Grocery is impractical. It's my recommended that the district obtain a Commercial Fueling Network card specifically for 8132.

- d. **Vehicle Maintenance Report:** The department met on August 25th to perform an evening of vehicle inspections. Inventory sheets were completed, cabs were tidied and fluids were checked. It is the department's intention to resume periodic inspections. The department will be working with the board to remedy a plethora of minor issues through board approved methods. Some examples include: a couple of the compartment struts on engine 8163 fail to stay open, 8162 needs a driver's side reverse light, road flare containers should be added to cabs, the pressure relief valve on 8163 should be repaired, apparatus radio wiring in some vehicles requires attention, hose fittings/adapters and o-rings need to be purchased and engine 8181 could use a knob on the gear selector. Rescue 8130 briefly returned to Sport Chrysler Jeep Dodge (for a few hours on August 30th) for a change of oil, transmission and coolant fluids. (Last oil change was in 2009.)
- 5. **Communications to the board:** 7/29/11 Received postcard from US Department of Commerce Economics and Statistics Administration with notice that the district will be receiving the 2011 Government Units Survey in October; 8/1/11 Received notice from county planning department of a Coastal Development Permit application for a SFD on Little River Road near Jacobs Ranch Road; 8/4/11 Received completed county road encroachment permit for new fire station project; 8/5/11 Received 3 notices from PG&E of a bi-annual review of "Essential Use" accounts for electrical service at Stations 810(Albion), 811(D Road), & 812(airport). No response is required from the district if there is no change of use; 8/22/11 Alan and Ed received copies of an email thread between Bob Schlosser and Joel Davis of Empire Steel Buildings discussing shop drawing redesign details with latest scheduled completion date of September 18; 8/24/11 Alan received a telephone call from Jennifer Peters of Golden State Risk Management Authority (GSRMA) with an announcement of a new appraisal program to be implemented soon. She said that the district will be contacted by Laura Carlisle of Alliant Appraisal Services to make an October appointment to visit the district.
- 6. **Financial report:** Current financial statements were presented.
- 7. **Items for consideration and possible action:**
 - a. **Appointment of liaison to the board:** The board voted unanimously on a motion by Terry that Ted Williams be appointed Acting Chief and will serve with full responsibility and authority of the Chief during Chief Wall's absence.
 - b. **New state responsibility area fees:** Moved to next months agenda. No action taken
- 8. **Committee reports:**
 - a. **New fire station committee.** We have the encroachment permit. We are still waiting to hear from Empire Steel Buildings with redesign details. Latest date of completion is 9/18/11.
 - b. **Vehicle committee.** See Chief's report
- 9. **Directors' discussion:** None.
- 10. **Next meeting schedule:** Tuesday, September 27, 2011, 7:30 pm.
- 11. **Adjournment:** 9:20 pm.