

#### **SPECIAL MEETING MINUTES**

Thursday June 16, 6:00 PM Albion School, 30400 Albion Ridge Rd, Albion Ca.

The meeting is called as a special meeting of the Board of Directors of the Albion Little River Fire Protection District for the purpose of establishing the annual budget for Fiscal Year 2016-2017. No other business shall be considered at this special meeting.

- 1. Call to order and determination of a quorum: Meeting called to order 6:15 pm by President Chris Skyhawk. Directors Alan Taeger, Debbi Wolfe, Scott Roat present. Michael Issel absent. Also present Chief Ted Williams, one member of the public. Bookkeeper Sara Spring arrived approximately 7:15 pm.
- 2. Public comment to the Board: None.
- **3. Determination of the annual budget:** FY 2016-2017 ALRFPD tax funds budget was deliberated by directors present in collaboration with Chief Williams. Planned budget approved by unanimous vote of board members present. Details as attached.
- 4. Adjournment: 8:26 pm.

#### **Attachments:**

#### ALBION LITTLE RIVER FIRE PROTECTION DISTRICT BUDGET OVERVIEW WORKSHEET

UPDATED		2012-2013		2013-2014		2014-2015		2015-2016		2016-2017	
CODE #	DESCRIPTION	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		ACTUAL	BUDGET	ACTUAL
	DEVENUE	RVSD 4/11/13	PER 6/30/13	RVSD10/10/13	PER 6/30/14	RVSD 5/18/15	PER 6/30/15	RVSD 3/9/16	PER 4/30/16	6/16/16	
	REVENUE CURRENT SECURED TAX	73.614.00	72,959.35	72.466.00	72,959.35	73,985.00	73,901.91	75,521.00	71,484.19	77.691.00	
	CURRENT UNSECURED TAX	2,470.00	2,586.68	2,481.00	2,586.68	2,548.00	2,374.71	2,879.00	2,422.32	2,555.00	
	SB 813 SUPPLEMENTAL TAX	28.00	2,360.08	0.00	2,360.06	94.00	540.58	370.00	502.33	397.00	
	PRIOR SECURED PROPERTY TAX	20.00	(127.04)	150.00	(127.04)	0.00	(132.31)		0.00	0.00	
	PRIOR UNSECURED PROPERTY TAX	101.00	61.46	0.00	61.46	75.00	161.72	99.00	72.23	74.00	
	SPECIAL TAX (FIRE ASSESSMENTS)	82,080.00	81,880.00	81.880.00	81,880.00	82,880.00	82,880.00	188.000.00	177,462.87	197,000.00	
	TIMBER YIELD TAX	125.00	200.02	187.00	200.02	207.00	277.85	210.00	219.14	265.00	
	HIGHWAY PROPERTY RENTAL	120.00	5.60	0.00	5.60	0.00	0.00	0.00	0.00	0.00	
	INTEREST	925.00	923.38	900.00	923.38		666.91	0.00	970.19	1,000.00	
	HOMEOWNER PROPERTY TAX RELIEF	770.00	749.34	400.00	749.34	749.00	749.80	750.00	365.08	731.00	
	STATE OTHER		0.00	0.00	0.00	0.00	0.00	0.00		0.00	
826140	ELECTION SERVICES		0.00	0.00	0.00	0.00	0.00	0.00		0.00	
	SALE OF FIXED ASSETS		3,550.00	0.00	3,550.00	0.00	0.00	0.00		0.00	
827700	OTHER		3,790.01	0.00	3,790.01	0.00	1,585.98		6,104.48	0.00	
827702	INSURANCE PAYMENT			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	160,113.00	166,816.09	158,464.00	166,816.09	160,538.00	163,007.15	267,829.00	259,602.83	279,713.00	0.00
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	FUND BALANCE CARRIED FORWARD	290,231.60	290,231.60	339,377.43	339,377.43	314,934.02	314,934.02	355,709.65	355,709.65	503,948.36	503,948.36
	TOTAL AVAILABLE FOR ADDRODDIATIONS	450.044.00	457.047.00	407.044.40	500 400 50	475 470 00	477.044.47	000 500 05	045 040 40	700 004 00	500 040 00
	TOTAL AVAILABLE FOR APPROPRIATIONS	450,344.60	457,047.69	497,841.43	506,193.52	475,472.02	477,941.17	623,538.65	615,312.48	783,661.36	503,948.36
	APPROPRIATIONS							_			
860010	MEASURE M CONTINGENCY							_		60,000.00	
860010	SPECIAL CONTINGENCY RESERVE							_		200,000.00	
	MISCELLANEOUS EMPLOYEE BENEFITS	21,500.00	-120.00	0.00	(120.00)	0.00	0.00	2,500.00	1,226.00	2,500.00	
	WORKERS COMPENSATION INSURANCE	9,000.00	8,452.00	9,000.00	8,452.00	9,342.00	9,342.00	9,097.00	9,097.00	9,340.00	
	CLOTHING & PERSONAL ITEMS	55,000.00	38,306.38	30,000.00	11,068.78	18,750.00	1,702.27	15,000.00	2,258.98	20,000.00	
	COMMUNICATIONS	4,000.00	2,246.30	4,000.00	5,191.92	4,000.00	3,607.19	4,000.00	2,038.21	4,000.00	
	FOOD	1,500.00	472.82	1,500.00	1,650.67	1,500.00	642.60	1,500.00	343.68	1,500.00	
	INSURANCE - GENERAL	8,000.00	172.02	8,500.00	8,962.00	10,675.00	10,675.00	9,837.00	9,837.00	9,268.00	
	MAINTENANCE - EQUIPMENT	45,700.00	14,733.55	30,000.00	21,677.08	20,000.00	20,604.97	40,000.00	28,966.03	40,000.00	
	MAINTENANCE - STRUCTURES & GROUNDS	5,500.00	2,554.08	4,500.00	8,629.94	11,000.00	10,928.51	11,000.00	1,877.01	5,000.00	
	MEDICAL, LAB SUPPLIES	9,000.00	5,138.71	9,000.00	9,545.78	8,750.00	3,744.18	9,000.00	2,989.13	9,000.00	
862150	MEMBERSHIPS	3,700.00	717.00	3,700.00	1,062.00	1,500.00	765.00	1,500.00	0.00	1,500.00	
862170	OFFICE EXPENSE	3,500.00	2,606.19	3,500.00	1,096.35	1,200.00	484.41	2,600.00	1,124.48	3,500.00	
862181	AUDITING & FISCAL SERVICES	8,000.00	2,427.04	10,850.00	9,864.14	8,500.00	7,408.53	15,000.00	13,507.76	15,000.00	
862184	ARCHITECT & ENGINEERING SERVICES (811)			0.00	0.00	0.00		0.00	0.00	0.00	
	MEDICAL, DENTAL SERVICES	3,500.00	490.00	7,000.00	1,200.44	7,000.00	440.00	2,000.00	350.00	1,500.00	
	EDUCATION & TRAINING	10,000.00	2,026.16	8,000.00	11,894.17	10,000.00	3,911.78	10,000.00	4,733.94	10,000.00	
	PROFESIONAL & SPECIAL SERVICES - OTHER	4,000.00	1,433.00	3,000.00	2,080.00	2,600.00	720.00	15,000.00	8,001.39	25,000.00	
	RENTS & LEASES BUILDINGS & GROUNDS	50.00		50.00	50.00	50.00	50.00	100.00	0.00	54.00	
862220	SMALL TOOLS & SUPPLIES	4,000.00	742.22	2,000.00	1,217.51	2,000.00	1,931.62	9,000.00	2,772.35	9,000.00	
	ELECTION SUPERVISION & SERVICES	400.00		400.00	0.00	3,500.00	1,935.15	3,500.00	342.50	500.00	
862250	TRANSPORTATION & TRAVEL	11,000.00	4,927.05	29,500.00	19,517.42	29,000.00	17,243.80	20,000.00	3,890.55	20,000.00	
	UTILITIES	6,640.00	3,286.82	6,640.00	4,348.79	5,000.00	4,770.63	5,000.00	3,074.70	6,500.00	
	PAYMENTS TO OTHER GOVT AGENCIES	5,300.00	373.21	5,300.00	347.46	4,000.00	1,473.60	2,500.00	1,586.50	2,500.00	
	INTEREST									19,000.00	
	PRINCIPAL STRUCTURES & IMPROVEMENTS	97,000,00	6 475 05	25 000 00	22 700 00	7,000,00	CE0 40	40,000,00	22.00	26,000.00	
	STRUCTURES & IMPROVEMENTS	87,000.00	6,475.95	35,000.00	33,700.00	7,000.00	658.19	40,000.00	33.96	0.00	
864370	EQUIPMENT SUSPENSE	87,450.00	20,381.78	46,650.00	29,823.05	15,600.00	19,390.91	100,000.00	12,382.56 930.39	140,000.00	
	RECONCILLIATION DISCREPANCIES	+					(965.85) 767.03		930.39		
	ALCONOLLIA MONE PROPERTY AND LO						707.03				
	TOTAL APPROPRIATIONS	393,740.00	117,670.26	258,090.00	191,259.50	180,967.00	122,231.52	328,134.00	111,364.12	640,662.00	0.00
	UNAPPROPRIATED FUNDS (funds balance)	56 604 60	220 277 42	220 754 42	214 024 02	204 505 00	255 700 65	205 404 65	E02 049 20	142 000 20	E02 049 20
	UNAFFRUFRIATED FUNDS (TUNGS DAIANCE)	56,604.60	339,377.43	239,751.43	314,934.02	294,505.02	355,709.65	295,404.65	503,948.36	142,999.36	503,948.36
		+									

					PROJECTED	SUB-	CATEGORY
					ITEM COSTS	CATEGORY	TOTALS
					112111 00313	CATEGORI	TOTALS
86-0010-MEASURE N	M CONTINGEN	CV					\$60,000.00
BO-OUTO-IVILASUNE IN	VICONTINGEN	<u>C1</u>					300,000.00
86-0011-SPECIAL CO	NTINGENCY P	ECED//E /4	ht collator				\$200,000.00
80-0011-3FLCIAL CO	MINGLINET K	LJLNVL (UI	- Conater	<u>aij</u>			\$200,000.00
86-1014-MISCELLAN	EQUE ENADI O	/CE DENICE	ITC				\$2,500.00
	EE REIMBURSE					\$2,500.00	\$2,500.00
EIVIPLOTE	EE KEIIVIBUKSE	INIEINIS				\$2,500.00	
OC 4025 WORKERS	COMPENSAT	CION INICII	DANCE				ćo 240 00
86-1035-WORKERS				ID A NIGE		÷0.240.00	\$9,340.00
GSKIVIA F	IREFIGHTERS	COMPENSA	ATION INSU	JKANCE		\$9,340.00	
00 0050 01 0711110	0 DED00NA	ITEMO					400 000 00
86-2050-CLOTHING		L II EIVIS					\$20,000.00
FIRE SHE							
TURNOU							
SCBA MA							
	JRE BOOTS						
+	ID BOOTS						
WATER G							
MED BAG							
RAINGEA	AR .						
OTHER							
86-2060-COMMUNIC	<u>CATIONS</u>						\$4,000.00
TELEPHO	ONE						
	ATT						
	ECG						
INTERNE	ĒΤ						
	COMCAST						
WEBHOS	STING						
OTHER							
86-2080-FOOD							\$1,500.00
INCIDENT	г						
TRAINING							
86-2101-INSURANC	E - GENERAL						\$9,268.00
	PROPERTY & LI		SURANCE			\$9,268.00	÷ 2,200.00
33						+3,230.00	
86-2120-MAINTENA	NCE – FOLIP	MENT					\$40,000.00
	MAINTENAN						<del>+ +0,000.00</del>
VEINOLL	8130						
	8131						
	8132						
	8162						
	8163						

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						PROJECTED	SUB-	CATEGORY
						ITEM COSTS	CATEGORY	TOTALS
		8165						
		8170						
		8171						
		8180						
		8181						
		8191						
		8192						
			AC & TRAI	LER				
			& TRAILER					
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		OTHER VE		\				
	DADIO MA							
		INTENANC						
		EQUIPMEN						
		QUIPMEN						
		TING EQUI	PMENT					
	OTHER EC	QUIPMENT						
86-2130-N	IAINTENAN	CE - STRU	CTURES A	ND GROUN	<u>IDS</u>			\$5,000.00
	STATION	B10						
	STATION	811						
	STATION	812						
		GRAVEL						
	STATION							
	STATION							
	MOWING							
	OTHER							
	OTHER							
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86-2140-N	IEDICAL, L		<u>ES</u>					\$9,000.00
	LAB SUPPL	IES						
	GASSES							
86-2150-N	<u>IEMBERSH</u>	IPS_						\$1,500.00
	CSDA							
	MENDOCI	NO AMBUL	ANCE SVC					
	REACH							
	CALSTAR							
86-2170-Г	ISTRICT O	FICE EXP	ENSES					\$3,500.00
	POSTAGE							72,300.00
	SOFTWAR	 F						
		ι , MATERIA	I C					
			LJ					
	EQUIPMEN	N 1						
	OTHER							
<u>86-2181-A</u>	UDITING &	FISCAL SE	RVICES					\$15,000.00

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					PROJECTED	SUB-	CATEGORY
					ITEM COSTS	CATEGORY	TOTALS
	BI-ANNUAL INDE	PENDENT AU	DIT				
	BOOKKEEPING	SERVICES					
86-2185	-MEDICAL, DENTAL	SERVICES					\$1,500.00
	FIREFIGHTER IMM						· ·
86-2187	-EDUCATION & TRA	INING					\$10,000.00
<u> </u>	CPR						ψ=0,000.00
	EMT						
	ADVANCED EMT						
	S 130 WILDLAND	ΛWΛRENIESS					
	S 190 WILDLAND						
			•				
	MEALS & FUEL RE	INSINISCA DOINEIN I					
	TRAINING FOOD						
	OTHER						
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<u>86-2189</u>	-PROFESIONAL & S		CES	<u> </u>			\$25,000.00
	COUNTY COUNSE	L SERVICES				\$25,000.00	
<u>86-2210</u>	-RENTS AND LEASE			<u>JNDS</u>			\$54.00
	STATION 810 ANN	•				\$50.00	
	STATION 812 PRO					\$0.00	
	STATION 815 PRO	PERTY LEASE (C	CONSERVAT	ION FUND	2016)	\$4.00	
-							
86-2220	-SMALL TOOLS & S	<u>UPPLIES</u>					\$9,000.00
	BATTERIES						
	MISC. HARDWAR	E					
	OTHER						
86-2231	-ELECTION SUPER	ISION & SERV	ICES				\$500.00
_	COUNTY CLERK - I	ELECTION SERV	ICES			\$500.00	
86-2250	-TRANSPORTATION	I & TRAVEL					\$20,000.00
	WALSH OIL						· · ·
	MENDOCINO COA	AST PETROLEUM	(CARDLO	CK)			
	CREDIT CARD PUR		1 (0, 11, 12, 10, 1				
	OTHER	1011/102					
	OTTIER						
86-2260	-UTILITIES						\$6,500.00
00-ZZ00·	PG&E						30,300.00
		ND A NE					
	SUBURBAN PRO						
	THOMPSON SEP						
	ALBION WATER						
	WASTE MANAGE						

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						PROJECTED	SUB-	CATEGORY
						ITEM COSTS	CATEGORY	TOTALS
86-3113-P	<b>AYMENTS</b>	TO OTHER	<b>GOVT AGE</b>	NCIES				\$2,500.00
	COUNTY A	UDITOR - TA	X COLLECT	ION/ALLO	CATION			
	LAFCO - D	UES						
	COUNTY A	SSESSOR - T	AX ASSESS	MENT RE	PORT			
	FIREFIGHT	ER BACKGRO	OUND CHEC	CK				
86-3310-IN	NTEREST							\$19,000.00
86-3311-P	RINCIPAL							\$26,000.00
86-4360-B	UILDINGS	AND IMPRO	VEMENTS					\$0.00
	STATION	810					\$0.00	
	STATION	811					\$0.00	
		NEW BUILD	DING				\$0.00	
	STATION	812					\$0.00	
	STATION	813					\$0.00	
	STATION	815					\$0.00	
86-4370-E	QUIPMENT	(PURCHAS	SE)					\$140,000.00
	VEHICLES						\$110,000.00	· · · · · · · · · · · · · · · · · · ·
	RADIOS							
	FIREFIGH	TING EQUIF	PMENT				\$0.00	
		BLOWER					-	
		CAFS						
		HELMET LIC	GHTS					
		HOSE						
		NOZZLES						
		LADDERS						
		SCBA COM	PRESSOR					
		SCENE LIGH	ITING					
		OTHER					\$30,000.00	
	MEDICAL	EQUIPMEN	T				\$0.00	
		SUCTION					·	
		BACKBOAR	DS					
		TRACTION	SPLINT					
	RESCUE	EQUIPMENT					\$0.00	
		QUIPMENT					\$0.00	
86-5380-II	NTRAFUND	TRANSFERS						\$0.00
		TRANSFER C	UT (TAX RE	FUND)				\$0.00
								,
					TOTAL BI	JDGETED EXPENS	SES	\$640,662.00

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