

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
P.O. BOX 634
ALBION, CA 95410

Approved
Scott B. Roat
Secretary
8.11.15

MINUTES
BOARD OF DIRECTORS, REGULAR MEETING,
WEDNESDAY, JUNE 10, 2015 7:00 PM
ALBION SCHOOL
30400 ALBION RIDGE ROAD, ALBION, CA 95410

1. **The meeting was called to order by President Skyhawk at 7:12 PM.**
 - a. **A quorum was present: Those in attendance were:** *Directors:* Chris Skyhawk, Bob Canclini, Sam Levine, Rich Riley, and Scott Roat; *Chief* Ted Williams, *Bookkeeper* Sara Spring; *Firefighters:* Steve Wolfe, Debbi Wolfe, Joe Goforth; *Guests:* Al Lawrence, Tim Bray, Josh Latkin, Carolyn Latkin, John Becker, Pat Becker, Gordon Bernstein-Potter, Gary Moraga and Karen Calvert.
2. **Approval of Agenda:** Bob stated that the Agenda was incomplete because it did not include Draft Ordinance regarding the Hack & Squirt Dead Standing Trees. Chris stated that the ordinance would be discussed under Directors Discussion.
3. **The following minutes were approved by the board:** Special Meeting May 18, 2015, were approved. The Minutes of the General Meeting of May 13, 2015, were to be corrected per tonight's meeting.
4. **Public Comment:** Karen Calvert gave each Director a document from her Attorney, Cota Cole LLP, regarding the application of Measure M to Commercial Timberland.
5. **Financial Report:**
 - a. Sara presented the current financial report to-date.
 - b. Rich prepared a letter of thanks to the Little River Inn for all of their support.
6. **Correspondence to the Board:** Some of the Correspondence was reviewed and will be entered on the ALRFPD Web site and filed in the black records binders at Station 811 as will the remainder of the correspondence.
7. **Items for Board Consideration and possible Action:**
 - a. **The budget for FY July 1, 2015 through June 30, 2016** was approved unanimously and is presented in the attached table.
 - b. **Creation of a Clerk Position:** After much discussion by the Board and the Public, Scott moved that Sara be paid take the minutes per Board decision two years prior. (who seconded the motion?) It was voted 4 to 1, with Chris, Bob, Rich and Scott voting YES and Sam voting NO, to appoint Sara Spring as the Clerk in addition to being the Bookkeeper for the Board. Sara will take the minutes to become effective with the next meeting. The Secretary of the Board, Sam, will continue to file the Agenda, previous approved Minutes, Chief's Report and all correspondence passed out at the meeting in the Black Record binders at 811.
 - c. **810 Emergency Repair budget:** There was much discussion on this issue. Joe initially offered to repair only the faulty electrical wiring in the building. He quoted a price of \$4,000 including materials in his note dated March 30, 2015... While performing the electrical repairs, Joe noted some structural problems and decided to repair these without

submitting a change order to his original quote or seeking authorization from the Board. Additionally he charged supplies and materials on the Fire Department accounts at both Rossi's and Village Hardware without authorization. The job is now complete and has passed the Building Dept. Inspection. Joe has now requested that he be paid his \$4000 fee. Some members of the Board wanted an invoice for the \$4000 to be paid him for Labor and materials. Sara stated that she cannot pay anything without a invoice Sam will determine the total cost of materials from both suppliers and inform both Chris and Sara.

- d. The use of the Station 812 grounds for parking for an offsite wedding event on October 3, 2015 was rejected by the Board in a non-vote unanimous agreement. This site is County property and the District would have to provide security and control, even though the requestor stated that each owner would accept responsibility and security of his/her own vehicle.

8. Subcommittee Reports:

- a. Amy Wynn, Planning Consultant: Some discussion ensued among the Board members and the public guests over her job for the District. Scott said that she has not received her retaining fee. Sara said it was in process. Scott reported that she has already begun working on our situation and is in touch with Frank Lynch, another planner who is interested in our project.).
- b. Building Subcommittee: Sam, as head of the Committee, reported his recent activities regarding the various fire stations. Station 811: After explaining to Scott Perkins of the Planning Department, that the cancellation of the Use Permit was only related to the pulling of the building permit for the planned construction of a new Station designed by Bob Schlosser which was never built. No modifications have been made to the existing building.. Scott agreed to correct the error. Sam later met with Bill Kinser, also of the Planning Department, who also agreed to correct the Use Permit of the existing building. Sam and Bill also discussed the possibility of installing a septic tank in the existing driveway of 811 and pumping the effluent across Albion Ridge Road to a leach field on an immediate neighbor's property. The neighbor had verbally indicated to Bob Canclini that he would allow such an arrangement. Bill stated that before any construction would be allowed, complete documentation of this agreement would have to be filed with the County. Bill also said that there is a precedent for this, as a similar project has already been approved in Gualala. Following this report to the Board, Sam discussed a possible design for an extension of the station to the South. ~~At that point Sara said that Sam should do no more design work.~~

9. Directors Discussion:

- a. Implementation of Measure M: Bob looked over Karen Calvert's Attorney's document, passed out at the beginning of this meeting and said that the Board need to meet in executive session because Measure M may end up in litigation. He also indicated that we will probably have to engage the County Counsel ASAP on this matter. The executive session was set for Wednesday, June 17, 2015, @ 7:00 pm at the Albion School.
- b. Numbering of parcels on Roads 16 and 18 in Little River. These roads had been listed in the County Register as Road F and another letter name. They are now officially Roads 16 and 18. All of the other side roads off Little River Airport Road and Albion Little River Road have already been changed to their current numeric names. The address numbers on roads 16 and 18 will also be change to alleviate the current conflict with similar addresses on

Little River Airport Road. Howard Forest, our Fire Department's Dispatcher, will be brought up to date by the County. Next steps: phone & PG&E.

c. Station 810 Status: The rehabilitation of the building is complete and has passed the Building Department's final inspection. Occupation is limited to the Fire Department and the Auxiliary. No member of the general public can enter the building. Bob has agreed to make up the wording of the restriction. The Auxiliary must maintain an insurance policy if they intend to use 810. Sam also reported that a commercial painter has offered to paint the building for free if the District pays for the paint. Scott requested that Sam get the cost of the paint. Finally, Sam and Rich have agreed to finish cleaning out the station and prepping the walls for the painter.

d. Assignment of Board Tasks: Tabled.

e. CalTrans Albion Bridge Status: Sam passed out a CalTrans drawing showing the current, as of April, three possible designs for the Bridge.

f. Other Items of Concern:

1) Rich has been looking into obtaining an auditor for our biannual audits for FY 2012-2013 and FY2013-2014. So far he has two possible names: Zach Pehling, CPAs 79-4259?, and Rick Bowers, CPA, Ukiah, Mendocino's Auditor, 468-9210.

2) Bob again brought up the request for a vote on the hack and squirt standing dead trees ordinance. We have received three letters regarding this ordinance, one from CalFire, one from MRC and one from MRC's Attorney demanding that we drop the ordinance. Bob had requested Chris to put it on the agenda which he did not. Bob asked anyway for a vote for or against the ordinance. Chris & Scott said that we could not vote on it tonight because the identically worded ordinance has to be on the agenda twice in a row in order to vote on it. . A discussion ensued, with Rich & Sam supporting Bob and Chris and Scott declining to present the Draft Ordinance for a vote, per proper process and procedure.

Cal Forest
Cal Fire
MRC Atty
- see below -

10. The meeting was adjourned by President Skyhawk at 12:17 am, June 11, 2015

11. Next Regular Board Meeting will be July 15, 2015, at 7:00 pm at the Albion School.

Sam Levine,
Secretary

Add Dates

- Cal Fire Dept. of Forestry
and Fire Protection

- Cal Forests Calif Forestry Association
June 9, 15
June 10, 2015

- MRC's Attorney June 10, 2015