

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING AGENDA**

Thursday, March 8, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

**7:00-7:30pm (longer if necessary)**

1. **Fire department operations meeting.**
  - a. **Roll call.**
  - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
  - c. **Review and discussion of chief's report.**
  - d. **Station 811 Flooring:** Review and discussion of proposed floor covering for Station 811 (D Road) upstairs room.
  - e. **Other fire department business.**
  - f. **Adjournment.**

**7:30-8:30pm (begins at completion of operations meeting)**

2. **Board of Directors business meeting call to order and determination of a quorum:**
3. **Public communication to the Board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
4. **Items for Board consideration and possible action on fire department operations.**
  - a. **Fire department personnel:** The Board may review new probationary volunteer firefighter applicants recommended by the chief for employment. The Board may also review the chief's recommendations for appointment of one or more current probationary volunteer firefighters to regular volunteer firefighter status. The Board may vote to accept recommended candidates for employment as probationary and/or regular volunteer firefighters.
  - b. **Apparatus plan:** The Board will review and may vote to adopt a proposed comprehensive apparatus plan.
  - c. **Apparatus purchase:**
    - i. **Water tender:** The Board will review a recommendation for the purchase of a water tender and may vote to allocate funds to purchase a water tender.
    - ii. **Compressed air foam system:** The Board will review a recommendation for the installation of a compressed air foam system onto an existing District owned type 6 quick attack/rescue vehicle (8131) and may vote to allocate funds for the installation.
  - d. **Station 811 (D Road) painting:** The Board will review and discuss an estimate presented to the Board for repainting station 811. The Board may vote to accept the estimate and seek a contract for the work.
  - e. **FY 2011-2012 budget review and revision:** The Board will review recommended changes to the current FY budget. The Board may vote to add, change, modify or adjust amounts of items in the current FY budget.

**8:30-8:40pm (approximately) 10 minute break.**

**8:40-9:30pm (resume Board meeting)**

5. **Previous meeting minutes:** The minutes of the February 9, 2011 regular business meeting and the February 17, 2012 special meeting (expense approval request) will be approved and/or revised and approved. In addition, revisions of the minutes of the January 12, 2012 may be presented for approval.
6. **Communications to the Board:** Communications to the Board will be presented.
7. **Financial report:** Current financial statements for the District will be presented.
8. **Items for consideration and possible action:**
  - a. **Special fire and rescue tax appeal policy:** The Board will review and discuss a proposed revised special fire and rescue tax assessment appeal policy presented at the February 8, 2012 regular business meeting. The Board may vote to adopt the proposed policy
  - b. **Bylaws amendments:** The Board will review and discuss proposed District bylaws amendments and additions. Proposed amendments are to be considered for revision and/or adoption at the April 12, 2012 regular business meeting.
  - c. **Policy amendments:** The Board will review and discuss proposed new District policies and proposed amendments to existing District policies. Proposed policies and policy amendments are to be considered for revision and/or adoption at the April 12, 2012 regular business meeting.
  - d. **Operations manual amendments:** The board will review and discuss proposed amendments and additions to the Fire Department Operations Manual. Proposed amendments and additions are to be considered for further revision and/or adoption at the April 12, 2012 regular business meeting.
  - e. **Station 815 (Navarro Ridge) property lease renewal:** The board will review and may vote to approve a proposed four year property lease renewal agreement at the Navarro Ridge station location.
9. **Committee reports:**
  - a. **New fire station committee.** See below
  - b. **Vehicle committee.**
  - c. **Parcel tax committee.**
10. **Directors' discussion:** Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
  - a. **Fire station project.** The Board will discuss the state of the fire station project, how to move the project forward, and how the project relates to a recent offer of donation to the district of property in Albion Village.
  - b. **Conflict of interest statements.** The Board is reminded of the requirement to file an annual conflict of interest statement. Forms will be available at the meeting.

11. **Next scheduled regular business meeting:** April 12, 2012, 7:00 pm.

12. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.