

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT BUSINESS MEETING AGENDA

WEDNESDAY JULY 15, 2015 7:00 PM
Albion School, 30400 Albion Ridge Rd., Albion Ca.

1. Board of Directors Meeting

- a. Call to order and roll call
- b. Approval of agenda

2. Approval of minutes

- a. Review and correct, if necessary, minutes from the Business Meeting of June 19, 2015
- b. Review and correct, if necessary, minutes from the Closed Meeting of June 17, 2015
- c. Review and correct, if necessary, minutes from the emergency meeting of July 2, 2015
- d. Review and correct, if necessary, minutes from the Special Meeting of July 7, 2015

3. Public Comment: The public may address the Board on matters within the Board's jurisdiction whether on the agenda or not. For action items the public may also address the Board at the time the item is presented.

4. Financial Report: Current financial statements for the District will be presented

5. Report from closed meeting of June 17, 2015

6. Items for Board consideration and possible action:

- a. 810 repairs change order
- b. Appointment of Secretary
- c. Board Vacancies

7. Directors Discussion. Individual Board members may discuss topics of concern to the District.

- a. Planning Consultations
- b. Dead Standing Tree Ordinance
- c. Implementation of Measure M
- d. Other items of concern

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. Box 634, Albion, CA 95410-0634, or call Board President Chris Skyhawk at 707-937-4295 as soon as possible before the meeting date.

Chris
Skyhawk

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

Closed Session

June 17, 2015 7:03 PM

Albion School, 30400 Albion Ridge Rd., Albion CA

This meeting was a Special Session by the Board of Directors of the Albion Little River Fire Protection District as a closed session pursuant to 54956.9- anticipated litigation.

1. Called to order: Directors-Chris Skyhawk, Rich Riley and Scott Roat (quorum was present). Chief - Ted Williams and Clerk - Sara Spring
2. The Board discussed a hand delivered letter Regarding the application of Measure M. Roat moved that the matter be forwarded to County Counsel for review. Vote Y (3) N (0)
3. Meeting adjourned at 8:01

Chris Skyhawk

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
SPECIAL MEETING ~~AGENDA~~ *MINUTES*

Tuesday July 7, 2015 7:04 PM

Albion School, 30400 Albion Ridge Rd. Albion CA

1. Board of Directors Meeting

a. Call to order and roll call : Directors-Skyhawk, Roat, Riley; Chief- Ted Williams; Clerk - Spring; Guests- Steve Wolfe, Debbie Wolfe, Marlene Goforth, Suzy Kitahara, Carolyn Latkin, Shirley, Karen Calvert

2. Public comment to the Board

Items for discussion and possible action: No public comment

a. Proposal to adjust the budget on Station 810 repairs. Director Riley presented a letter from Joe Goforth and a statement from himself regarding adjusting the budget for the 810 project. Roat discussed his opinion on the matter. Skyhawk discussed his concerns on the matter as well. Both of them expressed concerns with the process of the project. The members of the Auxiliary discussed the matter from their perspective. Members of the community also discussed their opinion on the matter.

The conclusion of the meeting was that Director Roat will work with Sara Spring the bookkeeper on getting an invoice that will meet the Districts needs.

Adjournment 7:44

Fire Chief's Report DRAFT, 15 July, 2015, by Ted Williams

• Incident Log

- In the intervening period between the Albion-Little River Fire Protection District regular meetings held Wednesday, June 10th and today, July 15th, we were dispatched and responded to fourteen incidents consisting of 10 medical aids, 1 water rescue, 1 false structure fire alarm, 2 traffic collisions.
- **20150006265 06/17/2015 1318**
 - MEDICAL/WATER RESCUE; ALBION BRIDGE, ALBION
 - Ted Williams
 - John Oakley (8130)
 - Michael Rees (8131)
 - John Crowningshield
 - Andrea Pennebaker
 - Ben Jackson
 - Sam Levine
 - On Scene 1332
 - Available 1511
- **2015006382 06/20/2015 1601**
 - MEDICAL/TRAFFIC ACCIDENT; HIGHWAY 1, SOUTH OF VAN DAMME STATE PARK, LITTLE RIVER; (MENDOCINO ORIG PAGED, IN ALR DISTRICT)
 - Jaime Placido
 - Ted Williams
 - Sam Levine (8132)
 - John Oakley (8171)
 - Ben Jackson
 - Michael Rees (8131)
 - Citlali Calvillo
 - On Scene 1609
 - Available 1631
- **2015006488 06/23/2015 1024**
 - MEDICAL CHARLIE; 42020 LITTLE RIVER AIRPORT RD, LR
 - Sam Levine
 - Marshall Brown (8130)
 - Citlali Calvillo (8130)
 - Michael Rees (8131)
 - Ted Williams
 - John Crowningshield (8132)
 - On Scene 1048
 - Available 1058
- **2015006606 06/26/2015 0815**
 - MEDICAL DELTA; 6028 ALBION LITTLE RIVER RD, LR
 - Ted Williams (8130)
 - Marshall Brown (8130)
 - Citlali Calvillo (8130)
 - John Crowningshield (8132)

- Jaime Placido
- On Scene 0815
- Available 0903
- **2015006893 07/03/2015 0006**
 - MEDICAL CHARLIE; 5541 N HWY 1, LR
 - Ted Williams (8130)
 - John Oakley (8130)
 - Marshall Brown (8130)
 - Citlali Calvillo (8130)
 - John Crowningshield
 - Andrea Pennebaker
 - On Scene 0020
 - Available 0040
- **2015006968 07/04/2015 1644**
 - MEDICAL BRAVO, 5200 N. HWY 1, LR (HERITAGE HOUSE, RM 55)
 - Kyle LeMohn
 - Jaime Placido
 - Steve Wolfe
 - Debbi Wolfe
 - Ted Williams (8130)
 - John Oakley (8130)
 - Citlali Calvillo
 - Andrew Crowningshield (8132) cancelled
 - Serena Randolph (8132) cancelled
- **2015007012 07/05/2015 1450**
 - MEDICAL/TRAFFIC COLLISION; 100 N HWY 1/100 HWY 128, ALBION
 - Ted Williams (8171)
 - John Oakley (8171)
 - Michael Rees (8131)
 - Marshall Brown(8130)
 - Andrea Pennebaker (8130)
 - Tony Oakley (8130)
 - Steve Wolfe (canc)
 - Citlali Calvillo (canc)
 - Debbi Wolfe (canc)
 - John Crowningshield (8181)(canc)
 - Ben Jackson (8181) (canc)
 - Serena Randolph (8181)(canc)
 - On Scene 1506
 - Available 1544
- **20150007107 07/07/2015 1450**
 - FIRE, RESID ALARM; 5541 N HWY 1, LR
 - Ted Williams
 - Andrea Pennebaker
 - Craig Hathaway
 - Michael Rees (8171)

- Jaime Placido (8192)
- On Scene
- Available 1505
- **2015007128 07/07/2015 1109**
 - MEDICAL BRAVO, 44585 LITTLE RIVER AIRPORT RD, LR
 - Ted Williams (8130)
 - John Oakley (8130)
 - Andrew Crowningshield (8130)
 - John Crowningshield (8181)
 - Steve Crowningshield (8181)
 - Michael Rees (8131)
 - On Scene 1129
 - Available 1157
- **2015007152 07/08/2015 1901**
 - HAZARD, FIRE STANDBY; 5200 N. HWY 1, LR
 - Ted Williams (8170)
 - Michael Rees (8170)
 - John Oakley
 - Marshall Brown (8171)
 - Andrew Crowningshield (8171)
 - Ben Jackson (8171)
 - Serena Randolph (8171)
 - On Scene 1902
 - Available 2043
- **2015007239 07/10/2015 2229**
 - MEDICAL CHARLIE; 27600 ALBION RIDGE RD, ALBION
 - Ted Williams
 - Marshall Brown (8130)
 - Citali Calvillo
 - Ben Jackson
 - On Scene 2246
 - Available 2303
- **2015007305 07/13/2015 0438**
 - MEDICAL BRAVO; 43300 LITTLE RIVER AIRPORT RD #104, LR
 - Jaime Placido
 - Marshall Brown (8130)
 - John Crowningshield (8130)
 - Andrew Crowningshield (8130)
 - On Scene 0453
 - Available 0502
- **2015007308 07/13/2015 0833**
 - PUBLIC ASSISTANCE; N. HWY 1, LR
 - Jaime Placido
 - Marshall Brown (8171)
 - John Oakley (8171)
 - Michael Rees (8131)

- On Scene 0840
- Available 0923
- **2015007325 07/13/2015 1723**
 - MEDICAL BRAVO; 5708 N. HWY 1, LR
 - Ted Williams
 - John Oakley (8130)
 - Marshall Brown (8130)
 - Debbi Wolfe
 - Jaime Placido
 - Ben Jackson
 - On Scene 1731
 - Available 1755
- **2015007390 07/15/2015 0854**
 - MEDICAL, BRAVO; 100 N HWY 1 / 100 HWY 128 ,ALBION
 - Debbi Wolfe
 - Steve Wolfe
 - Marshall Brown (8130)
 - Ted Williams (8130)
 - Andrea Pennebaker (8130)
 - Michael Rees (8131)
 - Ben Jackson
 - On Scene: 0841
 - Available: 0956
- **Training Completed**
 - **06/10/2015 – Wildland Training – CAL FIRE - Woodlands Station (2 Hours)**
 - *Objectives:*
 - *Demonstrate how to setup a progressive hoselay.*
 - *Review various tools that are used for wildland firefighting suppression.*
 - *John Oakley, Marshall Brown, Michael Rees, Serena Randolph.*
 - **06/13/2015 – CPR/First Aid – Brenda Howard - (6.5 Hours)**
 - *Objectives:*
 - *Demonstrate how to effectively perform CPR on an adult and infant.*
 - *Demonstrate how to effectively treat an adult and infant using basic First Aid.*
 - CPR Only: Andrea Pennebaker, Citlali Cavillo, Sam Levine.
 - CPR and First Aid: Ben Jackson, Debbie Wolfe, Emily Scott, Joe Goforth, John Oakley, Marshall Brown, Sam Levine, Steve Wolfe, Tony Oakley.
 - **06/17/2015 – Medical – Nat Noorling – (1.5 Hours)**
 - *Objectives:*
 - *Learn the basic fundamentals of Search and Rescue tactics in medical situations.*
 - *Learn how to observe and treat heat related illnesses.*
 - *Understand the safety of hydration.*
 - *Demonstrate ways to prepare for a wildland fire call.*

- Arrow Pierce, Craig Hathaway, John Crowningshield, John Oakley, Kevin Spring, Marshall Brown, Michael Rees, Robert Hedman, Sam Levine, Serena Randolph, Steve Crowningshield.
- **06/20/2015 – CPR/First Aid – Brenda Howard – (6.5 Hours)**
 - *Objectives:*
 - *Demonstrate how to effectively perform CPR on an adult and infant.*
 - *Demonstrate how to effectively treat an adult and infant using basic First Aid.*
 - CPR Only: Jamie Placido, Sam Levine, Ted Williams.
 - CPR and First Aid: Craig Hathaway, Kevin Spring, Michael Issel, Robert Hedman, Serena Randolph.
- **06/24/2015 – Technical Rope Rescue Awareness – Michael Rees – (2 Hours)**
 - *Objectives:*
 - *Learn the basic safety considerations during a technical rope rescue incident.*
 - *Learn how to properly size up a scene during a technical rope rescue incident.*
 - *Understand when a technical rope rescue team needs to be activated.*
 - Andrew Crowningshield, Ben Jackson, Citlali Cavillo, Craig Hathaway, Jamie Placido, John Crowningshield, John Oakley, Kevin Spring, Marshall Brown, Michael Issel, Michael Rees, Serena Randolph, Steve Crowningshield, Ted Williams, Tony Oakley.
- **06/27/2015 – Technical Rope Rescue Operations – Michael Rees – (5 Hours)**
 - *Objectives:*
 - *Demonstrate the basic safety considerations during a technical rope rescue incident.*
 - *Demonstrate how to properly size up a scene during a technical rope rescue incident.*
 - *Demonstrate the ability to utilize an MPD (CMC's Multi-Purpose Device) for a raising and lowering system during a technical rope rescue incident.*
 - Andrew Crowningshield, Ben Jackson, Citlali Cavillo, Debbie Wolfe, Harold Searles (Elk Fire), John Crowningshield, Marshall Brown, Michael Rees, Paulo Andarade (Mendocino Fire), Steve Crowningshield, Steve Wolfe, Tanner Flagg (Mendocino Fire), Ted Williams, Tony Oakley.
- **07/01/2015 – Auto Extrication – Marshall Brown/Michael Rees – (2.5 Hours)**
 - *Objectives:*
 - *Learn how to properly do a scene size-up at a traffic collision needing auto extrication.*
 - *Understand the safety considerations during an auto extrication.*
 - *Learn about and demonstrate the use auto extrication equipment safely.*
 - *Learn and demonstrate special techniques that can be used during an auto extrication.*
 - Andrew Crowningshield, Ben Jackson, Citlali Cavillo, Craig Hathaway, John Crowningshield, John Oakley, Kevin Spring, Marshall Brown, Michael Rees, Steve Crowningshield, Steve Wolfe.
- **07/14/2015 – Mendocino Fire Riggers Training – Mendocino Fire – ()**

- pending
- **Upcoming Trainings:**
 - 07/22/2015: Wildland Scenarios, ALRFPD Station 812, 1900
 - 07/29/2015: Technical Rope Rescue Training, ALRFPD Station 811, 1900
 - 08/01/2015: Technical Rope Rescue Training, ALRFPD Station 811, 0900
 - 08/08/2015: Wildland/Engineering Training, ALRFPD Station 812/LRA, 0900
- **Development**
 - BBQ fundraiser financial report is in progress.
 - Fire department is meeting July 16 at 811 to plan. District meetings have run very long, in some cases from 1900 to midnight. The fire department needs to catch up and organize, assemble tasks lists, assign duties and plan. Directors are welcome to observe, but the meeting will not be public (agenda includes incident review).
 - Burton's Fire completed the CAFS installation on 8162. They phoned from Philo, where the truck broke down. The engine brake would not release. Gary at Fort Bragg diesel performed a field repair, disabling the brake. The truck is back at 811, but will require additional shop time. Burton's to date has not provided a hand off of CAFS instruction or documentation. Further, John Oakley noted a leak from the newly installed PTO device.
- **Equipment maintenance**
 - **Jetski**
 - one jet ski received a new battery
 - **All water craft**
 - in water, running, fluids checked, housed at 810
 - **Engine 8181**
 - needs new light bar
 - needs new siren
 - board should consider vehicle replacement before sinking more funds in 41 year old truck.

FUND	DATE	7/10/2015 PREVIOUS BALANCE	CHANGES IN PREVIOUS PERIOD	INCOME	EXPENSE	CURRENT BALANCE
TAX REVENUE FUND		\$305,277.68				\$305,277.68
DISTRICT CHECKING, AT		\$5,097.01				\$2,015.49
FIRE DEPARTMENT FUND (DONATIONS)		\$90,729.41				\$90,729.41
BUILDING FUND CHECKING		\$10,637.71				\$10,638.15
TOTAL FUNDS BALANCE		\$411,741.81				\$408,660.73



Scott Roat <wingwood@gmail.com>

Re: 810 Making Hood exhaust ducting better

1 message

Ted Williams <ted@ted.net>

Wed, Jun 24, 2015 at 6:27 PM

To: Sam Levine <sambabs@mcn.org>

Cc: Chris Skyhawk <hawkwork@mcn.org>, Josh Latkin <jlatkin@mcn.org>, Michael Rees <ajahmike@gmail.com>, John Oakley <tjsoaks@comcast.net>, board <board@albionfire.com>

Sam,

I want to see the hood rigmarole conclude as soon as possible and without drama.

Fact pattern:

- board asked that the hood not be purchased
- hood was purchased
- board asked that the hood not be installed
- hood was installed (but not to code?)

I find myself in a difficult position. I want the stove ready for the auxiliary and community to use in advance of the BBQ. I'm not authorized to approve a construction project. I'm prepared to ask for a special meeting to approve completion by a licensed and insured contractor.

If you want a different plan, I won't argue against you, but you need to seek district approval first, before any work is performed, no matter how well intentioned.

ted

> On Jun 24, 2015, at 5:19 PM, Sam Levine <sambabs@mcn.org> wrote:

>

> HI Ted and Chris,

>

> The exhaust ducting from the hood was installed per the manufacturer, but it doesn't look very nice. I have purchased rigid ducting and am planning to measure it, have Josh Latkin cut it and we will install it this week. Josh will also have a backplate made up that will direct the exhaust from the ovens directly into the hood. I plan to fix the hood to the ceiling using the trim that came with it using wooden supports attached to the rafters to prevent the hood from moving and tearing loose from the rigid ducting in a seismic event.

>

> The District Board is in no way involved with either the work on the hood or the cost. I will pay for all materials used in this project. If the Auxiliary wishes to reimburse me, that is up to them, not the District.

>

> Rich Riley and I, and maybe a few people from the Auxiliary, will continue to clean out the meeting room. I may be adding additional shelving for the books, etc. currently on the floor. I do need to know if you are going to take advantage of the offer to paint the building for only the cost of the paint. If you are, then we will wait for that to happen. Joe gave you the name of the painter which follows:

>

> "We have an offer from a commercial painter (John Darcy and Wesley Walsh) to paint the inside of the building for free if we do the preparation and buy the material. He recommended 15 gallons of Zinsser mold killing primer. I think since the building is very nearly empty we should take him up on his offer. Fresh paint would go a long way getting the 50 years of stink off the place."

>

> Please keep in mind this is the only Station you will have that has a restroom, a shower and a washing

machine for the next 2 to 5 years, if not longer.

>

> Sam

>

>

>

>

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>

>



Scott Roat <wingwood@gmail.com>

Fwd: This is definitely not to code

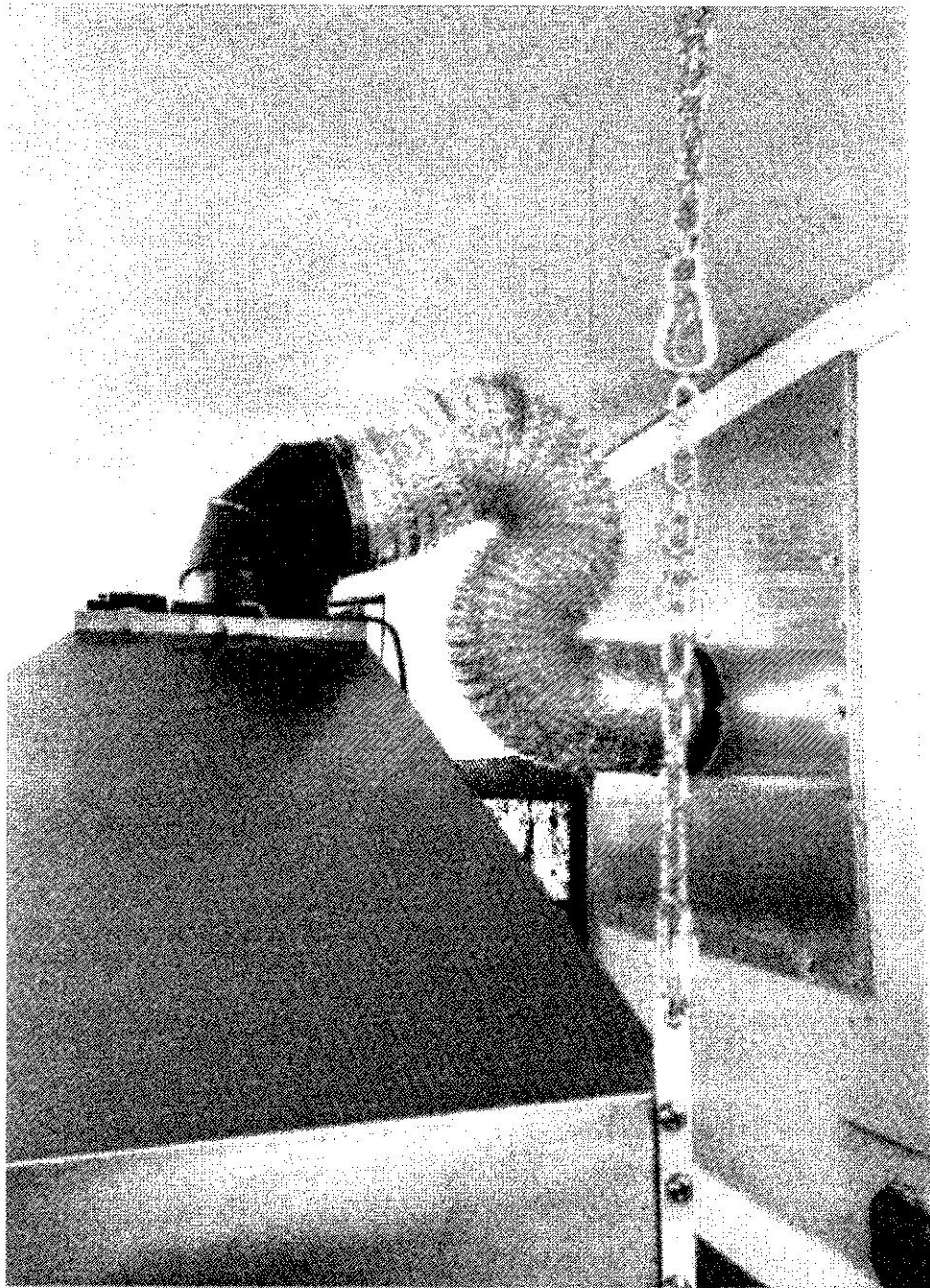
Ted Williams <ted@ted.net>
To: board <board@albionfire.com>

Sat, Jun 20, 2015 at 1:36 PM

Begin forwarded message:

From: Michael Rees <ajahmike@gmail.com>
Date: June 20, 2015 at 12:35:37 PDT
To: Ted Williams <ted@ted.net>, Marshall Brown <marshall.albionfire@gmail.com>, John Oakley <tjsoaks@comcast.net>
Subject: This is definitely not to code

In fact it is a fire hazard!



Sent from my iPhone