

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
MEETING MINUTES
BOARD OF DIRECTORS BUSINESS MEETING**

Wednesday, October 30, 2007, 7:30 p.m.

Location: Station 810, 32601 Albion Ridge Road, Albion, California

Agenda Item No. 1 - Call to order and determination of a quorum

The Board of Directors of the Albion-Little River Fire Protection District held a regular monthly meeting on Wednesday, October 30, 2007 beginning at 7:31 p.m.

The following members were present: Jim Shock, Alan Taeger, Laura Vogelgesang, and Josh Latkin. Chair Shock presiding.

Also Present Board bookkeeper Carolyn Latkin, Ted Williams, Ed Petrykowski; Ron Stark, Erica Geer, Terence Weil-Dye, Stacey Weil-Dye, John Oakley, Jonathan Peakall, Bruce Jenkins, Sam Levine, Rick Kruse, Rob Marcello and Oliver Seeler.

Agenda Item No. 2. Public communication to the Board: There were public communications to the Board expressing displeasure with the District Board's Agenda Item 11 and suggesting how the District Board could improve. There was a request that agenda item 11 be moved forward on the agenda because some in attendance had children at home.

Agenda Item No. 3.#1. Introduction of Candidates for District Board. Mr. Petrykowski appeared before the Board to indicate his willingness to serve on the District Board, and was appointed by the Board to fill the vacancy created by Sam Levine's resignation.

Agenda Item No. 3.#2. Fire Chief's Report, including operational needs:

- A) Incident reports.** Chief Seeler's written report of one call was read.
- B) Fund raising, gifts and service fees.** There was no report.
- C) Fire Department report.** Chief Seeler's written report indicated all is well.
- D) Fire Department operational needs.** None were noted in Chief Seeler's written report.

Agenda Item No. 4. Treasurer's report. The budget report had been distributed by Carolyn Latkin, and it was accepted. Alan Taeger as Treasurer reported that an audit proposal had been received from Michael A. Celentano, C.P.A., proposing a four-year contract for \$3,500. The Board considered whether it should request additional proposals from others, and determined not to do so.

Agenda Item No. 5. Secretary's report.

- A) Communications to the Board.** Laura Vogelgesang as Secretary reported that there had been no communications.
- B) Minutes.** The minutes of the September 26, 2007 regular meeting were approved.
- C) Communications to Department.** Laura Vogelgesang was asked by

the Board to determine from the Department whether agendas and minutes of ALRFPD board meetings should be sent as a matter of course to Department members and interns, and to request any other suggestions with respect to how communications between the District Board and the Department could be improved.

Agenda Item No. 6. Update on Station 811 Project. Laura Vogelgesang and Alan Taeger reported that they had met with Ron Stark.

Agenda Item No. 7. Items for consideration and possible action:

A) COLA Adjustment to Partial Reimbursement to Firefighters. After discussion, Laura Vogelgesang was asked determine from the Department whether it would like a COLA adjustment and how to resolve the policy issues which must be resolved so that the District Board may proceed.

At this point, which followed discussion of agenda item 11., the Board requested that Laura Vogelgesang ask the Department for its input on a listing of qualifications or traits or attributes for the Department's chief.

B) Emergency Response Services Fees. This item will be reagendaized for December 2007.

C) Benefits for Firefighters. Laura Vogelgesang reported that the Department voted to pay the cost of flu shots for firefighters.

Agenda Item No. 8. Land, buildings and equipment:

A) Power to 815: There is still no power to 815.

B) Roof of 810: Final work on the façade of Station 810 has been completed but it has not yet been painted.

Agenda Item No. 9. Committee Reports:

- A) Real Estate.** This committee will meet on November 12 to consider issues related to Station 811.
- B) Grants.** The Board noted that the Department made no application for a Rotary Club grant.
- C) Insurance.** No report.
- D) Requirements.** No report
- E) Web Site.** No report.
- F) Ordinances.** No report.

Agenda Item No. 10. Long-Range Planning. In the absence of any further input from the Department and Auxiliary, the District Board determined to postpone any future action with respect to the Department's Long-Range plan.

Agenda Item No. 11. Procedures and Considerations with Respect to Fire Chief. There was a lengthy discussion. The Board made clear that it believes it has proceeded correctly in accordance with the Brown Act with respect to closed sessions, but in response to a suggestion that getting an interpretation would resolve the question, the Chair Shock stated that the Board would request an opinion from County Counsel on this issue and that its agenda for November will include the presentation or formulation of a plan to respond to any interpretation of the County Counsel, and an action plan regarding the "job description" for the Fire Chief.

Agenda Item No. 12. Board Directors' Reports: There were none.

Agenda Item No. 13. Closed Session. The Board determined that no closed session was needed.

Agenda Item No. 14. Scheduling of Special Meetings. No meeting was scheduled.

Agenda Item No. 15. Next meeting date and agenda: The next regular meeting will be on Tuesday, November 27, 2007 at 7:30 p.m. at Station 810. The December 2007 regular meeting was rescheduled for Wednesday, December 19 at 7:30 p.m. at Station 810.

Agenda Item No. 16. Adjournment: at 9:53 p.m.

Laura J. Vogelgesang, Secretary

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