

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Tuesday, September 28, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the August 31, 2010 regular business meeting will be approved and/or revised and approved.
4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board.
 - c. **Fire department report:** Chief's report on other fire department progress.
 - d. **Fire department operational needs:** Chief's report on department needs.
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented.
7. **Committee reports:**
 - a. **Station 811 committee.**
 - b. **Vehicle committee.**
 - c. **Fund raising committee.**
 - d. **Tax assessment committee.**
8. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
9. **Next meeting schedule:** Tuesday, October 26, 2010, 7:30 pm.
10. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

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- ✓ 3. **Previous meeting minutes:** The minutes of the August 31, 2010 regular business meeting will be approved and/or revised and approved. *OK rich*
4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
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 - c. **Fire department report:** Chief's report on other fire department progress.
 - d. **Fire department operational needs:** Chief's report on department needs.
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
- ✓ 5. **Communications to the board:** Communications to the board will be presented.
- ✓ 6. **Financial report:** Current financial statements for the district will be presented.
7. **Committee reports:**
 - ✓ a. **Station 811 committee.** *New F.S. committee*
 - ✓ b. **Vehicle committee.** *Rich talked to Cal Fire people*
 - ✓ c. **Fund raising committee.** *Ken report - to go to FD mtg*
 - ✓ d. **Tax assessment committee.** ✓
8. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
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**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, August 31, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:** Called to order at 7:40 pm by President Alan Taeger with board members Ed Petrykowski and Rich Riley present. Also present were Chief Derek Wilson and maintenance officer John Crowningshield from the fire department.
2. **Public communication to the board:** None.
3. **Previous meeting minutes:** The minutes of the July 27, 2010 regular business meeting were approved as presented by unanimous vote of board members present.
4. **Fire chief's report:**
 - a. **Incident reports:** 5 traffic, 6 medical, 1 fire, and 1 other (search & rescue).
 - b. **Fund raising, gifts, service fees:** Fire Department received \$700 in donations from the Naomi rescue benefit which they intend to spend on a thermal sensing unit.
 - c. **Fire department report:** There are 4 or 5 current young prospects for internship in the department. Training is going well with good department participation with and from neighboring departments and other agencies.
 - d. **Fire department operational needs:** Department needs a new medical suction unit.
 - e. **Vehicle maintenance report:** 8165: received DOT inspection and minor repairs. Back in service. 8162: has wiring problems, is currently in shop and out of service. New foam system is installed, tested. John will get new quote for steering knuckle repair.
5. **Communications to the board:**
 - a. Received letter from Lucy Simonson of County Auditor's Office requesting verification of district tax assessment information telephone number to list on new county tax bills. The number she listed was Ed's home phone. Alan will call Lucy to request she change number to district office (Station 811) phone number, which has an answering machine. Ed will check for messages on the answering machine.
 - b. Received letter from Golden State RMA with invitation (and passes) to Reno Fire Expo.
6. **Financial report:** Current financial report was presented.
7. **Committee reports:**
 - a. **Station 811 committee:** Ed, Alan and Engineer Lee Welty met with county transportation officials at Station 811 to coordinate details of requirements for encroachment permit.
 - b. **Vehicle committee:** Rich talked with Valerie at CalFire and discovered that they don't currently have much to offer in the way of loaner vehicles. She suggested we submit a new "Letter of Need". Rich will investigate.
 - c. **Fund raising committee:** No report.
8. **Directors' discussion:** Alan expressed concern about potential lack of communication between the district and the department during the lengthy absences of the Chief from the district and requested clarification of who is in charge in his absence. Derek said that Stacey Weil-Dye is the board contact in his absence.
9. **Next meeting schedule:** Tuesday, September 28, 2010, 7:30 pm.
10. **Adjournment:** Meeting adjourned 8:50 pm.

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED 9/28/2010	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	PER 9/28/10
CODE #	ESTIMATED	ACTUAL	REVISED	ACTUAL	REVISED	ACTUAL
DESCRIPTION	PER 6/30/07	PER 6/30/08	PER 6/30/09	PER 6/30/10	ESTIMATED	ACTUAL
REVENUE						
821110 CURRENT SECURED TAX	61,117.00	63,486.74	72,104.00	74,944.00	72,586.00	67,780.99
821120 CURRENT UNSECURED TAX	1,916.00	2,127.35	2,074.00	2,322.00	2,405.00	2,483.32
821130 SB 813 SUPPLEMENTAL TAX	2,237.00	2,985.03	2,288.00	1,572.00	569.00	472.10
821210 PRIOR SECURED PROPERTY TAX	0.00	(70.95)				(779.89)
821220 PRIOR UNSECURED PROPERTY TAX	103.00	129.57	34.00	27.00	114.00	139.31
821300 SPECIAL TAX (FIRE ASSESSMENTS)	77,550.00	77,710.00	75,000.00	77,630.00	77,630.00	77,354.00
821600 TIMBER YIELD TAX	397.00	448.29	374.00	314.00	71.00	52.46
821700 HIGHWAY PROPERTY RENTAL	0.00	0.39				0.26
824100 INTEREST	3,000.00	13,154.55	10,000.00	10,000.00	1,000.00	792.90
825481 HOMEOWNER PROPERTY TAX RELIEF	806.00	809.12	803.00	788.00	778.00	778.28
825490 STATE OTHER	0.00	0.00				
826140 ELECTION SERVICES	0.00	0.00				
827500 SALE OF FIXED ASSETS	0.00	0.00				
827700 OTHER	0.00	0.00				
827702 INSURANCE PAYMENT	0.00	0.00				5,555.21
TOTAL REVENUE	147,126.00	160,780.09	239,260.50	167,597.00	155,153.00	154,628.94
FUND BALANCE CARRIED FORWARD			347,520.83	264,846.08	256,778.18	256,778.18
TOTAL AVAILABLE FOR APPROPRIATIONS		447,757.00	586,781.33	432,443.08	411,931.18	419,475.02
APPROPRIATIONS						
861035 WORKERS COMPENSATION INSURANCE	6,000.00	6,208.00	6,000.00	7,000.00	6,000.00	5,183.00
862050 CLOTHING & PERSONAL ITEMS	4,000.00	5,575.14	6,000.00	6,000.00	\$12,000.00	2,124.44
862060 COMMUNICATIONS	5,000.00	5,947.31	10,000.00	5,000.00	5,000.00	4,835.23
862101 INSURANCE - GENERAL	6,000.00	5,880.00	6,000.00	7,000.00	8,000.00	7,249.00
862120 MAINTENANCE - EQUIPMENT	28,000.00	11,873.16	40,000.00	50,000.00	30,000.00	59,591.88
862130 MAINTENANCE - STRUCTURES & GROUNDS	3,000.00	9,449.71	5,000.00	10,000.00	8,000.00	2,866.01
862140 MEDICAL, LAB SUPPLIES	4,000.00	4,550.15	8,000.00	8,000.00	6,000.00	3,721.38
862150 MEMBERSHIPS	0.00	459.67	2,800.00	3,000.00	3,000.00	2,630.00
862170 OFFICE EXPENSE	200.00	398.35	3,000.00	2,000.00	1,000.00	2,436.19
862181 AUDITING & FISCAL SERVICES	2,000.00	4,169.50	7,000.00	4,000.00	7,000.00	680.81
862184 ARCHITECT & ENGINEERING SERVICES (811)	0.00	0.00	7,000.00	15,000.00	10,000.00	2,436.19
862187 EDUCATION & TRAINING	10,000.00	12,270.50	10,000.00	15,000.00	10,000.00	14,950.98
862189 PROFESSIONAL & SPECIAL SERVICES - OTHER	500.00	1,554.20	1,500.00	1,500.00	1,500.00	5,233.03
862210 RENTS & LEASES BUILDINGS & GROUNDS	0.00	4.00	3,500.00	100.00	0.00	1,501.37
862220 SMALL TOOLS & INSTRUMENTS	3,000.00	4,294.64	3,500.00	400.00	4,000.00	6,306.43
862231 ELECTION SUPERVISION & SERVICES	0.00	0.00	26,000.00	26,000.00	400.00	315.05
862250 TRANSPORTATION & TRAVEL	16,000.00	20,212.59	5,000.00	5,000.00	26,000.00	22,227.44
862260 UTILITIES	3,000.00	3,340.58	3,000.00	3,000.00	5,000.00	3,838.73
863113 PAYMENTS TO OTHER GOVT AGENCIES	1,000.00	2,380.19	3,000.00	3,000.00	2,000.00	1,771.50
864350 LAND	0.00	0.00	15,000.00	10,000.00	10,000.00	3,044.36
864360 STRUCTURES & IMPROVEMENTS	0.00	7,502.14	205,000.00	12,000.00	10,000.00	12,190.01
864370 EQUIPMENT	3,000.00	27,304.46	362,800.00	197,000.00	154,900.00	162,696.84
TOTAL APPROPRIATIONS	94,700.00	133,374.29	223,981.33	235,443.08	257,031.18	256,778.18
UNAPPROPRIATED FUNDS (funds balance)		315,157.00	347,520.83	197,000.00	154,900.00	17,663.60

Itemized Categories

8/31/2010 through 9/27/2010 (Cash Basis)

9/26/2010

Page 1

Date	Account	Num	Description	Memo	Amount
EXPENSES					-2,556.49
86-2060-COMMUNICATIONS					-299.60
9/19/2010	District Checki...	3050	AT&T	0301538359001	-41.67
9/19/2010	District Checki...	3051	AT&T	96075541735558	-197.98
9/19/2010	District Checki...	3052	Comcast	8155300570124362	-59.95
86-2120-MAINTENANCE EQ					-1,399.68
Vehicle					-1,399.68
9/16/2010	County	4074482	Fort Bragg Die...	Invoice #9681 & 9682	-1,399.68
86-2140-MED SUPPLIES					-166.14
9/8/2010	District Checki...	3047	Matheson Tri...	#10206 Inv. 01707451	-53.00
9/13/2010	District Checki...	3048	Eureka Oxyge...	DM00607151 & DM00...	-113.14
86-2181-AUDITS					-250.00
9/5/2010	District Checki...	3046	Michael A. Cel...	#4040	-250.00
86-2260-UTILITIES					-441.07
9/5/2010	District Checki...	3045	PG&E	0210095100-9	-297.77
9/13/2010	District Checki...	3049	Thompson's P...	#13822	-143.30
OVERALL TOTAL					-2,556.49

ALRFPD Actual / Budget Report - Current Year:4

7/1/2010 through 6/30/2011 Using Budget 2010-2011

9/26/2010

Page 1

Category Description	7/1/2010 Actual	- Budget	6/30/2011 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	0.00	72,586.00	-72,586.00
82-1120-CURRENT UNSECURED TAX	0.00	2,405.00	-2,405.00
82-1130-SB813 SUPPLEMENTAL TAX	0.00	569.00	-569.00
82-1210-PRIOR SECURED TAX	0.00	0.00	0.00
82-1220-PRIOR UNSECURED TAX	0.00	114.00	-114.00
82-1300-SPECIAL TAX	0.00	77,630.00	-77,630.00
82-1600-TIMBER TAX	0.00	71.00	-71.00
82-1700-Highway Property Rental	0.00	0.00	0.00
82-4100-INTEREST INCOME	0.00	1,000.00	-1,000.00
82-5481-HOMEOWNER PROPERTY TAX REL...	0.00	778.00	-778.00
82-7700-OTHER	0.00	0.00	0.00
TOTAL INFLOWS	0.00	155,153.00	-155,153.00
OUTFLOWS			
86-1035-WORKMAN'S COMP	0.00	6,000.00	6,000.00
86-2050-CLOTHING	0.00	12,000.00	12,000.00
86-2060-COMMUNICATIONS	1,204.07	5,000.00	3,795.93
86-2101-INSURANCE	0.00	8,000.00	8,000.00
86-2120-MAINTENANCE EQ			
Vehicle	2,502.18	0.00	-2,502.18
Other 86-2120-MAINTENANCE EQ	0.00	30,000.00	30,000.00
TOTAL 86-2120-MAINTENANCE EQ	2,502.18	30,000.00	27,497.82
86-2130-MAINTENANCE STRUCTURES	239.52	8,000.00	7,760.48
86-2140-MED SUPPLIES	888.19	6,000.00	5,111.81
86-2150-MEMBERSHIPS	0.00	3,000.00	3,000.00
86-2170-OFFICE SUP	127.59	1,000.00	872.41
86-2181-AUDITS	1,862.73	7,000.00	5,137.27
86-2184-ARCH ENG	0.00	0.00	0.00
86-2187-ED AND TRAINING	6,437.38	10,000.00	3,562.62
86-2189-PROF AND SPEC	0.00	1,500.00	1,500.00
86-2200-RENTS	0.00	0.00	0.00
86-2220-SM TOOLS	14.99	4,000.00	3,985.01
86-2231-ELECTION SUP	0.00	400.00	400.00
86-2250-TRANSPORTATION	541.90	26,000.00	25,458.10
86-2260-UTILITIES	1,991.28	5,000.00	3,008.72
86-3113-PAYMNTS TO GOVT AGENCIES	399.27	2,000.00	1,600.73
86-4360-BUILDINGS AND IMPROVEMENTS	414.50	10,000.00	9,585.50
86-4370-EQUIPMENT			
Fire Engine	0.00	0.00	0.00
Radio Repeaters	1,040.00	0.00	-1,040.00
Rolling Stock	0.00	0.00	0.00
SCBAs	0.00	0.00	0.00
Other 86-4370-EQUIPMENT	0.00	10,000.00	10,000.00
TOTAL 86-4370-EQUIPMENT	1,040.00	10,000.00	8,960.00
TOTAL OUTFLOWS	17,663.60	154,900.00	137,236.40
OVERALL TOTAL	-17,663.60	253.00	-17,916.60

Post Office Box 706
Willows, CA 95988

Memo

To: GSRMA Members
From: Naomi Sharek
Date: September 1, 2010
Re: 6th annual GSRMA Training Conference

Please review the attached Conference Information and Registration Form. Feel free to make additional copies as needed or visit to our website (www.gsrma.org) download it in electronic format.

This event is designed for our members' governing bodies, management and staff including board members, directors, managers, supervisors, safety officers, office staff, etc.

The day will be educational and motivational and we encourage all of our members to take advantage of this opportunity.

(Please note: Reimbursement of travel costs are available for one attendee from your agency. Travel costs for additional attendees may be eligible for reimbursement through our Loss Prevention Incentive Program.)

We look forward to seeing you at this year's GSRMA Training Conference. Please call (530) 934-5633 or email me (nsharek@gsrma.org) if you have questions.

Conference Registration Form October 28, 2010

You are invited to attend the 6th annual GSRMA Training Conference. The event will be held in conjunction with the Public Cemetery Alliance Annual Conference. Based on the success of the 2009 conference, we will once again meet at the Rolling Hill Resort in Corning, CA. Our theme this year is: **Health and Wellness** This day is designed for our members' governing bodies, management and staff including board members, directors, managers, supervisors, safety officers, office staff, etc. This event will be well worth the time for anybody who attends—no matter their position or level!

No Excuses...DIVE IN!

“Entering the High Performance Zone in a High Demand



Fred Schafer
the “Fit Food

Known across America for his striking presentations, Fred Schafer is a Performance Improvement Expert dedicated to moving others to “Perform Better, Live Stronger and Dream Bigger”. His message comes from 35 years of experience and studying high performance in order to overcome mediocrity and achieve better results.

Throughout his professional life however, Fred noticed that many of his co-workers, peers supervisors found it a challenge to meet the high demands of their careers while also experiencing superior “high performance: physical, mental and emotional health”. As a result, not only were their productivity and professional results often less than what they could be but they also sometimes failed to experience sustainable and meaningful careers. After witnessing many of his peers suffer career and health setbacks or simply become burnt out and disillusioned, Fred decided to “strike back” at these issues. Don’t miss this fast-paced, humorous, uplifting and interactive program. Check out his website www.fitfooddude.com.

Kindness/Motivation: A Winning Combination!

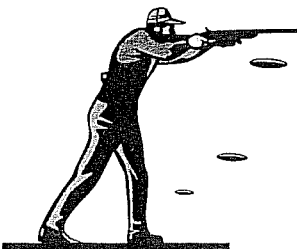
Dr. Chuck Wall, published author, lecturer and motivational speaker was born in Los Angeles, California. He overcame blindness, with the help of audio tapes and Braille, to earn two masters degrees and a Ph. D His amazing life story includes serving as a member of Presidents Nixon’s administration, writing speeches and drafting discrimination laws that are still implemented today.

Dr. Wall will enlighten us with the answers to these questions:

- What is motivation when applying the concept to the office.
- Is there a role for humor in workplace morale and motivation.
- What is the role of an employer in an employees motivation?



Dr. Chuck Wall



Arrangements have been made for discounted recreation, Wednesday the 27th prior to the event. Sport shooting at the Clear Creek Sports Club will be held in the afternoon. Shooting will cost \$ 4.25 for 25 clays. Shooters are asked to furnish their own gun, ammo and hearing/eye protection if at all possible. Let us know if you need help in providing these. Please call for more information.

Registration Form

Golden State Risk Management Authority Annual Training October 28th, 2010

Register by returning completed form via Fax (530) 934-8133, email kim@gsrma.org, or mail to: Conference Registration, Golden State Risk Management Authority, Post Office Box 706, Willows, CA 95988. You can also register on our website. www.gsrma.org Conference starts with a continental breakfast and registration at 8:00 am

Please complete for each attendee, make copies as needed. **Registrations must be received by October 15, 2010.**

Name:

Title:

Member Entity:

Address, City, State, Zip

Phone: ()

Fax: ()

E-mail:

Do you have any special requests, or accommodations?

Check all that apply.

Sport Shooting at Clear Creek Sports Club and Bar-B-Q Wednesday afternoon Oct. 27th. Please call for details

Will attend evening Reception Thursday 28th , 5:00 PM

Will not attend Evening Reception Thursday 28th, 5:00 PM

Accommodations - for overnights, there are two lodging choices at the conference facility.

The Lodge (The Vagabond Inn) (530) 824-3220, is located on the North end of the main building.

The Ramada Inn and Suites (530) 824-8300, is South of the facility adjacent to the conference center.

Mention Golden State Risk Management Authority or the Public Cemetery Alliance to receive the special conference rate.

Driving Directions:

From the North – Take Interstate 5 South to Exit 628, Liberal Avenue. Exit right on Liberal, then turn left onto Barham, arrive at Rolling Hills Casino.

From the South – Take Interstate 5 North to Exit 628, Liberal Avenue. Exit right, then turn left on Liberal and drive over the overpass. Make a left onto Barham Rd., arrive at Rolling Hills Casino.

ORDINANCE NO. 01-01

THE BOARD OF DIRECTORS OF THE ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT ESTABLISHING UNIFORM SCHEDULES AND RATES FOR A SPECIAL FIRE AND RESCUE TAX

Whereas, Government Code Section 53978 and article XIII A of the California Constitution authorizes the Albion-Little River Fire Protection District to determine and levy a special tax for fire protection, suppression, prevention, and related services; and,

Whereas, at its meeting on March 28, 2001, the Board of Directors of Albion-Little River Fire Protection District set the time and place for consideration of adoption of such ordinance at as April 25, 2001 at 7:30 p.m. at the Albion-Little River Fire House, Albion CA 95410 and

Whereas, A proposed tax, for all units, of the special tax per year shall be assessed on all real property (except that of Federal, State, or Government agencies or other property which is exempt from taxation) within the boundaries of said Albion-Little River Fire Protection District. The tax shall be used to maintain and improve the current level of fire protection, prevention, suppression, emergency medical, hazardous materials response, search, and rescue service. In addition, the increase will be directed toward procurement, equipping, operating, and maintaining equipment, and for the purpose of paying salaries of personnel or any related services. The Board of Directors of the Albion-Little River Fire Protection District shall establish charge(s) from time to time, subject, however, to the maximum units of tax herein. **EACH UNIT OF SPECIAL TAX SHALL NOT EXCEED \$40.00 EACH FISCAL YEAR;** and

Whereas, the tax shall be collected in the same manner provided by statute for the collection of property tax; and

Whereas, each year prior to the imposition of said tax the District's Board of Directors shall cause a report to be prepared showing each parcel, the owner(s) thereof, and the proposed levy thereon. At said meeting the Board of Directors shall make such corrections to the taxes proposed to be levied as may be required to conform to the fees as set forth herein; and

Whereas, if a two-thirds voter approval is cast, the special tax will become effective concurrent with the 2002/2003 Property Tax billing cycle with a rate of \$40.00 per unit; and

Whereas, if any section, subsection, sentence, phrase or clause of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the Ordinance. The Directors of the District here declare that they would have adopted the Ordinance and each section despite the fact that one or more section, subsection, phrases or clauses be declared invalid.

Now, Therefore it Is Resolved, that the foregoing uniform schedules and rates, attached hereto as Exhibit 1, shall be applied to the parcels within District.

Be it Further Resolved, that this ordinance shall take effect immediately upon its confirmation by the voters in the District. Special tax increase must be approved by two-thirds vote of the voters of the Albion-Little River Fire Protection District at the special election held on November 6, 2001.

Passed and Adopted by the Board of Directors of the Albion-Little River Fire Protection District on the April 25, 2001 by the following vote:

ORDINANCE NO. 01-01 (Con't)

AYES: Graydon, Levine, Ritca, Goncharoff, McDonald

NOES: None

ABSTAIN: None

ABSENT: None

Date: April 25, 2001

s/ Charlotte Graddon, Chairperson

s/ Samuel Levine, Attest Clerk

EXHIBIT 1 - SPECIAL FIRE AND RESCUE TAX

The Special Fire and Rescue Tax is based on a maximum of \$40.00 per unit. A unit is defined as the billable measure. The Board of Directors of the Albion-Little River Fire Protection District has assigned a number of units to each type of property usage based on relative fire risk.

Schedule Of Parcel Units

Type of Property	Number of Units
Residential	Unimproved 1; Improved 2
Institutional and Miscellaneous	3 per improved parcel
Retail stores, office, wholesale outlets, nursery, light manufacturing	3
Restaurants	6
Service Stations	5
Hotels	2 + ½ per room
Trailer parks & modular homes	2 + 1 per residence

Properties with more than one usage will be taxed at the cumulative number of applicable units. The Board will assign unit values to new usage codes as required.

Giddy-up on over for a
Boot Scooting Good Time

IT'S COWBOY PARTY X

A Fundraiser for

Albion-Little River Fire Department
Mendocino Coast Hospital
Mendocino Music Festival
Symphony of the Redwoods

☆☆☆

Don't forget your checkbook!

*R.S. via
email
15 Sept 10*

Presented by

The Hughes Family and Friends

Saturday, October 2, 2010

5:00 pm

Hughes Llama Farm, 3801 Highway One, Albion

RSVP to cowboyparty@mcn.org or 964-0898 (Kris Stuart)

Vittles & Sweets!

Help us feed the cowpokes - bring an appetizer or dessert!

Please let us know what you're bringing when you rsvp

Giddy-up you cowpokes!

It's time to dance a jig

C'mon to the Hughes

10th Cowboy Shindig

Lasso up your checkbook

And bring your appetite

Drop your checks into the buckets

And dance into the night

The causes are worthy

The benefits are great

So hurry down to Cowboy Land

And please don't hesitate

There's plenty of fine food

And much good libation

There'll be lots to entertain you

So come join this celebration!

Tune to the Yellow Rose of Texas Words by Kathy

There a place in good ole Albi on we'd hope
you'd wan-na be, Where peo-ple like to min-gle
For fun and friends to see. It's the fifth
fund rais-ing party - For lo-cal char-i-ties.
So dress up like a good cow-poke And hus-tle
down to see. It's the best darn hoe-down func-tion
A fel-low ev-er knew - Where all the good folks
gath-er, And do what cow-pokes do. They may
talk a-bout the weath-er, And drink a beer or two!
And dance the Tex-as two-step - Do what you want to do!

Some ideas for a plan for funding and building the Fire Station.

Instead of waiting to either pass a parcel tax or raise \$1,800,000 from fund raising, we should break the fire house building into smaller projects that can be done with less money and some volunteer labor and materials.

For example:

- Phase one: Obtain costal development permit. (Completed May 2009)
- Phase two: Site work. (Soils engineering was completed in 2009)
- Phase three: Complete the foundation work for the fire engine building
- Phase four: Build the structure for the fire engines.
- Phase five: Build the structure for the office, bathrooms, and kitchen.
- Phase six: Complete the in interior of the second building.

If we do these phases by raising funds from the community, we can than use volunteer labor and materials.

Each one of the phases has to have a specific plan and a cost estimate. There also should be a timeline for each phase and for the entire project.

To complete the plan we need to do the following:

- Meet with the Fire Department to gage their support and willingness to volunteer
- Obtain a cost for each phase.
- Investigate low interest and other loans.
- Obtain all necessary information about a parcel tax or bond measure.
- Establish a fund raising committee. (see below)
- Continue to try to find grants for the project.

Fund Raising Committee

We need to identify key people and have discussions with them about the project. The discussion should include questions like:

- What do you think of this project?
- How much do you think we can raise locally?
- Would you be willing to give to this project?
- Who else should we be talking to?
- Would you be on our steering committee?
- Can we use your name in support of the project?

The following names were mentioned at a Board Fund Raising Committee meeting:

Kathy Hughes – a friend of hers was also mentioned

Rachel Binah

Mel and Susan McKinney

Wendy Roberts

Pat Dunbar

Heidi Dickerson from Nike Thompson's office

Lois Raymond

Albion Little River Volunteer Fire Department Members

September 2010

Last Name	First Name	Hm Phone	Wk Phone	Cell	Mess Phone	e-mail address	Mailing Address	City	Zip Code
Acker	Steve	937-3865	937-5790			sacker@mcn.org	PO Box 325	Albion	95410
Anderson	Mark	937-2235		357-4150		markanderson@wildblue.net	PO Box 456	Comptche	95427
Ayster	David	937-0020			684-0558	aysterfam@mcn.com	PO Box 2496	Mendocino	95460
Brown	Marshall	937-1725		367-8148		ms.supermamm13@gmail.com	PO Box 934	Little River	95456
Crowningshield	Andrew			357-3863	937-3129	crown@enreach.com	PO Box 1231	Mendocino	95460
Crowningshield	John	937-3129	937-2168	489-0078		crown@enreach.com	PO Box 1231	Mendocino	95460
Garcia	Diana	937-1822		355-1822	937-1822	dianareiber@yahoo.com	PO Box 2506	Mendocino	95460
Geer	Erica	937-3484	937-5784	357-4134	937-3484	erica.geer@hotmail.com	PO Box 741	Albion	95410
Grossman	Josh			(616)745-6731			PO Box 611	Albion	95410
Johnson	Chris	937-0042		(415)250-7236		christopherjohnson@me.com	PO Box 129	Albion	95410
Leeds	Eric	937-9934		357-4507		eeleeds@yahoo.com	PO Box 656	Albion	95410
Montgomery	Brad	937-6084	357-1925	357-1925		sadievector@mcn.org	PO Box 891	Albion	95410
Oakley	John	937-2219		972-1998		tjsOaks@mcn.org	PO Box 234	Albion	95410
Peakall	Jonathan	937-3958		684-0975		jpeakall@madlabs.info	PO Box 1498	Albion	95410
Roat	Scott	937-1410				scott@mendocinorealestate.com	PO Box 25	Mendocino	95460
Searles	Harold	877-1814	877-1814			cacker@mcn.org	PO Box 182	Elk	95432
Seeler	Oliver	937-1626		357-0327		oseeler@mcn.org	PO Box 447	Albion	95410
Wall	Jeff	937-2723	937-1625	357-2723		j1jeffwall@Gmail.com	43605 Airport Rd.	Little River	95456
Weil-Dye	Stacey	937-4179		357-4344		stacey@mcn.org	PO Box 645	Albion	95410
Weil-Dye	Terence	937-4179	357-1110	357-1110		weildye@yahoo.com	PO Box 645	Albion	95410
Williams	Ted	937-3600		937-3500		ted@ted.net	PO Box 18	Mendocino	95460

Albion Little River Volunteer Fire Department Members

Wilson Derek	FF/Treas./Chief/8100	937-2902	937-0888	813-7680	937-0888	eatl@mcn.org	PO Box 819	Albion	95410
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**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, September 28, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order at 7:40 pm by President Alan Taeger, attended by board members Richard Riley, Ed Petrykowski, Ken Matheson, and Terry Kemp. Also attending was Ted Williams representing the fire department.
2. **Public communication to the board:** None.
3. **Previous meeting minutes:** The minutes of the August 31, 2010 regular business meeting were approved as presented by unanimous vote of the board on a motion by Rich.
4. **Fire chief's report:** Presented by Ted Williams.
 - a. **Incident reports:** 1 water rescue, 2 traffic collisions, 1 helicopter assist, 1 vegetation fire, 1 cliff rescue (mutual aid)
 - b. **Fund raising, gifts, service fees:** No report.
 - c. **Fire department report:** Firefighters are receiving online safety training through GSRMA programs.
 - d. **Fire department operational needs:** No report.
 - e. **Vehicle maintenance report:** Engine 8132 has brake problems. To be tended to immediately.
5. **Communications to the board:**
 - a. Letter received from GSRMA announcing 6th annual training conference. Included registration information.
 - b. Alan reminded board members and fire department members of the Hughes annual cowboy party on October 2, 2010.
6. **Financial report:** Current financial statements for the district were presented.
7. **Committee reports:**
 - a. **Station 811 committee. New fire station committee:** Ed reported that he had spoken to Lee Welty and that he was working on our site encroachment permit and our grading plan. Alan said that he had spoken to Bob Schlosser and Bob said that he was in contact with Welty to coordinate plans.
 - b. **Vehicle committee:** Rich has made contact with CalFire representatives and has renewed their awareness of our need for a vehicle. He Has sent a letter of renewal of our request.
 - c. **Fund raising committee:** Ken reported on the notes and observations that he made subsequent to the August fund raising committee meeting. He will be attending the next fire department business meeting with Terry to acquaint the fire department with some of our ideas and to promote unity of purpose between board and department.
 - d. **Tax assessment committee:** Ed reported that he, with the assistance of Lucy Simonson at the county auditor's office has been able to update the tax assessment rolls with the possible result of an increase in special tax revenues.
8. **Directors' discussion:** Ted arrived at the meeting with a bill from Oppenheimer and Son for over \$10,000 for work completed two months prior for the installation of improved foam induction equipment on engine 8162. Over the last several business meetings there has been discussion during the chief's report of the intention of the department to have this work performed. At no time was the item agendized for discussion and possible action by the board. The presentation of the bill was a complete surprise to the board. This prompted a discussion about the desirability of a written procurement policy so that there would be no question about how to get proper approval for expenditures. A procurement policy proposal will be placed on the next agenda. Discussion was also held about the possibility of holding the regular district business meeting on the same night as the department' business meeting. This item will also be placed on the next business meeting agenda.
9. **Next meeting schedule:** Tuesday, October 26, 2010, 7:30 pm.
10. **Adjournment:** Meeting adjourned 9:45 pm.