



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, September 20, 2021, 6:00 pm

Please note that due to the corona virus outbreak and subsequent warnings this meeting will not be held at Station 810, but rather via videoconference on the Zoom platform. Information on attending this meeting can be found on our website <http://www.alrfpd.com> under the Notices tab.

1. **Call to order and determination of a quorum.**
2. **Motion by Secretary Steve Acker to adopt agenda:**
3. **Public communication to the board:** Members of the public may address by emailing the board at board@albionfire.com on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may also email the board at board@albionfire.com.
4. **Chief's report:** (see packet)
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action
 - a. **Approval of the August 16, regular meeting minutes.** (see packet)
 - b. **Approval of the August 23, Special meeting minutes.** (see packet)
 - c. **Acceptance of September correspondence report.** (see packet)
 - d. **Acceptance of submitted current financial report.** (see packet)
6. **Committee Reports:**
 - a. **Facilities Welty:** 810 repair, 812 in progress, New 810 project septic report (see packet)
 - b. **Upgrade of Station 811 or 812.**
 - c. **Treasurers report Welty:**
 - d. **Grants Christensen:** Fire safe council, Community Foundation Funding for rescue equipment.
7. **Items for discussion and possible action by the board**
 - a. **Board approval of list a list of needs and approximate costs that would be covered by their share of total allocation of the PGE funding.** (see packet)
 - b. **Letter to Carol Smith re septic** (see packet)
 - c. **MCAFD meeting notes** (see packet)
 - d. **Could the Albion and Little River Hams use 810 to do a reception test during the October Shakeout/Tsunami Exercise?**
8. **Adjournment:**

Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: board@albionfire.com or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

002

Albion-Little River Fire Protection District is inviting you to a scheduled Zoom meeting.

Topic: ALRFPD Monthly Board of Directors Meeting

Time: Sep 20, 2021 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99581383651?pwd=VXE3R2VWbmg1eGdLanFJWHovT1VkUT09>

Meeting ID: 995 8138 3651

Passcode: 287620

One tap mobile

+16699006833,,99581383651#,,,,*287620# US (San Jose)

+13462487799,,99581383651#,,,,*287620# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 995 8138 3651

Passcode: 287620

Find your local number: <https://zoom.us/u/abzRIFI5ui>



003

Albion Little River
Fire Protection District
Chief's Report

09/16/2021
Michael Rees
Fire Chief

Incident Review

Medical-15
Traffic- Collision-3
Fire-1
Total 19

Schedule

09/02 Operations Meeting
09/09 Pack Test
09/16 Ladders
09/20 District Board Meeting
09/23 Medical w/ P Nat Norling
09/30 Medical Scenarios

Covid 19

September 30 a State Health Order will go into place that mandates all first responders are vaccinated or show proof of negative test on a weekly basis. The department has received 80 rapid antigen tests for this purpose. We have been entered into the State data base to receive more tests as needed for our unvaccinated members.

The Department has high vaccinated numbers. I do not see this a much of a burden.

HipCamp Campsites (agenda item for discussion)

Possible ordinance to inspect and approve these campsites

- Legality and authority of district
- Fees

Do these sites fall under the TOT tax?

State Approved Firefighter Training Facility

\$1,000,000.00 was allocated from the PG&E settlement funds to build two state certified training facilities in the county. One will be inland at Ukiah Valley Fire Authority and the other located on the Coast on county owned land. Site to be determined. I will be working on this project along with other Chiefs and Training Officers.

Grant Ordering

BK radio order has been placed and is on backorder until Cross Communications returns from the Caldor Fire.

Hose Racks are on back order.

I need a complete break down of all items that were funded through the USDA grant as some items have already been purchased. (Lea)

Apparatus

8132 chassi upgrade
8100 Command Vehicle upgrade



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES draft

Monday, August 16, 2021, 6:00 pm

Please note that due to the corona virus outbreak and subsequent warnings this meeting was held at Station 810, but rather via videoconference on the Zoom platform.

1. **Call to order and determination of a quorum.** The meeting was moved to a Zoom online meeting because of the Mendocino County Health Department's declared local health emergency due to the COVID-19 pandemic. The Zoom meeting was hosted by President Greenberg. Directors Acker, Welty, and Linstedt were present. Director Christensen was absent. Also present Chief Rees, and Wendy Meyer and Dan Gates. The meeting was called to order at 6:00 pm by President Greenberg.
2. **Motion by Secretary Steve Acker to adopt agenda:** Approved by a board vote of 4 ayes and 1 absent.
3. **Public communication to the board:** None
4. **Holman presentation:** Holman Capital Corporation - Albion-Little River Fire Protection District Fire Station Financing possibilities for consideration.
5. **Chief's report:** (see packet)
6. **Consent calendar:** Approved by a board vote of 4 ayes and 1 absent.
 - a. **Approval of the July 19, regular meeting minutes.** (see packet)
 - b. **Approval of the August 2, Special meeting minutes.** (see packet)
 - c. **Acceptance of August correspondence report.** (see packet)
 - d. **Acceptance of submitted current financial report.** (see packet)
7. **Committee Reports:**
 - a. **Facilities Welty:** No report
 - b. **Upgrade of Station 811 or 812.** No report
 - c. **Treasurers report Welty:** (see packet, financial report)
 - d. **Grants Christensen:** Fire safe council, Community Foundation Funding for rescue equipment. No report
8. **Items for discussion and possible action by the board:** A special Board Meeting will be scheduled for Monday August 23 at 10:00 am via videoconference on the Zoom platform to consider approval of purchase of a new engine.
9. **Adjournment:** Meeting adjourned at 7:00 pm. Next Regular meeting is scheduled for Monday September 20, 2021 at 6:00 PM.



SPECIAL MEETING MINUTES draft

Monday August 23, 2021, via videoconference on the Zoom platform.

- 1. Call to order and determination of a quorum:** The Zoom meeting was hosted by President Greenberg. Directors Acker, Welty and Linstedt were present. Director Christensen was absent. Also present Wendy Meyer Chief Rees, Asst. Chief Gates. The meeting was called to order at 10:00 AM by President Greenberg.
- 2. Public communication to the board:** None
- 3. Items for discussion and possible action**
 - a. Motion to approve the preliminary price quote from Boise Mobile Equipment for the Type 3, Model 34 CalFIRE Tag-on engine under State Contract No. 1-17-23-21B, Supp. 10. of **\$361,162.98 (THREE-HUNDRED SIXTY-ONE THOUSAND, ONE-HUNDRED SIXTY-TWO dollars and NINETY-EIGHT cents)** by Greenberg, 2nd by Linstedt. Approved by a board vote of 4 eyes and 1 absent. (see packet)
 - b. Wendy Meyer will make a purchase order to submit to Boise Mobile Equipment.
- 4. Adjournment:** Meeting adjourned at 10:15 AM



BOARD OF DIRECTORS REGULAR MEETING
Monday, September 20, 2021
CORRESPONDENCE REPORT for August 1-30, 2021

- 2021-08-02 -Received email from Rick Harris at The Woods suggesting very large donate button on front page of website
- 2021-08-04 -Received email from Streamline (website company) indicating that their affiliation with the California Special Districts Association changed from being the sole endorsed affiliate to a Gold Standard Affiliate
- 2021-08-06 -Received email from The Community Foundation of Mendocino County that they are now accepting applications for their Fall 2021 Field of Interest Grant Program
- 2021-08-07 -Received email that was forwarded to board regarding free grant writing class through California State Fire Association
- 2021-08-09 -Received letter via USPS from County of Mendocino, Department of Planning and Building Services regarding DOT request for input on Case CDP_2019_0034 and _0024
- 2021-08-13 -Received email from Wendy Meyer regarding down payment to Pacific Metal Buildings re: metal building in 2018
- 2021-08-14 -Received email from Michael Rees regarding Pacific Metal Buildings and down payment having been made directly to Pacific Metal Buildings rather than Rossi
- 2021-08-15 -Received email from Lee Welty asking Wendy Meyer to recover deposit
- 2021-08-16 -Received email from Chuck Greenberg with email string indicating that quote for new BME engine is imminent
- 2021-08-18 -Received email from Pam Linstedt with attachments from Holman Capital
- 2021-08-18 -Received email from Pam Linstedt regarding Mendocino County Board of Supervisors meeting and allocation of PGE Funds settlement
- 2021-08-23 -Received email from Wendy Meyer with contract from Pacific Metal Buildings
- 2021-08-23 -Received email from Michael Rees with BME engine quote attached
- 2021-08-25 -Received copy of email from Wendy Meyer to BME with purchase order for BME engine attached
- 2021-08-26 -Received copy of email from Pam Linstedt to Rees and board with invitation to attend Fire Safe Council's Wildfire Expo in Boonville on September 25

007

Albion Little River Fire Protection District

Balance Sheet

As of August 31, 2021

9:26 AM

09/12/21

Accrual Basis

	Aug 31, 21
ASSETS	
Current Assets	
Checking/Savings	
Public Tax Account	337,554.77
Fee Service Fund	17,021.20
District Checking	5,150.10
County Held Funds	16.86
Building Fund - Checking	1,054.29
Fire Department - Donations	233,557.26
Total Checking/Savings	594,354.48
Total Current Assets	594,354.48
Fixed Assets	
Accumulated Depreciation	-611,890.00
Building & Improvements	403,552.00
Construction-in-Progress	
812 New Building Project	86,202.62
810 New Building Project	13,327.04
810 Permit BF_2019-0355	88,578.87
Total Construction-in-Progress	188,108.53
Firefighting Equipment	
Vehicle Purchase	5,000.00
Firefighting Equipment - Other	503,254.00
Total Firefighting Equipment	508,254.00
Land	
escrow fees	2,287.68
Land - Other	375,683.00
Total Land	377,970.68
Total Fixed Assets	865,995.21
TOTAL ASSETS	1,460,349.69
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	6,029.47
Total Accounts Payable	6,029.47
Credit Cards	
Umpqua Bank	1,254.73
Total Credit Cards	1,254.73
Total Current Liabilities	7,284.20
Total Liabilities	7,284.20
Equity	
30000 · Opening Balance Equity	588,887.94
32000 · Retained Earnings	919,118.08
Net Income	-54,940.53
Total Equity	1,453,065.49
TOTAL LIABILITIES & EQUITY	1,460,349.69

008

Albion Little River Fire Protection District Revenue & Expense Budget vs. Actual

9:25 AM

09/12/21

Accrual Basis

July through August 2021

	Jul - Aug 21	Budget	\$ Over Budget	% of Budget
Income				
82-4100 · INTEREST INCOME	52.51			
82-7702 · INSURANCE PAYMENT	399.00			
82-7705 · Donations				
Donor Advised Charitable Funds	10,050.00			
Individual	1,602.72			
82-7705 · Donations - Other	596.84			
Total 82-7705 · Donations	12,249.56			
Total Income	12,701.07			
Gross Profit	12,701.07			
Expense				
Other Expenses	8.74			
66000 · Payroll Expenses				
taxes	764.52			
wages	5,850.00			
Total 66000 · Payroll Expenses	6,614.52			
86-1035 · WORKERS COMPENSATION IN	6,887.00			
86-2050 · CLOTHING & PERSONAL ITE				
Water Gear	207.88			
86-2050 · CLOTHING & PERSONAL ITE - Other	4,392.72			
Total 86-2050 · CLOTHING & PERSONAL ITE	4,600.60			
86-2060 · COMMUNICATIONS				
INTERNET SERVICE	517.38			
86-2060 · COMMUNICATIONS - Other	611.74			
Total 86-2060 · COMMUNICATIONS	1,129.12			
86-2101 · INSURANCE GENERAL	17,348.00			
86-2120 · MAINTENANCE EQUIPMENT				
Firefighting Equipment	1,033.28			
Vehicle Maintenance				
8162	960.00			
Total Vehicle Maintenance	960.00			
86-2120 · MAINTENANCE EQUIPMENT - Other	725.84			
Total 86-2120 · MAINTENANCE EQUIPMENT	2,719.12			
86-2130 · MAINTENANCE STRUCTURES				
Station 810	72.49			
Station 812	35.90			
86-2130 · MAINTENANCE STRUCTURES - Other	-22.20			
Total 86-2130 · MAINTENANCE STRUCTURES	86.19			
86-2140 · MEDICAL, LAB SUPPLIES				
Gasses				
Eureka Oxygen	385.10			
Total Gasses	385.10			
Total 86-2140 · MEDICAL, LAB SUPPLIES	385.10			
86-2170 · DISTRICT OFFICE SUPPLIE				
Postage	56.00			
86-2170 · DISTRICT OFFICE SUPPLIE - Other	186.37			
Total 86-2170 · DISTRICT OFFICE SUPPLIE	242.37			
86-2181 · AUDITING & FISCAL SERVI				
Bank charge	11.00			
Bookkeeping Services	90.00			
86-2181 · AUDITING & FISCAL SERVI - Other	2,325.00			
Total 86-2181 · AUDITING & FISCAL SERVI	2,426.00			
86-2187 · EDUCATION & TRAINING				
ADVANCED EMT	795.00			
EMT	180.00			
MEALS & FUEL REIMBURSEMENT	131.36			
86-2187 · EDUCATION & TRAINING - Other	907.50			
Total 86-2187 · EDUCATION & TRAINING	2,013.86			
86-2200 · RENT- LEASE EQUIPMENT				
8130 Lease Purchase				
Interest 8130	2,144.11			
Principal 8130	5,293.59			
Total 8130 Lease Purchase	7,437.70			
8181 8191 Lease Purchase				
Interest 8181 8191	5,513.36			

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Albion Little River Fire Protection District Revenue & Expense Budget vs. Actual

9:25 AM

09/12/21

Accrual Basis

July through August 2021

	<u>Jul - Aug 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Principal 8181 8191	6,986.64			
Total 8181 8191 Lease Purchase	12,500.00			
Total 86-2200 · RENT- LEASE EQUIPMENT	19,937.70			
86-2220 · SMALL TOOLS & SUPPLIES	36.51			
86-2250 · TRANSPORTATION & TRAVEL	391.78			
86-2260 · UTILITIES				
Albion Water District	135.00			
PG&E	388.37			
Suburban Propane	439.99			
Thompson Septic Service	497.32			
Waste Management	133.80			
Total 86-2260 · UTILITIES	1,594.48			
86-3113 · PAYMENTS TO GOVT AGENCIES	950.91			
86-4370 · EQUIPMENT (PURCHASE)	269.60			
Total Expense	67,641.60			
Net Income	<u>-54,940.53</u>			

Albion Little River Fire Protection District Revenue & Expense Detail

9:24 AM

09/12/21

Accrual Basis

July through August 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Income									
82-4100 · INTEREST INCOME									
Deposit	07/07/2021			Interest	Public Tax...		Public Tax Acco...	16.34	16.34
Deposit	07/07/2021			Interest	Fee Servi...		Fee Service Fund	0.70	17.04
Deposit	07/31/2021			Interest	FD Donati...		Fire Department...	9.61	26.65
Deposit	07/31/2021			Interest	Building F...		Building Fund - ...	0.22	26.87
Deposit	08/07/2021			Interest	Fee Servi...		Fee Service Fund	0.75	27.62
Deposit	08/08/2021			Interest	Public Tax...		Public Tax Acco...	14.88	42.50
Deposit	08/31/2021			Interest	FD Donati...		Fire Department...	9.92	52.42
Deposit	08/31/2021			Interest	Building F...		Building Fund - ...	0.09	52.51
Total 82-4100 · INTEREST INCOME								52.51	52.51
82-7702 · INSURANCE PAYMENT									
Bill	07/01/2021	ALBILIT	Golden State Risk Ma...	GL Dividend	District		20000 · Accoun...	399.00	399.00
Total 82-7702 · INSURANCE PAYMENT								399.00	399.00
82-7705 · Donations									
Donor Advised Charitable Funds									
Deposit	07/02/2021	11218...	Marchi Family Charita...	Donor Advised...	FD Donati...		Fire Department...	50.00	50.00
Deposit	07/02/2021	11222...	Alan & Rose Marie B...	Donor Advised...	FD Donati...		Fire Department...	10,000.00	10,050.00
Total Donor Advised Charitable Funds								10,050.00	10,050.00
Individual									
Deposit	07/02/2021	27100...	Gwen Lowery	Deposit	FD Donati...		Fire Department...	50.00	50.00
Deposit	07/02/2021	4858	Robert & Vicki Bruce	Deposit	FD Donati...		Fire Department...	100.00	150.00
Deposit	07/02/2021	670	Larry & Susan Ecker...	Deposit	FD Donati...		Fire Department...	1,000.00	1,150.00
Deposit	07/12/2021		Susan Hawes	Original donati...	FD Donati...		Fire Department...	288.00	1,438.00
Deposit	07/19/2021		Karen Bowers	Original donati...	FD Donati...		Fire Department...	95.80	1,533.80
Deposit	08/03/2021		Rick Harris	Deposit	FD Donati...		Fire Department...	18.92	1,552.72
Deposit	08/31/2021	27347...	Gwen Lowery	Deposit	FD Donati...		Fire Department...	50.00	1,602.72
Total Individual								1,602.72	1,602.72
82-7705 · Donations - Other									
Deposit	07/02/2021	204357	CRV Collection	Deposit	FD Donati...		Fire Department...	67.75	67.75
Deposit	07/02/2021	204788	CRV Collection	Deposit	FD Donati...		Fire Department...	111.56	179.31
Deposit	07/02/2021	204812	CRV Collection	Deposit	FD Donati...		Fire Department...	221.02	400.33
Deposit	07/02/2021		Albion-Little River Fir...	Deposit	FD Donati...		Fire Department...	144.07	544.40
Deposit	07/02/2021	204871	CRV Collection	Deposit	FD Donati...		Fire Department...	52.44	596.84
Total 82-7705 · Donations - Other								596.84	596.84
Total 82-7705 · Donations								12,249.56	12,249.56
Total Income								12,701.07	12,701.07
Gross Profit								12,701.07	12,701.07
Expense									
Other Expenses									
Bill	07/01/2021	2107-0...	Rossi's Building Mate...	Finance Charge	Building F...		20000 · Accoun...	8.74	8.74
Total Other Expenses								8.74	8.74
66000 · Payroll Expenses									
taxes									
Check	07/02/2021	10894	Michael Rees {emplo...	Social Security...	District		District Checking	-155.00	-155.00
Check	07/02/2021	10894	Michael Rees {emplo...	Medicare With...	District		District Checking	-36.25	-191.25
Check	07/02/2021	10894	Michael Rees {emplo...	California Stat...	District		District Checking	-46.12	-237.37
Check	07/12/2021	10904	Wendy Meyer {emplo...	66000 Taxes S...	District		District Checking	-52.70	-290.07
Check	07/12/2021	10904	Wendy Meyer {emplo...	66000 Medicare	District		District Checking	-12.33	-302.40
Check	07/12/2021	10904	Wendy Meyer {emplo...	66000 Federal ...	District		District Checking	-50.00	-352.40
Check	07/14/2021	ACH	EMPLOYMENT DEV...	Acct. ID 117-0...	District		District Checking	46.12	-306.28
Check	07/14/2021	ACH	IRS/USA Taxpayment	July 2021	District		District Checking	589.32	283.04
Check	07/28/2021	ACH	EMPLOYMENT DEV...	Acct. ID 117-0...	District		District Checking	110.17	393.21
Check	08/04/2021	10909	Michael Rees {emplo...	Social Security...	District		District Checking	-155.00	238.21
Check	08/04/2021	10909	Michael Rees {emplo...	Medicare With...	District		District Checking	-36.25	201.96
Check	08/04/2021	10909	Michael Rees {emplo...	California Stat...	District		District Checking	-46.12	155.84
Check	08/13/2021	ACH	EMPLOYMENT DEV...	Acct. ID 117-0...	District		District Checking	46.12	201.96
Check	08/13/2021	ACH	IRS/USA Taxpayment	August 2021	District		District Checking	562.56	764.52
Total taxes								764.52	764.52
wages									
Check	07/02/2021	10894	Michael Rees {emplo...	June 2021 Pay...	District		District Checking	2,500.00	2,500.00
Check	07/12/2021	10904	Wendy Meyer {emplo...	66000 Payroll ...	District		District Checking	850.00	3,350.00
Check	08/04/2021	10909	Michael Rees {emplo...	July 2021 Payr...	District		District Checking	2,500.00	5,850.00
Total wages								5,850.00	5,850.00
Total 66000 · Payroll Expenses								6,614.52	6,614.52
86-1035 · WORKERS COMPENSATION IN									
Bill	07/01/2021	ALBILIT	Golden State Risk Ma...	Workman's Co...	District		20000 · Accoun...	6,887.00	6,887.00
Total 86-1035 · WORKERS COMPENSATION IN								6,887.00	6,887.00
86-2050 · CLOTHING & PERSONAL ITE									
Water Gear									
Bill	07/20/2021	INV50...	L.N. Curtis & Sons	Invoice 509291	District		20000 · Accoun...	207.88	207.88

Albion Little River Fire Protection District Revenue & Expense Detail

9:24 AM

09/12/21

Accrual Basis

July through August 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total Water Gear								207.88	207.88
86-2050 · CLOTHING & PERSONAL ITE - Other									
Credit Card Charge	07/06/2021	49446	Danner		District		Umpqua Bank	377.57	377.57
Credit Card Charge	07/08/2021	09894	USP Web		District		Umpqua Bank	1,131.31	1,508.88
Bill	07/12/2021	INV50...	L.N. Curtis & Sons	Invoice 506899	District		20000 · Accoun...	2,883.84	4,392.72
Total 86-2050 · CLOTHING & PERSONAL ITE - Other								4,392.72	4,392.72
Total 86-2050 · CLOTHING & PERSONAL ITE								4,600.60	4,600.60
86-2060 · COMMUNICATIONS									
INTERNET SERVICE									
Credit Card Charge	07/02/2021	22584	SLACK		District		Umpqua Bank	115.46	115.46
Check	07/19/2021	ACH	Comcast/Xfinity	815530057012...	District		District Checking	100.06	215.52
Check	07/29/2021	ACH	Verizon Wireless		District		District Checking	35.22	250.74
Check	07/30/2021	ACH	Verizon Wireless	VOID:	District	X	District Checking	0.00	250.74
Credit Card Charge	08/02/2021	56617	SLACK		District		Umpqua Bank	131.36	382.10
Check	08/18/2021	ACH	Comcast/Xfinity	815530057012...	District		District Checking	100.06	482.16
Check	08/31/2021	ACH	Verizon Wireless		District		District Checking	35.22	517.38
Total INTERNET SERVICE								517.38	517.38
86-2060 · COMMUNICATIONS - Other									
Credit Card Charge	07/02/2021	76673	Adobe		District		Umpqua Bank	14.99	14.99
Check	07/02/2021	ACH	Streamline		District		District Checking	75.00	89.99
Credit Card Charge	07/11/2021	44721	Dropbox Inc.		District		Umpqua Bank	11.99	101.98
Credit Card Charge	07/18/2021	51071	Zoom USA	One year subs...	District		Umpqua Bank	149.90	251.88
Credit Card Charge	07/18/2021	28731	Garmin		District		Umpqua Bank	89.99	341.87
Check	08/02/2021	ACH	Streamline		District		District Checking	75.00	416.87
Credit Card Charge	08/02/2021	10349	Adobe		District		Umpqua Bank	14.99	431.86
Credit Card Charge	08/14/2021	90171	Adobe	One year subs...	District		Umpqua Bank	179.88	611.74
Total 86-2060 · COMMUNICATIONS - Other								611.74	611.74
Total 86-2060 · COMMUNICATIONS								1,129.12	1,129.12
86-2101 · INSURANCE GENERAL									
Bill	07/01/2021	ALBILIT	Golden State Risk Ma...	General Liabilit...	District		20000 · Accoun...	5,821.00	5,821.00
Bill	07/01/2021	ALBILIT	Golden State Risk Ma...	Property Contri...	District		20000 · Accoun...	2,874.00	8,695.00
Bill	07/01/2021	ALBILIT	Golden State Risk Ma...	Auto Contributi...	District		20000 · Accoun...	8,342.00	17,037.00
Bill	07/01/2021	ALBILIT	Golden State Risk Ma...	Watercraft Co...	District		20000 · Accoun...	118.00	17,155.00
Bill	07/01/2021	ALBILIT	Golden State Risk Ma...	Crime/Bond C...	District		20000 · Accoun...	193.00	17,348.00
Total 86-2101 · INSURANCE GENERAL								17,348.00	17,348.00
86-2120 · MAINTENANCE EQUIPMENT									
Firefighting Equipment									
Bill	08/31/2021	WO-22...	Phoenix Fire Defense	Fire Extinguish...	District		20000 · Accoun...	1,033.28	1,033.28
Total Firefighting Equipment								1,033.28	1,033.28
Vehicle Maintenance									
8162									
Bill	07/01/2021	04062...	Dan Gates	8162 Valve Se...	District		20000 · Accoun...	960.00	960.00
Total 8162								960.00	960.00
Total Vehicle Maintenance								960.00	960.00
86-2120 · MAINTENANCE EQUIPMENT - Other									
Bill	07/26/2021	880628	RHOADS AUTO PAR...	Invoice 880628	District		20000 · Accoun...	33.95	33.95
Credit Card Charge	07/28/2021	94897	Costco		District		Umpqua Bank	691.89	725.84
Total 86-2120 · MAINTENANCE EQUIPMENT - Other								725.84	725.84
Total 86-2120 · MAINTENANCE EQUIPMENT								2,719.12	2,719.12
86-2130 · MAINTENANCE STRUCTURES									
Station 810									
Bill	08/01/2021	A267468	Village Hardware	Invoice A267468	District		20000 · Accoun...	16.49	16.49
Bill	08/02/2021	113099	Parker Pest Pro	Acct. No. 1000...	District		20000 · Accoun...	56.00	72.49
Total Station 810								72.49	72.49
Station 812									
Bill	08/31/2021	A2678...	Village Hardware	Invoice A2679...	District		20000 · Accoun...	35.90	35.90
Total Station 812								35.90	35.90
86-2130 · MAINTENANCE STRUCTURES - Other									
Credit	07/27/2021	CM026...	Premier Pump and Su...	Credit to invoic...	District		20000 · Accoun...	-22.20	-22.20
Total 86-2130 · MAINTENANCE STRUCTURES - Other								-22.20	-22.20
Total 86-2130 · MAINTENANCE STRUCTURES								86.19	86.19
86-2140 · MEDICAL, LAB SUPPLIES									
Gasses									
Eureka Oxygen									
Bill	07/31/2021	DM008...	Eureka Oxygen Co		District		20000 · Accoun...	192.55	192.55
Bill	08/31/2021	DM008...	Eureka Oxygen Co	Invoice DM008...	District		20000 · Accoun...	192.55	385.10
Total Eureka Oxygen								385.10	385.10

**Albion Little River Fire Protection District
Revenue & Expense Detail**

9:24 AM

09/12/21

Accrual Basis

July through August 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total Gasses								385.10	385.10
Total 86-2140 · MEDICAL, LAB SUPPLIES								385.10	385.10
86-2170 · DISTRICT OFFICE SUPPLIE									
Postage									
Credit Card Charge	08/04/2021	25276	USPS		District		Umpqua Bank	56.00	56.00
Total Postage								56.00	56.00
86-2170 · DISTRICT OFFICE SUPPLIE - Other									
Credit Card Charge	07/04/2021	16791	Audible		District		Umpqua Bank	14.95	14.95
Credit Card Charge	07/18/2021	335654	AMAZON MKTPLAC...		District		Umpqua Bank	9.63	24.58
Bill	08/03/2021	18650...	Office Depot	Invoice 18650...	District		20000 · Accoun...	161.79	186.37
Total 86-2170 · DISTRICT OFFICE SUPPLIE - Other								186.37	186.37
Total 86-2170 · DISTRICT OFFICE SUPPLIE								242.37	242.37
86-2181 · AUDITING & FISCAL SERVI									
Bank charge									
Check	08/31/2021			Service Charge	Building F...		Building Fund - ...	11.00	11.00
Total Bank charge								11.00	11.00
Bookkeeping Services									
Bill	07/01/2021	1984	Rachel Miller Bookke...	Payroll Service...	District		20000 · Accoun...	30.00	30.00
Bill	07/05/2021	1988	Rachel Miller Bookke...	Payroll Service...	District		20000 · Accoun...	30.00	60.00
Bill	08/15/2021	1994	Rachel Miller Bookke...	Payroll Service...	District		20000 · Accoun...	30.00	90.00
Total Bookkeeping Services								90.00	90.00
86-2181 · AUDITING & FISCAL SERVI - Other									
Bill	07/13/2021	1142	PNP CPA	Invoice 1142 A...	District		20000 · Accoun...	2,325.00	2,325.00
Total 86-2181 · AUDITING & FISCAL SERVI - Other								2,325.00	2,325.00
Total 86-2181 · AUDITING & FISCAL SERVI								2,426.00	2,426.00
86-2187 · EDUCATION & TRAINING									
ADVANCED EMT									
Bill	07/20/2021	NOLS ...	Laurie Starr	Reimbursement	District		20000 · Accoun...	795.00	795.00
Total ADVANCED EMT								795.00	795.00
EMT									
Bill	08/31/2021	EEmail ...	Laurie Starr	Training Reim...	District		20000 · Accoun...	180.00	180.00
Total EMT								180.00	180.00
MEALS & FUEL REIMBURSEMENT									
Bill	08/31/2021	GMail ...	Laurie Starr	Reimbursemen...	District		20000 · Accoun...	131.36	131.36
Total MEALS & FUEL REIMBURSEMENT								131.36	131.36
86-2187 · EDUCATION & TRAINING - Other									
Credit Card Charge	07/12/2021	20433	Mountain Tactical Inst...		District		Umpqua Bank	35.00	35.00
Credit Card Charge	08/27/2021	82039	Travelodge Mill Valley	Lodging for La...	District		Umpqua Bank	872.50	907.50
Total 86-2187 · EDUCATION & TRAINING - Other								907.50	907.50
Total 86-2187 · EDUCATION & TRAINING								2,013.86	2,013.86
86-2200 · RENT- LEASE EQUIPMENT									
8130 Lease Purchase									
Interest 8130									
Bill	07/01/2021	90048...	Santa Cruz County B...	Lease Paymen...	District		20000 · Accoun...	2,144.11	2,144.11
Total Interest 8130								2,144.11	2,144.11
Principal 8130									
Bill	07/01/2021	90048...	Santa Cruz County B...	Lease Paymen...	District		20000 · Accoun...	5,293.59	5,293.59
Total Principal 8130								5,293.59	5,293.59
Total 8130 Lease Purchase								7,437.70	7,437.70
8181 8191 Lease Purchase									
Interest 8181 8191									
Bill	07/01/2021	90048...	Santa Cruz County B...	Lease Paymen...	District		20000 · Accoun...	5,513.36	5,513.36
Total Interest 8181 8191								5,513.36	5,513.36
Principal 8181 8191									
Bill	07/01/2021	90048...	Santa Cruz County B...	Lease Paymen...	District		20000 · Accoun...	6,986.64	6,986.64
Total Principal 8181 8191								6,986.64	6,986.64
Total 8181 8191 Lease Purchase								12,500.00	12,500.00
Total 86-2200 · RENT- LEASE EQUIPMENT								19,937.70	19,937.70
86-2220 · SMALL TOOLS & SUPPLIES									
Credit Card Charge	07/24/2021	61300	Harvest Market		District		Umpqua Bank	36.51	36.51
Total 86-2220 · SMALL TOOLS & SUPPLIES								36.51	36.51

Albion Little River Fire Protection District Revenue & Expense Detail

9:24 AM

09/12/21

Accrual Basis

July through August 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
86-2250 · TRANSPORTATION & TRAVEL									
Credit Card Charge	07/02/2021	42796	ALBION GROCERY		District		Umpqua Bank	75.90	75.90
Credit Card Charge	07/15/2021	05019	ALBION GROCERY		District		Umpqua Bank	76.00	151.90
Credit Card Charge	07/18/2021	83145	ALBION GROCERY		District		Umpqua Bank	45.60	197.50
Bill	07/20/2021	2313187	Redwood Coast Fuels	Invoice 2313187	District		20000 · Accoun...	156.90	354.40
Credit Card Charge	07/22/2021	86997	ALBION GROCERY		District		Umpqua Bank	37.38	391.78
Total 86-2250 · TRANSPORTATION & TRAVEL								391.78	391.78
86-2260 · UTILITIES									
Albion Water District									
Bill	07/01/2021	1920-3...	Albion Mutual Water ...	Invoice No. 19...	District		20000 · Accoun...	135.00	135.00
Total Albion Water District								135.00	135.00
PG&E									
Check	07/16/2021	ACH	PG&E	0210095100-9	District		District Checking	177.13	177.13
Check	08/17/2021	ACH	PG&E	0210095100-9	District		District Checking	211.24	388.37
Total PG&E								388.37	388.37
Suburban Propane									
Bill	07/31/2021	1426-0...	Suburban Propane	Account No. 1...	District		20000 · Accoun...	439.99	439.99
Total Suburban Propane								439.99	439.99
Thompson Septic Service									
Bill	07/31/2021	12921	Thompson's PortaSe...	Invoice 12921 ...	District		20000 · Accoun...	248.66	248.66
Bill	08/31/2021	13141	Thompson's PortaSe...	Invoice 13141 ...	District		20000 · Accoun...	248.66	497.32
Total Thompson Septic Service								497.32	497.32
Waste Management									
Check	07/22/2021	ACH	Waste Management	799-0001196-...	District		District Checking	66.90	66.90
Check	08/24/2021	ACH	Waste Management	799-0001196-...	District		District Checking	66.90	133.80
Total Waste Management								133.80	133.80
Total 86-2260 · UTILITIES								1,594.48	1,594.48
86-3113 · PAYMENTS TO GOVT AGENCIES									
Bill	07/01/2021	2028	LAFCO	ALRFPD Shar...	District		20000 · Accoun...	950.91	950.91
Total 86-3113 · PAYMENTS TO GOVT AGENCIES								950.91	950.91
86-4370 · EQUIPMENT (PURCHASE)									
Credit Card Charge	07/12/2021	25193	AMAZON MKTPLAC...		District		Umpqua Bank	269.60	269.60
Total 86-4370 · EQUIPMENT (PURCHASE)								269.60	269.60
Total Expense								67,641.60	67,641.60
Net Income								-54,940.53	-54,940.53

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Albion Little River Fire Protection District Donations Revenue & Expense Detail

9:28 AM

09/12/21

Accrual Basis

July through August 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Income									
82-7705 · Donations									
Individual									
Deposit	07/02/2021	27100...	Gwen Lowery	Deposit	FD Donati...		Fire Department...	50.00	50.00
Deposit	07/02/2021	4858	Robert & Vicki Bruce	Deposit	FD Donati...		Fire Department...	100.00	150.00
Deposit	07/02/2021	670	Larry & Susan Ecker...	Deposit	FD Donati...		Fire Department...	1,000.00	1,150.00
Deposit	07/12/2021		Susan Hawes	Original donati...	FD Donati...		Fire Department...	288.00	1,438.00
Deposit	07/19/2021		Karen Bowers	Original donati...	FD Donati...		Fire Department...	95.80	1,533.80
Deposit	08/03/2021		Rick Harris	Deposit	FD Donati...		Fire Department...	18.92	1,552.72
Deposit	08/31/2021	27347...	Gwen Lowery	Deposit	FD Donati...		Fire Department...	50.00	1,602.72
Total Individual								1,602.72	1,602.72
82-7705 · Donations - Other									
Deposit	07/02/2021	204357	CRV Collection	Deposit	FD Donati...		Fire Department...	67.75	67.75
Deposit	07/02/2021	204788	CRV Collection	Deposit	FD Donati...		Fire Department...	111.56	179.31
Deposit	07/02/2021	204812	CRV Collection	Deposit	FD Donati...		Fire Department...	221.02	400.33
Deposit	07/02/2021		Albion-Little River Fir...	Deposit	FD Donati...		Fire Department...	144.07	544.40
Deposit	07/02/2021	204871	CRV Collection	Deposit	FD Donati...		Fire Department...	52.44	596.84
Total 82-7705 · Donations - Other								596.84	596.84
Total 82-7705 · Donations								2,199.56	2,199.56
Total Income								2,199.56	2,199.56
Gross Profit								2,199.56	2,199.56
Expense									0.00
Net Income								2,199.56	2,199.56

015

Albion Little River Fire Protection District

Building Fund Register

As of August 31, 2021

9:28 AM

09/12/21

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
Building Fund - Checking							4,722.39
Bill Pmt -Check	07/19/2021	1060	Rossi's Building Mate...		20000 · Accoun...	-207.42	4,514.97
Deposit	07/31/2021			Interest	82-4100 · INTE...	0.22	4,515.19
Bill Pmt -Check	08/09/2021	1063	Scotty Gingell	Invoice 70694...	20000 · Accoun...	-3,449.99	1,065.20
Check	08/31/2021			Service Charge	Bank charge	-11.00	1,054.20
Deposit	08/31/2021			Interest	82-4100 · INTE...	0.09	1,054.29
Total Building Fund - Checking						-3,668.10	1,054.29
TOTAL						-3,668.10	1,054.29

New STATION 810 Project Meeting, 9/14/21

RE: Septic Site Meeting with Architect Wiedemann

Board members in attendance: Welty and Linstedt

WRA identified an area on property adjacent to ALRFPD property for soil/water testing for septic.

Associates assessed current soil conditions within the potential site area for a septic easement on adjacent property to Station 810. Based on samples taken, the existing soil conditions will require a wet weather test to determine if the site could allow for the most optimal septic system (high line, e.g., non-aerated) or an aerobic system which is a more expensive system. Note, satisfactory winter conditions for the assessment must include at least 20" of rain and a few storms.

Additional options discussed (no order of significance):

1. Alternative location for high line system

- A. Neighboring property west of ALRFPD (on west side of Hwy 1) has high likelihood for suitability of highline system as Rittiman and Associates has taken soil samples in the past. *Action proposed:* Board sends an inquiry letter to current property owner (Carol Smith?) requesting an opportunity to seek a septic easement.

- B. Continue with Southwest side of ALRFPD property, for winter soil testing required; may need to address proposed egress for new station.

2. Aerated system (designed for regular, not intermittent use, more expensive for the system itself)

- A. Danhaki property - best location if system is operating at maximum capacity

- B. ALRVFD property (810) - upgrade of existing system; installation less expensive than Danhaki system but maximum capacity operation may be problematic, but additional septic tank would be considered to enhance usage of system.

017

ACA FD

PLANNED USES

Date: _____

2021 Fire Agency Wildland & Mutual Aid PG&E Augmentation Funds

Page ____ of ____

District / Agency: _____

Address: _____

Prepared by: _____ email: _____ Phone: _____

Agency Board Authorization by: _____ title: _____ email: _____

TOTAL ALL COSTS

Description and estimated costs of planned/proposed uses for funds funds	Costs
1) _____	\$ _____
2) _____	\$ _____
3) _____	\$ _____
4) _____	\$ _____
5) _____	\$ _____

Page total:

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2021 Fire Agency Wildland & Mutual Aid PG&E Augmentation Funds

CONTINUATION PAGE

Page ____ of ____

District/Agency: _____

Description and estimated costs of planned/proposed uses for funds funds	Costs
6)	\$ _____
7)	\$ _____
8)	\$ _____
9)	\$ _____
10)	\$ _____
11)	\$ _____
12)	\$ _____

Page total:
GRAND TOTAL:

Albion Little River Fire Protection District
P.O. Box 634
Albion, CA 95410

September 20,2021

Carol Smith

Dear Ms. Smith

The Albion Little River Fire Protection District is in the process of preparing a proposal to construct a new firehouse replacing the existing small fire station located near the Albion Post Office. The fire department's property is adjacent to State Highway 1, which is across the street from your property in Albion. The new firehouse (Station 810) is needed to improve the Fire District's ability to respond to emergencies. With increasing populations, both local and transitory, as well as the changing climatic conditions, there is an increasing demand for immediate response to emergencies.

The infrastructure for an improved facility is our first priority in constructing a new fire station. To date, we have an agreement with the Whitesboro Ranch for investigating a septic leach field easement on their property across Albion Ridge Road, but have found that the soil conditions are less than optimal. This is why we are inquiring whether you would consider allowing an easement on your property for a waste water leach field system.

Thank you very much for your consideration. Please contact us at the number below if you would like to set up a meeting or inquire with any questions. We hope this letter finds you well.

Sincerely,

ALRFPD Board Member

MCAFD Communication Notes (8/16-9/15/21)

1. An invite from Mendocino Fire Safe Council/ Chief Latoof:

On 9/25/21, the Mendocino County Fire will be hosting a fully-outdoors Wildfire Preparation Expo in Anderson Valley at the Anderson Valley Brewing Company. It will run from 2-6pm, and it's a concurrent event with the 4th Mendocino Home Brew Festival, a fundraiser for the Fire Safe Council. (The Wildfire Expo is free for all to attend; the Home Brew Fest is not.)

We have confirmed attendance from many county offices, local organizations, and service providers. Additionally, Anderson Valley Fire will be there with a fire truck and possibly some other equipment, fire and conditions willing.

Since this is a Wildfire Safety Expo for the whole county, we would love to have other fire departments represented as well. Do you think your department would be able to send some folks to participate? It would be great to have you there. If so, please connect with our event planner, Elizabeth Archer, at elizabeth@firesafemendocino.org and she can get you all the details.

2. BOS approved a one-time \$1,000,000 allocation to our local Fire Agencies. Funding source was PG&E's reimbursement for wildfire costs; thus, funds to be used to enhance individual Fire Agency's mutual aid response. Our district will receive \$45,450. An itemized list of equipment is to be submitted to the MCAFD ad hoc/ BOS.

ACTION ITEM: Authorize expenditure request of \$45,450 to be allocated towards the purchase of our new Type III engine (currently on order). This engine meets the Mutual Aid specifications. Signature of Board member needed (Frm-2021 PG&E Fire Augmentation). Return completed form to macs@mcn.org by mid-October.

3. MCAFD has requested each District be included in the Planning and Building Services (P&BS) permit notification and approval process when the permit application involves any of the three following items (site and structural plans to be included):

- 1) a new structure
- 2) a change in the square footage (size) of an existing structure
- 3) a change of occupancy (use) for an existing structure

BACKGROUND: The MCAFD's recent survey addressed the important need for local agency notification and inclusion in the permit approval process. While a small number of Districts are (mostly) included in this process, ~70% clearly indicated they're excluded. Consistently, P&BS has rejected inclusion citing the BOS need to approve local fees/ordinances before P&BS will consider including local Districts in the process. Further, many have been told a NEXA study will be required before the BOS will approve such fees. This makes sense for "impact" fees that are associated with the value or use of the property. This does not make sense for "fees for service", authorized by code, to cover only the costs to provide them.

The California Natural Resources Code includes "SRA Fire Safe Regulations" that specify under §1270.4(c) "the local jurisdiction shall ensure that the applicable sections of this subchapter become a condition of approval of any applicable construction or development permit or map." It is impossible to comply with this mandate when P&BS excludes most local agencies from the permit approval process.

4. The BOS approved almost all of Coastal Valley's \$3.2 million in requests for PG&E settlement funding. This includes a number of specific agency grant requests. Requirements for funding allocation were to be discussed at the Chief's meeting.