

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES**

Tuesday, October 25, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

**Call to order and determination of a quorum:** Meeting called to order at 7:32pm by President Alan Taeger. Present were Board members Rich Riley, Ed Petrykowski, Ken Matheson and Terry Kemp. Firefighters present were Acting Chief Ted Williams, Scott Roat, Marshall Brown, Chris Johnson, and Brad Montgomery. Also present was Dave Gross, a visiting board member from Mendocino Fire Department.

**Public communication to the board:** None.

**Previous meeting minutes:** The minutes of the September 27, 2011 regular business meeting were approved unanimously by the board on a motion by Ken.

**Fire chief's report:** by Ted Williams

**Incident Report:** In the intervening period between the Albion-Little River Fire Protection District regular meetings held Tuesday, September 27th and today, October 25th, we were dispatched and responded to thirteen incidents consisting of: 12 medical aids; 2 hazardous conditions; 1 traffic collision; 1 vehicle fire.

**Fund Raising, Gifts, Service Fees:** The Ledford House Restaurant "Community Harvest Dinner" generated \$2874. Donations from the Hughes party are pending tally/confirmation. At this juncture, financial gain from the 2011 department BBQ has not been calculated. Steve Acker is analyzing the details and working on a report.

**Fire Department Operational Needs:** We continued brainstorming apparatus specifications and options pertaining to quick attack vehicles. We experienced trouble with the plumbing at station 810. Fort Bragg Electric is scheduled to inspect and estimate necessary work on Wednesday, October 26. The parking lot at 810 is in need of gravel. Baxman has quoted \$460 for 10 yards and \$823 for 20 yards of base rock. We're waiting on a quote from Big River Rock. An additional expense will be incurred in spreading of the gravel.

**Vehicle Maintenance Report:** Engine 8182 is at Fort Bragg Diesel on October 25/26 getting a DOT inspection. Based on the inspection and Gary's overall assessment of the truck, Gary will advise whether we should change fluids. The next vehicle is scheduled for inspection on Friday, October 27.

**Communications to the board:** 9/29/11 Alan called the board's attention to a letter to the editor in September 29, 2011 Mendocino Beacon from assembly member Wes Chesbro stating his position on the new state fire fees. 10/3/11 Alan received a letter from CSDA with a request for board members to fill out a survey. 10/3/11 Alan received a telephone call from Laura Carlisle from Alliant Appraisal Services to arrange an appointment for an on-site inspection of our facilities on behalf of GSRMA. 10/3/11 Alan received a telephone call from Ed Collins of the county auditor's office announcing that they are ready to implement the changes adopted in SB 288 starting January 1, 2012. He said we must pass a resolution per the relevant Government Code and send a copy them to take advantage of the changes. 10/4/11 Alan received a request by email from Katya (our bookkeeper) for a letter of recommendation for employment. 10/6/11 Received letter from county auditor with final tax roll adjustments. (Auditor removed \$640 from total special tax billings due to low value exemption.) 10/9/11 Alan sent a letter of recommendation by email attachment to Katya. 10/11/11 Received a letter from US Census Bureau announcing that the district would be receiving the "Government Units Survey (GUS), the first phase of the 2011 Census of Governments (COG)" during the week of October 11, 2011. 10/12/11 Alan met with Jeff Faber of Alliant Appraisal Services for district property site inspections. 10/18/11 Alan received a fax from CSDA with a request for board members to fill out a survey. 10/19/11 Received a mailing from

White Nelson Diehl Evens LLP with announcement of schedule of 2011 government tax seminars. 10/19/11 Received final notice of delinquent account from ATT long distance account closed in June. (Final payment has been made.) 10/19/11 Alan and Ken placed a telephone call to County Counsel Jeanine Nadel to discuss district/fire department issues. 10/20/11 Received CSDA membership renewal/update package. 10/21/11 Received quarterly investment report from county treasurer. 10/21/11 Alan sent a number of emails to County Counsel Jeanine Nadel with documents attached for review. 10/22/11 All board members and firefighters received an email from firefighter Steve Acker describing events at and leading to the ALRVFD, Inc. special meeting of October 6, 2011. 10/24/11 Alan and Ken received email from County Counsel Jeanine Nadel with opinions and advice regarding district/fire department issues. 10/24/11 Alan telephoned county board of supervisor's office to inquire about Ken's certificate and oath of office. BOS office put incorrect address on certificate and it was returned to them. They will resend corrected certificate. 10/25/11 Received copy of email addressed to board member Terry Kemp with notes on ALRVFD, Inc. meeting held October 13, 2011 submitted by ALRVFD, Inc. President Scott Roat.

**Financial report:** Current financial statements for the district were presented.

**Items for consideration and possible action:**

**Resolution authorizing revolving fund:** The board voted unanimously on a motion by Ken to approve a resolution authorizing the establishment of a larger district revolving fund per SB 288, to be implemented January 1, 2012.

**Fire department member conduct:** The board was presented a report by board members Alan Taeger and Ken Matheson of improper conduct of certain fire department members at a ALRVFD, Inc. special meeting held October 6, 2011 where both board members were present. The board passed by unanimous vote a motion by Alan and Ken to censure the reported improper conduct of each the four named firefighters with language proposed in the report.

**Roles and responsibilities:** The board continued its discussion of the roles and responsibilities of the district and its board members and the relationship between the district and the volunteer fire department. The committee of Alan and Ken (formed at the September 27, 2011 business meeting to find a way to make a formal agreement with ALRVFD, Inc.) presented a report of their findings, among which they found that by law the district may not make a formal agreement for firefighting services with a non-government agency. The committee report discussed the exploration of other possible options for providing emergency services for the district and presented a proposal to make necessary changes to the district bylaws to make it possible to hire volunteer firefighters directly and administer the fire department from within the district organization. In addition the committee's proposal includes correction of some other related and unrelated deficiencies and inconsistencies in the current bylaws. A draft of the proposed bylaws changes was presented for review and discussion. A vote on the proposed bylaws changes will be scheduled for the November 28, 2011 business meeting. No action was taken on this item at this meeting.

**Committee reports:**

**New fire station committee.** No report.

**Vehicle committee.** No report.

**Directors' discussion:** None.

**Next meeting schedule:** Tuesday, November 29, 2011, 7:30 pm.

**Adjournment:** Meeting adjourned at 9:14pm

Minutes approved as presented by unanimous vote of the board at the November 29, 2011 regular business meeting.