

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING AGENDA  
THURSDAY, SEPTEMBER 12, 2013 – 7:00 P.M.**

**Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.**

**7:00-8:00 p.m. (longer if necessary)**

1. **Fire department operations meeting**
  - a. **Roll call**
  - b. **Chief's Report: Chief Williams will present a written report of fire department operations.**
  - c. **Review and discussion of chief's report.**
  - d. **Other fire department business**
  - e. **Adjournment**

**8:00 p.m. (approximately – begins at completion of operations meeting)**

2. **Board of Directors meeting.**
  - a. **Call to order and roll call**
  - b. **Approval of agenda**
3. **Approval of minutes.** Review and correct, if necessary, minutes of Regular Business Meeting of August 8, 2013, Special Meeting of August 12, 2013, and Special Meeting of August 22, 2013.
4. **Public Comment:** The public may address the board on matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented.
5. **Financial Report:** Current financial statements for the district will be presented. *SEE ATTACH*
6. **Items for Board Consideration and possible action:**
  - a. **Fire Department Personnel**
  - b. **New Tender Purchase:** Latest information.
  - c. **Sale of Tender 8191:** an offer to purchase has been made. Discussion to follow.
  - d. **Equipment Purchase:** A request to purchase 4 hand held spotlights for an approximate cost of \$250-to be stored on apparatus.
7. **Correspondence:** Correspondence to and from the Board will be presented.
  - a. Received USPS letter from a Stephen Mizroch, M.D., a fire commission chair, City of San Rafael Fire Dept. requesting a fire patch from ALRVFD. He is a collector of fire patches & has enclosed a donation.
8. **Committee Reports:**
  - a. **Grants:**
  - b. **SCBA Project:** See Sam on latest progress
  - c. **Jet Ski and River Boat:**
9. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
  - a. **New Fire House:**
  - b. **Fund Raising:**
10. **Next Meeting: Thursday, October 10, 2013, 7:00 p.m.**
11. **Adjournment**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

Ted Williams ted@ted.net

30 mins ago

**Fire Chief's Report DRAFT, 12 September, 2013, by Ted Williams**

- Resignations
- Margaret Harris (moved out of state, intention to rejoin)

## Incident Log

- In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, August 8th and today, September 12th, we were dispatched and responded to twenty-five incidents consisting of 21 medical aids, 1 water rescue and 3 traffic collisions.

**2013006884 08/08/2013 2059**

- MEDICAL, DELTA; THE LODGE AT THE WOODS
- @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
- during district business meeting
- Sam Levine
- Marshall Brown
- Emily Scott
- Margaret Harris
- Andrew Crowningshield
- Andrea Pennebaker
- Ted Williams (staged at 810)
- Scott Roat (staged at 810)
- Debbi Wolfe (staged at 810)
- Steve Wolfe (staged at 810)

**2013006914 08/09/2013 1936**

- MEDICAL, BRAVO; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
- Sam Levine
- Marshall Brown (8130)
- John Oakley
- cancelled incoming
- Ted Williams (cancelled)

**2013006927 08/10/2013 0436**

- MEDICAL, BRAVO; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
- Marshall Brown (8130, IC)

- Sam Levine (Med Group)
- Jeff Anderson
- Ted Williams
- Scott Roat
- Jaime Placido

2013006940 08/10/2013 1429

- MEDICAL, DELTA; 3380 ALBION RIDGE RD ,ALBI
- CHP arrived, patient fled; we searched; ambulance staged at grocery
- pt located, expression consent, ambulance driven by Ted Williams
- Ted Williams
- Marshall Brown
- John Oakley (8132)

2013006973 08/11/2013 1234

- MED, TRAFFIC COLLISION; 5000 N HWY 1 / 33000 FROG POND RD ,LITR
- motorcycle vs guard rail
- Ted Williams (witness, pre-dispatch, victim said he was ok, rode off on motorcycle)
- John Oakley (8132)
- Marshall Brown
- Michael Rees
- about 6 total, names pending
- cancelled by ambulance, no medical merit

2013006977 08/11/2013 1311

- MED, TRAFFIC COLLISION; HERITAGE HOUSE INN @ 5200 N HWY 1 ,LITR
- not as reported
- reported by CHP

2013007027 08/13/13 0551

- MEDICAL, BRAVO; 43550 LITTLE RIVER AIRPORT RD, LTR
- Patient 1144, confirmed by 8147, turned over to Coroner.
- On Site: 0603, Released: 0717
- Jeff Anderson (IC, 8130)
- Sam Levine (Med Gp)
- Jaime Placido
- Ted Williams
- Scott Roat
- John Oakley (8132)



2013007035 08/13/2013 1102

- MEDICAL, DELTA; 3871 ALBION RIDGE RD ,ALBI
- downgraded to code 2 by Williams
- Ted Williams (IC)
- John Oakley (8132)
- Andrea Pennebaker
- Scott Roat
- Margaret Harris
- Erica Geer
- cancelled incoming

2013007156 08/16/2013 1741

- MEDICAL,CHARLIE, LODGE @ WOODS, 43300 LITTLE RIVER AIRPORT RD, LTR
- Sam Levine (IC, Med Gp)
- John Oakley (8130)
- Ted Williams
- Scott Roat

2013007302 08/21/2013 1228

- MEDICAL, ALPHA; 30802BLK MIDDLE RIDGE RD ,ALBI
- Ted Williams
- after incident closed: Marshall Brown

2013007343 08/22/2013 0533

- MEDICAL, ALPHA; 31200 MIDDLE RIDGE RD ,ALBI
- Ted Williams
- Andrea Pennebaker
- Joe Goforth
- Jaime Placido
- Scott Roat
- John Oakley (8130)
- Marshall Brown
- cancelled incoming

2013007394 08/23/2013 1628

- MEDICAL, BRAVO; 2960 SPRING GROVE RD ,ALBI
- not as reported, inaccurate dispatch
- Ted Williams
- Debbi Wolfe
- John Oakley
- Steve Wolfe
- Scott Roat
- Erica Geer
- Josh Smith
- cancelled incoming

2013007429 08/24/2013 1927

- MEDICAL, ALPHA; 31760 ALBION RIDGE RD ,ALBI
- h road
- Ted Williams
- John Oakley (8130)
- declined fire at driveway; 8130 staged

- declined fire at driveway; 8130 staged
- Scott Roat
- cancelled incoming
- available 1953

2013007432 08/24/2013 1956

- MEDICAL, BRAVO; LITTLE RIVER AIRPORT
- 50yom male etoh fall off bike near the airport on Albion Little River Rd & Jacobs Ranch Rd
- Not as reported on Airport Access Rd
- Jeff Anderson(IC)
- Sam Levine (Med Gp)
- John Oakley (8130)
- Scott Roat
- Ted Williams (drove 9140 to MCDH)
- available 2031

201300xxxx (Mendocino fire MEU) 08/24/2013 ~2200

- responded to LR Airport to assist Mendocino Fire /air ambulance with patient load
- not paged, not requested
- Marshall Brown
- Ted Williams
- Jeff Anderson

2013007471 08/25/2013 2030

- MEDICAL, DELTA; 43701 LITTLE RIVER AIRPORT RD, LITR
- Sam Levine (IC, Med Gp)
- Jeff Anderson (8132)
- John Oakley (8130)
- Scott Roat
- Ted Williams
- Margaret Harris
- Tony Oakley
- Josh Smith
- Marshall Brown (staged @ 812)
- cancelled incoming
- on scene: 2035, available: 2117

2013007503 08/26/2013 1838

- MEDICAL, ALPHA; ALBION RIVER CAMPGROUND
- Ted Williams
- John Oakley (8130)
- Scott Roat
- Margaret Harris
- Citiali Calvillo
- Michael Issel
- cancelled incoming
- on scene, available 19:05

2013007636 08/30/2013 2049

- MEDICAL, BRAVO; 3871 ALBION RIDGE RD ,ALBI
- G road
- Ted Williams (cancelled fire & amb, false alarm, life alert)
- Erica Geer

- Ted Williams (cancelled fire & amb, false alarm, life alert)
- Erica Geer
- Andrea Pennebaker
- John Oakley
- at scene: 2056, available 2059

2013007702 09/01/2013 1539

- MEDICAL, BRAVO; 33690BLK ALBION RIVER NORTH SIDE RD ,LITR
- Erica Geer (8130)
- Citali Calvillo
- Ted Williams
- John Oakley
- Jaime Placido
- Jeff Anderson (8132)
- Michael Rees
- Debbi Wolfe (cancelled)
- Steve Wolfe (cancelled)
- on scene: 1542, available: 1623

2013007730 09/02/2013 0958 MEDICAL, ALPHA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR

- Sam Levine
- Jeff Anderson
- Scott Roat
- Jaime Placido
- Ted Williams
- on scene: 1006, available: 1033

2013007734 09/02/2013 1224

- MED, TRAFFIC COLLISION; ALBION RIVER INN @ 3790 N HWY 1 ,LITR
- Chris Wall (8162)
- Ted Williams
- Erica Geer (8130, diverted)
- Citali Calvillo (diverted)
- Jeff Anderson
- John Crowningshield
- Jaime Placido
- Debbi Wolfe
- Michael Rees
- Michael Isse
- Steve Wolfe
- Scott Roat
- cancelled by Williams, CHP at scene, medic at scene, noninjury
- on scene: 1229, available: 1242

2013007736 09/02/2013 1237

- MEDICAL, ALPHA; 32701 ALBION RIDGE RD ,ALBI
- Erica Geer (8130)
- Citali Calvillo
- Scott Roat
- Chris Wall (8162)
- Ted Williams
- on scene: 1241, available: 1258

- on scene: 1241, available: 1258

2013007980 09/09/13 0730

- MEDICAL, ALPHA; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD
- Andrea Pennebaker
- Sam Levine (Medgroup)
- Jamie Placido
- Marshall Brown (IC, R8132)
- Scott Roat
- Ted Williams (cancelled, staged)
- on scene: 07:42, available: 08:10

2013007996 09/09/2013 1345

- MED - WATER RESCUE; SCHOONERS LANDING MARINA
- 3 individuals in stalled boat off Heritage House, 1 (RP) swam to shore
- Ted Williams (IC, 8130)
- Erica Geer
- Scott Roat
- Michael Rees
- Joe Goforth
- Chris Wall
- requested mutual aid from Mendocino Fire
- requested USCG (not dispatched, helicopter declined)
- requested Copter101 (declined, not in unit)
- on scene: 1443, available: 1528

2013008039 09/10/2013 1139

- MEDICAL, DELTA; 28401 ALBION RIDGE RD #B ,ALBI
- Ted Williams
- Andrea Pennebaker
- Joe Goforth
- Marshall Brown
- John Oakley (8130)
- on scene: 1142, available: 1208

2013008096 09/12/2013 0015

- PA, PERSON; 30801 MIDDLE RIDGE RD ,ALBI
- Ted Williams
- Citlali Calvillo
- Marshall Brown
- John Oakley (8130)
- on scene: 0023, available: 0051

**Training Completed:**

- 08/15/13 – Medical (Tools) – Nat Noorling (Paramedic) - Station 810 ALRFPD (2 Hours)

- *Training Objectives:*

- 1. *Demonstrate to Firefighters how to properly operate the following tools:*

- a. *Hare Traction Splint*
- b. *Saeger Traction Splint*
- c. *Powered Suction*
- d. *K.E.D*
- i. *Paramedic will instruct what types of incidents the tools would be used.*

- *i. Paramedic will instruct what types of incidents the tools would be used.*

2. Teach Firefighters how to scale the severity of a traumatic injury. Andrea Pennebaker, Debbi Wolfe, Emily Scott, Erica Geer, Jake Lathem, Jamie Placido, Jason Hendricks, Jeff Anderson, Joe Goforth, John Crowningshield, John Oakley, Margaret Harris, Marshall Brown, Michael Isttle, Michael Rees, Sam Levine, Scott Roat, Steve Wolfe, Ted Williams, Tim Gitchel, Tony Oakley 08/22/13 – Wildland Drills – CalFire/Brown – ALRFPD Station 812/LRA (3 Hours)

- *Training Objectives:*

- *1. Drill on the following skills:*

- *a. Direct attack establishing a wet line*
- *b. Cutting hand line*
- *c. Hoselays on varying terrain*
- *d. Driving apparatus on moderately difficult terrain*
- *e. Communications between engineers and water tender operators.*

Andrea Pennebaker, Chris Wall, Citlali Cavillo, Debbi Wolfe, Erica Geer, Jake Lathem, Jamie Placido, Jason Hendricks, Joe Goforth, John Oakley, Margaret Harris, Marshall Brown, Michael Isttle, Scott Roat, Steve Wolfe, Ted Williams, Tony Oakley 08/29/13 – Engineering/Pump Operations – Brown/Oakley – Station 812 (3 Hours)

- *Training Objectives:*

- *1. Teach Firefighters how to engineer the following apparatus:*

- *a. E8162*
- *b. E8163*
- *c. E8170*
- *d. E8181*
- *e. WT8192*

- *i. Power to the pump, water to the pump, water out of the pump.*

2. Discuss operations about being the first unit at scene:

- *a. Initial Scene Size Up/Scene Safety*
- *b. Mutual Aid? Second Alarm?*
- *c. Engine Assignments (Nozzle Team, Engineer, Tools.)*
- *d. Discuss plan with engine crew on how to attack the fire*
- *e. Fight the Fire*

Andrea Pennebaker, Chris Wall, Citlali Cavillo, Debbi Wolfe, Erica Geer, Jake Lathem, Jamie Placido, Jeff Anderson, Joe Goforth, John Crowningshield, Margaret Harris, Marshall Brown, Michael Isttle, Michael Rees, Sam Levine, Scott Roat, Steve Wolfe, Ted Williams, Tony Oakley 09/05/13 – Wildland Drills/Truck Check – Brown/Williams – Station 812 (2 Hours)

- *Training Objectives:*

- *1. Take an inventory of the following apparatus:*

- *a. E8163*
- *b. E8170*

2. Drill on progressive hoselays (Timed)

- *a. Drafting from Water Tender to Engine*



- a. *Drafting from Water Tender to Engine*

Andrea Pennebaker, Chris Wall, Citali Cavillo, Debbi Wolfe, Erica Geer, Jake Lathem, John Crowningshield, Marshall Brown, Michael Isttle, Sam Levine, Steve Wolfe, Ted Williams, Tim Gitchel Training Planned

- 09/14/13: SCBA Drills, Station 811 @ 10:00
- 09/19/13: Medical Training, Station 810 @ 19:00
- 09/21/13: ALRFPD Water Rescue, Station 810 @ 10:00
- 09/26/13: Auto Extrication, Station 812 @ 19:00
- 09/28/13: ALRFPD Cliff Rescue, Station 810 @ 10:00
- 10/03/13: Structure Fire Response, Station 810 @ 19:00

#### Development

- Contract signed with Burton Fire for SCBA compressor fill station enhancements. \$15850.85 total, \$4000 sent as deposit.
- FCC license received for our new tactical channels. County/CALFire notified. New labels will be "TAC O" and "TAC OR". Radios, pagers and repeaters to be reprogrammed.
- Water truck selected, DOT inspected by third party shop. 2006 Freightliner M2, Mercedes 906 Motor @250 hp, Allison Automatic Transmission, 115k miles, fleet maintained, new Berkeley 750 GPM pump, new 2000 gallon tank, new plumbing with (2) 2.5" NST side discharge / (1) 2.5" NST front discharge / (1) 2.5" NST suction. cross baffling to CalFire specifications, dump valve on rear, new exhaust brake, thirty day drive train warranty, one year water system warranty, no taller than 9'1", pickup in Huntington Beach, CA. \$38,900 + tax/registration.
- LN Curtis completed annual tests of all SCBA units.
- CalOSHA compliance verification visit scheduled for first week in October.
- Ted attended County Chief's Association meeting.
- The Auxiliary held a taco fundraiser on Sept 1. Gross revenue was \$425. Debbi Wolfe, Erica Geer and Andrea Pennebaker ran the event.

#### Station Maintenance (John Oakley)

- Station 810
- replaced broken west bay door handle
- replaced tube lights

#### Equipment maintenance (John Oakley)

- Rescue 8130
- fixed autoject
- replaced streamlight
- remedied charging situation: radios, suction

#### Engine 8162

- replaced lights
- repaired code 3 lights
- fixed rear flood lights
- fixed pump primer handle (!)

#### MiniPumper 8131

- siren rusted and fell off - made new bracket

#### Rescue 8132

- replaced failed lights

TENDER 8192  
INSTALLED MORE VISIBLE FLOAT  
IN SIGHT GAUGE

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING MINUTES  
THURSDAY, August 8, 2013 – 7:00 P.M.**

**Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.**

**Commence: 7:01pm**

- 1. Fire department operations meeting**
  - a. Roll call**

**Board:** Canclini, Roat, Levine, Riley, Matheson  
**Fire:** Williams, Roat, Levine, Stev & Debbi Wolfe, Brown, Placido, Hendricks, A. Crowningshield, Harris, Pennebaker, Geer, Anderson, Oakley, Goforth, Rees, Searles, Scott  
**Guests:** Mike Issel, Sara Spring
  - b. Chief's Report:**

Chief Williams presents recommendations for water tender acquisition.  
Discussion of training attendance and consideration of maintaining minimum requirements.  
SCBA regulator needs to be grey, not black.  
Roundtable discussion of purchase of jet skis offered by Mendo fire.  
By vote of membership the new elected Assistant Chiefs are:  
- **8101 – John Oakley**  
- **8102 – Marshall Brown**  
- **8110 – John Crowningshield as new Fire Captain to fill vacant position, replacing Marshall Brown.**
  - c. Review and discussion of chief's report.**
  - d. Other fire department business**

Maintenance Report: DOT inspections revealing repairs needed prior to sign-off. 8162 in service. John Oakley now maintenance officer.
  - e. Adjournment**

**Commence: 8:24pm**

- 2. Board of Directors meeting.**
  - a. With a quorum present, meeting called to order by President Rich Riley with Board Members Bob Canclini, Ken Matheson, Sam Levine and Scott Roat present.**
  - b. Approval of agenda**
- 3. Approval of minutes of July 18, 2013 regular business meeting.**

Minutes approved 5-0, in favor.
- 4. Public Comment:** No public comment.
- 5. Financial Report:**

Financial report presented by Ken.  
Confirm check #2499 for \$25,000, donation from non-profit, went to County.
- 6. Items for Board Consideration and possible action:**
  - a. Budget Review.**

Review of Building Fund.
  - b. SCBA Bottle Filling**

Sam Levine presents report on containment solution. Leave bottle refill in rear of truck is group preference. No estimates at this time.
  - c. Jet Skis**

Discussion as possible commitment/retainment/recruitment tool. Coordinate trainings with Mendocino.  
Discussion to sell unused river boat to defray costs.  
Further discussion at upcoming special meeting on Monday, 8/12/13.

*APPROVED AT SEPT. 12, 2013 REG. BUS. MEETING  
PRES. R. RILEY, R. Riley*

- d. **Fire Department personnel:**  
Dennis Sweet and Andy Gitchel officially off Department, equipment returned.
- e. **Board Secretary** see Board Organization
- 7. **Board Organization:**  
Moved to upcoming special meeting on Monday, 8/12/13.
- 8. **Correspondence:**
  - a. **email from County of Mendocino Executive Office referring to the EOA for Ambulance Services.** A workshop is tentatively planned for September.
- 9. **Committee Reports:**
  - a. **Encroachment Recap** An explanation by Rich Riley of finished project with additional costs.
  - b. **SCBA Project:** In committee – see Sam's report earlier.
  - c. **Vehicle Replacement:** Discussion for water tender replacement to have a mechanic review prospective vehicle. How to transport from Southern California to here. Some items on wish list: all terrain tires, exhaust brake installed, a height to not exceed 9'1", lower preferred. Ken made a motion for a purchase price up to \$43,000. All in favor, 5-0 approved.
  - d. **Grants:**  
\$750 to grant application and we would own rights to repurpose: tabled per Rich.
- 10. **Director's Discussion:**  
Ken describes insurance policy report claim filed and approved.  
Too long after incident – discussion of policy to report accidents to Board.
  - a. **Bank signature card and credit cards**  
New signature cards and who is authorized to sign on credit cards discussed.
  - b. **New Fire House**  
With encroachment work completed, now we can turn our attention to the building project. After much review, it will require a fund raising drive as the district is short on funds for this project.
  - c. **Grants:** There is a real need for Grant Committee to proceed with search for funds. One idea is to pay \$750 for a grant application provider. More information needed, not ready yet. Hopefully the committee will be able to report more at next regular business meeting.
  - d. Scott Roat has requested a purchase of 4 hand held spotlights. This request will need to be added to next regular business meeting as an action item.
- 11. **Next Meeting: Thursday, September 12, 2013, 7:00 p.m.**
- 12. **Adjournment: 9:50pm**

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

BUDGET REVISIONS/CASCADE UNIT/JET SKIS

THURSDAY, AUGUST 22, 2013-10:00AM

STATION 810, 33900 West Street (behind Albion Grocery), Albion, California

**The meeting is called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of discussing budget revisions, Cascade Unit, Jet Skis. No other business shall be considered at this special meeting.**

1. **Call to order and roll call.**
2. **Public Communication to the Board.** An opportunity is provided for members of the public to address the board with respect to any item described in this notice, either before or during consideration of the item.
3. **Budget Revision.** Ken to discuss needed changes to budget to be approved.
4. **Cascade Unit :** Sam to present proposal from Burton's Fire and a vote to approve if agreed upon.
5. **Jet Skis:** Rich to share information collected on possible purchase of skis from Mendo Fire. Also possible river boat prospect in Jet Skis proposition.
6. **Adjournment**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board meeting should email or call Board President Rich Riley 937-0689 [eriley@mcn.org](mailto:eriley@mcn.org)

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

~~AGENDA~~

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

BUDGET REVISIONS/CASCADE UNIT/JET SKIS

THURSDAY, AUGUST 22, 2013-10:00AM

STATION 810, 33900 West Street (behind Albion Grocery), Albion, California


The meeting is called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of discussing budget revisions, Cascade Unit, Jet Skis. No other business shall be considered at this special meeting.

Commence: 10:05am

1. Call to order and roll call. *CALLED TO ORDER BY PRES. RICH RILEY*  
*QUORUM PRESENT* → Board: Matheson, Riley, Canclini, Roat, Levine  
FFs: Williams, Levine, Roat
2. Public Communication to the Board. No public present.
3. Budget Revision. Discussion of budget and need to analyze department purchase priorities. Budget approved, 5-0 in favor.
4. Cascade Unit : Sam provides presentation and recommends contracting with Burton's Fire to complete SCBA air compressor – solves all concerns, meets NFPA compliance, reduces liabilities. Bid price \$15,850. Purchase approved, 5-0 in favor.
5. Jet Skis: Offers additional safety on coast by providing water rescue, might help retain members, and serve as recruitment tool. Budget approved up to \$11,000 to acquire two jet skis from Mendocino Fire, with Rich to make final determination – approved, 5-0 in favor.  
In order to defray costs, the river boat and current jet ski will be offered for sale and sold for best offer – approved, 5-0 in favor.
6. Adjournment: 11:10am

*MINUTES APPROVED WITH CORRECTIONS NOTED AT  
THE SEPT. 12, 2013 REG. BUS. MEETING*

*PRES. R. RILEY*  
*[Signature]*

From: Barbara and Ken Matheson <ken@mcn.org>   
Subject: Draft Budget Revisions  
Date: August 17, 2013 2:26:31 PM PDT  
To: Ted Williams <ted@ted.net>, Rich Riley <eriley@mcn.org>, Scott Roat <scott@mendocinorealestate.net>, Sam Levine <sambabs@mcn.org>, "Bob (Robert) Canclini" <racanclini@hughes.net>, SARA SPRING <saraspring73@hotmail.com>

1 Attachment, 85 KB

Hello all,

Attached is a fairly drastically changed budget over the one we approved 2 months ago. After talking to the county and thinking more about what we are spending I felt it was necessary to try to live within our budget and get to a place where we can use less of our reserve.

Here is what I changed:

86-2050 Clothing: reduced from 55,000 to 30,000  
86-2060 increased from 3,500 to 4,000 (error in original)  
86-2120 Maintenance Equipment: reduced from 40,000 to 30,000  
86-2181 Auditing and Fiscal Services: increased from \$5000 to 10,850 (2,850 for auditor and 3,000 more for Sara as she will be doing some of the clerk position)  
86-4360 Building and Improvements: Reduced from 50,000 to 35,000 (used some of our building fund account to pay for encroachment)  
86-4370 Equipment Purchase: Reduced from 79,050 to 46,650 Decreased the vehicle tender purchase from 65,000 to 0.  
Increased SCBA compressor from 1,000 to 20,000. put in jet shies for 11,000

All of this reduced next years budget from 334,140 to 258,090

If we adopt the revised budget we will still be using 90,000 of our reserve money and have only 142,00 in reserves next year at the county.

We move 20,000 from the county to our contributions account so we can use that account to pay for the tender and still have 23,000 left in the contributions account.

This is a lot to take in. I do not know if we can live with the reductions I have made. Even if we do succeed with the revised budget we still have to reduce more next year so our reserve does not slip further away. Remember we do not get any new funds until December of each year so we have to live from July 1 to December on our reserve.

Please review the budget and we will discuss it at the next meeting or at a special meeting. I will be gone from August 28 to September 15 on a trip.

Ken

  
ALRFD Draft...docx (85 KB)

*For Aug. 27, 2013  
Meeting*

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
 FY 2013-2014 BUDGET (DRAFT)

	Projected Item Costs	Sub- Categories	Category Totals
<u>86-1014 – Miscellaneous Employee Benefits</u>			\$21,500
Annual Firefighters Stipends		\$21,500	
<u>86-1035 – Workers Compensation Insurance</u>			\$9,000
GSRNA firefighters compensation insurance		\$9,000	
<u>86-2050 – Clothing &amp; Personal Item</u>			\$30,000
Fire Shelters		\$ 2,000	
Turnouts		\$12,500	
SCBA Masks		\$ 2,800	
Structure Boots		\$ 1,200	
Wildland Boots		\$ 2,400	
Water Gear		\$ 1,000	
Med Bag		\$ 1,000	
Rain Gear		\$ 3,500	
<u>86-2060-Communications</u>			\$ 4,000
Telephone - ATT and ECG		\$ 2,200	
Internet – Comcast		\$ 1,600	
Webhosting		\$ 200	
<u>86-1080 – Food Incident and Training</u>			\$ 1,500
<u>86-2101 – Insurance General</u>			
GSRMA Property & Liability Insurance			\$ 8,500
<u>86-2120 Maintenance – Equipment</u>			\$30,000
Vehicle Maintenance: Per Vehicle		\$ 2,000	
Equipment Maintenance			
Radio		\$ 3,250	
Medical		0	
Rescue		\$ 500	
Firefighting		\$ 2,500	
<u>86-2130 Maintenance – Structures and Grounds</u>			\$ 4,500
Station 810		\$ 500	
Station 811		\$ 1,000	
Station 812		\$ 2,000	
Station 813		0	
Station 815		0	
Mowing		\$ 1,000	
<u>86-2140 - Medical and Lab Supplies</u>			\$ 9,000
Lab Supplies		\$ 7,000	
Gasses		\$ 2,000	

	Sub Categories	Category Totals
<u>86-2150 – Memberships</u>		\$ 3,700
CSDA	\$ 700	
Mendocinco Ambulance SVC	\$ 1,000	
Reach	\$ 1,000	
Calstar	\$ 1,000	
<u>86-2170 – District Office Expenses</u>		\$ 3,500
Postage	\$ 500	
Software	\$ 250	
Paper, ink, materials	\$ 1,000	
<u>86-2181 – Auditing and Fiscal Services</u>	\$ 2,850	\$10,850
Bookkeeping Services	\$ 8,000	
<u>86-2185 Medical and Dental Services</u>		\$ 7,000
Firefighter Immunization	\$ 7,000	
<u>86-2187 – Education and Training</u>		\$ 8,000
<u>86-2189 – Professional and Special Services</u>		\$ 3,000
County Council Services	\$ 3,000	
<u>86-2210 – Rents and Leases</u>		\$ 50
Station 810 Annual Rent	\$ 50	
Station 812 Property Lease (Mendo CTY 2013)	\$ 0	
Station 815 Property Lease (Conservation Fund 2016)	\$ 0	
<u>86-2220 – Small Tools and Supplies</u>		\$ 2,000
<u>86-2231 – Election Supervision and Services – County Clerk</u>		\$ 400
<u>86-2250 - Transportation and Travel</u>		\$ 8,000
<u>86-2260 – Utilities</u>		\$ 6,640
PG&E	\$ 3,000	
Suburban Propane	\$ 1,200	
Thompson Septic Service	\$ 1,500	
Albion Water District	\$ 540	
Waste Management	\$ 400	
<u>86-3113 – Payments to other Government Agencies</u>		\$ 5,300
County Auditor – Tax Collection/Allocation	\$ 1,200	
LAFCO – Dues	\$ 500	
County Assessor – Tax Assessment Report	\$ 100	
Firefighter Background Check	\$ 3,500	



	Sub Category	Category Total
<u>86-4360 – Building and Improvements – New Fire Station</u>		\$35,000
<u>86-4370 - Equipment Purchase</u>		\$46,650
Vehicles		
Radios	\$ 3,500	
Firefighting Equipment		
Blower	\$ 1,000	
CAFS	\$ 1,000	
Helmet Lights	\$ 1,000	
Hose	\$ 2,500	
Nozzles	\$ 2,000	
Ladders	\$ 2,000	
SCBA Compressor	\$20,000	
Scene Lighting	\$ 1,000	
Jet Skies	\$11,000	
Medical Equipment		
Suction	\$ 450	
Traction Splint	\$ 1,200	

Total Expenses \$258,090

Projected Income for 2013-2014

On-going yearly funds

Income form taxes both secured and special tax. 160,000

One-time funds

Fund balance carried forward 220,000

Total 380,000

Other one-time funds

Contributions Fund 67,000 includes 20,000 county transfer

Building Fund Checking 1,288

Building Fund Savings 9,567

Grand Total 457,855

Amount spent or will be spent from District savings and checking:

Building Checking – 7,000 already paid for encroachment work

Contributions - \$44,000 for Tender not yet purchased

Total left in County funds if this budget is used: \$132,000 (means we used \$90,000 of our fund balance)

Total of all funds left if this budget is used: \$166,000

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUDGET OVERVIEW WORKSHEET

UPDATED 9/10/2013	2008-2009	PER 06/30/09	PER 6/30/11	2011-2012	PER 9/30/12	2012-2013	PER 6/30/13	2013-2014	PER 6/5/13
<b>REVENUE</b>									
821110 CURRENT SECURED TAX	72,104.00	72,483.44	72,754.79	73,566.00	72,407.07	73,614.00	71,582.40	72,468.00	72,468.00
821120 CURRENT UNSECURED TAX	2,074.00	2,422.26	2,565.06	2,470.00	2,586.21	2,470.00	2,476.05	2,481.00	2,481.00
821130 SB 813 SUPPLEMENTAL TAX	2,288.00	1,185.54	288.57	283.00	11.09	28.00	(267.86)	0.00	0.00
821210 PRIOR SECURED PROPERTY TAX	0.00	(417.70)	(120.50)	0.00	(181.08)	0.00	(189.51)	150.00	0.00
821220 PRIOR UNSECURED PROPERTY TAX	34.00	98.47	167.78	126.00	279.96	101.00	151.58	0.00	0.00
821300 SPECIAL TAX (FIRE ASSESSMENTS)	75,000.00	77,510.00	77,426.00	81,920.00	82,640.00	82,080.00	81,680.00	82,080.00	82,080.00
821600 TIMBER YIELD TAX	374.00	303.17	198.28	83.00	208.16	125.00	218.28	187.00	187.00
821700 HIGHWAY PROPERTY RENTAL	0.00	0.00	1.37	0.00	10.26	0.00	8.68	0.00	0.00
824100 INTEREST	10,000.00	6,027.92	989.21	650.00	1,705.00	925.00	991.53	900.00	900.00
825481 HOMEOWNER PROPERTY TAX RELIEF	803.00	787.54	770.92	771.00	789.26	770.00	766.46	400.00	3,479.28
825480 STATE OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
826140 ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
827500 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
827700 OTHER	76,583.50	77,383.50	0.00	0.00	20,471.26	0.00	13,521.89	0.00	0.00
827702 INSURANCE PAYMENT	0.00	0.00	0.00	11,676.30	11,676.30	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	239,260.50	237,765.14	155,061.48	171,545.30	192,583.49	160,113.00	170,929.50	158,664.00	3,479.28
<b>FUND BALANCE CARRIED FORWARD</b>	347,520.83	347,520.83	265,877.68	291,527.43	291,527.43	290,231.60	290,231.60	292,671.05	292,671.05
<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>	586,781.33	585,305.97	420,939.14	463,072.73	484,110.92	450,344.60	461,161.10	451,335.05	296,150.33
<b>APPROPRIATIONS</b>									
861014 MISCELLANEOUS EMPLOYEE BENEFITS	6,000.00	5,407.00	5,960.00	8,000.00	12,900.00	21,500.00	20,972.00	21,500.00	8,452.00
861035 WORKERS COMPENSATION INSURANCE	6,000.00	4,130.64	4,671.95	6,000.00	7,775.50	9,000.00	50,129.17	55,000.00	6,071.66
862050 CLOTHING & PERSONAL ITEMS	10,000.00	4,247.81	5,107.38	5,000.00	4,297.71	4,000.00	3,452.66	3,500.00	1,281.18
862080 FOOD	6,000.00	5,744.00	7,172.00	8,500.00	8,341.00	8,000.00	1,352.06	1,500.00	8,962.00
862101 INSURANCE - GENERAL	40,000.00	17,045.14	24,452.93	37,000.00	20,571.57	45,700.00	17,842.55	40,000.00	6,001.90
862120 MAINTENANCE - EQUIPMENT	5,000.00	5,526.05	2,551.33	14,000.00	12,850.50	5,500.00	3,986.34	4,500.00	875.15
862130 MAINTENANCE - STRUCTURES & GROUNDS	8,000.00	5,879.39	4,023.78	10,500.00	9,751.15	9,000.00	8,901.13	9,000.00	4,294.17
862140 MEDICAL LAB SUPPLIES	2,800.00	2,695.00	2,349.00	3,000.00	2,006.00	3,700.00	1,324.00	3,700.00	3,700.00
862150 MEMBERSHIPS	3,000.00	3,071.91	954.94	1,750.00	1,611.88	3,500.00	3,077.26	3,500.00	171.18
862170 OFFICE EXPENSE	7,000.00	6,378.24	6,803.25	3,500.00	3,229.87	8,000.00	4,049.14	5,000.00	5,098.75
862181 AUDITING & FISCAL SERVICES	10,000.00	8,375.36	13,773.08	5,000.00	1,451.00	3,500.00	1,254.00	7,000.00	49.00
862184 ARCHITECT & ENGINEERING SERVICES (811)	1,500.00	1,550.20	2,072.52	1,500.00	9,265.06	10,000.00	5,150.04	8,000.00	800.00
862185 MEDICAL, DENTAL SERVICES	1,500.00	1,550.20	2,072.52	1,500.00	1,662.80	4,000.00	3,768.58	3,000.00	1,840.00
862187 EDUCATION & TRAINING	3,500.00	2,381.66	1,107.12	4,000.00	104.00	50.00	50.00	50.00	15.47
862189 PROFESSIONAL & SPECIAL SERVICES - OTHER	26,000.00	22,407.55	20,676.41	8,000.00	7,980.29	11,000.00	6,598.40	8,000.00	1,831.50
862210 RENTS & LEASES BUILDINGS & GROUNDS	5,000.00	4,627.18	6,570.41	7,500.00	6,359.45	6,640.00	4,748.16	6,640.00	1,350.84
862220 SMALL TOOLS & SUPPLIES	3,000.00	1,663.11	1,514.41	6,500.00	1,657.18	5,300.00	1,488.36	5,300.00	301.46
862231 ELECTION SUPERVISION & SERVICES	15,000.00	3,546.62	11,613.74	75,000.00	532.20	87,000.00	6,475.95	50,000.00	33,790.00
862250 TRANSPORTATION & TRAVEL	205,000.00	205,634.28	8,037.46	130,000.00	38,013.43	87,450.00	22,911.54	79,050.00	1,307.46
862260 UTILITIES	362,800.00	310,311.14	129,411.71	426,275.00	193,879.32	393,740.00	168,490.05	334,140.00	82,403.82
863113 PAYMENTS TO OTHER GOVT AGENCIES	223,981.33	274,994.83	291,527.43	36,797.73	290,231.60	56,604.60	292,671.05	117,195.05	213,746.51
864360 STRUCTURES & IMPROVEMENTS									
864370 EQUIPMENT									
<b>TOTAL APPROPRIATIONS</b>	362,800.00	310,311.14	129,411.71	426,275.00	193,879.32	393,740.00	168,490.05	334,140.00	82,403.82
<b>UNAPPROPRIATED FUNDS (funds balance)</b>	223,981.33	274,994.83	291,527.43	36,797.73	290,231.60	56,604.60	292,671.05	117,195.05	213,746.51
<b>UNAPPROPRIATED FUNDS (funds balance) PER COUNTY RECORDS</b>									

NO  
YE

210

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
MONTHLY  
FUNDS BALANCE SUMMARY**

DATE	9/10/2013					
FUND	PREVIOUS BALANCE	CHANGES IN PREVIOUS PERIOD	INCOME	EXPENSE	CURRENT BALANCE	
TAX REVENUE FUND	\$212,927.18			\$31,666.30	\$181,260.88	
DISTRICT CHECKING AT	\$2,804.34		\$11,666.30		\$13,358.35	
FIRE DEPARTMENT FUND (DONATIONS)	\$47,233.77		\$20,000.00		\$67,368.94	
BUILDING FUND CHECKING	\$1,288.83				\$1,296.61	
BUILDING FUND SAVINGS	\$9,567.75				\$9,567.75	
TOTAL FUNDS BALANCE	\$273,821.87				\$272,852.53	

**Albion Little River Fire Protection District**

**Budget vs. Actual**

July 2013 through June 2014

	<u>Jul '13 - Jun 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
82-1110 CURRENT SECURED TAX	0.00	72,466.00	-72,466.00
82-1120-CURRENT UNSECURED TAX	0.00	2,481.00	-2,481.00
82-1130-SB813 SUPPLEMENTAL TAX	0.00	766.00	-766.00
82-1300-SPECIAL TAX	0.00	80,808.00	-80,808.00
82-1600-TIMBER TAX	0.00	187.00	-187.00
82-4100-INTEREST INCOME	0.00	925.00	-925.00
82-5481-HOMEOWNER PROPERTY TAX	0.00	770.00	-770.00
82-7700-OTHER	3,449.28		
<b>Total Income</b>	<u>3,449.28</u>	<u>158,403.00</u>	<u>-154,953.72</u>
<b>Gross Profit</b>	3,449.28	158,403.00	-154,953.72
<b>Expense</b>			
86-1014-MISC EMPLOYEE BENEFITS	0.00	21,500.00	-21,500.00
86-1035-WORKERS COMPENSATION IN	8,452.00	9,000.00	-548.00
<b>86-2050-CLOTHING &amp; PERSONAL ITE</b>			
Fire Shelters	0.00	2,000.00	-2,000.00
Med Bag	0.00	1,000.00	-1,000.00
Raingear	0.00	3,500.00	-3,500.00
SCBA Masks	6,071.66	2,800.00	3,271.66
Structure Boots	0.00	1,200.00	-1,200.00
Turnouts	0.00	12,500.00	-12,500.00
Water Gear	0.00	1,000.00	-1,000.00
Wildland Boots	0.00	2,400.00	-2,400.00
86-2050-CLOTHING & PERSONAL ITE - Other	0.00	3,600.00	-3,600.00
<b>Total 86-2050-CLOTHING &amp; PERSONAL ITE</b>	<u>6,071.66</u>	<u>30,000.00</u>	<u>-23,928.34</u>
<b>86-2060-COMMUNICATIONS</b>			
<b>INTERNET SERVICE</b>			
Comcast	468.92	1,600.00	-1,131.08
<b>Total INTERNET SERVICE</b>	<u>468.92</u>	<u>1,600.00</u>	<u>-1,131.08</u>
<b>TELEPHONE</b>			
ATT	787.73		
ECC	24.53		
TELEPHONE - Other	0.00	2,200.00	-2,200.00
<b>Total TELEPHONE</b>	<u>812.26</u>	<u>2,200.00</u>	<u>-1,387.74</u>
<b>WEBHOSTING</b>	0.00	200.00	-200.00
86-2060-COMMUNICATIONS - Other	0.00	0.00	0.00
<b>Total 86-2060-COMMUNICATIONS</b>	<u>1,281.18</u>	<u>4,000.00</u>	<u>-2,718.82</u>
86-2080-FOOD	0.00	1,500.00	-1,500.00
86-2101-INSURANCE GENERAL	8,962.00	8,500.00	462.00
<b>86-2120-MAINTENANCE EQUIPMENT</b>			
District Office Equipment	0.00	0.00	0.00
Firefighting Equipment	0.00	2,500.00	-2,500.00
Medical Equipment	0.00	0.00	0.00
Radio Maintenance	0.00	3,250.00	-3,250.00
Rescue Equipment	102.49	500.00	-397.51
<b>Vehicle Maintenance</b>			
8130	893.95		
8163	754.17		
8170	1,908.60		
8181	1,023.38		
8192	34.73		
Vehicle Maintenance - Other	468.58		
<b>Total Vehicle Maintenance</b>	<u>5,083.41</u>		
86-2120-MAINTENANCE EQUIPMENT - Other	816.00	23,750.00	-22,934.00
<b>Total 86-2120-MAINTENANCE EQUIPMENT</b>	<u>6,001.90</u>	<u>30,000.00</u>	<u>-23,998.10</u>

10:38 AM

09/10/13

Accrual Basis

**Albion Little River Fire Protection District  
Budget vs. Actual  
July 2013 through June 2014**

	Jul '13 - Jun 14	Budget	\$ Over Budget
<b>86-2130-MAINTENANCE STRUCTURES</b>			
Mowing	0.00	1,000.00	-1,000.00
Station 810	377.75	500.00	-122.25
Station 811	215.00	1,000.00	-785.00
Station 812	282.40	2,000.00	-1,717.60
Station 813	0.00	0.00	0.00
Station 815	0.00	0.00	0.00
86-2130-MAINTENANCE STRUCTURES - Other	0.00	0.00	0.00
<b>Total 86-2130-MAINTENANCE STRUCTURES</b>	<b>875.15</b>	<b>4,500.00</b>	<b>-3,624.85</b>
<b>86-2140-MEDICAL, LAB SUPPLIES</b>			
Gasses			
Eureka Oxygen	617.10		
Matheson Tri-Gas	135.83		
Gasses - Other	0.00	2,000.00	-2,000.00
<b>Total Gasses</b>	<b>752.93</b>	<b>2,000.00</b>	<b>-1,247.07</b>
Lab Supplies	0.00	7,000.00	-7,000.00
86-2140-MEDICAL, LAB SUPPLIES - Other	3,541.24	0.00	3,541.24
<b>Total 86-2140-MEDICAL, LAB SUPPLIES</b>	<b>4,294.17</b>	<b>9,000.00</b>	<b>-4,705.83</b>
<b>86-2150-MEMBERSHIPS</b>			
CALSTAR	0.00	1,000.00	-1,000.00
CSDA	0.00	700.00	-700.00
Mendocino Ambulance SVC	0.00	1,000.00	-1,000.00
REACH	0.00	1,000.00	-1,000.00
86-2150-MEMBERSHIPS - Other	0.00	0.00	0.00
<b>Total 86-2150-MEMBERSHIPS</b>	<b>0.00</b>	<b>3,700.00</b>	<b>-3,700.00</b>
<b>86-2170-DISTRICT OFFICE SUPPLIE</b>			
Paper, Ink, Materials	35.18	1,000.00	-964.82
Postage	92.00	500.00	-408.00
Software	0.00	0.00	0.00
86-2170-DISTRICT OFFICE SUPPLIE - Other	44.00	2,000.00	-1,956.00
<b>Total 86-2170-DISTRICT OFFICE SUPPLIE</b>	<b>171.18</b>	<b>3,500.00</b>	<b>-3,328.82</b>
<b>86-2181-AUDITING &amp; FISCAL SERVI</b>			
Bi-Annual Independent Audit	2,850.00	2,850.00	0.00
Bookkeeping Services	2,248.75	8,000.00	-5,751.25
86-2181-AUDITING & FISCAL SERVI - Other	0.00	0.00	0.00
<b>Total 86-2181-AUDITING &amp; FISCAL SERVI</b>	<b>5,098.75</b>	<b>10,850.00</b>	<b>-5,751.25</b>
<b>86-2185-MED AND DENTAL</b>			
Firefighter Immunization	49.00	7,000.00	-6,951.00
86-2185-MED AND DENTAL - Other	0.00	0.00	0.00
<b>Total 86-2185-MED AND DENTAL</b>	<b>49.00</b>	<b>7,000.00</b>	<b>-6,951.00</b>
<b>86-2187-EDUCATION &amp; TRAINING</b>	800.00	8,000.00	-7,200.00
<b>86-2189-PROFESIONAL &amp; SPECIAL S</b>			
COUNTY COUNSEL SERVICES	1,840.00		
86-2189-PROFESIONAL & SPECIAL S - Other	0.00	3,000.00	-3,000.00
<b>Total 86-2189-PROFESIONAL &amp; SPECIAL S</b>	<b>1,840.00</b>	<b>3,000.00</b>	<b>-1,160.00</b>
<b>86-2210-RENT LEASES</b>	0.00	50.00	-50.00
<b>86-2220-SMALL TOOLS &amp; SUPPLIES</b>			
MISC. HARDWARE	15.47		
86-2220-SMALL TOOLS & SUPPLIES - Other	0.00	2,000.00	-2,000.00
<b>Total 86-2220-SMALL TOOLS &amp; SUPPLIES</b>	<b>15.47</b>	<b>2,000.00</b>	<b>-1,984.53</b>
<b>86-2231-ELECTION SUPERVISION &amp;</b>	0.00	400.00	-400.00
<b>86-2250-TRANSPORTATION &amp; TRAVEL</b>			
FLEET FUEL			
Eel River Fuels	1,498.79		
Walsh Oil	332.71		
<b>Total FLEET FUEL</b>	<b>1,831.50</b>		

10:38 AM  
 09/10/13  
 Accrual Basis

**Albion Little River Fire Protection District**  
**Budget vs. Actual**  
 July 2013 through June 2014

	Jul '13 - Jun 14	Budget	\$ Over Budget
86-2250-TRANSPORTATION & TRAVEL - Other	0.00	8,000.00	-8,000.00
<b>Total 86-2250-TRANSPORTATION &amp; TRAVEL</b>	<b>1,831.50</b>	<b>8,000.00</b>	<b>-6,168.50</b>
<b>86-2260-UTILITIES</b>			
Albion Water District	135.00	540.00	-405.00
PG&E	560.48	3,000.00	-2,439.52
Suburban Propane	453.36	1,200.00	-746.64
Thompson Septic Service	202.10	1,500.00	-1,297.90
Waste Management	0.00	400.00	-400.00
86-2260-UTILITIES - Other	0.00	0.00	0.00
<b>Total 86-2260-UTILITIES</b>	<b>1,350.94</b>	<b>6,640.00</b>	<b>-5,289.06</b>
<b>86-3113-PAYMNTS TO GOVT AGENCIE</b>			
COUNTY ASSESSOR-TAX ASSESSMENT	0.00	100.00	-100.00
COUNTY AUDITOR-TAX COLLECTION	0.00	1,200.00	-1,200.00
FIREFIGHTER BACKGROUND CHECK	0.00	3,500.00	-3,500.00
LAFCO-DUES	0.00	500.00	-500.00
86-3113-PAYMNTS TO GOVT AGENCIE - Other	301.46	0.00	301.46
<b>Total 86-3113-PAYMNTS TO GOVT AGENCIE</b>	<b>301.46</b>	<b>5,300.00</b>	<b>-4,998.54</b>
<b>86-4360-BUILDINGS &amp; IMPROVEMENT</b>			
STATION 811			
NEW STATION	0.00	35,000.00	-35,000.00
<b>Total STATION 811</b>	<b>0.00</b>	<b>35,000.00</b>	<b>-35,000.00</b>
86-4360-BUILDINGS & IMPROVEMENT - Other	33,700.00	0.00	33,700.00
<b>Total 86-4360-BUILDINGS &amp; IMPROVEMENT</b>	<b>33,700.00</b>	<b>35,000.00</b>	<b>-1,300.00</b>
<b>86-4370-EQUIPMENT (PURCHASE)</b>			
District Office Equipment	0.00	0.00	0.00
Firefighting Equipment			
BLOWER	0.00	1,000.00	-1,000.00
CAFS system	0.00	1,000.00	-1,000.00
HELMET LIGHTS	0.00	1,000.00	-1,000.00
HOSE	0.00	2,500.00	-2,500.00
LADDERS	0.00	2,000.00	-2,000.00
NOZZLES	0.00	2,000.00	-2,000.00
SCBA COMPRESSOR	0.00	1,000.00	-1,000.00
SCENE LIGHTING	0.00	1,000.00	-1,000.00
Firefighting Equipment - Other	398.34	500.00	-101.66
<b>Total Firefighting Equipment</b>	<b>398.34</b>	<b>12,000.00</b>	<b>-11,601.66</b>
Medical Equipment			
SUCTION	0.00	450.00	-450.00
TRACTION SPLINT	0.00	1,200.00	-1,200.00
<b>Total Medical Equipment</b>	<b>0.00</b>	<b>1,650.00</b>	<b>-1,650.00</b>
Radios	840.62	3,500.00	-2,659.38
Vehicles	0.00	29,500.00	-29,500.00
86-4370-EQUIPMENT (PURCHASE) - Other	68.50	0.00	68.50
<b>Total 86-4370-EQUIPMENT (PURCHASE)</b>	<b>1,307.46</b>	<b>46,650.00</b>	<b>-45,342.54</b>
Payroll Expenses	316.84		
<b>Total Expense</b>	<b>82,720.66</b>	<b>258,090.00</b>	<b>-175,369.34</b>
<b>Net Income</b>	<b>-79,271.38</b>	<b>-99,687.00</b>	<b>20,415.62</b>

10:38 AM

09/10/13

Accrual Basis

### Albion Little River Fire Protection District

## Budget vs. Actual

July 2013 through June 2014

	<u>% of Budget</u>
<b>Income</b>	
82-1110 CURRENT SECURED TAX	0.0%
82-1120-CURRENT UNSECURED TAX	0.0%
82-1130-SB813 SUPPLEMENTAL TAX	0.0%
82-1300-SPECIAL TAX	0.0%
82-1600-TIMBER TAX	0.0%
82-4100-INTEREST INCOME	0.0%
82-5481-HOMEOWNER PROPERTY TAX	0.0%
82-7700-OTHER	0.0%
<b>Total Income</b>	<u>2.2%</u>
<b>Gross Profit</b>	2.2%
<b>Expense</b>	
86-1014-MISC EMPLOYEE BENEFITS	0.0%
86-1035-WORKERS COMPENSATION IN	93.9%
86-2050-CLOTHING & PERSONAL ITE	
Fire Shelters	0.0%
Med Bag	0.0%
Raingear	0.0%
SCBA Masks	216.8%
Structure Boots	0.0%
Turnouts	0.0%
Water Gear	0.0%
Wildland Boots	0.0%
86-2050-CLOTHING & PERSONAL ITE - Other	0.0%
<b>Total 86-2050-CLOTHING &amp; PERSONAL ITE</b>	<u>20.2%</u>
86-2060-COMMUNICATIONS	
INTERNET SERVICE	
Comcast	29.3%
<b>Total INTERNET SERVICE</b>	<u>29.3%</u>
TELEPHONE	
ATT	
ECG	
TELEPHONE - Other	0.0%
<b>Total TELEPHONE</b>	<u>36.9%</u>
WEBHOSTING	0.0%
86-2060-COMMUNICATIONS - Other	0.0%
<b>Total 86-2060-COMMUNICATIONS</b>	<u>32.0%</u>
86-2080-FOOD	0.0%
86-2101-INSURANCE GENERAL	105.4%
86-2120-MAINTENANCE EQUIPMENT	
District Office Equipment	0.0%
Firefighting Equipment	0.0%
Medical Equipment	0.0%
Radio Maintenance	0.0%
Rescue Equipment	20.5%
Vehicle Maintenance	
8130	
8163	
8170	
8181	
8192	
Vehicle Maintenance - Other	
<b>Total Vehicle Maintenance</b>	
86-2120-MAINTENANCE EQUIPMENT - Other	3.4%
<b>Total 86-2120-MAINTENANCE EQUIPMENT</b>	<u>20.0%</u>

*INCREASE*

10:38 AM  
 09/10/13  
 Accrual Basis

**Albion Little River Fire Protection District**  
**Budget vs. Actual**  
 July 2013 through June 2014

	<u>% of Budget</u>
<b>86-2130-MAINTENANCE STRUCTURES</b>	
Mowing	0.0%
Station 810	75.6%
Station 811	21.5%
Station 812	14.1%
Station 813	0.0%
Station 815	0.0%
86-2130-MAINTENANCE STRUCTURES - Other	0.0%
<b>Total 86-2130-MAINTENANCE STRUCTURES</b>	<b>19.4%</b>
<b>86-2140-MEDICAL, LAB SUPPLIES</b>	
Gasses	
Eureka Oxygen	
Matheson Tri-Gas	
Gasses - Other	0.0%
<b>Total Gasses</b>	<b>37.6%</b>
Lab Supplies	0.0%
86-2140-MEDICAL, LAB SUPPLIES - Other	100.0%
<b>Total 86-2140-MEDICAL, LAB SUPPLIES</b>	<b>47.7%</b>
<b>86-2150-MEMBERSHIPS</b>	
CALSTAR	0.0%
CSDA	0.0%
Mendocino Ambulance SVC	0.0%
REACH	0.0%
86-2150-MEMBERSHIPS - Other	0.0%
<b>Total 86-2150-MEMBERSHIPS</b>	<b>0.0%</b>
<b>86-2170-DISTRICT OFFICE SUPPLIE</b>	
Paper, Ink, Materials	3.5%
Postage	18.4%
Software	0.0%
86-2170-DISTRICT OFFICE SUPPLIE - Other	2.2%
<b>Total 86-2170-DISTRICT OFFICE SUPPLIE</b>	<b>4.9%</b>
<b>86-2181-AUDITING &amp; FISCAL SERVI</b>	
Bi-Annual Independent Audit	100.0%
Bookkeeping Services	28.1%
86-2181-AUDITING & FISCAL SERVI - Other	0.0%
<b>Total 86-2181-AUDITING &amp; FISCAL SERVI</b>	<b>47.0%</b>
<b>86-2185-MED AND DENTAL</b>	
Firefighter Immunization	0.7%
86-2185-MED AND DENTAL - Other	0.0%
<b>Total 86-2185-MED AND DENTAL</b>	<b>0.7%</b>
<b>86-2187-EDUCATION &amp; TRAINING</b>	<b>10.0%</b>
<b>86-2189-PROFESIONAL &amp; SPECIAL S</b>	
COUNTY COUNSEL SERVICES	
86-2189-PROFESIONAL & SPECIAL S - Other	0.0%
<b>Total 86-2189-PROFESIONAL &amp; SPECIAL S</b>	<b>61.3%</b>
<b>86-2210-RENT LEASES</b>	<b>0.0%</b>
<b>86-2220-SMALL TOOLS &amp; SUPPLIES</b>	
MISC. HARDWARE	
86-2220-SMALL TOOLS & SUPPLIES - Other	0.0%
<b>Total 86-2220-SMALL TOOLS &amp; SUPPLIES</b>	<b>0.8%</b>
<b>86-2231-ELECTION SUPERVISION &amp;</b>	<b>0.0%</b>
<b>86-2250-TRANSPORTATION &amp; TRAVEL</b>	
FLEET FUEL	
Eel River Fuels	
Walsh Oil	
<b>Total FLEET FUEL</b>	



10:38 AM

09/10/13

Accrual Basis

**Albion Little River Fire Protection District**

**Budget vs. Actual**

July 2013 through June 2014

	<u>% of Budget</u>
86-2250-TRANSPORTATION & TRAVEL - Other	0.0%
<b>Total 86-2250-TRANSPORTATION &amp; TRAVEL</b>	<b>22.9%</b>
<b>86-2260-UTILITIES</b>	
Albion Water District	25.0%
PG&E	18.7%
Suburban Propane	37.8%
Thompson Septic Service	13.5%
Waste Management	0.0%
86-2260-UTILITIES - Other	0.0%
<b>Total 86-2260-UTILITIES</b>	<b>20.3%</b>
<b>86-3113-PAYMNTS TO GOVT AGENCIE</b>	
COUNTY ASSESSOR-TAX ASSESSMENT	0.0%
COUNTY AUDITOR-TAX COLLECTION	0.0%
FIREFIGHTER BACKGROUND CHECK	0.0%
LAFCO-DUES	0.0%
86-3113-PAYMNTS TO GOVT AGENCIE - Other	100.0%
<b>Total 86-3113-PAYMNTS TO GOVT AGENCIE</b>	<b>5.7%</b>
<b>86-4360-BUILDINGS &amp; IMPROVEMENT</b>	
STATION 811	
NEW STATION	0.0%
<b>Total STATION 811</b>	<b>0.0%</b>
86-4360-BUILDINGS & IMPROVEMENT - Other	100.0%
<b>Total 86-4360-BUILDINGS &amp; IMPROVEMENT</b>	<b>96.3%</b>
<b>86-4370-EQUIPMENT (PURCHASE)</b>	
District Office Equipment	0.0%
Firefighting Equipment	
BLOWER	0.0%
CAFS system	0.0%
HELMET LIGHTS	0.0%
HOSE	0.0%
LADDERS	0.0%
NOZZLES	0.0%
SCBA COMPRESSOR	0.0%
SCENE LIGHTING	0.0%
Firefighting Equipment - Other	79.7%
<b>Total Firefighting Equipment</b>	<b>3.3%</b>
Medical Equipment	
SUCTION	0.0%
TRACTION SPLINT	0.0%
<b>Total Medical Equipment</b>	<b>0.0%</b>
Radios	24.0%
Vehicles	0.0%
86-4370-EQUIPMENT (PURCHASE) - Other	100.0%
<b>Total 86-4370-EQUIPMENT (PURCHASE)</b>	<b>2.8%</b>
Payroll Expenses	
<b>Total Expense</b>	<b>32.1%</b>
<b>Net Income</b>	<b>79.5%</b>

10:41 AM  
 09/10/13  
 Accrual Basis

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
 August 6 through September 9, 2013

Type	Date	Num	Name	Memo	Class
<b>Income</b>					
<b>82-7700-OTHER</b>					
Check	8/6/2013		Savings Bank Of Mend...		District
Total 82-7700-OTHER					
Total Income					
<b>Gross Profit</b>					
<b>Expense</b>					
<b>86-2050-CLOTHING &amp; PERSONAL ITE</b>					
<b>SCBA Masks</b>					
Check	8/21/2013	3797	L.N Curtis & Sons	1276950-00	District
Check	9/5/2013	3812	L.N Curtis & Sons	1276950-00	District
Check	9/5/2013	3814	L.N Curtis & Sons	1286362-00	District
Total SCBA Masks					
Total 86-2050-CLOTHING & PERSONAL ITE					
<b>86-2060-COMMUNICATIONS</b>					
<b>INTERNET SERVICE</b>					
<b>Comcast</b>					
Check	8/21/2013	3796	Comcast	8155300570124362/8155300570034801	District
Check	8/23/2013	3805	Comcast	8155300570124362/8155300570034801	District
Check	9/5/2013	3811	Comcast	8155300570124362/8155300570034801	District
Total Comcast					
Total INTERNET SERVICE					
<b>TELEPHONE</b>					
<b>ATT</b>					
Check	8/21/2013	3788	AT&T	96075541735558/0301538359001/050925...	District
Total ATT					
<b>ECG</b>					
Check	8/14/2013		ECG Enhanced Comm...	2319611	District
Total ECG					
Total TELEPHONE					
Total 86-2060-COMMUNICATIONS					
<b>86-2120-MAINTENANCE EQUIPMENT</b>					
<b>Rescue Equipment</b>					
Check	8/21/2013	3799	Rossi's Building Materi...	#11075 June 2013 stmt	District
Total Rescue Equipment					
<b>Vehicle Maintenance</b>					
<b>8130</b>					
Check	9/5/2013	3809	Rhoades Auto Parts	#1130 Mar 2013 stmt	District
Check	9/5/2013	3815	Fort Bragg Diesel	#12709	District
Total 8130					
<b>8163</b>					
Check	9/5/2013	3815	Fort Bragg Diesel	#12709	District
Total 8163					
<b>8170</b>					
Check	9/5/2013	3815	Fort Bragg Diesel	#12709	District
Total 8170					
<b>8181</b>					
Check	9/5/2013	3815	Fort Bragg Diesel	#12709	District
Total 8181					

10:41 AM  
09/10/13  
Accrual Basis

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
August 6 through September 9, 2013

<u>Amount</u>
-30.00
-30.00
-30.00
-30.00

86-2050

L. n/c	1,769.36
"	3,538.71
"	371.30
	<u>5,679.37</u>
	5,679.37

82.48
70.66
82.48
<u>235.62</u>
235.62

246.96
<u>246.96</u>

12.45
<u>12.45</u>

259.41
<u>495.03</u>

49.80
<u>49.80</u>

78.17
815.78
<u>893.95</u>

78130

754.17
<u>754.17</u>

8163

1,908.60
<u>1,908.60</u>

8170

1,023.38
<u>1,023.38</u>

8181

*PROFIT 124 5,679.37*

10:41 AM

### Albion Little River Fire Protection District

09/10/13

### Profit & Loss Detail

Accrual Basis

August 6 through September 9, 2013

Type	Date	Num	Name	Memo	Class
✓ Check	8/23/2013	3803	Cypress Holdings Inc.	6557590 food	District
Total Vehicle Maintenance - Other					
Total Vehicle Maintenance					
✓ Check	8/21/2013	3792	PRECISION HYDRO	SCBA BOTTLE TEST	District
Total 86-2120-MAINTENANCE EQUIPMENT - Other					
Total 86-2120-MAINTENANCE EQUIPMENT					
<b>86-2130-MAINTENANCE STRUCTURES</b>					
Station 810					
Check	8/21/2013	3794	Marsha A. Regan		District
Check	8/23/2013	3806	Justin Cook	#643930	District
Total Station 810					
Station 811					
Check	8/21/2013	3794	Marsha A. Regan		District
Check	8/23/2013	3806	Justin Cook	#643930	District
Total Station 811					
Total 86-2130-MAINTENANCE STRUCTURES					
<b>86-2140-MEDICAL, LAB SUPPLIES</b>					
Gasses					
Eureka Oxygen					
Check	8/21/2013	3789	Eureka Oxygen Co		District
Total Eureka Oxygen					
Total Gasses					
<b>86-2140-MEDICAL, LAB SUPPLIES - Other</b>					
Check	9/5/2013	3813	LIFE - ASSIST INC.	#650822/650785	District
Total 86-2140-MEDICAL, LAB SUPPLIES - Other					
Total 86-2140-MEDICAL, LAB SUPPLIES					
<b>86-2170-DISTRICT OFFICE SUPPLIE</b>					
Postage					
Check	8/28/2013	3808	USPS	stamps	District
Total Postage					
Total 86-2170-DISTRICT OFFICE SUPPLIE					
<b>86-2181-AUDITING &amp; FISCAL SERVI</b>					
Bi-Annual Independent Audit					
Check	8/21/2013	3800	WENDY S. BOISE, CPA	2011 AND 2012	District
Total Bi-Annual Independent Audit					
Bookkeeping Services					
Check	8/21/2013	3791	Katsiaryna Gregonis		District
Check	8/26/2013	3807	Sara Spring		District
Total Bookkeeping Services					
Total 86-2181-AUDITING & FISCAL SERVI					
<b>86-2185-MED AND DENTAL</b>					
Firefighter Immunization					
Check	8/23/2013	3802	Mendocino Coast Clinics	Andrea	District
Total Firefighter Immunization					
Total 86-2185-MED AND DENTAL					

10:41 AM  
09/10/13  
Accrual Basis

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
August 6 through September 9, 2013

<u>Amount</u>
86.08
<u>86.08</u>
4,666.18
<u>816.00</u>
<u>816.00</u>
5,531.98
125.25
<u>70.00</u>
195.25
30.00
<u>70.00</u>
<u>100.00</u>
295.25
141.40
<u>141.40</u>
141.40
179.53
<u>179.53</u>
320.93
92.00
<u>92.00</u>
92.00
<u>2,850.00</u>
2,850.00
100.00
<u>778.75</u>
878.75
3,728.75
<u>49.00</u>
<u>49.00</u>
49.00

*ADDT*

*SALR*

*UNAPPORTED  
TO GET HELD*

10:41 AM

09/10/13

Accrual Basis

# Albion Little River Fire Protection District Profit & Loss Detail

August 6 through September 9, 2013

Type	Date	Num	Name	Memo	Class
<b>86-2187-EDUCATION &amp; TRAINING</b>					
Check	8/21/2013	3801	MENDOCINO VOLUN...		District
Total 86-2187-EDUCATION & TRAINING					
<b>86-2250-TRANSPORTATION &amp; TRAVEL</b>					
<b>FLEET FUEL</b>					
<b>Eel River Fuels</b>					
Check	8/21/2013	3790	Eel River Fuels, Inc.	706	District
Check	8/21/2013	3798	Eel River Fuels, Inc.	706	District
Total Eel River Fuels					
Total FLEET FUEL					
Total 86-2250-TRANSPORTATION & TRAVEL					
<b>86-2260-UTILITIES</b>					
<b>Albion Water District</b>					
Check	8/21/2013	3793	Albion Mutual Water C...		District
Total Albion Water District					
<b>PG&amp;E</b>					
Check	9/5/2013	3810	PG&E	0210095100-9	District
Total PG&E					
<b>Thompson Septic Service</b>					
Check	8/21/2013	3795	Thompson's PortaSepti...	17766	District
Total Thompson Septic Service					
Total 86-2260-UTILITIES					
<b>86-4360-BUILDINGS &amp; IMPROVEMENT</b>					
Check	8/8/2013	0415...	JOHN SHANDEL CON...		District
Total 86-4360-BUILDINGS & IMPROVEMENT					
Total Expense					
Net Income					

10:41 AM  
08/10/13  
Accrual Basis

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
August 6 through September 9, 2013

<u>Amount</u>
<u>800.00</u>
800.00
<u>592.30</u>
<u>266.25</u>
858.55
<u>858.55</u>
858.55
<u>135.00</u>
135.00
<u>188.42</u>
188.42
<u>101.05</u>
101.05
424.47
<u>33,700.00</u>
<u>33,700.00</u>
51,975.33
<u><u>-52,005.33</u></u>

*MENDO*

*BEL RIV.*

*A/WATER*

*262E*

*THOMPSON*

*JIM SHANDEL*

*PAGE 346 TO 350*

10:43 AM  
 09/10/13  
 Accrual Basis

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
 August 6 through September 9, 2013

Type	Date	Num	Name	Memo	Class
<b>Income</b>					
<b>82-7700-OTHER</b>					
Deposit	8/7/2013		Helen Williams	Deposit	FD Donations
Deposit	9/9/2013	114...		recycle \$	FD Donations
Total 82-7700-OTHER					
<b>BBQ INCOME</b>					
Deposit	8/7/2013			Deposit	FD Donation...
Deposit	8/22/2013	177		from Auxiliary	FD Donation...
Deposit	8/22/2013			late tickets	FD Donation...
Deposit	8/22/2013	4469		Deposit	FD Donation...
Deposit	8/22/2013	4478		Deposit	FD Donation...
Deposit	8/22/2013	3130		Deposit	FD Donation...
Total BBQ INCOME					
Total Income					
Gross Profit					
<b>Expense</b>					
<b>BBQ</b>					
Check	8/21/2013	1018	Rossi's Building Materi...		FD Donation...
Total BBQ					
Total Expense					
<b>Net Income</b>					



10:43 AM  
09/10/13  
Accrual Basis

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
August 6 through September 9, 2013

<u>Amount</u>	
50.00	
15.71	
<hr/>	
65.71	
50.00	
960.20	
75.00	
75.00	
50.00	
15.00	
<hr/>	
1,225.20	<i>BBQ</i>
<hr/>	
1,290.91	
<hr/>	
1,290.91	<i>PROFIT BBQ</i>
<hr/>	
770.69	
<hr/>	
770.69	<i>DM ATW 11/2/11</i>
<hr/>	
770.69	
<hr/>	
520.22	
<hr/>	
<hr/>	



CITY OF  
*San Rafael*

FIRE DEPARTMENT

STEPHEN MIZROCH, M.D.  
FIRE COMMISSION CHAIR

71 BRYN MAWR DRIVE  
SAN RAFAEL, CA 94901  
WWW.SRFD.ORG

PHONE: 415.456.6840  
CELL: 415.747.4884

STEPHENMIZROCH@GMAIL.COM



"OUR MISSION IS TO HELP"

Dear Chief Wilson,

I am a Fire patch collector, & I would be very grateful for any Fire/Rescue/Paramedic patch that you could spare for my collection. I collect all patch style & design.

Best Regards,  
*Steve*

(I've enclosed a donation to your Dept)

TO: STEPHENMIZROCH@GMAIL.COM  
SUBJECT: FIRE PATCH

We received your letter to Chief Derek Wilson, requesting an Albion Little River Volunteer Fire Dept. patch. Derek has left the department and Ted Williams is the current chief. Sorry it took so long to get this answer to you. We have no paid staff (all volunteers) and the mail doesn't get picked up on a daily basis. I just became aware of your letter and wanted to respond. I've checked and we currently do not have any patches. Not sure if or when we will be getting any. I have put your request on the September 12th business meeting agenda. If it looks like we'll be getting patches, I'll see that you get one. If not, I'll return your kind donation. Thank you for your interest. Richard Riley, President, Board of Directors, Albion Little River Fire Protection District.

# DRAFT APPENDIX TO GRANTS

## ALRVFD Who We Are and why we need your help

The Albion-Little River Fire Protection District was established after an election of voters within the boundaries of the proposed district by a resolution of the Mendocino County Board of Supervisors in 1962. The District is located about 150 miles North of San Francisco on the Pacific Coast. The District is a California Special District governed by California Health and Safety Code, Section 13800 et seq. cited as the Fire District Law of 1987. The District is governed by The Albion-Little River Fire Protection Board, consisting of five volunteer members, two of which are currently serving as Firefighters. The District's primary responsibilities are to provide personnel and resources necessary for protection of life and property against threats from structural and wild land (including forest fires) medical emergencies, hazardous materials releases, and disasters, natural and man-made.

The Albion-Little River Volunteer Fire Department was established in XXXXX to serve the communities of Albion and Little River. The firefighters are unpaid employees of the Fire District Board. It is to be noted that the San Andres earthquake fault is located about 10 miles off our coast. The District includes 100' cliffs, some of which are vertical, and four major streams and rivers; thus, the Department must respond to cliff rescue, water rescue, lost persons in the forests as well as fires, traffic collisions, and medical calls. The primary income in our area is now tourism, logging and fishing only secondary.

The Albion-Little River District consists of approximately 35 square miles which includes the following:

- A retirement village of approximately 230 residents, 25 of whom live in an assisted living facility.
- A XXXX acre camp ground capability of housing up to 300 people.
- Two large Inns and XXXX bed and breakfast inns.
- An uncontrolled airport with a 5240' runway. (Little River Airport)
- Most of the District consists of Redwood, Fir and Pine forests with trees up to 300 feet in height.
- XXXX homes located in a small village, home sites most of whom are located in forested areas. About 100 homes are located in the XXXX acre retirement village. Most of the homes in the District are single and two story and a few are three story.
- Our total population is about 3000 people.

In addition to our District area we abut two state parks where we are often called upon for medical help and missing persons searches, which basically increases our actual operational area to over 40 square miles.

Our income consists of about \$65,000 from Mendocino County, about \$100,000 from a local parcel tax and varying donations. Currently these funds only cover our operating expenses. Much of our costs are maintaining our existing engines, tenders and rescue vehicles, all of which were obtained used, and personnel equipment. Our facilities of five firefighter built structures, spaced throughout the District. We are in the process of trying to fund and build a permanent main station in Albion where most of our population lives.



August 19, 2013

Chief Ted Williams  
Albion-Little River VFD  
Albion Ridge Road  
PO Box 101  
Albion, CA 95410-0101

**Ref: Cascade Unit**

Dear Chief Williams:

Burton's Fire Inc. appreciates the opportunity to provide your department with a quote on the Cascade unit modifications per your meeting with our Sales Manager Carlos Sweeney. Below is the work that would be performed.

**Compressor:**

Remove the compressor from the rear compartment and relocate to the driver's side front compartment.

Supply and install an Innovative slide tray and mount the compressor to the tray. The tray will slide out for air flow and ease of maintenance. Note: The compressor cannot be started when in the stowed position.

**Refill Station:**

Supply and install a Bauer Model CFS11/2S fill station with adjustable regulator, inlet pressure gauge, regulated pressure gauge and two gauge/valves for each fill position.

Bauer Compressors will make the connections between the fill station and the compressor as well as validate the installation.

**Rear Springs:**

An overload spring will have to be installed at the rear of the vehicle.

**Weights:**

Prior to the start of the project and ordering of any parts we would need the front, rear and total weights in order to confirm the unit will not be overweight.

**Total Cost Including Tax: \$15,850.85**

1301 Doker Drive Modesto, CA 95351  
Phone: (209) 544-3161 Fax: (209) 544-1109  
[www.burtonsfire.com](http://www.burtonsfire.com)



The above work would be performed at our facility in Modesto, CA.

Sincerely,

**S/S JOHN BURTON**

John Burton  
Burton's Fire. Inc

1301 Doker Drive Modesto, CA 95351  
Phone: (209) 544-3161 Fax: (209) 544-1109  
[www.burtonsfire.com](http://www.burtonsfire.com)