

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES
WEDNESDAY APRIL 9, 2014 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:12 Called to Order

- 1. Fire department operations meeting**
 - a. Roll call** – Board: Riley; Roat; Canclini, Absent: Levine; Skyhawk
Firefighters: Calvillo; A. Crowningshield; Peirce; D. Wolfe; Searles; Hathaway;
Pennebaker; Brown; Chief Williams; Placido; Rees; Issel; Roat
Bookkeeper/Clerk: Sara Spring
 - b. Chief's Report: Chief Williams will present a written report of fire department operations.**
 - c. Review and discussion of chief's report.** Rees gave a report about the CMC Cliff Rescue Training completed by Citlali Cavillo, Emily Scott, and Michael Rees. There was discussion about future trainings and which program to use CMC or a different organization.
Andrea Pennebaker, Citlali Cavillo, Kevin Spring, Michael Issel & Michael Rees completed the Class B Driving Class in Willits
 - d. Other fire department business**
 - e. Adjournment**

8:45 p.m.

- 2. Board of Directors meeting.**
 - a. Call to order and roll call** By President Rich Riley with a quorum present with board members; Bob Canclini; Scott Roat
 - b. Approval of agenda** Unanimous
 - c. Approval of minutes.** The minutes of the Regular Business Meeting of March 12, 2014 were reviewed & approved Unanimously.
- 3. Public Comment:** There was no Public Comment
- 4. Financial Report:** Current financial statements for the district will be presented.
- 5. Items for Board Consideration and possible action:**
 - a. Firefighter Reimbursement:** There was a discussion about a new policy, however the matter was tabled until more board members were present
 - b. Annual BBQ:** There was a discussion regarding the BBQ. The Auxiliary has agreed to the food for the event. Debbie is still looking for people to head committees.
 - c. Personnel ;** Arrow Pierce was approved as probationary
 - d. Engine 8162:** Burton fire is still working on the project; we will hopefully get an update at our next meeting.
 - e. Annual Budget:** Time to start thinking/planning. Completed budget for F/Y 2014/2015 needs to be adopted in June.
- 6. Correspondence:** Correspondence to and from the Board will be presented.
 - a.** Letter 10/26/2013 from Co. of Mendo. Dept. Of Planning & Building Svcs. Re: address correction. APN/owner 121-040-26/Preston. Previous address 5901 Lodge Lane AKA 49751 Andiron Rd. New address 5988 Lodge Lane, per owner request
 - b.** Email 3/10/2014 from Calif. OES (Office of Emergency Services) Re: weekly drought brief-see attached.
 - c.** 3/10/2014: email forwarded from Mendocino Fire: Re: Mendo Fire will host a Brown Act Training Tues. June 10, 2014, 10am-noon, at MVFD Fire Station 840, 44700 Little Lake Rd. Mendocino. RSVP.
 - d.** 3/24/2014: letter from CAL OES, Re: becoming an assignee of a new CAL OES Type III Fire Engine. See attached for requirement regulations.

- e. 3/26/2014: email from GSRMA Re: rate increase information we will receive 6/1/2014 and will be due 6/1/2014. See attached.
- 7. **Committee Reports:** Riley and Skyhawk have done their ethics training the others still need to.
 - a. **Fundraiser Committee:** The Auxiliary will be keeping the taco and recycle money for now to help with the purchase of shirts and the BBQ.
 - b. **Special Fire Tax:** There will be a table at the BBQ regarding Special Fire Tax
 - c. **5Y Financial Plan:** No report, work in progress, will report at May Business Meeting.
 - d. **D Road Vehicle Garage:** Sam was absent table until he is present
- 8. **Director's Discussion:** Individual Board members may discuss topics of concern to the District. Riley discussed the fact that he feels the Board needs to clarify its Workers Compensation policy and if someone should go on a call if on an active claim.
- 9. **Next Meeting: Wednesday, May 14, 2014, 7:00 p.m.**
- 10. **Adjournment 10:12**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.