



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, March 16, 2020, 6:00 pm

1. **Call to order and determination of a quorum.** The meeting was moved to a Zoom online meeting because of the Mendocino County Health Department's declared local health emergency due to the COVID-19 pandemic. The Zoom meeting was hosted by Ted Williams. Directors Acker, Welty, Greenberg and Christensen participated, Also Chief Rees and Wendy Meyer participated Surls was unavailable. The meeting was called to order at 6:00 pm by President Greenberg.
2. **Motion by Secretary Steve Acker to adopt agenda:** Not voted on due to virtual meeting.
3. **Public communication to the board:** None due to virtual meeting.
4. **Chief's report:** Corona readiness; Fire Safe Council Progress (see packet)
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action
 - a. **Approval of February 17, regular meeting minutes.** Minutes have been posted on Albionfire.com
6. **Committee Reports:**
 - a. **Facilities Welty:** 810 repair Handicap restroom needed for completion of 810 repair. Waiting for the roll up door to be installed. Architect Diane Weideman will be contacted about progress on the New 810 plan. A metal building to house engines is being considered at station 811.
 - b. **Grants, FEMA, CALFIRE ETC., Christiansen:** A list of needed equipment, training etc. is needed for grant and funding applications.
7. **Review of tasks for the Chief and Board Directors:**

Lee Welty:
 Call Ted to set up meeting with Julia Krog at County Planning about bigger bldg. at 811 and "emergency need".
 Required accessible bathroom at 810 remodel-meet with Michael to configure, Carl on perc-.
 use volunteer for labor to build, plumb and paint
 Contact Crane about the door installation at Station 810
 Provide Further Reach a dedicated breaker that feeds from the backup generator circuit.
 Chase down auditor for final report paid for to use for grants and county-get to Lea.
 Call Ritteman and WRA on testing results.

Chuck Greenberg:
 Work on Board Orientation packet and protocol-buddy system for new members like Lea
 Call Architect Diana Weideman, offer to pay her but need to kickstart planning for new 810, to get us back on track
 Meet with Lea for general Board overview.

Michael Rees:
 Arrange volunteers for 810 bathroom tasks
 Appoint volunteers to help Lea with grants wish lists
 Talk to Dan Gates about refining vehicle needs list
 Send board fee schedule for out of area service so we have it to hand
 Send San Luis Obispo and fee tax info to Board

Lea Christensen:
 Meet with Wendy and Steve for website review-where things are
 Meet with Chuck for general overview of Board operations and who's who
 Send out timetables on various grants due dates to Michael

Ted Williams:
 Facilitate meeting with Julia and Lee on 811 permit
 Figure a way with Chuck to have legal Board meetings on Zoom
8. **Closed Session:** legal considerations:
 - a. Report out direction was given to district Counsel.
9. **Adjournment:** Meeting adjourned at 7:55pm