

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING MINUTES  
THURSDAY, OCTOBER 10, 2013 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:05 p.m.

1. **Fire department operations meeting**
  - a. **Roll call**

Board: Matheson, Levine, Riley, Canclini, Roat  
Firefighters: Williams, Roat, Levine, Anderson, Gitchel, Searles, Pennebaker, Geer, Rees, Steve & Debbi Wolfe, Placido, Goforth, Brown  
Guests: Mike Issel, Chuck Sisco, Sara Spring
  - b. **Chief's Report:** Chief Williams presented a very detailed report with a long development list. See attached.
  - c. **Review and discussion of chief's report.** Reviewed & discussed in great detail several items.
  - d. **Other fire department business**

Discussion & approval of duty shirt design.  
Issel to look into Compressed Air Foam System  
Building & Apparatus Plan discussed  
Mike Issel to be in contact with The Sign Shop to create a new truck door design.  
Move 40' container from 811 to Flats for ocean boat.  
Michael Rees to obtain Class B permit.  
Andrea agreed to research luggage-type tags for med bag ID.  
Ted & Sam to approach hospital re: providing Advanced EMTs with backup to facilitate AEMT approval by Coastal Valleys EMS.
  - e. **Adjournment**

8:30 p.m.

2. **Board of Directors meeting.**
  - a. **Call to order** with a quorum present by President Rich Riley with board members Matheson, Roat, Levine, & Canclini present.
  - b. **Approval of agenda**
3. **Approval of minutes.** August 12 (Special Meeting) and September 12 (Regular Meeting) approved 5-0 in favor.
4. **Public Comment:** No public comment.
5. **Financial Report:** Current financial statements for the district were presented.
6. **Items for Board Consideration and possible action:**
  - a. **Fire Department Personnel:** Chief Williams presented new firefighter, Chuck Sisco.
  - b. **New Tender Purchase/Sale of Tender 8191:** Discussion re: picking up new Tender at Huntington Beach when notified of completion. Sale of Tender 8191 still not resolved.
  - c. **Riverboat/Jet Ski:** 1 offer and 1 pending made on riverboat. Jet Ski – no offers.
  - d. **Jet Ski Purchase:** After some discussion, Canclini moves that Rich has discretion to spend up to \$9000 for bid. Sam seconds – 5-0 in favor.
  - e. **Carport:** After discussion & some estimates, it was decided to do more study and return to next meeting.
7. **Correspondence:** Correspondence presented. See attached.
8. **Committee Reports:**
  - a. **Grants:**

- No report, Calls still being entered to meet regulations.
  - b. **SCBA Project:** Status of refill station on Unit 8132 – not in shop yet.

- c. **Status of National Fire Incident Reporting System:** still a work in progress-see Sam
- 9. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
  - a. **New Fire House:** No action, still pending. Further information to follow.
  - b. **Septic Tank:** Port-a-Potty to 811. On hold pending more information.
  - c. **Fund Raising:** Fundraisers require Board approval. Department to notify District of any fire district/department sponsored fundraisers during planning stage.
    - Hughes Cowboy Party: (benefit for district) \$3282
    - Ledford House Harvest/Abalone dinner: (benefit for district) \$2630
    - Recycling: 2013 to date \$176.23
    - Taco Truck: raised to date 2013 \$772.57 (Auxiliary)
    - Donation cans:
      - Albion Grocery: \$15.81 currently
      - Flats: \$169.66 currently
      - Little River Market: \$4.23 currently
    - Thanks to everybody for their help.
  - d. **Other**
    - Discussion of firefighter stipend – to convert to mileage reimbursement.
    - Sara Spring, Bookkeeper: to take over recording business meeting minutes & process of adding postings online.
- 10. **Next Meeting: Thursday, November 14, 2013, 7:00 p.m.**
- 11. **Adjournment: 9:44pm**