

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING AGENDA
THURSDAY, MAY 9, 2013 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:00-8:00 p.m. (longer if necessary)

1. **Fire department operations meeting**
 - a. Roll call
 - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
 - c. **Review and discussion of chief's report.**
 - d. **Other fire department business**
 - e. **Adjournment**

8:00 p.m. (approximately – begins at completion of operations meeting)

2. **Board of Directors meeting.**
 - a. Call to order and roll call
 - b. Approval of agenda
3. **Approval of minutes of April 11, 2013 business meeting.**
4. **Recognition:** The Board bids farewell to Ed Petrykowski, a friend and board member who recently passed away. He will be missed.
5. **New Board Members:** The District welcomes new board members Robert (Bob) Canclini and Dennis Johnson.
6. **Public Comment:** The public may address the board on matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented.
7. **Items for Board Consideration and possible action:**
 - a. **FY 2012-2013 Financial Report:** Current financial statements will be reviewed and possible adjustments made to the budget.
 - b. **Fire Department personnel:** The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept recommendations.
 - c. **Procurement Policy Revisions:** First reading of policy. Discussion only.
 - d. **Revised Bylaws:** First reading. Discussion only.
 - e. **Budget Proposal for FY 2013-2014:** The Board, with assistance from the Chief, will discuss and develop a proposed budget for FY 2013-2014. The final budget will be presented for approval at the June 13, 2013 business meeting.
8. **New Bookkeeper:** Sara Spring has a contract with the District to do the work described on the attached Bookkeeper Job Description.
9. **Board Organization:** The Board will discuss the duties of various board positions and possibly make new assignments.
10. **Correspondence:** Correspondence to and from the Board will be presented.
11. **Committee Reports:**
 - a. **New Fire Station**
 - b. **Encroachment Permit**
12. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
13. **Next Meeting: Thursday, June 13, 2013, 7:00 p.m.**
14. **Adjournment**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.