

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

BUSINESS MEETING AGENDA

Thursday, January 10, 2013, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

7:00-8:00pm (longer if necessary)

1. **Fire department operations meeting.**
 - a. **Roll call.**
 - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
 - c. **Review and discussion of chief's report.**
 - d. **Other fire department business.**
 - e. **Adjournment.**

8:00pm (approximately - begins at completion of operations meeting)

2. **Board of Directors business meeting call to order and determination of a quorum:**
3. **Public communication to the Board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
4. **Items for Board consideration and possible action:**
 - a. **Fire department personnel:** The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept the recommendations.
 - b. **FY 2012-2013 budget review and revision:** The Board will review recommended changes to the FY 2012-2013 budget. The board may vote to add, change, modify or adjust amounts of items in the budget.
 - c. **Facilities use application:** The board will review and may vote to accept one or more facilities use applications per current facilities use policy.
5. **Previous meeting minutes:** Minutes of the December 12, 2012 special meeting and the December 13, 2012 regular business meeting will be approved and/or revised and approved.
6. **Board Correspondence:** A report of correspondence to and from the Board since the previous business meeting will be presented.
7. **Financial report:** Current financial statements for the District will be presented.
8. **Committee reports:**
 - a. **New fire station committee.**
9. **Directors' discussion:** Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
 - a. **Duties of board members.**
10. **Next scheduled regular business meeting:** Thursday, February 14, 2013, 7:00 pm.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

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4. Items for Board consideration and possible action:

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None
- b. FY 2012-2013 budget review and revision: The Board will review recommended changes to the FY 2012-2013 budget. The board may vote to add, change, modify or adjust amounts of items in the budget.
Alamy -
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6. Board Correspondence: A report of correspondence to and from the Board since the previous business meeting will be presented.

7. Financial report: Current financial statements for the District will be presented.

8. Committee reports:

- a. New fire station committee. *No progress - Sam to help*

9. Directors' discussion: Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.

- a. Duties of board members.

10. Next scheduled regular business meeting: Thursday, February 14, 2013, 7:00 pm.

11. Adjournment: *9:30p.*

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

Menda SD bd member

Fire Chief's Report, 10 January, 2013, by Ted Williams

• Incident Log

- In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, December 13th and today, January 10th, we were dispatched and responded to six incidents consisting of 3 medical aids, 1 traffic collision and 2 tree/vehicle hazards.
 - **2012009055 12/17/12 08:33**
 - MEDICAL, CHARLIE, THE WOODS, #27, 43300 LITTLE RIVER AIRPORT RD, LITR
 - Sam Levine (IC, Med Gp)
 - Guy Casey (8132)
 - Ted Williams
 - Brad Montgomery (8165)
 - Andrea Pennebaker
 - Scott Roat
 - cancelled incoming
 - **2012009221 12/23/12 09:54**
 - Tree in roadway poss power lines down. Hwy1 mp44.25
 - CHP remained IC
 - Tim Gitchel (8162)
 - Guy Casey
 - Andrea Pennebaker
 - Brad Montgomery (8165)
 - Ted Williams
 - cancelled incoming
 - **2012009275 12/24/12 19:28**
 - Traffic collision Hwy 128 mp5.5
 - Steve Wolfe
 - Debbie Wolfe
 - Brad Montgomery (8130)
 - Ted Williams (8162)
 - Tim Gitchel
 - Marshal Brown (8170)
 - Margaret Harris
 - Guy Casey (8165)
 - Michael Rees (8131)
 - Scott Roat
 - Erica Geer (canceled)
 - cancelled incoming
 - **2012009350 12/27/12 09:28**
 - MEDICAL, BRAVO 43300 LITTLE RIVER AIRPORT RD #31
 - Guy Casey R8132 (MedGroup, IC)
 - Marshall Brown
 - Ted Williams
 - Jaime Placido
 - Brad Montgomery (R8130)
 - Margaret Harris
 - Andrea Pennebaker
 - cancelled incoming
 - **2013000088 01/03/13 14:02**
 - HAZARD, STALLED VEHICLE BLOCKING ROAD, 1/2 MILE UP LITTLE RIVER AIRPORT RD.
 - MENDOCINO FIRE DISPATCHED.
 - Sam Levine (RP & IC)
 - Guy Casey
 - Andrea Pennebaker
 - Ted Williams
 - Steve Wolfe
 - Debbi Wolfe
 - Brad Montgomery
 - **2013000169 1/06/13 11:43**
 - MEDICAL ALPHA 43300 Little River Airport Rd "The lodge"
 - Sam Levine
 - Jaime Placido
 - Brad Montgomery 8132
 - Ted Williams
 - Andrea Pennebaker
 - Marshal Brown

- Emily Scott
- Guy Casey (Cancelled)
- cancelled incoming

Training Completed:

- 01/03/2012 - Hoses, Nozzles, Appliances, and Water Streams (3 hours)
 - Marshall Brown, Guy Casey, Andrew Crowningshield, John Crowningshield, Ben Feinburgh, Tim Gitchel, Margaret Harris, Jason Hendricks, Sam Levine, Jaime Placido, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe, John Oakley, Jake Phillips, Emily Scott, Brad Montgomery.
- 01/08/2012 - EMT Class - Nat Norling (Paramedic) - station 840 MVFD
 - Guy Casey, Jamie Placido, Jason Hendricks, Andrea Pennebaker, Emily Scott, Debbi Wolf, Michael Rees, Lauren Lopez.

MISSING INFORMATION TO BE GATHERED AT MEETING

? ERICA HAS LIST

• Training Plan:

- Marshall Brown appointed as Training Officer for 2013.
- Erica Geer thanked for over one year in TO role. Some firefighters commented that this period offered the most thorough training in their time on the department.
- 2013 training will be primarily scenario based.
- Training schedule will be maintained at www.albionfire.com with notifications.
- Draft schedule:

ERICA → MARSHALL → TED

↓
ALAN

- 01/03 - Hoses/Nozzles/Tools - station 811, 1900 hrs
- 01/05 - Water Rescue - MVFD
- 01/07 - Traffic Control Ops - station 810, 1900 hrs
- 01/12 - Station 813 Cleanup - station 810/813, 1100 hrs
- 01/19 - Water Rescue - station 810, 1000 hrs
- 01/24 - SCBA Smoke Drills - station 811, 1900 hrs
- 01/26 - Cliff Rescue - station 810, 1000 hrs
- 01/31 - RIT/RIC Intro - station 811, 1900 hrs
- 02/02 - Water Rescue - MVFD
- 02/07 - RIT/RIC Drills - station 811, 1900 hrs
- 02/09 - RIT/RIC Scenarios - station 810/812/LR Airport, 1000 hrs
- 02/16 - Water Rescue - station 810, 1000 hrs
- 02/21 - Water Source, App Placement - station 810, 1900 hrs
- 02/23 - Cliff Rescue - station 810, 1000 hrs
- 02/28 - Firefighting Tools - station 811, 1900 hrs
- 03/02 - Water Rescue - MVFD
- 03/07 - Structure Fire Scenarios - station 812/Residence, 1900 hrs
- 03/09 - Full TC Scenario - station 812/LR Airport, 1000 hrs
- 03/16 - Water Rescue - station 810, 1000 hrs
- 03/21 - LZ Coord/Helo Ops - station 810/812 Sat, 1900/1000 hrs
- 03/23 - Cliff Rescue - station 810, 1000 hrs
- 03/28 - Water Rescue Ops - station 810, 1900 hrs
- 04/04 - Cliff Rescue Ops - station 810, 1900 hrs
- 04/06 - Water Rescue - MVFD
- 04/13 - Structure Fire Scenarios, Pacific Reefs, 1000 hrs
- 04/18 - Structure Fire Scenarios - station 812/Residence, 1800 hrs
- ??? - Burn Trailer @ MVFD
- 04/20 - Water Rescue - station 810, 1000 hrs
- 04/25 - Trauma Scenarios - station 812, 1900 hrs
- 04/27 - Cliff Rescue - station 810, 1000 hrs
- 05/02 - Auto Extrication Scenarios - station 812, 1830 hrs
- 05/06 - Water Rescue - MVFD
- 05/11 - Calstar/Reach Training - station 812 / LR Airport, 1000 hrs
- 05/16 - Wildland Basics/WUI - station 810, 1900 hrs
- 05/18 - Water Rescue - station 810, 1000 hrs
- 05/23 - Fire Line Tactics - station 812/Residence, 1900 hrs
- 05/25 - Cliff Rescue - station 810, 1000 hrs
- 05/30 - Shelter Deployment/Hoselays - station 812/Residence, 1900/1000 hrs
- 06/01 - Water Rescue - MVFD
- 06/06 - WLFF Theory - station 810, 1900 hrs
- 06/08 - Wildland Pump - station 812 / LR Airport, 1000 hrs
- 06/15 - Water Rescue - station 810, 1000 hrs
- 06/20 - Medical/Wildland Health - station 810, 1900 hrs
- 06/22 - Cliff Rescue - station 810, 1000 hrs
- 06/27 - Wildland Scenarios - station 812/LRA, 1830 hrs
- 07/06 - Water Rescue - MVFD

- 07/13 - Wildland Tools - station 811/residence, 1000 hrs
- 07/18 - Medical/Airway Mgmt - station 810, 1900 hrs
- 07/20 - Water Rescue - station 810, 1000 hrs
- 07/25 - ICS Overview/WL Scenarios - station 811/Residence, 1830 hrs
- 07/27 - Cliff Rescue - station 810, 1000 hrs
- 08/01 - Wildland Scenarios - Pacific Reefs, 1830 hrs
- 08/03 - Water Rescue - MVFD
- 08/10 - Wildland Scenario - station 812 / LR Airport, 1000 hrs
- 08/15 - Medical/Musculoskeletal - station 810, 1900 hrs
- 08/17 - Water Rescue - station 810, 1000 hrs
- 08/22 - Wildland Scenarios - station 811/Residence, 1830 hrs
- 08/24 - Cliff Rescue - station 810, 1000 hrs
- 08/29 - The Woods Pre-Plan - station 812/Woods, 1900 hrs
- 09/05 - Wildland Scenarios - station 812/LRA, 1830 hrs
- 09/07 - Water Rescue - MVFD
- 09/14 - Wildland Scenario - Pacific Reefs, 1000 hrs
- 09/19 - Medical/ALOC - station 810, 1900 hrs
- 09/21 - Water Rescue - station 810, 1000 hrs
- 09/26 - Auto Ex Scenarios - station 812, 1830 hrs
- 09/28 - Cliff Rescue - station 810, 1000 hrs
- 10/03 - Structure Fire Tactics - station 811, 1900 hrs
- 10/05 - Water Rescue - MVFD
- 10/12 - Mass Casualty Incident - station 812 / LR Airport, 1000 hrs
- 10/17 - Medical/-strokes - station 810, 1900 hrs
- 10/19 - Water Rescue - station 810, 1000 hrs
- 10/24 - Albion Village Pre-Plan - station 810, 1900 hrs
- 10/26 - Cliff Rescue - station 810, 1000 hrs
- 11/02 - Water Rescue - MVFD
- 11/07 - Power lines Safety - station 810, 1900 hrs
- 11/09 - Structure Fire Pump - station 812, 1000 hrs
- 11/16 - Water Rescue - station 810, 1000 hrs
- 11/21 - Medical/OB and Geriatric - station 810, 1900 hrs
- 11/23 - Cliff Rescue - station 810, 1000 hrs
- 11/28 - Chimney Fire Training/Vent - station 811, 1900 hrs
- 12/05 - Vehicle Extrication didactic - station 810, 1900 hrs
- 12/07 - Water Rescue - MVFD
- 12/14 - Vehicle Extrication Scenarios - station 812 / LR Airport, 1000 hrs
- 12/19 - Medical/Fire Related - station 810, 1900 hrs
- 12/21 - Water Rescue - station 810, 1000 hrs
- 12/26 - Structure Fire Scenarios - station 810, 1830 hrs
- 12/28 - Cliff Rescue - station 810, 1000 hrs
- to be added:
 - Harassment
 - HazMat

- **Development**

- Mendocino Coast Water Works has visited stations and is preparing an estimate for tank plumbing work.
- Debbie Casey attended December meeting to offer assistance with fundraising.
- Eight of our firefighters are participating in the EMT course.
- John Hall, Pacific Reefs Water District Board President, contacted Ted on January 6. "We've reviewed the Training-Water Use Agreement Draft you left us and will discuss it further at our 2/16/13 meeting. I believe we are all in support of this concept and may approve it at that meeting." Mr Hall requested and Ted has provided the ALRFPD Liability Insurance Policy for review.
- 2013 fundraising plan development beginning in January.

- **Station Maintenance**

- Jaime Placido traced a puddle of standing water at station 810 to the refrigerator.

- **Vehicle Maintenance**

- **Mini-pumper 8165**
 - scheduled:
 - two water leaks
 - new mufflers
 - auto eject electric
- **Rescue 8130**
 - scheduled:
 - starter (failing)
- **Rescue 8132**

- scheduled:
 - ignition switch (failing)
- **SCBA compressor**
 - functional, but not yet mounted.
 - 8132 will be taken out of service, replaced by 8165, for final installation

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
MINUTES
BOARD OF DIRECTORS SPECIAL MEETING
FY 2012-2013 OFF-BUDGET EXPENSE APPROVAL**

The meeting was called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of review and possible vote on a proposal to provide funds for a firefighter appreciation dinner.

Wednesday, December 12,, 2012, 6:45 pm. Location: Station 810, 33900 West Street (behind Albion Grocery) Albion, California

1. **Call to order and determination of a quorum:** Meeting called to order by President Alan Taeger at 6:45pm. Board Members present were Board President, Alan Taeger, Rich Riley, Ken Matheson, and Scott Roat. Also present were Chief Ted Williams, Brad Montgomery and Marshall Brown.
2. **Public Communication to the Board.** None.
3. **Items for discussion and possible action:** The board reviewed a proposal to provide funds for a firefighter appreciation dinner. Alan made a motion to approve up to \$3,000.00 to cover dinner expenses, the money to come out of Fire Department Donation Fund Account. It was seconded by Ken and approved by a unanimous vote of all Board Members present.
4. **Adjournment:** Meeting adjourned at 6:50 PM.

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

BUSINESS MEETING MINUTES

Thursday, December 13, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. Fire department operations meeting. Called to order at 7:04pm

a. Roll call. Firefighters present: Chief Ted Williams, Jaime Placido, Debbie Wolfe, Steve Wolfe, Guy Casey, Scott Roat, Emily Scott, Michael Rees, Harolde Searles, Tim Gitchel, Marshall Brown, Ben Feinburg, Jason Hendricks, Margaret Harris, John Oakley, John Crowningshield, Brad Montgomery, Andrew Crowningshield, Sam Levine, Erica Geer.

Members of the public: Gary Moraga, and Debbie Casey (arrived later).

b. Chief's Report: See attached.

c. Review and discussion of Chief's Report. General discussion and review of Chief's Report.

d. Other fire department business. Focus on wild land training, doing a walkthrough of Heritage house property and the upcoming BBQ.

e. Adjournment. 8:15pm

2. Board of Directors business meeting call to order and determination of a quorum: Called to order at 8:20 pm by President Alan Taeger. Present were Board members Rich Riley, Ken Matheson, Scott Roat and Ed Petrykowski.

3. Public communication to the Board:

- Guest Gary Moraga in attendance, recommends and volunteers to help with hot rod/ car show attached to BBQ; all parties seemed in favor; Alan: yes, get his contact info.
- Debbie Casey arrives late and offers to aide in fundraising efforts.
- Scott confirms \$25k check given to District on behalf of the 501c3 nonprofit. More coming. Confirm 501c3 dissolution underway – target date, first quarter 2013.

4. Items for Board consideration and possible action relevant to fire department operations.

- ✓ a. Fire department personnel: Ben Feinburg approved for membership. 5-0 in favor.
- ✓ b. Adopt contract policy, no changes, 5-0 in favor.
- ✓ c. Adopt facilities use policy, move by Alan, 5-0 in favor.

✓ 5. Previous meeting minutes: approved 5-0 in favor.

6. Communications to the Board: reviewed correspondence.

7. Discussion of Needs & Duties.

- a. Burden shouldn't be across Board members, most special districts have clerk or secretary.
- b. Discussion of adding positions to distribute load.
- c. Division places too much on Secretary and President – decision to revisit to distribute tasks to share equally.
- d. Consideration of adding part time position to aide in this regard.

8. Financial Report

~~Funds going at about going about the rate we expect at this point.~~ Alan presented a list of donors from 2012. Ted to post on website (stripped of personal information). Approximately \$35k in fire department fund.

9. Building Report

Ed Petrokowski reports will make contact with Lee Welty tomorrow. Question about encroachment permit renewal.

10. Next scheduled regular business meeting

February 14, 2013

11. Adjournment

Meeting Adjourned: 21:35

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING JANUARY 10, 2013
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

12/14/12 Received letter from Air Resources Board with notice of diesel truck and bus regulations for model years 1996-2004.

12/19/12 Received season's greetings from Fort Bragg Diesel.

12/19/12 Scott received email from Joe Gambetta threatening contradiction of claims Scott made.

12/19/12 Received email from county treasurer-tax collector with quarterly investment report.

12/20/12 Received season's greetings from Perkowski's Screen Printing bu USPS.

12/26/12 Alan received email from Alana Theiss with an offer to provide financial audit and consulting services.

12/27/12 Received check from Comptche Volunteer Fire Department by USPS for fee for service compensation for two Albion Firefighters.

12/27/12 Received season's greetings from Greenwood Aggregates, Inc. by USPS.

12/31/12 Alan received email from CSDA with offer for free ethics, harassment, and Brown Act on-line training and certification.

1/2/13 The board received email from Katya Gregonis, district bookkeeper, with notice of a rate increase for calendar year 2013. Katya increased her rate at a reduced increment from that which was agreed to in contract. Alan replied with gratitude.

1/4/12 Received invoice from county counsel's office for services rendered regarding parcel tax questions.

1/10/13 Received season's greetings from Eve Rice by USPS. (Postmarked 12/24/12.)

1/10/13 Received telephone call to district office from Gina inquiring about a donation check sent mid-December. Alan returned call and promised to investigate and follow up.

1/10/13 Received donation check from Navarro Ridge Ranch by USPS. (Postmarked 12/19/12.)

1/10/13 Rich presented an email from Linda Wilson, member of the Board of Directors of the Mendocino Fire District, who has a friend with property in the ALR district who expressed a desire to offer her services to help maximize revenues from the parcel tax.

Albion Little River Fire Protection District
Profit & Loss Detail
December 13, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount
Expense						
86-1014-MISC EMPLOYEE BENEFITS						
Firefighter Stipends						
Check	12/13/2012	0414...	Ted Williams	Stipend	District	900.00
Check	12/13/2012	0414...	Steve Acker	Stipend	District	250.00
Check	12/13/2012	0414...	David Ayster	Stipend	District	225.00
Check	12/13/2012	0414...	Marshall Brown	Stipend	District	900.00
Check	12/13/2012	0414...	Citlali Calvillo	Stipend	District	700.00
Check	12/13/2012	0414...	Guy Casey	Stipend	District	900.00
Check	12/13/2012	0414...	Andrew Crowningshield	Stipend	District	900.00
Check	12/13/2012	0414...	John Crowningshield	Stipend	District	900.00
Check	12/13/2012	0414...	Erika Geer	Stipend	District	900.00
Check	12/13/2012	0414...	Andy Gitchel	Stipend	District	130.00
Check	12/13/2012	0414...	Timothy Donald Gitchel	Stipend	District	900.00
Check	12/13/2012	0414...	Joe Goforth	Stipend	District	509.00
Check	12/13/2012	0414...	Margaret Harris	Stipend	District	173.00
Check	12/13/2012	0414...	Jason Hendricks	Stipend	District	314.00
Check	12/13/2012	0414...	Chris Johnson	Stipend	District	43.00
Check	12/13/2012	0414...	Sam Levine	Stipend	District	900.00
Check	12/13/2012	0414...	Lauren Lopez	Stipend	District	120.00
Check	12/13/2012	0414...	Jesse Martin	Stipend	District	770.00
Check	12/13/2012	0414...	Adam Matthews	Stipend	District	303.00
Check	12/13/2012	0414...	James B Montgomery	Stipend	District	900.00
Check	12/13/2012	0414...	John Oakley	Stipend	District	500.00
Check	12/13/2012	0414...	Jonathan Peakall	Stipend	District	525.00
Check	12/13/2012	0414...	Andrea Pennebaker	Stipend	District	900.00
Check	12/13/2012	0414...	Jaime Placido	Stipend	District	900.00
Check	12/13/2012	0414...	Michael Rees	Stipend	District	900.00
Check	12/13/2012	0414...	Scott Roat	Stipend	District	900.00
Check	12/13/2012	0414...	Emily Scott	Stipend	District	900.00
Check	12/13/2012	0414...	Harolde Searles	Stipend	District	900.00
Check	12/13/2012	0414...	Joshua Smith	Stipend	District	900.00
Check	12/13/2012	0414...	Dennis Sweet	Stipend	District	900.00
Check	12/13/2012	0414...	Deborah Wolfe	Stipend	District	710.00
Check	12/13/2012	0414...	Steven L. Wolfe	Stipend	District	700.00
Total Firefighter Stipends						21,272.00
Total 86-1014-MISC EMPLOYEE BENEFITS						21,272.00
86-2050-CLOTHING & PERSONAL ITE						
Check	12/23/2012	3613	L.N Curtis & Sons	Gloves	District	138.59
Check	1/2/2013	3620	L.N Curtis & Sons	Gloves	District	176.81
Total 86-2050-CLOTHING & PERSONAL ITE						315.40
86-2060-COMMUNICATIONS						
INTERNET SERVICE						
Comcast						
Check	12/19/2012	3607	Comcast	8155300570124362	District	67.46
Check	12/30/2012	3617	Comcast	8155300570034801	District	80.46
Total Comcast						147.92
Total INTERNET SERVICE						147.92
TELEPHONE						
ECG						
Check	12/16/2012	EFT	ECG Enhanced Comm...	2319611	District	12.89
Total ECG						12.89
Total TELEPHONE						12.89
Total 86-2060-COMMUNICATIONS						160.81
86-2120-MAINTENANCE EQUIPMENT						
Radio Maintenance						
Check	12/23/2012	3615	Aircomm	#8019 4 failed pages replacement	District	1,659.96
Total Radio Maintenance						1,659.96
Vehicle Maintenance						
8162						
Check	12/20/2012	0414...	Fort Bragg Diesel	#13760	District	2,963.62
Total 8162						2,963.62

Albion Little River Fire Protection District
Profit & Loss Detail
December 13, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount	
	8165						
Check	1/2/2013	3621	Rhoades Auto Parts	anti-freeze ,cleaner, thermo aid, gasket, he...	District	107.96	
	Total 8165						107.96
	8195 ZODIAC & TRAILER						
Check	1/6/2013	3624	Rossi's Building Materi...	#1212-164059	District	180.33	
Check	1/6/2013	3626	Village Hardware	#113 Dec Strmnt	District	10.73	
	Total 8195 ZODIAC & TRAILER						191.06
	Total Vehicle Maintenance						3,262.64
	Total 86-2120-MAINTENANCE EQUIPMENT						4,922.60
	86-2130-MAINTENANCE STRUCTURES						
	Station 810						
Check	1/9/2013	3628	Marsha A. Regan	#576669 December 2012	District	123.75	
	Total Station 810						123.75
	Station 811						
Check	1/9/2013	3628	Marsha A. Regan	#576669 December 2012	District	22.50	
	Total Station 811						22.50
	Total 86-2130-MAINTENANCE STRUCTURES						146.25
	86-2140-MEDICAL, LAB SUPPLIES						
	Gasses						
	Matheson Tri-Gas						
Check	12/19/2012	3610	Matheson Tri-Gas Inc.	10206 #05922252, 05681520, 05739446	District	328.60	
Check	12/23/2012	3612	Matheson Tri-Gas Inc.	10206#05681520 balance	District	15.05	
Check	12/30/2012	3619	Matheson Tri-Gas Inc.	10206 #06089221	District	62.30	
	Total Matheson Tri-Gas						405.95
	Total Gasses						405.95
	86-2140-MEDICAL, LAB SUPPLIES - Other						
Check	12/19/2012	3609	Emergency Medical Pr...	#1503989, #1503147, 1507775	District	1,228.15	
	Total 86-2140-MEDICAL, LAB SUPPLIES - Other						1,228.15
	Total 86-2140-MEDICAL, LAB SUPPLIES						1,634.10
	86-2150-MEMBERSHIPS						
Check	12/19/2012	3611	California Special Distri...	Dues 2010	District	662.00	
	Total 86-2150-MEMBERSHIPS						662.00
	86-2170-DISTRICT OFFICE SUPPLIE						
	Paper, Ink, Materials						
Check	1/6/2013	3622	Marshall Brown	Reimb. for office supplies	District	32.71	
	Total Paper, Ink, Materials						32.71
	Postage						
Credit...	12/30/2012		USPS	Stamps	District	91.75	
	Total Postage						91.75
	Total 86-2170-DISTRICT OFFICE SUPPLIE						124.46
	86-2181-AUDITING & FISCAL SERVI						
	Bookkeeping Services						
Check	12/30/2012	3618	Katsiaryna Gregonis	#53	District	395.04	
	Total Bookkeeping Services						395.04
	Total 86-2181-AUDITING & FISCAL SERVI						395.04
	86-2187-EDUCATION & TRAINING						
Check	12/23/2012	3614	Nathaniel Norling	10/18 & 11/15 medical training	District	300.00	
	Total 86-2187-EDUCATION & TRAINING						300.00

Albion Little River Fire Protection District
Profit & Loss Detail
 December 13, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount
86-2189-PROFESIONAL & SPECIAL S						
COUNTY COUNSEL SERVICES						
Check	1/9/2013	3627	County Of Mendocino	County Coussel Services10/1/12-12/31/12 1...	District	552.00
Total COUNTY COUNSEL SERVICES						552.00
Total 86-2189-PROFESIONAL & SPECIAL S						552.00
86-2250-TRANSPORTATION & TRAVEL						
FLEET FUEL						
Eel River Fuels						
Check	12/19/2012	3608	Eel River Fuels, Inc.	706 #174958	District	79.07
Total Eel River Fuels						79.07
Walsh Oil						
Check	12/13/2012	0414...	Walsh Oil	13015 #196268 & 196241	District	1,214.14
Total Walsh Oil						1,214.14
Total FLEET FUEL						1,293.21
Total 86-2250-TRANSPORTATION & TRAVEL						1,293.21
86-2260-UTILITIES						
PG&E						
Check	1/6/2013	3625	PG&E	0210095100-9	District	170.51
Total PG&E						170.51
Thompson Septic Service						
Check	1/9/2013	3629	Thompson's PortaSepti...	#16912	District	97.95
Total Thompson Septic Service						97.95
Waste Management						
Check	1/6/2013	3623	Waste Management	799-0001196-2561-4	District	37.16
Total Waste Management						37.16
Total 86-2260-UTILITIES						305.62
86-4370-EQUIPMENT (PURCHASE)						
Firefighting Equipment						
HOSE						
Check	12/13/2012	0414...	L.N Curtis & Sons	#1245908-01	District	2,148.30
Total HOSE						2,148.30
Total Firefighting Equipment						2,148.30
Radios						
Check	12/23/2012	3616	BearCom	#4168562 replacing defective radios	District	1,673.33
Total Radios						1,673.33
Total 86-4370-EQUIPMENT (PURCHASE)						3,821.63
Total Expense						35,905.12
Net Income						-35,905.12

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED 1/10/2013	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	PER 1/10/12
CODE #	REVISD	ACTUAL	REVISED	ACTUAL	ACTUAL	ACTUAL
DESCRIPTION	PER 6/30/09	PER 6/30/10	PER 6/30/11	PER 6/30/12	PER 6/30/12	PER 1/10/12
	REVISED	ACTUAL	REVISED	ACTUAL	ACTUAL	ACTUAL
REVENUE						
821110 CURRENT SECURED TAX	72,104.00	72,483.44	74,844.00	72,586.00	73,566.00	73,614.00
821120 CURRENT UNSECURED TAX	2,074.00	2,422.26	2,322.00	2,405.00	2,470.00	2,470.00
821130 SB 873 SUPPLEMENTAL TAX	2,288.00	1,185.54	1,572.00	298.57	283.00	28.00
821210 PRIOR SECURED PROPERTY TAX	0.00	(417.70)	0.00	(120.50)	(181.08)	0.00
821220 PRIOR UNSECURED PROPERTY TAX	34.00	99.47	27.00	114.00	126.00	101.00
821300 SPECIAL TAX (FIRE ASSESSMENTS)	75,000.00	77,510.00	77,630.00	77,426.00	81,920.00	81,880.00
821600 TIMBER YIELD TAX	374.00	303.17	314.00	198.28	208.16	125.00
821700 HIGHWAY PROPERTY RENTAL	0.00	0.00	0.00	0.00	0.00	8.68
821700 INTEREST	10,000.00	6,027.92	10,000.00	999.21	1,705.00	305.97
825481 HOMEOWNER PROPERTY TAX RELIEF	803.00	787.54	788.00	770.92	769.28	770.00
825490 STATE OTHER	0.00	0.00	0.00	0.00	0.00	
826140 ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00	
827500 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	
827700 OTHER	76,583.50	77,383.50	0.00	0.00	20,471.28	450.00
827702 INSURANCE PAYMENT	0.00	0.00	0.00	0.00	11,676.30	
TOTAL REVENUE	239,260.50	237,785.14	167,597.00	155,153.00	171,545.30	159,913.00
FUND BALANCE CARRIED FORWARD	347,520.83	347,520.83	274,994.83	265,877.66	291,527.43	290,231.60
TOTAL AVAILABLE FOR APPROPRIATIONS	586,781.33	585,305.97	442,591.83	421,030.66	463,072.73	292,932.29
APPROPRIATIONS						
861014 MISCELLANEOUS EMPLOYEE BENEFITS	6,000.00	5,407.00	7,000.00	6,000.00	18,000.00	21,272.00
861035 WORKERS COMPENSATION INSURANCE	6,000.00	4,130.64	6,000.00	12,000.00	8,000.00	9,000.00
862050 CLOTHING & PERSONAL ITEMS	10,000.00	4,247.81	5,000.00	5,000.00	69,000.00	55,000.00
862060 COMMUNICATIONS	6,000.00	5,744.00	7,000.00	8,000.00	4,297.71	4,000.00
862080 FOOD	40,000.00	17,045.14	50,000.00	30,000.00	8,500.00	8,000.00
862101 INSURANCE - GENERAL	5,000.00	5,528.05	10,000.00	8,000.00	20,571.57	45,700.00
862120 MAINTENANCE - EQUIPMENT	8,000.00	5,879.39	8,000.00	6,000.00	12,950.50	5,500.00
862130 MAINTENANCE - STRUCTURES & GROUNDS	2,800.00	2,895.00	3,000.00	3,000.00	10,500.00	9,000.00
862140 MEDICAL, LAB SUPPLIES	3,000.00	3,071.91	4,000.00	1,000.00	9,751.15	3,700.00
862150 MEMBERSHIPS	7,000.00	6,378.24	15,000.00	0.00	1,611.88	3,000.00
862170 OFFICE EXPENSE	10,000.00	8,375.36	15,000.00	13,773.08	1,451.00	3,500.00
862181 ARCHITECT & ENGINEERING SERVICES (811)	1,500.00	1,550.20	1,500.00	2,072.52	9,265.06	10,000.00
862185 MEDICAL, DENTAL SERVICES	3,500.00	2,381.66	7,000.00	0.00	1,662.80	1,500.00
862187 EDUCATION & TRAINING	26,000.00	22,407.55	26,000.00	26,000.00	104.00	50.00
862189 PROFESSIONAL & SPECIAL SERVICES - OTHER	5,000.00	4,627.18	5,000.00	7,500.00	652.28	4,000.00
862210 RENTS & LEASES BUILDINGS & GROUNDS	3,000.00	1,663.11	3,000.00	2,000.00	323.80	400.00
862220 SMALL TOOLS & SUPPLIES	15,000.00	3,546.62	10,000.00	35,000.00	7,980.28	11,000.00
862231 ELECTION SUPERVISION & SERVICES	205,000.00	205,634.28	12,000.00	10,000.00	8,329.87	8,000.00
862250 TRANSPORTATION & TRAVEL	26,000.00	22,407.55	26,000.00	26,000.00	3,229.87	3,000.00
862260 UTILITIES	5,000.00	4,627.18	5,000.00	7,500.00	1,451.00	3,500.00
863113 PAYMENTS TO OTHER GOVT AGENCIES	3,000.00	1,663.11	3,000.00	2,000.00	1,451.00	3,500.00
864360 STRUCTURES & IMPROVEMENTS	15,000.00	3,546.62	10,000.00	35,000.00	3,229.87	3,000.00
864370 EQUIPMENT	205,000.00	205,634.28	12,000.00	10,000.00	3,229.87	8,000.00
TOTAL APPROPRIATIONS	362,800.00	310,311.14	197,000.00	187,400.00	426,275.00	390,240.00
UNAPPROPRIATED FUNDS (funds balance)	223,981.33	274,994.83	245,591.83	233,630.66	290,231.60	162,322.03
UNAPPROPRIATED FUNDS (funds balance) PER COUNTY RECORDS						

Albion Little River Fire Protection District
Profit & Loss Detail
December 1, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount
Income						
82-7700-OTHER						
Deposit	12/5/2012			ALRFD Inc	FD Donations	25,000.00
Deposit	12/11/2012	1208		The Woodlander's	FD Donations	1,000.00
Deposit	12/11/2012	5904		Diane V. Maloy	FD Donations	200.00
Deposit	12/11/2012	7249		Mendocino Music Festival association	FD Donations	1,279.89
Deposit	12/11/2012	3459		Charles J. Furey	FD Donations	25.00
Deposit	12/17/2012	401		Steven & Deborah Farmar	FD Donations	1,000.00
Deposit	1/2/2013	4819		Comptche Volunteer Fire Department	FD Donations	1,324.44
Deposit	1/9/2013	1559		Steven and Deborah Wolfe	FD Donations	1,410.00
Total 82-7700-OTHER						31,239.33
Total Income						31,239.33
Gross Profit						31,239.33
Expense						
86-1014-MISC EMPLOYEE BENEFITS						
Check	12/12/2012	1001	Ledford House	appreciation dinner	FD Donations	1,285.00
Check	1/2/2013	1002	Andrew Crowningshield	Comptche fire	FD Donations	611.28
Check	1/2/2013	1003	Marshall Brown	Comptche fire	FD Donations	713.16
Total 86-1014-MISC EMPLOYEE BENEFITS						2,609.44
86-2170-DISTRICT OFFICE SUPPLIE						
Paper, Ink, Materials						
Check	12/11/2012	EFT	Savings Bank Of Mend...	checks	FD Donations	22.95
Total Paper, Ink, Materials						22.95
Total 86-2170-DISTRICT OFFICE SUPPLIE						22.95
Total Expense						2,632.39
Net Income						28,606.94

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
MONTHLY
FUNDS BALANCE SUMMARY**

DATE	12/13/2012			1/10/2013
FUND	PREVIOUS BALANCE	INCOME	EXPENSE	CURRENT BALANCE
TAX REVENUE FUND	\$195,777.24	\$2,472.84	\$35,928.05	\$162,322.03
FIRE DEPARTMENT FUND (DONATIONS)	\$0.00	\$31,239.33	\$2,632.39	\$28,606.94
BUILDING FUND CHECKING	\$5,208.33	\$0.22	\$0.00	\$5,208.55
BUILDING FUND SAVINGS	\$13,562.69	\$1.70	\$0.00	\$13,564.39
TOTAL FUNDS BALANCE	\$214,548.26			\$209,701.91

**Draft Chart of the Duties of the Members of the Board of Directors of the Albion Little River Fire Protection
District
for discussion/revision/adoption at the January 10, 2013 regular business meeting**

DIRECTOR	DUTIES
President	<p>Plan, schedule, and preside at all board meetings or designate an interim chair-person to serve during absence.</p> <p>Appoint district fiscal officer.</p> <p>Appoint standing and ad hoc committees.</p> <p>Determine whether to place a public request item on agenda.</p> <p>Perform duties as community liason, including communication with media and public; coordination of fundraising and fundraisers.</p> <p>Retrieve mail from district PO Box, distribute to proper recipient's mail slot at Station 810, notify recipient of items to be attended to.</p> <p>Audit committee.</p>
Vice President	<p>Serve as interim president if no interim president is appointed.</p> <p>Coordinate vehicle issues - acquisition, disposal, licencing.</p> <p>Coordinate insurance matters - liability, worker's comp., vehicle and property.</p> <p>Oversee vehicle and property maintenance.</p>
Secretary	<p>Prepare and post agendas for all meetings in cooperation with president.</p> <p>Preside at board meetings if president and vice president absent.</p> <p>Collect, collate, distribute necessary meeting materials to board members a minimum of 72 hours before meetings and provide printed agenda and other necessary materials (board packet) for board members, firefighters, and the public at meetings.</p> <p>Record, prepare and distribute meeting minutes.</p> <p>Respond to district correspondence not directed to others.</p> <p>Prepare attestation to ordinances and resolutions.</p> <p>Update district files, manuals and records.</p>
Fiscal Officer	<p>Coordinate budget development with the chief, firefighters, and members of the board.</p> <p>Oversee bookkeeper's activities and communications, including accounts payable, IRS and EDD reporting for employees and contractors.</p> <p>Receive invoices and statements, distribute them to necessary recipients for categorizing and chief approval, confirm accuracy of assigned category and budget compliance, and sign approval before delivering to bookkeeper for payment.</p> <p>Receive and review monthly bookkeeper's reports for completion and accuracy.</p> <p>Receive and record financial donations to the district, record donor information, prepare and send thank you note/receipt response.</p> <p>Provide verified budget reports and financial statements for the monthly business meeting.</p> <p>Answer communications and correspondence regarding district fiscal inquiries.</p> <p>Forecast, review, manage and report budget.</p> <p>Coordinate, oversee bi-annual independent audit.</p> <p>Audit committee.</p> <p>County auditor contact person.</p>
Board Member 5	<p>Monitor and coordinate board member legal compliance [membership certification; ethics, Brown Act, and harrasment training; conflict of interest statements (Form 700); etc.].</p> <p>Coordinate board members election, terms of office, resignations and appointments with candidates, board members and county elections office.</p> <p>Publish and post appropriate legal notices.</p> <p>County clerk-recorder contact person.</p> <p>Coordinate facilities use.</p> <p>Oversee/review special parcel tax.</p> <p>County tax collector contact person.</p> <p>Coordinate/oversee Station 811 building project.</p>

**Draft Chart of the Duties of the Members of the Board of Directors of the Albion Little River Fire Protection District
for discussion/revision/adoption at the January 10, 2013 regular business meeting**

DIRECTOR	DUTIES
President	<p>Plan, schedule, and preside at all board meetings.</p> <p>Designate an interim chair-person to serve during absence.</p> <p>Appoint district fiscal officer.</p> <p>Appoint standing and ad hoc committees.</p> <p>Determine whether to place a public request item on agenda.</p> <p>Perform duties as community liason, including communication with media and public; coordination of fundraising and fundraisers.</p> <p>Audit committee.</p>
Vice President	<p>Serve as interim president if no interim president is appointed.</p> <p>Coordinate vehicle issues - acquisition, disposal, licencing.</p> <p>Coordinate insurance matters - liability, worker's comp., vehicle and property.</p> <p>Oversee vehicle and property maintenance.</p>
Secretary	<p>Prepare agendas for all meetings in cooperation with president.</p> <p>Preside at board meetings if president and vice president absent.</p> <p>Respond to district correspondence not directed to others.</p> <p>Sign attestation to ordinances, resolutions, and appointments.</p> <p>Oversee board clerk's activities and communications.</p> <p>County clerk-recorder contact person.</p>
Fiscal Officer	<p>Coordinate budget development with the chief, firefighters, and members of the board.</p> <p>Oversee bookkeeper's activities and communications, including accounts payable, IRS and EDD reporting for employees and contractors.</p>
bookkeeper to confirm category accuracy?	<p>Receive invoices and statements, distribute them to necessary recipients for categorizing and chief approval, confirm accuracy of assigned category and budget compliance, and sign approval before delivering to bookkeeper for payment.</p>
bookkeeper?	<p>Receive and review monthly bookkeeper's reports for completion and accuracy.</p> <p>Receive and record financial donations to the district, record donor information, prepare and send thank you note/receipt response.</p>
	<p>Provide verified budget reports and financial statements for the monthly business meeting.</p> <p>Answer communications and correspondence regarding district fiscal inquiries.</p> <p>Forecast, review, manage and report budget.</p> <p>Coordinate, oversee bi-annual independent audit.</p> <p>Audit committee.</p> <p>County auditor contact person.</p>
Board Member 5	<p>Coordinate facilities use.</p> <p>Oversee/review special parcel tax.</p> <p>County tax collector contact person.</p> <p>Coordinate/oversee Station 811 building project.</p>
Board Clerk (\$9,000- \$11,000/yr)	<p>Retrieve mail from district PO Box, distribute to proper recipient's mail slot at Station 810, notify recipient of items to be attended to.</p> <p>Post agendas for all meetings.</p> <p>Collect, collate, distribute necessary meeting materials to board members a minimum of 72 hours before meetings and provide printed agenda and other necessary materials (board packet) for board members, firefighters, and the public at meetings.</p> <p>Record, prepare and distribute meeting minutes.</p> <p>Prepare attestation to ordinances, resolutions and appointments.</p> <p>Update district files, manuals and records.</p> <p>Monitor and coordinate board member legal compliance [membership certification; ethics, Brown Act, and harrasment training; conflict of interest statements (Form 700); etc.].</p> <p>Coordinate board members election, terms of office, resignations and appointments with candidates, board members and county elections office.</p> <p>Publish and post appropriate legal notices.</p>

J. S. des

FD Fund

**Albion Little River Fire Protection District
Reconciliation Detail
Fire Department - Donations, Period Ending 12/31/2012**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						0.00
Cleared Transactions						
Checks and Payments - 2 items						
Check	12/11/2012	EFT	Savings Bank Of M...	X	-22.95	-22.95
Check	12/12/2012	1001	Ledford House	X	-1,285.00	-1,307.95
Total Checks and Payments					-1,307.95	-1,307.95
Deposits and Credits - 5 items						
General Journal	11/8/2012	504		X	25.00	25.00
General Journal	11/8/2012	504		X	4,400.00	4,425.00
Deposit	12/5/2012			X	25,000.00	29,425.00
Deposit	12/11/2012			X	2,504.89	31,929.89
Deposit	12/17/2012			X	1,000.00	32,929.89
Total Deposits and Credits					32,929.89	32,929.89
Total Cleared Transactions					31,621.94	31,621.94
Cleared Balance					31,621.94	31,621.94
Register Balance as of 12/31/2012					31,621.94	31,621.94
New Transactions						
Checks and Payments - 2 items						
Check	1/2/2013	1003	Marshall Brown		-713.16	-713.16
Check	1/2/2013	1002	Andrew Crowningsh...		-611.28	-1,324.44
Total Checks and Payments					-1,324.44	-1,324.44
Deposits and Credits - 2 items						
Deposit	1/2/2013				1,324.44	1,324.44
Deposit	1/9/2013				1,410.00	2,734.44
Total Deposits and Credits					2,734.44	2,734.44
Total New Transactions					1,410.00	1,410.00
Ending Balance					33,031.94	33,031.94

Albion Little River Fire Protection District Building Fund

Reconciliation Detail

Savings, Period Ending 12/31/2012

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,562.69
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	12/31/2012			X	1.70	1.70
Total Deposits and Credits					1.70	1.70
Total Cleared Transactions					1.70	1.70
Cleared Balance					1.70	13,564.39
Register Balance as of 12/31/2012					1.70	13,564.39
Ending Balance					1.70	13,564.39

Albion Little River Fire Protection District
Reconciliation Detail
District Checking, Period Ending 12/31/2012

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,830.49
Cleared Transactions						
Checks and Payments - 26 items						
Check	11/29/2012	C3	Comcast	X	-67.46	-67.46
Check	12/4/2012	C8	Mendocino Coast P...	X	-291.23	-358.69
Check	12/4/2012	C7	Thompson's PortaS...	X	-240.90	-599.59
Check	12/4/2012	C5	PG&E	X	-191.31	-790.90
Check	12/4/2012	C10	Rhoades Auto Parts	X	-157.29	-948.19
Check	12/4/2012	C9	Eureka Oxygen Co	X	-101.72	-1,049.91
Check	12/4/2012	C4	Comcast	X	-80.46	-1,130.37
Check	12/4/2012	C6	Waste Management	X	-37.16	-1,167.53
Check	12/7/2012	C11	Katsiaryna Gregonis	X	-327.63	-1,495.16
Check	12/9/2012	3600	Marsha A. Regan	X	-454.50	-1,949.66
Check	12/11/2012	3606	Bank of The West	X	-5,552.71	-7,502.37
Check	12/11/2012	3603	Brenda Howard	X	-660.00	-8,162.37
Check	12/11/2012	3601	AT&T	X	-151.17	-8,313.54
Check	12/11/2012	3602	Eureka Oxygen Co	X	-98.60	-8,412.14
Check	12/11/2012	3605	CALSTAR	X	-30.00	-8,442.14
Check	12/11/2012	3604	REACH	X	-25.00	-8,467.14
Check	12/11/2012	EFT	Savings Bank Of M...	X	-22.95	-8,490.09
Check	12/16/2012	EFT	ECG Enhanced Co...	X	-12.89	-8,502.98
Check	12/19/2012	3611	California Special D...	X	-662.00	-9,164.98
Check	12/19/2012	3610	Matheson Tri-Gas I...	X	-328.60	-9,493.58
Check	12/19/2012	3608	Eel River Fuels, Inc.	X	-79.07	-9,572.65
Check	12/19/2012	3607	Comcast	X	-67.46	-9,640.11
Check	12/23/2012	3616	BearCom	X	-1,673.33	-11,313.44
Check	12/23/2012	3615	Aircomm	X	-1,659.96	-12,973.40
Check	12/23/2012	3613	L.N Curtis & Sons	X	-138.59	-13,111.99
Check	12/23/2012	3612	Matheson Tri-Gas I...	X	-15.05	-13,127.04
Total Checks and Payments					-13,127.04	-13,127.04
Deposits and Credits - 3 items						
Transfer	12/13/2012	0414...	County Check	X	2,264.27	2,264.27
Transfer	12/13/2012	0414...	County Check	X	3,925.00	6,189.27
Transfer	12/20/2012	0414...	County Check	X	5,552.71	11,741.98
Total Deposits and Credits					11,741.98	11,741.98
Total Cleared Transactions					-1,385.06	-1,385.06
Cleared Balance					-1,385.06	10,445.43
Uncleared Transactions						
Checks and Payments - 5 items						
Check	12/19/2012	3609	Emergency Medical...		-1,228.15	-1,228.15
Check	12/23/2012	3614	Nathaniel Norling		-300.00	-1,528.15
Check	12/30/2012	3618	Katsiaryna Gregonis		-395.04	-1,923.19
Check	12/30/2012	3617	Comcast		-80.46	-2,003.65
Check	12/30/2012	3619	Matheson Tri-Gas I...		-62.30	-2,065.95
Total Checks and Payments					-2,065.95	-2,065.95
Total Uncleared Transactions					-2,065.95	-2,065.95
Register Balance as of 12/31/2012					-3,451.01	8,379.48
New Transactions						
Checks and Payments - 11 items						
Check	1/2/2013	3620	L.N Curtis & Sons		-176.81	-176.81
Check	1/2/2013	3621	Rhoades Auto Parts		-107.96	-284.77
Check	1/6/2013	3624	Rossi's Building Ma...		-180.33	-465.10
Check	1/6/2013	3625	PG&E		-170.51	-635.61
Check	1/6/2013	3623	Waste Management		-37.16	-672.77
Check	1/6/2013	3622	Marshall Brown		-32.71	-705.48
Check	1/6/2013	3626	Village Hardware		-10.73	-716.21
Check	1/9/2013	3627	County Of Mendocino		-552.00	-1,268.21
Check	1/9/2013	3628	Marsha A. Regan		-146.25	-1,414.46
Check	1/9/2013	3629	Thompson's PortaS...		-97.95	-1,512.41
Check	1/16/2013	EFT	ECG Enhanced Co...		-12.87	-1,525.28
Total Checks and Payments					-1,525.28	-1,525.28

Albion Little River Fire Protection District
Reconciliation Detail
District Checking, Period Ending 12/31/2012

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Deposits and Credits - 1 item						
Transfer	1/3/2013	0414...	County Check		7,145.48	7,145.48
Total Deposits and Credits					7,145.48	7,145.48
Total New Transactions					5,620.20	5,620.20
Ending Balance					2,169.19	13,999.68

Albion Little River Fire Protection District Building Fund

Reconciliation Detail

Checking, Period Ending 12/31/2012

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,208.33
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	12/31/2012			X	0.22	0.22
Total Deposits and Credits					0.22	0.22
Total Cleared Transactions					0.22	0.22
Cleared Balance					0.22	5,208.55
Register Balance as of 12/31/2012					0.22	5,208.55
Ending Balance					0.22	5,208.55

Combined

Albion Little River Fire Protection District
Profit & Loss
 July 2012 through June 2013

	District	FD Donations
Income		
82-1120-CURRENT UNSECURED TAX	2,432.36	0.00
82-1130-SB813 SUPPLEMENTAL TAX	-296.32	0.00
82-1300-SPECIAL TAX	-200.00	0.00
82-1700-Highway Property Rental	8.68	0.00
82-4100-INTEREST INCOME	305.97	0.00
82-7700-OTHER	450.00	35,664.33
Total Income	2,700.69	35,664.33
Gross Profit	2,700.69	35,664.33
Expense		
86-1014-MISC EMPLOYEE BENEFITS		
Firefighter Stipends	21,272.00	0.00
86-1014-MISC EMPLOYEE BENEFITS - Other	0.00	2,609.44
Total 86-1014-MISC EMPLOYEE BENEFITS	21,272.00	2,609.44
86-2050-CLOTHING & PERSONAL ITE		
Fire Shelters	69.94	0.00
Med Bag	664.07	0.00
Structure Boots	504.26	0.00
Turnouts	124.94	0.00
Wildland Boots	2,161.71	0.00
86-2050-CLOTHING & PERSONAL ITE - Other	34,781.46	0.00
Total 86-2050-CLOTHING & PERSONAL ITE	38,306.38	0.00
86-2060-COMMUNICATIONS		
INTERNET SERVICE		
Comcast	967.98	0.00
Total INTERNET SERVICE	967.98	0.00
TELEPHONE		
ATT	1,038.10	0.00
ECG	105.09	0.00
Total TELEPHONE	1,143.19	0.00
WEBHOSTING	74.00	0.00
86-2060-COMMUNICATIONS - Other	61.13	0.00
Total 86-2060-COMMUNICATIONS	2,246.30	0.00
86-2080-FOOD		
86-2080-FOOD - Other	472.82	0.00
Total 86-2080-FOOD	472.82	0.00
86-2120-MAINTENANCE EQUIPMENT		
Firefighting Equipment	170.94	0.00
Radio Maintenance	2,562.21	0.00
Rescue Equipment	865.53	0.00
Vehicle Maintenance		
8131	528.56	0.00
8132	-402.80	0.00
8162	4,956.21	0.00
8165	990.17	0.00
8170	1,757.48	0.00
8181	34.31	0.00
8192	312.15	0.00
8195 ZODIAC & TRAILER	1,152.85	0.00
8196 RIVER BOAT & TRAILER	52.46	0.00
Vehicle Maintenance - Other	683.46	0.00
Total Vehicle Maintenance	10,064.85	0.00
86-2120-MAINTENANCE EQUIPMENT - Other	1,070.02	0.00
Total 86-2120-MAINTENANCE EQUIPMENT	14,733.55	0.00
86-2130-MAINTENANCE STRUCTURES		
Station 810	1,071.40	0.00
Station 811	798.07	0.00

Albion Little River Fire Protection District
Profit & Loss
July 2012 through June 2013

	District	FD Donations	
Station 812			
Gravel	371.74	0.00	
Station 812 - Other	144.68	0.00	
Total Station 812	516.42	0.00	
Station 813	153.98	0.00	
86-2130-MAINTENANCE STRUCTURES - Other	14.21	0.00	
Total 86-2130-MAINTENANCE STRUCTURES	2,554.08		0.00
86-2140-MEDICAL, LAB SUPPLIES			
Gasses			
Eureka Oxygen	886.46	0.00	
Matheson Tri-Gas	654.55	0.00	
Total Gasses	1,541.01	0.00	
Lab Supplies	2,361.55	0.00	
86-2140-MEDICAL, LAB SUPPLIES - Other	1,236.15	0.00	
Total 86-2140-MEDICAL, LAB SUPPLIES	5,138.71		0.00
86-2150-MEMBERSHIPS			
CALSTAR	30.00	0.00	
REACH	25.00	0.00	
86-2150-MEMBERSHIPS - Other	662.00	0.00	
Total 86-2150-MEMBERSHIPS	717.00		0.00
86-2170-DISTRICT OFFICE SUPPLIE			
Paper, Ink, Materials	921.33	22.95	
Postage	421.53	0.00	
Software	232.97	0.00	
86-2170-DISTRICT OFFICE SUPPLIE - Other	1,030.36	0.00	
Total 86-2170-DISTRICT OFFICE SUPPLIE	2,606.19		22.95
86-2181-AUDITING & FISCAL SERVI			
Bi-Annual Independent Audit	57.03	0.00	
Bookkeeping Services	2,370.01	0.00	
Total 86-2181-AUDITING & FISCAL SERVI	2,427.04		0.00
86-2185-MED AND DENTAL			
Firefighter Immunization	490.00	0.00	
Total 86-2185-MED AND DENTAL	490.00		0.00
86-2187-EDUCATION & TRAINING			
86-2187-EDUCATION & TRAINING - Other	2,026.16	0.00	
Total 86-2187-EDUCATION & TRAINING	2,026.16		0.00
86-2189-PROFESIONAL & SPECIAL S			
COUNTY COUNSEL SERVICES	648.00	0.00	
86-2189-PROFESIONAL & SPECIAL S - Other	785.00	0.00	
Total 86-2189-PROFESIONAL & SPECIAL S	1,433.00		0.00
86-2220-SMALL TOOLS & SUPPLIES			
BATTERIES	41.93	0.00	
MISC. HARDWARE	327.50	0.00	
86-2220-SMALL TOOLS & SUPPLIES - Other	372.79	0.00	
Total 86-2220-SMALL TOOLS & SUPPLIES	742.22		0.00
86-2250-TRANSPORTATION & TRAVEL			
FLEET FUEL			
CREDIT CARD CHARGE	505.54	0.00	
Eel River Fuels	471.78	0.00	
Walsh Oil	3,876.20	0.00	
FLEET FUEL - Other	60.40	0.00	
Total FLEET FUEL	4,913.92	0.00	
86-2250-TRANSPORTATION & TRAVEL - Other	13.13	0.00	
Total 86-2250-TRANSPORTATION & TRAVEL	4,927.05		0.00

Albion Little River Fire Protection District
Profit & Loss
July 2012 through June 2013

	District	FD Donations
86-2260-UTILITIES		
Albion Water District	270.00	0.00
PG&E	1,573.98	0.00
Suburban Propane	417.31	0.00
Thompson Septic Service	775.65	0.00
Waste Management	249.88	0.00
Total 86-2260-UTILITIES	3,286.82	0.00
86-3113-PAYMNTS TO GOVT AGENCIE		
FIREFIGHTER BACKGROUND CHECK	61.00	0.00
LAFCO-DUES	312.21	0.00
86-3113-PAYMNTS TO GOVT AGENCIE - Other	0.00	0.00
Total 86-3113-PAYMNTS TO GOVT AGENCIE	373.21	0.00
86-4360-BUILDINGS & IMPROVEMENT		
STATION 811		
WATER TANK	3,352.86	0.00
STATION 811 - Other	150.00	0.00
Total STATION 811	3,502.86	0.00
STATION 812		
WATER TANK	2,973.09	0.00
Total STATION 812	2,973.09	0.00
Total 86-4360-BUILDINGS & IMPROVEMENT	6,475.95	0.00
86-4370-EQUIPMENT (PURCHASE)		
Firefighting Equipment		
CAFS system	359.69	0.00
HOSE	3,831.38	0.00
SCBA COMPRESSOR	9,930.32	0.00
Firefighting Equipment - Other	800.60	0.00
Total Firefighting Equipment	14,921.99	0.00
Medical Equipment		
BACKBOARDS	546.22	0.00
Total Medical Equipment	546.22	0.00
Radios	2,849.62	0.00
Rescue Equipment	1,039.44	0.00
86-4370-EQUIPMENT (PURCHASE) - Other	1,024.51	0.00
Total 86-4370-EQUIPMENT (PURCHASE)	20,381.78	0.00
Total Expense	130,610.26	2,632.39
Net Income	-127,909.57	33,031.94

Albion Little River Fire Protection District
Profit & Loss
July 2012 through June 2013

	TOTAL
Income	
82-1120-CURRENT UNSECURED TAX	2,432.36
82-1130-SB813 SUPPLEMENTAL TAX	-296.32
82-1300-SPECIAL TAX	-200.00
82-1700-Highway Property Rental	8.68
82-4100-INTEREST INCOME	305.97
82-7700-OTHER	36,114.33
Total Income	38,365.02
Gross Profit	38,365.02
Expense	
86-1014-MISC EMPLOYEE BENEFITS	
Firefighter Stipends	21,272.00
86-1014-MISC EMPLOYEE BENEFITS - Other	2,609.44
Total 86-1014-MISC EMPLOYEE BENEFITS	23,881.44
86-2050-CLOTHING & PERSONAL ITE	
Fire Shelters	69.94
Med Bag	664.07
Structure Boots	504.26
Turnouts	124.94
Wildland Boots	2,161.71
86-2050-CLOTHING & PERSONAL ITE - Other	34,781.46
Total 86-2050-CLOTHING & PERSONAL ITE	38,306.38
86-2060-COMMUNICATIONS	
INTERNET SERVICE	
Comcast	967.98
Total INTERNET SERVICE	967.98
TELEPHONE	
ATT	1,038.10
ECG	105.09
Total TELEPHONE	1,143.19
WEBHOSTING	74.00
86-2060-COMMUNICATIONS - Other	61.13
Total 86-2060-COMMUNICATIONS	2,246.30
86-2080-FOOD	
86-2080-FOOD - Other	472.82
Total 86-2080-FOOD	472.82
86-2120-MAINTENANCE EQUIPMENT	
Firefighting Equipment	170.94
Radio Maintenance	2,562.21
Rescue Equipment	865.53
Vehicle Maintenance	
8131	528.56
8132	-402.80
8162	4,956.21
8165	990.17
8170	1,757.48
8181	34.31
8192	312.15
8195 ZODIAC & TRAILER	1,152.85
8196 RIVER BOAT & TRAILER	52.46
Vehicle Maintenance - Other	683.46
Total Vehicle Maintenance	10,064.85
86-2120-MAINTENANCE EQUIPMENT - Other	1,070.02
Total 86-2120-MAINTENANCE EQUIPMENT	14,733.55
86-2130-MAINTENANCE STRUCTURES	
Station 810	1,071.40
Station 811	798.07

Albion Little River Fire Protection District
Profit & Loss
July 2012 through June 2013

	<u>TOTAL</u>
Station 812	
Gravel	371.74
Station 812 - Other	144.68
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Total Station 812	516.42
Station 813	153.98
86-2130-MAINTENANCE STRUCTURES - Other	14.21
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Total 86-2130-MAINTENANCE STRUCTURES	2,554.08
86-2140-MEDICAL, LAB SUPPLIES	
Gasses	
Eureka Oxygen	886.46
Matheson Tri-Gas	654.55
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Total Gasses	1,541.01
Lab Supplies	2,361.55
86-2140-MEDICAL, LAB SUPPLIES - Other	1,236.15
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Total 86-2140-MEDICAL, LAB SUPPLIES	5,138.71
86-2150-MEMBERSHIPS	
CALSTAR	30.00
REACH	25.00
86-2150-MEMBERSHIPS - Other	662.00
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Total 86-2150-MEMBERSHIPS	717.00
86-2170-DISTRICT OFFICE SUPPLIE	
Paper, Ink, Materials	944.28
Postage	421.53
Software	232.97
86-2170-DISTRICT OFFICE SUPPLIE - Other	1,030.36
	<hr/>
Total 86-2170-DISTRICT OFFICE SUPPLIE	2,629.14
86-2181-AUDITING & FISCAL SERVI	
Bi-Annual Independent Audit	57.03
Bookkeeping Services	2,370.01
	<hr/>
Total 86-2181-AUDITING & FISCAL SERVI	2,427.04
86-2185-MED AND DENTAL	
Firefighter Immunization	490.00
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Total 86-2185-MED AND DENTAL	490.00
86-2187-EDUCATION & TRAINING	
86-2187-EDUCATION & TRAINING - Other	2,026.16
	<hr/>
Total 86-2187-EDUCATION & TRAINING	2,026.16
86-2189-PROFESIONAL & SPECIAL S	
COUNTY COUNSEL SERVICES	648.00
86-2189-PROFESIONAL & SPECIAL S - Other	785.00
	<hr/>
Total 86-2189-PROFESIONAL & SPECIAL S	1,433.00
86-2220-SMALL TOOLS & SUPPLIES	
BATTERIES	41.93
MISC. HARDWARE	327.50
86-2220-SMALL TOOLS & SUPPLIES - Other	372.79
	<hr/>
Total 86-2220-SMALL TOOLS & SUPPLIES	742.22
86-2250-TRANSPORTATION & TRAVEL	
FLEET FUEL	
CREDIT CARD CHARGE	505.54
Eel River Fuels	471.78
Walsh Oil	3,876.20
FLEET FUEL - Other	60.40
	<hr/>
Total FLEET FUEL	4,913.92
86-2250-TRANSPORTATION & TRAVEL - Other	13.13
	<hr/>
Total 86-2250-TRANSPORTATION & TRAVEL	4,927.05

Albion Little River Fire Protection District
Profit & Loss
July 2012 through June 2013

	TOTAL
86-2260-UTILITIES	
Albion Water District	270.00
PG&E	1,573.98
Suburban Propane	417.31
Thompson Septic Service	775.65
Waste Management	249.88
Total 86-2260-UTILITIES	3,286.82
86-3113-PAYMNTS TO GOVT AGENCIE	
FIREFIGHTER BACKGROUND CHECK	61.00
LAFCO-DUES	312.21
86-3113-PAYMNTS TO GOVT AGENCIE - Other	0.00
Total 86-3113-PAYMNTS TO GOVT AGENCIE	373.21
86-4360-BUILDINGS & IMPROVEMENT	
STATION 811	
WATER TANK	3,352.86
STATION 811 - Other	150.00
Total STATION 811	3,502.86
STATION 812	
WATER TANK	2,973.09
Total STATION 812	2,973.09
Total 86-4360-BUILDINGS & IMPROVEMENT	6,475.95
86-4370-EQUIPMENT (PURCHASE)	
Firefighting Equipment	
CAFS system	359.69
HOSE	3,831.38
SCBA COMPRESSOR	9,930.32
Firefighting Equipment - Other	800.60
Total Firefighting Equipment	14,921.99
Medical Equipment	
BACKBOARDS	546.22
Total Medical Equipment	546.22
Radios	2,849.62
Rescue Equipment	1,039.44
86-4370-EQUIPMENT (PURCHASE) - Other	1,024.51
Total 86-4370-EQUIPMENT (PURCHASE)	20,381.78
Total Expense	133,242.65
Net Income	-94,877.63

Albion Little River Fire Protection District
Profit & Loss Detail
December 10, 2012 through January 9, 2013

Combined

Type	Date	Num	Name	Memo	Class	Amount
Income						
82-7700-OTHER						
Deposit	12/11/2012	1208	The Woodlander's		FD Donations	1,000.00
Deposit	12/11/2012	5904	Diane V. Maloy		FD Donations	200.00
Deposit	12/11/2012	7249	Mendocino Music Festival association		FD Donations	1,279.89
Deposit	12/11/2012	3459	Charles J. Furey		FD Donations	25.00
Deposit	12/17/2012	401	Steven & Deborah Farnar		FD Donations	1,000.00
Deposit	1/2/2013	4819	Comptche Volunteer Fire Department		FD Donations	1,324.44
Deposit	1/9/2013	1559	Steven and Deborah Wolfe		FD Donations	1,410.00
Total 82-7700-OTHER						6,239.33
Total Income						6,239.33
Gross Profit						6,239.33
Expense						
86-1014-MISC EMPLOYEE BENEFITS						
Firefighter Stipends						
Check	12/13/2012	041...	Ted Williams	Stipend	District	900.00
Check	12/13/2012	041...	Steve Acker	Stipend	District	250.00
Check	12/13/2012	041...	David Ayster	Stipend	District	225.00
Check	12/13/2012	041...	Marshall Brown	Stipend	District	900.00
Check	12/13/2012	041...	Citlali Calvillo	Stipend	District	700.00
Check	12/13/2012	041...	Guy Casey	Stipend	District	900.00
Check	12/13/2012	041...	Andrew Crowningshield	Stipend	District	900.00
Check	12/13/2012	041...	John Crowningshield	Stipend	District	900.00
Check	12/13/2012	041...	Erika Geer	Stipend	District	900.00
Check	12/13/2012	041...	Andy Gitchel	Stipend	District	130.00
Check	12/13/2012	041...	Timothy Donald Gitchel	Stipend	District	900.00
Check	12/13/2012	041...	Joe Goforth	Stipend	District	509.00
Check	12/13/2012	041...	Margaret Harris	Stipend	District	173.00
Check	12/13/2012	041...	Jason Hendricks	Stipend	District	314.00
Check	12/13/2012	041...	Chris Johnson	Stipend	District	43.00
Check	12/13/2012	041...	Sam Levine	Stipend	District	900.00
Check	12/13/2012	041...	Lauren Lopez	Stipend	District	120.00
Check	12/13/2012	041...	Jesse Martin	Stipend	District	770.00
Check	12/13/2012	041...	Adam Matthews	Stipend	District	303.00
Check	12/13/2012	041...	James B Montgomery	Stipend	District	900.00
Check	12/13/2012	041...	John Oakley	Stipend	District	500.00
Check	12/13/2012	041...	Jonathan Peakall	Stipend	District	525.00
Check	12/13/2012	041...	Andrea Pennebaker	Stipend	District	900.00
Check	12/13/2012	041...	Jaime Placido	Stipend	District	900.00
Check	12/13/2012	041...	Michael Rees	Stipend	District	900.00
Check	12/13/2012	041...	Scott Roat	Stipend	District	900.00
Check	12/13/2012	041...	Emily Scott	Stipend	District	900.00
Check	12/13/2012	041...	Harolde Searles	Stipend	District	900.00
Check	12/13/2012	041...	Joshua Smith	Stipend	District	900.00
Check	12/13/2012	041...	Dennis Sweet	Stipend	District	900.00
Check	12/13/2012	041...	Deborah Wolfe	Stipend	District	710.00
Check	12/13/2012	041...	Steven L. Wolfe	Stipend	District	700.00
Total Firefighter Stipends						21,272.00
86-1014-MISC EMPLOYEE BENEFITS - Other						
Check	12/12/2012	1001	Ledford House	appreciation dinner	FD Donations	1,285.00
Check	1/2/2013	1002	Andrew Crowningshield	Comptche fire	FD Donations	611.28
Check	1/2/2013	1003	Marshall Brown	Comptche fire	FD Donations	713.16
Total 86-1014-MISC EMPLOYEE BENEFITS - Other						2,609.44
Total 86-1014-MISC EMPLOYEE BENEFITS						23,881.44
86-2050-CLOTHING & PERSONAL ITE						
Check	12/23/2012	3613	L.N Curtis & Sons	Gloves	District	138.59
Check	1/2/2013	3620	L.N Curtis & Sons	Gloves	District	176.81
Total 86-2050-CLOTHING & PERSONAL ITE						315.40

Albion Little River Fire Protection District
Profit & Loss Detail
December 10, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount
86-2060-COMMUNICATIONS						
INTERNET SERVICE						
Comcast						
Check	12/19/2012	3607	Comcast	8155300570124362	District	67.46
Check	12/30/2012	3617	Comcast	8155300570034801	District	80.46
Total Comcast						147.92
Total INTERNET SERVICE						147.92
TELEPHONE						
ATT						
Check	12/11/2012	3601	AT&T	96075541735558	District	151.17
Total ATT						151.17
ECG						
Check	12/16/2012	EFT	ECG Enhanced Comm...	2319611	District	12.89
Total ECG						12.89
Total TELEPHONE						164.06
Total 86-2060-COMMUNICATIONS						311.98
86-2120-MAINTENANCE EQUIPMENT						
Radio Maintenance						
Check	12/23/2012	3615	Aircomm	#8019 4 failed pages replacement	District	1,659.96
Total Radio Maintenance						1,659.96
Vehicle Maintenance						
8162						
Check	12/20/2012	041...	Fort Bragg Diesel	#13760	District	2,963.62
Total 8162						2,963.62
8165						
Check	1/2/2013	3621	Rhoades Auto Parts	anti-freeze ,cleaner, thermo aid, gas...	District	107.96
Total 8165						107.96
8195 ZODIAC & TRAILER						
Check	1/6/2013	3624	Rossi's Building Materi...	#1212-164059	District	180.33
Check	1/6/2013	3626	Village Hardware	#113 Dec Strmnt	District	10.73
Total 8195 ZODIAC & TRAILER						191.06
Total Vehicle Maintenance						3,262.64
Total 86-2120-MAINTENANCE EQUIPMENT						4,922.60
86-2130-MAINTENANCE STRUCTURES						
Station 810						
Check	1/9/2013	3628	Marsha A. Regan	#576669 December 2012	District	123.75
Total Station 810						123.75
Station 811						
Check	1/9/2013	3628	Marsha A. Regan	#576669 December 2012	District	22.50
Total Station 811						22.50
Total 86-2130-MAINTENANCE STRUCTURES						146.25
86-2140-MEDICAL, LAB SUPPLIES						
Gasses						
Eureka Oxygen						
Check	12/11/2012	3602	Eureka Oxygen Co	DM00636386	District	98.60
Total Eureka Oxygen						98.60
Matheson Tri-Gas						
Check	12/19/2012	3610	Matheson Tri-Gas Inc.	10206 #05922252, 05681520, 05739...	District	328.60
Check	12/23/2012	3612	Matheson Tri-Gas Inc.	10206#05681520 balance	District	15.05
Check	12/30/2012	3619	Matheson Tri-Gas Inc.	10206 #06089221	District	62.30
Total Matheson Tri-Gas						405.95
Total Gasses						504.55

Albion Little River Fire Protection District
Profit & Loss Detail
December 10, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount
86-2140-MEDICAL, LAB SUPPLIES - Other						
Check	12/19/2012	3609	Emergency Medical Pr...	#1503989, #1503147, 1507775	District	1,228.15
Total 86-2140-MEDICAL, LAB SUPPLIES - Other						1,228.15
Total 86-2140-MEDICAL, LAB SUPPLIES						1,732.70
86-2150-MEMBERSHIPS						
CALSTAR						
Check	12/11/2012	3605	CALSTAR	Membership Joseph Goforth	District	30.00
Total CALSTAR						30.00
REACH						
Check	12/11/2012	3604	REACH	Membership Joseph Goforth	District	25.00
Total REACH						25.00
86-2150-MEMBERSHIPS - Other						
Check	12/19/2012	3611	California Special Distri...	Dues 2010	District	662.00
Total 86-2150-MEMBERSHIPS - Other						662.00
Total 86-2150-MEMBERSHIPS						717.00
86-2170-DISTRICT OFFICE SUPPLIE						
Paper, Ink, Materials						
Check	12/11/2012	EFT	Savings Bank Of Mend...	checks	District	22.95
Check	12/11/2012	EFT	Savings Bank Of Mend...	checks	FD Donations	22.95
Check	1/6/2013	3622	Marshall Brown	Reimb. for office supplies	District	32.71
Total Paper, Ink, Materials						78.61
Postage						
Credit...	12/30/2012		USPS	Stamps	District	91.75
Total Postage						91.75
Total 86-2170-DISTRICT OFFICE SUPPLIE						170.36
86-2181-AUDITING & FISCAL SERVI						
Bookkeeping Services						
Check	12/30/2012	3618	Katsiaryna Gregonis	#53	District	395.04
Total Bookkeeping Services						395.04
Total 86-2181-AUDITING & FISCAL SERVI						395.04
86-2187-EDUCATION & TRAINING						
Check	12/11/2012	3603	Brenda Howard	First Aid/CPR Class 09/22/12	District	660.00
Check	12/23/2012	3614	Nathaniel Norling	10/18 & 11/15 medical training	District	300.00
Total 86-2187-EDUCATION & TRAINING						960.00
86-2189-PROFESIONAL & SPECIAL S						
COUNTY COUNSEL SERVICES						
Check	1/9/2013	3627	County Of Mendocino	County Couasel Services10/1/12-12/3...	District	552.00
Total COUNTY COUNSEL SERVICES						552.00
Total 86-2189-PROFESIONAL & SPECIAL S						552.00
86-2250-TRANSPORTATION & TRAVEL						
FLEET FUEL						
Eel River Fuels						
Check	12/19/2012	3608	Eel River Fuels, Inc.	706 #174958	District	79.07
Total Eel River Fuels						79.07
Walsh Oil						
Check	12/13/2012	041...	Walsh Oil	13015 #196268 & 196241	District	1,214.14
Total Walsh Oil						1,214.14
Total FLEET FUEL						1,293.21
Total 86-2250-TRANSPORTATION & TRAVEL						1,293.21

Albion Little River Fire Protection District
Profit & Loss Detail
December 10, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount
86-2260-UTILITIES						
PG&E						
Check	1/6/2013	3625	PG&E	0210095100-9	District	170.51
Total PG&E						170.51
Thompson Septic Service						
Check	1/9/2013	3629	Thompson's PortaSepti...	#16912	District	97.95
Total Thompson Septic Service						97.95
Waste Management						
Check	1/6/2013	3623	Waste Management	799-0001196-2561-4	District	37.16
Total Waste Management						37.16
Total 86-2260-UTILITIES						305.62
86-4370-EQUIPMENT (PURCHASE)						
Firefighting Equipment						
HOSE						
Check	12/13/2012	041...	L.N Curtis & Sons	#1245908-01	District	2,148.30
Total HOSE						2,148.30
Total Firefighting Equipment						2,148.30
Radios						
Check	12/23/2012	3616	BearCom	#4168562 replacing defective radios	District	1,673.33
Total Radios						1,673.33
Total 86-4370-EQUIPMENT (PURCHASE)						3,821.63
Total Expense						39,525.23
Net Income						-33,285.90

*tax funds
budget*

**Albion Little River Fire Protection District
Budget vs. Actual
July 2012 through June 2013**

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Income				
82-1110 CURRENT SECURED TAX	0.00	73,614.00	-73,614.00	0.0%
82-1120-CURRENT UNSECURED TAX	2,432.36	2,470.00	-37.64	98.5%
82-1130-SB813 SUPPLEMENTAL TAX	-296.32	28.00	-324.32	-1,058.3%
82-1220-PRIOR UNSECURED TAX	0.00	101.00	-101.00	0.0%
82-1300-SPECIAL TAX	-200.00	82,080.00	-82,280.00	-0.2%
82-1600-TIMBER TAX	0.00	125.00	-125.00	0.0%
82-1700-Highway Property Rental	8.68			
82-4100-INTEREST INCOME	305.97	925.00	-619.03	33.1%
82-5481-HOMEOWNER PROPERTY TAX	0.00	770.00	-770.00	0.0%
82-7700-OTHER	450.00			
Total Income	2,700.69	160,113.00	-157,412.31	1.7%
Gross Profit	2,700.69	160,113.00	-157,412.31	1.7%
Expense				
86-1014-MISC EMPLOYEE BENEFITS				
Firefighter Stipends	21,272.00	21,000.00	272.00	101.3%
Total 86-1014-MISC EMPLOYEE BENEFITS	21,272.00	21,000.00	272.00	101.3%
86-1035-WORKERS COMPENSATION IN				
86-2050-CLOTHING & PERSONAL ITE	0.00	9,000.00	-9,000.00	0.0%
86-2050-CLOTHING & PERSONAL ITE				
Fire Shelters	69.94	4,000.00	-3,930.06	1.7%
Med Bag	664.07	1,700.00	-1,035.93	39.1%
Raingear	0.00	3,500.00	-3,500.00	0.0%
SCBA Masks	0.00	3,500.00	-3,500.00	0.0%
Structure Boots	504.26	1,400.00	-895.74	36.0%
Turnouts	124.94	12,500.00	-12,375.06	1.0%
Water Gear	0.00	2,000.00	-2,000.00	0.0%
Wildland Boots	2,161.71	3,200.00	-1,038.29	67.6%
86-2050-CLOTHING & PERSONAL ITE - Other	34,781.46	23,200.00	11,581.46	149.9%
Total 86-2050-CLOTHING & PERSONAL ITE	38,306.38	55,000.00	-16,693.62	69.6%
86-2060-COMMUNICATIONS				
INTERNET SERVICE				
Comcast	967.98	1,600.00	-632.02	60.5%
Total INTERNET SERVICE	967.98	1,600.00	-632.02	60.5%
TELEPHONE				
ATT	1,038.10	2,200.00	-1,161.90	47.2%
ECG	105.09			
Total TELEPHONE	1,143.19	2,200.00	-1,056.81	52.0%
WEBHOSTING				
86-2060-COMMUNICATIONS - Other	74.00	200.00	-126.00	37.0%
	61.13			
Total 86-2060-COMMUNICATIONS	2,246.30	4,000.00	-1,753.70	56.2%
86-2080-FOOD				
	472.82	1,500.00	-1,027.18	31.5%
86-2101-INSURANCE GENERAL				
	0.00	8,000.00	-8,000.00	0.0%
86-2120-MAINTENANCE EQUIPMENT				
Firefighting Equipment	170.94			
Medical Equipment	0.00	2,000.00	-2,000.00	0.0%
Radio Maintenance	2,562.21	1,200.00	1,362.21	213.5%
Rescue Equipment	865.53	500.00	365.53	173.1%
Vehicle Maintenance				
8130	0.00	5,000.00	-5,000.00	0.0%
8131	528.56	2,000.00	-1,471.44	26.4%
8132	-402.80	2,000.00	-2,402.80	-20.1%
8162	4,956.21	4,000.00	956.21	123.9%
8163	0.00	2,000.00	-2,000.00	0.0%
8165	990.17	2,000.00	-1,009.83	49.5%
8170	1,757.48	4,000.00	-2,242.52	43.9%
8181	34.31	2,000.00	-1,965.69	1.7%
8191	0.00	2,000.00	-2,000.00	0.0%
8192	312.15	4,000.00	-3,687.85	7.8%
8195 ZODIAC & TRAILER	1,152.85	10,000.00	-8,847.15	11.5%
8196 RIVER BOAT & TRAILER	52.46	500.00	-447.54	10.5%

Albion Little River Fire Protection District
Budget vs. Actual
July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
8198 PWC & Trailer	0.00	500.00	-500.00	0.0%
Vehicle Maintenance - Other	683.46	2,000.00	-1,316.54	34.2%
Total Vehicle Maintenance	10,064.85	42,000.00	-31,935.15	24.0%
86-2120-MAINTENANCE EQUIPMENT - Other	1,070.02			
Total 86-2120-MAINTENANCE EQUIPMENT	14,733.55	45,700.00	-30,966.45	32.2%
86-2130-MAINTENANCE STRUCTURES				
Mowing	0.00	1,000.00	-1,000.00	0.0%
Station 810	1,071.40	1,500.00	-428.60	71.4%
Station 811	798.07	500.00	298.07	159.6%
Station 812				
Gravel	371.74	2,000.00	-1,628.26	18.6%
Station 812 - Other	144.68			
Total Station 812	516.42	2,000.00	-1,483.58	25.8%
Station 813	153.98			
86-2130-MAINTENANCE STRUCTURES - Other	14.21	500.00	-485.79	2.8%
Total 86-2130-MAINTENANCE STRUCTURES	2,554.08	5,500.00	-2,945.92	46.4%
86-2140-MEDICAL, LAB SUPPLIES				
Gasses				
Eureka Oxygen	886.46	1,000.00	-113.54	88.6%
Matheson Tri-Gas	654.55	1,000.00	-345.45	65.5%
Total Gasses	1,541.01	2,000.00	-458.99	77.1%
Lab Supplies	2,361.55	7,000.00	-4,638.45	33.7%
86-2140-MEDICAL, LAB SUPPLIES - Other	1,236.15			
Total 86-2140-MEDICAL, LAB SUPPLIES	5,138.71	9,000.00	-3,861.29	57.1%
86-2150-MEMBERSHIPS				
CALSTAR	30.00	1,000.00	-970.00	3.0%
CSDA	0.00	700.00	-700.00	0.0%
Mendocino Ambulance SVC	0.00	1,000.00	-1,000.00	0.0%
REACH	25.00	1,000.00	-975.00	2.5%
86-2150-MEMBERSHIPS - Other	662.00			
Total 86-2150-MEMBERSHIPS	717.00	3,700.00	-2,983.00	19.4%
86-2170-DISTRICT OFFICE SUPPLIE				
Paper, Ink, Materials	921.33	1,500.00	-578.67	61.4%
Postage	421.53	150.00	271.53	281.0%
Software	232.97	250.00	-17.03	93.2%
86-2170-DISTRICT OFFICE SUPPLIE - Other	1,030.36	1,100.00	-69.64	93.7%
Total 86-2170-DISTRICT OFFICE SUPPLIE	2,606.19	3,000.00	-393.81	86.9%
86-2181-AUDITING & FISCAL SERVI				
Bi-Annual Independent Audit	57.03	4,000.00	-3,942.97	1.4%
Bookkeeping Services	2,370.01	4,000.00	-1,629.99	59.3%
Total 86-2181-AUDITING & FISCAL SERVI	2,427.04	8,000.00	-5,572.96	30.3%
86-2185-MED AND DENTAL				
Firefighter Immunization	490.00	3,500.00	-3,010.00	14.0%
Total 86-2185-MED AND DENTAL	490.00	3,500.00	-3,010.00	14.0%
86-2187-EDUCATION & TRAINING				
CPR	0.00	1,000.00	-1,000.00	0.0%
86-2187-EDUCATION & TRAINING - Other	2,026.16	9,000.00	-6,973.84	22.5%
Total 86-2187-EDUCATION & TRAINING	2,026.16	10,000.00	-7,973.84	20.3%
86-2189-PROFESIONAL & SPECIAL S				
COUNTY COUNSEL SERVICES	648.00	1,500.00	-852.00	43.2%
86-2189-PROFESIONAL & SPECIAL S - Other	785.00			
Total 86-2189-PROFESIONAL & SPECIAL S	1,433.00	1,500.00	-67.00	95.5%
86-2210-RENT LEASES				
STATION 810 ANNUAL RENT	0.00	50.00	-50.00	0.0%
Total 86-2210-RENT LEASES	0.00	50.00	-50.00	0.0%

Albion Little River Fire Protection District
Budget vs. Actual
July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
86-2220-SMALL TOOLS & SUPPLIES				
BATTERIES	41.93	500.00	-458.07	8.4%
MISC. HARDWARE	327.50	500.00	-172.50	65.5%
86-2220-SMALL TOOLS & SUPPLIES - Other	372.79	3,000.00	-2,627.21	12.4%
Total 86-2220-SMALL TOOLS & SUPPLIES	742.22	4,000.00	-3,257.78	18.6%
86-2231-ELECTION SUPERVISION & COUNTY CLERK-ELECTION SERVICES	0.00	400.00	-400.00	0.0%
Total 86-2231-ELECTION SUPERVISION &	0.00	400.00	-400.00	0.0%
86-2250-TRANSPORTATION & TRAVEL				
FLEET FUEL				
CREDIT CARD CHARGE	505.54			
Eel River Fuels	471.78	2,000.00	-1,528.22	23.6%
Walsh Oil	3,876.20	9,000.00	-5,123.80	43.1%
FLEET FUEL - Other	60.40			
Total FLEET FUEL	4,913.92	11,000.00	-6,086.08	44.7%
86-2250-TRANSPORTATION & TRAVEL - Other	13.13			
Total 86-2250-TRANSPORTATION & TRAVEL	4,927.05	11,000.00	-6,072.95	44.8%
86-2260-UTILITIES				
Albion Water District	270.00	540.00	-270.00	50.0%
PG&E	1,573.98	3,000.00	-1,426.02	52.5%
Suburban Propane	417.31	1,200.00	-782.69	34.8%
Thompson Septic Service	775.65	1,500.00	-724.35	51.7%
Waste Management	249.88	400.00	-150.12	62.5%
Total 86-2260-UTILITIES	3,286.82	6,640.00	-3,353.18	49.5%
86-3113-PAYMNTS TO GOVT AGENCIE				
COUNTY ASSESSOR-TAX ASSESSMENT	0.00	100.00	-100.00	0.0%
COUNTY AUDITOR-TAX COLLECTION	0.00	1,200.00	-1,200.00	0.0%
FIREFIGHTER BACKGROUND CHECK	61.00	3,500.00	-3,439.00	1.7%
LAFCO-DUES	312.21	500.00	-187.79	62.4%
86-3113-PAYMNTS TO GOVT AGENCIE - Other	0.00			
Total 86-3113-PAYMNTS TO GOVT AGENCIE	373.21	5,300.00	-4,926.79	7.0%
86-4360-BUILDINGS & IMPROVEMENT				
STATION 811				
NEW STATION	0.00	75,000.00	-75,000.00	0.0%
WATER TANK	3,352.86	6,000.00	-2,647.14	55.9%
STATION 811 - Other	150.00			
Total STATION 811	3,502.86	81,000.00	-77,497.14	4.3%
STATION 812				
WATER TANK	2,973.09	6,000.00	-3,026.91	49.6%
Total STATION 812	2,973.09	6,000.00	-3,026.91	49.6%
Total 86-4360-BUILDINGS & IMPROVEMENT	6,475.95	87,000.00	-80,524.05	7.4%
86-4370-EQUIPMENT (PURCHASE)				
Firefighting Equipment				
BLOWER	0.00	1,600.00	-1,600.00	0.0%
CAFS system	359.69			
HELMET LIGHTS	0.00	5,200.00	-5,200.00	0.0%
HOSE	3,831.38	4,000.00	-168.62	95.8%
LADDERS	0.00	2,000.00	-2,000.00	0.0%
NOZZLES	0.00	3,500.00	-3,500.00	0.0%
SCBA COMPRESSOR	9,930.32	12,000.00	-2,069.68	82.8%
SCENE LIGHTING	0.00	1,500.00	-1,500.00	0.0%
Firefighting Equipment - Other	800.60			
Total Firefighting Equipment	14,921.99	29,800.00	-14,878.01	50.1%
Medical Equipment				
BACKBOARDS	546.22	1,000.00	-453.78	54.6%
SUCTION	0.00	450.00	-450.00	0.0%
TRACTION SPLINT	0.00	1,200.00	-1,200.00	0.0%
Total Medical Equipment	546.22	2,650.00	-2,103.78	20.6%

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Accrual Basis

Albion Little River Fire Protection District

Budget vs. Actual

July 2012 through June 2013

	<u>Jul '12 - Jun 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Radios	2,849.62	5,000.00	-2,150.38	57.0%
Rescue Equipment	1,039.44			
Vehicles	0.00	50,000.00	-50,000.00	0.0%
86-4370-EQUIPMENT (PURCHASE) - Other	1,024.51			
Total 86-4370-EQUIPMENT (PURCHASE)	<u>20,381.78</u>	<u>87,450.00</u>	<u>-67,068.22</u>	<u>23.3%</u>
Total Expense	<u>130,610.26</u>	<u>390,240.00</u>	<u>-259,629.74</u>	<u>33.5%</u>
Net Income	<u><u>-127,909.57</u></u>	<u><u>-230,127.00</u></u>	<u><u>102,217.43</u></u>	<u><u>55.6%</u></u>

tax funds

Albion Little River Fire Protection District
Profit & Loss Detail
 December 13, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount
Expense						
86-1014-MISC EMPLOYEE BENEFITS						
Firefighter Stipends						
Check	12/13/2012	0414...	Ted Williams	Stipend	District	900.00
Check	12/13/2012	0414...	Steve Acker	Stipend	District	250.00
Check	12/13/2012	0414...	David Ayster	Stipend	District	225.00
Check	12/13/2012	0414...	Marshall Brown	Stipend	District	900.00
Check	12/13/2012	0414...	Citali Calvillo	Stipend	District	700.00
Check	12/13/2012	0414...	Guy Casey	Stipend	District	900.00
Check	12/13/2012	0414...	Andrew Crowningshield	Stipend	District	900.00
Check	12/13/2012	0414...	John Crowningshield	Stipend	District	900.00
Check	12/13/2012	0414...	Erika Geer	Stipend	District	900.00
Check	12/13/2012	0414...	Andy Gitchel	Stipend	District	130.00
Check	12/13/2012	0414...	Timothy Donald Gitchel	Stipend	District	900.00
Check	12/13/2012	0414...	Joe Goforth	Stipend	District	509.00
Check	12/13/2012	0414...	Margaret Harris	Stipend	District	173.00
Check	12/13/2012	0414...	Jason Hendricks	Stipend	District	314.00
Check	12/13/2012	0414...	Chris Johnson	Stipend	District	43.00
Check	12/13/2012	0414...	Sam Levine	Stipend	District	900.00
Check	12/13/2012	0414...	Lauren Lopez	Stipend	District	120.00
Check	12/13/2012	0414...	Jesse Martin	Stipend	District	770.00
Check	12/13/2012	0414...	Adam Matthews	Stipend	District	303.00
Check	12/13/2012	0414...	James B Montgomery	Stipend	District	900.00
Check	12/13/2012	0414...	John Oakley	Stipend	District	500.00
Check	12/13/2012	0414...	Jonathan Peakall	Stipend	District	525.00
Check	12/13/2012	0414...	Andrea Pennebaker	Stipend	District	900.00
Check	12/13/2012	0414...	Jaime Placido	Stipend	District	900.00
Check	12/13/2012	0414...	Michael Rees	Stipend	District	900.00
Check	12/13/2012	0414...	Scott Roat	Stipend	District	900.00
Check	12/13/2012	0414...	Emily Scott	Stipend	District	900.00
Check	12/13/2012	0414...	Harolde Searles	Stipend	District	900.00
Check	12/13/2012	0414...	Joshua Smith	Stipend	District	900.00
Check	12/13/2012	0414...	Dennis Sweet	Stipend	District	900.00
Check	12/13/2012	0414...	Deborah Wolfe	Stipend	District	710.00
Check	12/13/2012	0414...	Steven L. Wolfe	Stipend	District	700.00
Total Firefighter Stipends						21,272.00
Total 86-1014-MISC EMPLOYEE BENEFITS						21,272.00
86-2050-CLOTHING & PERSONAL ITE						
Check	12/23/2012	3613	L.N Curtis & Sons	Gloves	District	138.59
Check	1/2/2013	3620	L.N Curtis & Sons	Gloves	District	176.81
Total 86-2050-CLOTHING & PERSONAL ITE						315.40
86-2060-COMMUNICATIONS						
INTERNET SERVICE						
Comcast						
Check	12/19/2012	3607	Comcast	8155300570124362	District	67.46
Check	12/30/2012	3617	Comcast	8155300570034801	District	80.46
Total Comcast						147.92
Total INTERNET SERVICE						147.92
TELEPHONE						
ECG						
Check	12/16/2012	EFT	ECG Enhanced Comm...	2319611	District	12.89
Total ECG						12.89
Total TELEPHONE						12.89
Total 86-2060-COMMUNICATIONS						160.81
86-2120-MAINTENANCE EQUIPMENT						
Radio Maintenance						
Check	12/23/2012	3615	Aircomm	#8019 4 failed pages replacement	District	1,659.96
Total Radio Maintenance						1,659.96
Vehicle Maintenance						
8162						
Check	12/20/2012	0414...	Fort Bragg Diesel	#13760	District	2,963.62
Total 8162						2,963.62

Albion Little River Fire Protection District
Profit & Loss Detail
December 13, 2012 through January 9, 2013

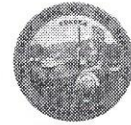
Type	Date	Num	Name	Memo	Class	Amount
	8165					
Check	1/2/2013	3621	Rhoades Auto Parts	anti-freeze ,cleaner, thermo aid, gasket, he...	District	107.96
	Total 8165					107.96
	8195 ZODIAC & TRAILER					
Check	1/6/2013	3624	Rossi's Building Materi...	#1212-164059	District	180.33
Check	1/6/2013	3626	Village Hardware	#113 Dec Strmnt	District	10.73
	Total 8195 ZODIAC & TRAILER					191.06
	Total Vehicle Maintenance					3,262.64
	Total 86-2120-MAINTENANCE EQUIPMENT					4,922.60
	86-2130-MAINTENANCE STRUCTURES					
	Station 810					
Check	1/9/2013	3628	Marsha A. Regan	#576669 December 2012	District	123.75
	Total Station 810					123.75
	Station 811					
Check	1/9/2013	3628	Marsha A. Regan	#576669 December 2012	District	22.50
	Total Station 811					22.50
	Total 86-2130-MAINTENANCE STRUCTURES					146.25
	86-2140-MEDICAL, LAB SUPPLIES					
	Gasses					
	Matheson Tri-Gas					
Check	12/19/2012	3610	Matheson Tri-Gas Inc.	10206 #05922252, 05681520, 05739446	District	328.60
Check	12/23/2012	3612	Matheson Tri-Gas Inc.	10206#05681520 balance	District	15.05
Check	12/30/2012	3619	Matheson Tri-Gas Inc.	10206 #06089221	District	62.30
	Total Matheson Tri-Gas					405.95
	Total Gasses					405.95
	86-2140-MEDICAL, LAB SUPPLIES - Other					
Check	12/19/2012	3609	Emergency Medical Pr...	#1503989, #1503147, 1507775	District	1,228.15
	Total 86-2140-MEDICAL, LAB SUPPLIES - Other					1,228.15
	Total 86-2140-MEDICAL, LAB SUPPLIES					1,634.10
	86-2150-MEMBERSHIPS					
Check	12/19/2012	3611	California Special Distri...	Dues 2010	District	662.00
	Total 86-2150-MEMBERSHIPS					662.00
	86-2170-DISTRICT OFFICE SUPPLIE					
	Paper, Ink, Materials					
Check	1/6/2013	3622	Marshall Brown	Reimb. for office supplies	District	32.71
	Total Paper, Ink, Materials					32.71
	Postage					
Credit...	12/30/2012		USPS	Stamps	District	91.75
	Total Postage					91.75
	Total 86-2170-DISTRICT OFFICE SUPPLIE					124.46
	86-2181-AUDITING & FISCAL SERVI					
	Bookkeeping Services					
Check	12/30/2012	3618	Katsiaryna Gregonis	#53	District	395.04
	Total Bookkeeping Services					395.04
	Total 86-2181-AUDITING & FISCAL SERVI					395.04
	86-2187-EDUCATION & TRAINING					
Check	12/23/2012	3614	Nathaniel Norling	10/18 & 11/15 medical training	District	300.00
	Total 86-2187-EDUCATION & TRAINING					300.00

Albion Little River Fire Protection District
Profit & Loss Detail
December 13, 2012 through January 9, 2013

Type	Date	Num	Name	Memo	Class	Amount
86-2189-PROFESIONAL & SPECIAL S						
COUNTY COUNSEL SERVICES						
Check	1/9/2013	3627	County Of Mendocino	County Coussel Services10/1/12-12/31/12 1...	District	552.00
Total COUNTY COUNSEL SERVICES						552.00
Total 86-2189-PROFESIONAL & SPECIAL S						552.00
86-2250-TRANSPORTATION & TRAVEL						
FLEET FUEL						
Eel River Fuels						
Check	12/19/2012	3608	Eel River Fuels, Inc.	706 #174958	District	79.07
Total Eel River Fuels						79.07
Walsh Oil						
Check	12/13/2012	0414...	Walsh Oil	13015 #196268 & 196241	District	1,214.14
Total Walsh Oil						1,214.14
Total FLEET FUEL						1,293.21
Total 86-2250-TRANSPORTATION & TRAVEL						1,293.21
86-2260-UTILITIES						
PG&E						
Check	1/6/2013	3625	PG&E	0210095100-9	District	170.51
Total PG&E						170.51
Thompson Septic Service						
Check	1/9/2013	3629	Thompson's PortaSepti...	#16912	District	97.95
Total Thompson Septic Service						97.95
Waste Management						
Check	1/6/2013	3623	Waste Management	799-0001196-2561-4	District	37.16
Total Waste Management						37.16
Total 86-2260-UTILITIES						305.62
86-4370-EQUIPMENT (PURCHASE)						
Firefighting Equipment						
HOSE						
Check	12/13/2012	0414...	L.N Curtis & Sons	#1245908-01	District	2,148.30
Total HOSE						2,148.30
Total Firefighting Equipment						2,148.30
Radios						
Check	12/23/2012	3616	BearCom	#4168562 replacing defective radios	District	1,673.33
Total Radios						1,673.33
Total 86-4370-EQUIPMENT (PURCHASE)						3,821.63
Total Expense						35,905.12
Net Income						-35,905.12



Air Resources Board



Matthew Rodriguez
Secretary for
Environmental Protection

Mary D. Nichols, Chairman
1001 I Street • P.O. Box 2815
Sacramento, California 95812 • www.arb.ca.gov

Edmund G. Brown Jr.
Governor

12-12-14P12:01 RCVD

November 26, 2012

Subject: Avoid Penalties: Requirements of the California Truck and Bus Regulation for 1996-2004 Model Year Engines

Heavy-duty Vehicle Owners and Operators:

On January 1, 2013, the Truck and Bus Regulation requirements for heavier vehicles—vehicles over 26,000 pounds gross vehicle weight rating—that have 2000 to 2004 model year (MY) engines take effect. The regulation reduces emissions of toxic diesel exhaust through requirements for the use of verified soot filters and/or upgrades to newer vehicles. Last year, similar requirements took effect for 1996-1999 MY engines. You are receiving this letter because the California Department of Motor Vehicles (DMV) records indicate you may own one or more diesel powered trucks or buses that must be in compliance with the regulation's upcoming compliance deadline.

Vehicles operating in California are subject to a number of clean air regulations, and each year Air Resources Board (ARB) inspectors regularly check thousands of trucks for compliance. Beginning January 1, 2013, ARB inspectors will begin checking for compliance with the upcoming Truck and Bus deadline at a variety of locations statewide including California Highway Patrol (CHP) weigh stations, random roadside locations, distribution centers, fleet facilities, truck stops, and other locations where trucks and buses are present. ARB inspectors will also perform electronic fleet audits.

A non-compliant vehicle (including out-of-state vehicles) may not be legally operated in California. Penalties start at a minimum of \$1,000 per violation per month and will increase significantly over time. As a result of past inspections, nearly \$2,000,000 in penalties has been assessed in the first nine months of 2012, with many recent cases still pending. Additionally, non-compliance can result in a DMV registration block on your truck and/or having your vehicle impounded by CHP until it is in compliance. For more information on possible penalties, see the "Enforcement" link at www.arb.ca.gov/truckstop.

If your vehicle is subject to the Truck and Bus regulation and you have not already taken action to comply, do not delay. It may take a month or longer to have a verified soot filter installed if one is needed. If your vehicle needs a soot filter and you do not

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.

California Environmental Protection Agency

Heavy-duty Vehicle Owners and Operators:
November 26, 2012
Page 2

have it installed by January 1, 2013, you will not be in compliance with the regulation; however, you may be able to significantly reduce non-compliance penalties by taking action now.

If you own three or fewer diesel trucks, you can take advantage of the small fleet option that delays compliance until January 1, 2014, by reporting your truck information to ARB. There is no cost for reporting.

More information on how to comply with the Truck and Bus regulation is available at ARB's TruckStop website at www.arb.ca.gov/truckstop, by calling 1-866-6DIESEL (866-634-3735) or via email at 8666DIESEL@arb.ca.gov. To report information regarding non-complaint fleets, call 1-800-END-SMOG or online at: <http://www.arb.ca.gov/enf/complaints/complaints.htm>

Sincerely,



James Ryden, Chief
Enforcement Division

Alan Taeger

From: Shari Schapmire <schapmis@co.mendocino.ca.us>
Sent: Wednesday, December 19, 2012 1:39 PM
To: Albion FPD; Anderson District; Russian District; ukiahvalleysd@att.net; lorim@btcsd.org; Kathy Bull; Annette DeBacker; Carl Magann; cloythomas@covelo.k12.ca.us; ngriesert@covelo.k12.ca.us; esutphin@fbusd.us; kathec@fbusd.us; Anderson CSD; larrycasteel@gmail.com; lvfpdist@gmail.com; megan@leggett.k12.ca.us; bloflin@mcn.org; eoropeza@mcn.org; jmorse@mcn.org; Mendocino CSD; laytfire@mcn.org; Manchester Elementary; megk@mcn.org; mfpd@mcn.org; Manchester Elementary; pasdo@mcn.org; pwilson@mcn.org; sivey@mcn.org; sswan@mcn.org; Potter District; Potter District; vgulick@mcoe.us; vtodd@mcoe.us; ecichocki@mendocino.edu; lperryman@mendocino.edu; Covelo District; Russian Control; willitsfire@sbcglobal.net; dkubin@uusd.net; sharrington@uusd.net; luminart@wildblue.net; mystpwr@willitsonline.com; pvid@willitsonline.com; selliott@willitsonline.com; katiaguilar@willitsunified.com; squeak_95490@yahoo.com
Cc: Carmel Angelo; Carre Brown; Meredith Ford; Julie Forrester; Dan Hamburg; Kyle Knopp; John McCowen; John Pinches; Kendall Smith; Lloyd Weer; DGjerde@fortbragg.com
Subject: Mendocino County Investments at November 30, 2012
Attachments: REPORTS - NOV 2012 HOLDINGS.pdf

Good Afternoon,

Attached is the Mendocino County Investment Report for the month ending November 30, 2012. Please feel free to contact me directly with any questions that you may have.

Merry Christmas & Happy New Year!
Shari

Shari L. Schapmire
Treasurer-Tax Collector
County of Mendocino
501 Low Gap Road, Room #1060
Ukiah, CA 95482
(707) 234-6884 (Direct Line)
(707) 463-4166 (FAX)



PORTFOLIO CHARACTERISTICS	ACCOUNT SUMMARY	TOP ISSUERS
Average Duration: 0.82	Market Value 182,612,377	Local Agency Investment Fund 17.6 %
Average Coupon: 0.81 %	Accrued Interest 337,862	Custodial Checking Account 11.1 %
Average Purchase YTM: 0.52 %	Total Market Value 182,950,239	Government of United States 7.7 %
Average Market YTM: 0.40 %	Income Earned 96,350	Federal National Mortgage Assoc 5.8 %
Average S&P/Moody Rating: AA/Aa2	Cont/WWD 181,174,584	Federal Home Loan Bank 5.6 %
Average Final Maturity: 1.00 yrs	Par 182,308,357	Federal Farm Credit Bank 5.3 %
Average Life: 0.87 yrs	Book Value 182,443,648	Bank of Montreal Chicago 5.2 %
		Federal Home Loan Mortgage Corp 5.0 %
		63.3 %
SECTOR ALLOCATION	MATURITY DISTRIBUTION	CREDIT QUALITY (S&P)



**Mendocino County Consolidated
Account #70006**

Holdings Report

As of 11/30/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
31331JBV4	FFCB Note 1.75% Due 2/21/2013	1,700,000.00	05/30/2012 0.21 %	1,718,938.00 1,705,838.03	100.32 0.33 %	1,705,406.00 8,263.89	0.88 % (432.03)	Aaa AA+	0.23 0.22
313385EB8	FHLB Discount Note 0.19% Due 4/8/2013	1,600,000.00	05/23/2012 0.19 %	1,597,297.78 1,598,919.11	99.93 0.19 %	1,598,919.11 0.00	0.82 % 0.00	P-1 A-1+	0.35 0.35
313589FH1	FNMA Discount Note 0.15% Due 5/8/2013	1,600,000.00	11/30/2012 0.16 %	1,598,904.67 1,598,911.56	99.93 0.16 %	1,598,911.56 0.00	0.82 % 0.00	P-1 A-1+	0.44 0.44
880591DW9	Tennessee Valley Authority Note 4.75% Due 8/1/2013	382,000.00	05/17/2012 0.29 %	402,444.64 393,291.02	102.99 0.27 %	393,426.38 6,048.33	0.21 % 135.36	Aaa AA+	0.67 0.66
31331KB82	FFCB Note 0.35% Due 10/3/2013	700,000.00	05/11/2012 0.29 %	700,602.00 700,363.34	100.12 0.21 %	700,815.50 394.72	0.36 % 452.16	Aaa AA+	0.84 0.84
3133EALT3	FFCB Note 0.3% Due 11/18/2013	1,600,000.00	05/09/2012 0.28 %	1,600,560.00 1,600,353.90	100.08 0.22 %	1,601,286.40 173.33	0.82 % 932.50	Aaa AA+	0.97 0.96
3136FPEX1	FNMA Callable Note 1X 3/17/2011 1.125% Due 12/17/2013	1,500,000.00	05/18/2012 0.34 %	1,518,345.00 1,512,155.56	100.23 0.91 %	1,503,409.50 7,687.50	0.78 % (8,746.06)	Aaa AA+	1.05 1.03
313371UC8	FHLB Note 0.875% Due 12/27/2013	1,600,000.00	05/09/2012 0.29 %	1,615,104.00 1,609,908.83	100.69 0.23 %	1,611,008.00 5,988.89	0.83 % 1,099.17	Aaa AA+	1.07 1.07
3134G3JR2	FHLMC Note 0.45% Due 1/9/2014	2,175,000.00	05/11/2012 0.29 %	2,180,807.25 2,178,877.90	100.24 0.23 %	2,180,180.85 3,860.63	1.12 % 1,302.95	Aaa AA+	1.11 1.10
313376UF0	FHLB Note 0.375% Due 1/29/2014	1,600,000.00	05/10/2012 0.30 %	1,602,112.00 1,601,425.94	100.16 0.24 %	1,602,497.60 2,033.33	0.83 % 1,071.66	Aaa AA+	1.16 1.16
3133EADX3	FFCB Note 0.3% Due 2/21/2014	1,600,000.00	05/23/2012 0.32 %	1,599,504.00 1,599,652.49	100.07 0.24 %	1,601,113.60 1,333.33	0.82 % 1,461.11	Aaa AA+	1.23 1.22
3134G1SG0	FHLMC Callable Note 1X 3/3/2011 1.25% Due 3/3/2014	1,000,000.00	05/11/2012 0.37 %	1,015,830.00 1,010,994.39	101.06 0.40 %	1,010,644.00 3,055.56	0.52 % (350.39)	Aaa AA+	1.25 1.25
3133EALW6	FFCB Note 0.3% Due 4/23/2014	1,600,000.00	05/23/2012 0.34 %	1,598,800.00 1,599,127.90	100.06 0.26 %	1,600,900.80 506.67	0.82 % 1,772.90	Aaa AA+	1.39 1.39
313373JR4	FHLB Note 1.375% Due 5/28/2014	1,575,000.00	05/10/2012 0.33 %	1,608,457.73 1,599,320.68	101.74 0.21 %	1,602,477.45 180.47	0.82 % 3,156.77	Aaa AA+	1.49 1.48
3137EACU1	FHLMC Note 1% Due 7/30/2014	1,600,000.00	05/09/2012 0.37 %	1,622,161.60 1,616,559.72	101.22 0.27 %	1,619,499.20 5,377.78	0.84 % 2,939.48	Aaa AA+	1.66 1.65
3135G0BY8	FNMA Note 0.875% Due 8/28/2014	1,600,000.00	05/23/2012 0.44 %	1,615,488.00 1,611,906.63	101.02 0.29 %	1,616,240.00 3,616.67	0.83 % 4,333.37	Aaa AA+	1.74 1.73
3135G0DW0	FNMA Note 0.625% Due 10/30/2014	1,600,000.00	05/09/2012 0.44 %	1,607,428.80 1,605,742.31	100.61 0.30 %	1,609,792.00 861.11	0.83 % 4,049.69	Aaa AA+	1.92 1.90
3135G0KL6	FNMA Callable Note 1X 4/30/13 0.5% Due 10/30/2014	1,600,000.00	05/18/2012 0.54 %	1,598,400.00 1,598,747.98	100.05 0.37 %	1,600,860.80 688.89	0.82 % 2,112.82	Aaa AA+	1.92 1.16
3137EADA4	FHLMC Note 0.625% Due 12/29/2014	1,600,000.00	05/24/2012 0.61 %	1,600,432.00 1,600,345.42	100.63 0.32 %	1,610,144.00 4,222.22	0.83 % 9,798.58	Aaa AA+	2.08 2.06
3133XWX95	FHLB Note 2.75% Due 3/13/2015	1,700,000.00	05/30/2012 0.55 %	1,803,394.00 1,784,669.10	105.43 0.36 %	1,792,381.40 10,129.17	0.93 % 7,712.30	Aaa AA+	2.28 2.22



**Mendocino County Consolidated
Account #70006**

Holdings Report

As of 11/30/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
AGENCY									
3137EADD8	FHLMC Note 0.5% Due 4/17/2015	1,600,000.00	05/11/2012 0.51 %	1,599,753.60 1,599,799.97	100.41 0.33 %	1,606,510.40 977.78	0.83 % 6,710.43	Aaa AA+	2.38 2.36
880591DY5	Tennessee Valley Authority Note 4.375% Due 6/15/2015	1,425,000.00	05/29/2012 0.61 %	1,586,580.75 1,559,674.86	110.06 0.39 %	1,568,382.08 28,747.40	0.82 % 8,707.22	Aaa AA+	2.54 2.39
3133EADW5	FFCB Note 0.55% Due 8/17/2015	1,825,000.00	Various 0.56 %	1,824,474.50 1,824,592.55	100.22 0.47 %	1,828,996.75 2,899.72	0.94 % 4,404.20	Aaa AA+	2.71 2.69
3137EACM9	FHLMC Note 1.75% Due 9/10/2015	1,535,000.00	05/09/2012 0.60 %	1,593,222.55 1,583,423.19	103.79 0.38 %	1,593,217.94 6,044.06	0.82 % 9,794.75	Aaa AA+	2.78 2.71
31398A4M1	FNMA Note 1.625% Due 10/26/2015	1,600,000.00	05/17/2012 0.69 %	1,650,848.00 1,642,872.64	103.55 0.40 %	1,656,768.00 2,527.78	0.85 % 13,895.36	Aaa AA+	2.90 2.84
31331VGU4	FFCB Note 4.875% Due 12/16/2015	511,000.00	05/18/2012 0.73 %	585,529.35 574,441.39	113.95 0.27 %	582,284.50 11,417.66	0.31 % 7,843.11	Aaa AA+	3.04 2.82
3135G0CM3	FNMA Note 1.25% Due 9/28/2016	1,600,000.00	05/29/2012 0.92 %	1,622,624.00 1,619,978.34	102.86 0.49 %	1,645,806.40 3,500.00	0.85 % 25,828.06	Aaa AA+	3.83 3.73
3133786Q9	FHLB Note 1% Due 2/13/2017	1,725,000.00	10/17/2012 0.75 %	1,743,285.00 1,742,775.47	102.05 0.51 %	1,760,398.73 5,175.00	0.91 % 17,623.26	Aaa AA+	4.21 4.10
313379FW4	FHLB Note 1% Due 6/9/2017	935,000.00	09/14/2012 0.82 %	942,908.70 942,565.04	101.56 0.65 %	949,588.81 5,220.42	0.49 % 7,023.77	Aaa AA+	4.53 4.40
3133EAY28	FFCB Note 0.83% Due 9/21/2017	695,000.00	09/21/2012 0.81 %	695,611.60 695,589.43	100.57 0.71 %	698,953.16 1,121.65	0.36 % 3,363.73	Aaa AA+	4.81 4.70
Total Agency		43,383,000.00	0.45 %	44,049,849.52 43,912,824.69	0.35 %	44,050,820.92 132,053.96	22.73 % 137,996.23	Aaa AA+	1.90 1.84
CASH									
90CASH\$00	Cash Custodial Cash Account	526,164.26	Various 0.00 %	526,164.26 526,164.26	1.00 0.00 %	526,164.26 0.00	0.27 % 0.00	NR NR	0.00 0.00
Total Cash		526,164.26	N/A	526,164.26 526,164.26	0.00 %	526,164.26 0.00	0.27 % 0.00	NR NR	0.00 0.00
COMMERCIAL PAPER									
14912DM55	Caterpillar Finance Corp Discount CP 0.23% Due 12/5/2012	1,000,000.00	06/08/2012 0.23 %	998,850.00 999,974.44	100.00 0.23 %	999,974.44 0.00	0.51 % 0.00	P-1 A-1	0.01 0.01
69372ANH1	Paccar Financial Discount CP 0.16% Due 1/17/2013	1,700,000.00	10/23/2012 0.16 %	1,699,357.77 1,699,644.88	99.98 0.16 %	1,699,644.88 0.00	0.87 % 0.00	P-1 A-1	0.13 0.13
40427RNU1	HSBC USA Inc Discount CP 0.268% Due 1/28/2013	750,000.00	10/19/2012 0.27 %	749,452.92 749,676.22	99.96 0.27 %	749,676.22 0.00	0.39 % 0.00	P-1 A-1	0.16 0.16
06416JP15	Bank of Nova Scotia Discount CP 0.2% Due 2/1/2013	1,700,000.00	11/13/2012 0.20 %	1,699,244.45 1,699,414.45	99.97 0.20 %	1,699,414.45 0.00	0.87 % 0.00	P-1 A-1+	0.17 0.17
89233GRV0	Toyota Motor Credit Discount CP 0.28% Due 4/29/2013	1,600,000.00	10/25/2012 0.28 %	1,597,747.56 1,598,145.78	99.88 0.28 %	1,598,145.78 0.00	0.82 % 0.00	P-1 A-1+	0.41 0.41



**Mendocino County Consolidated
Account #70006**

Holdings Report
As of 11/30/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
COMMERCIAL PAPER									
4662J0T36	JP Morgan Discount CP 0.285% Due 6/3/2013	800,000.00	11/29/2012 0.29 %	798,822.00 798,834.67	99.85 0.29 %	798,834.67 0.00	0.41 % 0.00	P-1 A-1	0.51 0.51
Total Commercial Paper		7,550,000.00	0.23 %	7,543,474.70 7,545,690.44	0.23 %	7,545,690.44 0.00	3.88 % 0.00	P1 A-1	0.23 0.23
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	34,200,000.00	Various 0.32 %	34,200,000.00 34,200,000.00	1.00 0.32 %	34,200,000.00 6,924.53	17.60 % 0.00	NR NR	0.00 0.00
Total LAIF		34,200,000.00	0.32 %	34,200,000.00 34,200,000.00	0.32 %	34,200,000.00 6,924.53	17.60 % 0.00	NR NR	0.00 0.00
LGIP									
90CAMP\$00	Public Financial Management CAMP	1,000,000.00	03/31/2012 0.21 %	1,000,000.00 1,000,000.00	1.00 0.21 %	1,000,000.00 0.00	0.51 % 0.00	NR NR	0.00 0.00
Total LGIP		1,000,000.00	0.21 %	1,000,000.00 1,000,000.00	0.21 %	1,000,000.00 0.00	0.51 % 0.00	NR NR	0.00 0.00
MONEY MARKET FUND FI									
261908107	Dreyfus Treasury Cash Management Fd521	100,366.47	Various 0.01 %	100,366.47 100,366.47	1.00 0.01 %	100,366.47 0.00	0.05 % 0.00	Aaa AAA	0.00 0.00
261908107	Dreyfus Treasury Cash Management Fd521	149,707.15	Various 0.01 %	149,707.15 149,707.15	1.00 0.01 %	149,707.15 0.00	0.08 % 0.00	Aaa AAA	0.00 0.00
90CHECK\$1	Checking Deposit Bank Account	21,543,499.90	Various 0.00 %	21,543,499.90 21,543,499.90	1.00 0.00 %	21,543,499.90 0.00	11.09 % 0.00	NR NR	0.00 0.00
Total Money Market Fund FI		21,793,573.52	0.00 %	21,793,573.52 21,793,573.52	0.00 %	21,793,573.52 0.00	11.21 % 0.00	Aaa AAA	0.00 0.00
NEGOTIABLE CD									
89112WFT9	Toronto Dominion Bank Negotiable CD 0.22% Due 2/5/2013	1,700,000.00	11/26/2012 0.21 %	1,700,033.42 1,700,031.07	100.00 0.21 %	1,700,031.07 270.11	0.87 % 0.00	P-1 A-1+	0.18 0.18
06740MVL4	Barclays Bank PLC Floating Rate Yankee CD 1.062% Due 2/7/2013	5,000,000.00	02/07/2011 1.06 %	5,000,000.00 5,000,000.00	100.00 1.06 %	5,000,000.00 3,539.17	2.57 % 0.00	NR NR	0.19 0.19
78009NDY9	Royal Bank of Canada Negotiable CD 0.49% Due 2/8/2013	1,125,000.00	10/05/2012 0.25 %	1,125,911.09 1,125,515.29	100.05 0.25 %	1,125,515.29 4,517.19	0.58 % 0.00	P-1 A-1+	0.19 0.19
06366US33	Bank of Montreal Chicago Floating Rate Yankee CD 0.572% Due 5/13/2013	5,000,000.00	05/12/2011 0.57 %	5,000,000.00 5,000,000.00	100.00 0.57 %	5,000,000.00 1,429.38	2.57 % 0.00	NR NR	0.45 0.21
22532XBC0	Credit Agricole Floating Rate Yankee CD 1.313% Due 5/6/2014	5,000,000.00	05/03/2011 1.31 %	5,000,000.00 5,000,000.00	100.00 1.31 %	5,000,000.00 4,558.16	2.58 % 0.00	NR NR	1.43 0.18



Mendocino County Consolidated
Account #70006

Holdings Report
As of 11/30/12

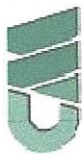
CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
NEGOTIABLE CD									
06366WJB1	Bank of Montreal Floating Rate Yankee CD 0.974% Due 9/12/2014	5,000,000.00	05/03/2012 0.97 %	5,000,000.00 5,000,000.00	100.00 0.97 %	5,000,000.00 10,825.00	2.58 % 0.00	Aa2 NR	1.78 0.03
	Total Negotiable CD	22,825,000.00	0.89 %	22,825,944.51 22,825,546.36	0.89 %	22,825,546.36 25,139.01	11.76 % 0.00	Aa1 AAA	0.87 0.16
US CORPORATE									
6325C0BA8	National Australia Bank Floating Rate Note 0.832% Due 1/8/2013	5,000,000.00	05/12/2010 0.91 %	4,990,010.00 4,999,609.44	100.04 0.43 %	5,002,150.00 6,241.88	2.58 % 2,540.56	Aa2 AA-	0.11 0.11
46623EJAB	JP Morgan Chase Floating Rate Note 0.961% Due 2/26/2013	6,348,000.00	05/12/2010 0.88 %	6,361,762.46 6,349,172.71	100.20 0.13 %	6,360,988.01 846.84	3.27 % 11,815.30	A2 A	0.24 0.24
225434AP4	Credit Suisse USA Inc. Floating Rate Note 0.597% Due 4/12/2013	5,000,000.00	12/18/2009 0.83 %	4,961,975.00 4,995,855.24	100.07 0.40 %	5,003,665.00 4,144.10	2.58 % 7,809.76	A1 A+	0.36 0.12
91159HGY0	US Bancorp Callable Note Cont 8/13/13 1.375% Due 9/13/2013	1,200,000.00	05/09/2012 0.51 %	1,212,876.00 1,207,200.39	100.69 0.39 %	1,208,282.40 3,575.00	0.62 % 1,082.01	Aa3 A+	0.79 0.70
74153WBJ7	Pricoa Global Funding Floating Rate Note 0.564% Due 9/27/2013	3,000,000.00	11/18/2009 1.36 %	2,908,533.00 2,980,525.12	99.76 0.86 %	2,992,689.00 3,052.29	1.54 % 12,163.88	A2 AA-	0.82 0.07
74254PPF3	Principal Life Inc Fdg Floating Rate Note 0.492% Due 1/8/2013	4,270,000.00	12/23/2010 0.76 %	4,236,792.21 4,259,194.04	100.07 0.41 %	4,273,159.80 1,341.52	2.20 % 13,965.76	Aa3 A+	0.94 0.19
166751AH0	Chevron/Texaco Corp Note 3.95% Due 3/3/2014	1,000,000.00	05/10/2012 0.50 %	1,061,700.00 1,042,917.66	104.21 0.59 %	1,042,102.00 9,655.56	0.54 % (815.66)	Aa1 AA	1.25 1.23
59157BAF9	Metlife Institutional Floating Rate Note 1.252% Due 4/4/2014	5,000,000.00	04/19/2011 1.01 %	5,035,915.00 5,016,246.47	100.92 0.57 %	5,045,935.00 9,915.63	2.60 % 29,688.53	Aa3 AA-	1.34 0.10
38259PAA0	Google Inc Note 1.25% Due 5/19/2014	1,000,000.00	05/23/2012 0.48 %	1,015,060.00 1,011,169.50	101.23 0.41 %	1,012,323.00 416.67	0.52 % 1,153.50	Aa2 AA	1.47 1.46
594918AB0	Microsoft Note 2.95% Due 6/1/2014	1,347,000.00	Various 0.43 %	1,409,574.91 1,397,499.95	103.89 0.35 %	1,399,372.71 19,868.25	0.73 % 1,872.76	Aaa AAA	1.50 1.46
36962GK86	General Electric Capital Corp Note 4.75% Due 9/15/2014	1,182,000.00	Various 1.14 %	1,277,709.46 1,257,109.71	107.18 0.71 %	1,266,814.41 11,852.83	0.66 % 9,704.70	A1 AA+	1.79 1.72
94974BET3	Wells Fargo Corp Note 3.75% Due 10/1/2014	950,000.00	05/03/2012 1.16 %	1,007,950.00 994,256.34	105.74 0.60 %	1,004,502.45 5,937.50	0.52 % 10,246.11	A2 A+	1.84 1.78
74005PAQ7	Praxair Note 5.25% Due 11/15/2014	350,000.00	Various 0.67 %	389,276.39 380,994.58	108.63 0.80 %	380,202.20 816.67	0.20 % (792.38)	A2 A	1.96 1.88
09247XAD3	Blackrock Inc Note 3.5% Due 12/10/2014	1,050,000.00	Various 0.76 %	1,121,577.00 1,107,530.10	105.76 0.64 %	1,110,427.50 17,456.25	0.58 % 2,897.40	A1 A+	2.03 1.94
084670AV0	Berkshire Hathaway Note 3.2% Due 2/1/2015	1,475,000.00	05/17/2012 0.86 %	1,567,482.50 1,549,543.68	105.51 0.67 %	1,556,334.45 14,422.22	0.81 % 6,790.77	Aa2 AA+	2.20 2.12
40428HPG1	HSBC USA Inc Note 2.375% Due 2/13/2015	1,000,000.00	05/15/2012 1.89 %	1,012,780.00 1,010,264.86	102.96 1.01 %	1,029,646.00 7,125.00	0.53 % 19,381.14	A2 A+	2.21 2.14



**Mendocino County Consolidated
Account #70006**

**Holdings Report
As of 11/30/12**

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
US CORPORATE									
06406HCC1	Bank of New York Callable Note Cont 1/20/15	366,000.00	07/17/2012 0.66 %	370,856.82 370,144.77	101.11 0.68 %	370,070.29 1,232.20	0.19 % (74.48)	Aa3 A+	2.22 2.10
713448BX5	Pepsico Inc. Note 0.75% Due 3/5/2015	1,000,000.00	05/03/2012 0.70 %	1,001,450.00 1,001,158.87	100.49 0.53 %	1,004,913.00 1,791.67	0.52 % 3,754.13	Aa3 A-	2.26 2.24
191216AX8	Coca Cola Company Note 0.75% Due 3/13/2015	1,000,000.00	05/17/2012 0.64 %	1,003,080.00 1,002,500.06	100.79 0.40 %	1,007,908.00 1,625.00	0.52 % 5,407.94	Aa3 AA-	2.28 2.26
931142CX9	Wal-Mart Stores Note 1.5% Due 10/25/2015	975,000.00	05/10/2012 0.75 %	999,784.50 995,844.20	102.80 0.53 %	1,002,302.93 1,462.50	0.52 % 6,458.73	Aa2 AA	2.90 2.84
459200GU9	IBM Corp Note 2% Due 1/5/2016	950,000.00	05/07/2012 0.98 %	984,713.00 979,382.54	103.67 0.80 %	984,855.50 7,705.56	0.51 % 5,472.96	Aa3 AA-	3.10 2.99
46625HJA9	JP Morgan Chase Note 3.15% Due 7/5/2016	950,000.00	05/07/2012 2.12 %	988,570.00 983,357.84	106.01 1.43 %	1,007,111.15 12,136.25	0.52 % 23,753.31	A2 A	3.60 3.37
06406HBX6	Bank of New York Note 2.3% Due 7/28/2016	825,000.00	11/19/2012 0.89 %	866,884.12 866,634.63	104.85 0.95 %	865,039.72 6,483.13	0.45 % (1,594.91)	Aa3 A+	3.66 3.49
24422ERF8	John Deere Capital Corp Note 1.85% Due 9/15/2016	975,000.00	05/03/2012 1.27 %	999,072.75 995,940.72	103.32 0.96 %	1,007,370.98 3,807.92	0.52 % 11,430.26	A2 A	3.79 3.65
74005PBC7	Praxair Note 1.05% Due 1/7/2017	150,000.00	11/02/2012 1.06 %	149,941.50 149,942.27	100.56 0.93 %	150,842.10 105.00	0.08 % 899.83	A2 A	4.94 4.80
Total US Corporate		46,363,000.00	0.92 %	46,935,326.62 46,903,995.69	0.52 %	47,089,007.60 153,017.44	24.31 % 185,011.91	A1 AA-	1.24 0.94
US TREASURY									
912828RS1	US Treasury Note 0.25% Due 11/30/2013	1,600,000.00	05/09/2012 0.24 %	1,600,192.86 1,600,123.38	100.05 0.20 %	1,600,750.40 10.99	0.82 % 627.02	Aaa AA+	1.00 1.00
912828SB7	US Treasury Note 0.25% Due 1/31/2014	1,600,000.00	05/09/2012 0.25 %	1,599,880.36 1,599,919.23	100.04 0.22 %	1,600,563.20 1,336.96	0.82 % 643.97	Aaa AA+	1.17 1.17
912828QM5	US Treasury Note 1% Due 5/15/2014	1,600,000.00	05/30/2012 0.29 %	1,622,067.86 1,616,380.90	101.10 0.24 %	1,617,625.60 707.18	0.83 % 1,244.70	Aaa AA+	1.45 1.45
912828RG7	US Treasury Note 0.25% Due 9/15/2014	1,600,000.00	05/09/2012 0.30 %	1,598,005.36 1,598,481.93	99.99 0.25 %	1,599,875.20 850.83	0.82 % 1,393.27	Aaa AA+	1.79 1.78
912828RV4	US Treasury Note 0.25% Due 12/15/2014	1,600,000.00	05/10/2012 0.34 %	1,596,442.86 1,597,208.32	99.97 0.27 %	1,599,500.80 1,846.99	0.82 % 2,292.48	Aaa AA+	2.04 2.03
912828RZ5	US Treasury Note 0.25% Due 1/15/2015	1,600,000.00	05/10/2012 0.35 %	1,595,942.86 1,596,788.27	99.94 0.28 %	1,599,000.00 1,510.87	0.82 % 2,211.73	Aaa AA+	2.13 2.12
912828SE1	US Treasury Note 0.25% Due 2/15/2015	1,600,000.00	05/10/2012 0.36 %	1,595,130.36 1,596,113.93	99.94 0.28 %	1,599,000.00 1,173.91	0.82 % 2,886.07	Aaa AA+	2.21 2.20
912828SP6	US Treasury Note 0.375% Due 4/15/2015	300,000.00	10/24/2012 0.36 %	300,129.91 300,124.58	100.20 0.29 %	300,609.30 145.26	0.15 % 484.72	Aaa AA+	2.37 2.36
912828NV8	US Treasury Note 1.25% Due 8/31/2015	1,550,000.00	05/18/2012 0.45 %	1,590,147.77 1,583,640.95	102.55 0.32 %	1,589,597.85 4,924.03	0.82 % 5,956.90	Aaa AA+	2.75 2.70



Holdings Report

As of 11/30/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
US TREASURY									
912828PE4	US Treasury Note 1.25% Due 10/31/2015	1,825,000.00	Various 0.48 %	1,872,061.78 1,865,287.17	102.66 0.33 %	1,873,619.83 1,953.56	0.97 % 8,332.66	Aaa AA+	2.92 2.87
Total US Treasury		14,875,000.00	0.34 %	14,970,001.98 14,954,068.66	0.27 %	14,980,142.18 14,460.58	7.72 % 26,073.52	Aaa AA+	1.97 1.95
TOTAL PORTFOLIO		192,515,737.78	0.52 %	193,844,335.11 193,661,863.62	0.40 %	194,010,945.28 331,595.52	100.00 % 349,081.66	Aa2 AA	1.00 0.82
TOTAL MARKET VALUE PLUS ACCRUED		194,342,540.80							



Scott Roat <wingwood@gmail.com>

Fire Department

Joe Gambetta <feuerhabicht@rocketmail.com>

Wed, Dec 19, 2012 at 10:30 PM

Reply-To: Joe Gambetta <feuerhabicht@rocketmail.com>

To: "scott@mendocinorealestate.net" <scott@mendocinorealestate.net>

Mr. Roat:

If you persist in presenting yourself to the public as having been a firefighter for "ten years" documents that contradict that claim will be publicly posted.

Citizens For Integrity In Government

Alan Taeger

From: Alana Theiss <Atheiss@jpmcpa.com> on behalf of info <info@jpmcpa.com>
Sent: Wednesday, December 26, 2012 7:28 AM
To: ataeger@mcn.org
Subject: Professional Services for Special Districts
Attachments: Special Districts Flyer.pdf



CALIFORNIA SPECIAL DISTRICTS

- Financial audit and consulting services
- GASB 45 - Other Postemployment Benefit Liability Calculations

Ensuring accountability and fiscal responsibility for special districts

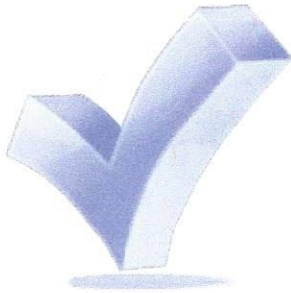
Experience and Service You Can Depend On

We have been providing accounting, auditing, consulting and GASB 45 calculation services to special districts since 1988. Our extensive background with special districts and commitment to the industry allows us to bring you services which go beyond the minimum statutory requirements. Our depth of experience in the industry mean that we bring creative and practical solutions to assist you in meeting the challenges you face in your day-to-day operations and recommendations tailored to your unique needs. We provide hands on service to not just identify issues but to actively assist you in resolving them. We are a constant resource to you and your staff and take the time to assist you with understanding and interpreting accounting and compliance requirements. We understand our responsibility to provide service to our clients throughout the year. We have a long record of exceeding our clients' expectations with our personal attention and the knowledge we provide.



Complement your team with a resource that can bring you solutions

Trained & Knowledgeable - A Resource to You Right Away - Proven Results



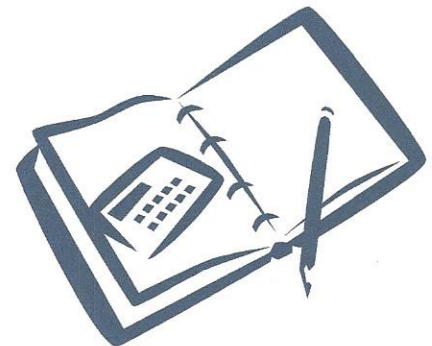
Better Accountability and Assurance for You

We have expertise in dealing with complex grant, compliance and reporting requirements. In addition, we perform OPEB liability calculations in accordance with GASB 45. Our audit approach carefully tests the systems and controls designed to report this information. A review of significant relationships between funding, expenditures, and service levels provides assurance that you are receiving the funding that you have earned and helps you focus on your programs from a management perspective. This approach allows you to identify opportunities to improve procedures and training needs for personnel and recognize growing program costs and potential effect on future budgets. This proven approach means better accountability and assurance for you.

We Have Extensive Practice in the Industry

We look at special districts from a management perspective: we provide practical advice for accounting, operations, and fund development. We have extensive knowledge on common issues special districts face including:

- State and Federal Funding
- Expenditures
- Other Postemployment Benefits
- Compliance
- Limited Resources
- GASB Compliance



**Air Quality - Irrigation - Water - Park and Recreation - Cemetery - Fire - Police Protection
Library - Utility - Harbor - Airport - Community Services - Other Special Districts**



We Bring Value

- Our understanding and knowledge assures you a reliable resource to meet your needs.
- We provide quality and timely accounting, auditing, consulting, and tax services.
- We commit a higher level of staff to your engagement.
- Since we are dedicated to serving entities like yours, our staff has the experience to serve you.
- Our partners are on-site for all services.
- We put all this together to bring you better value.

Knowledge + Service + Commitment + Experience + Cost = Value

Comprehensive Financial Consulting Services

Accounting and Reporting

Full Financial Management
Accounting System Design and Training
Periodic Accounting and Bookkeeping
Budgeting and Cash Forecasting
Implementation of Accounting Standards
Internal Control Design and Assessment
Year-End Closing Assistance
Compiled Financial Statements
Annual Report of Financial Transactions
Specialized Board and Management Reports

Special Calculations

Member Equity, Dividend and Assessment
Bond and Arbitrage Calculations
Cost Models and Investment Allocations
Experience Rating Models
Lease/Purchase, Modification, and Arbitrage
GASB 45 Calculations

Assurance

Independent Audits and Specialized Reviews
GASB and FASB Requirements
Compliance and Tax Issues

Policy Development

Bylaws and JPA Agreement Revisions
Investments, Dividends, and Assessments
New and Withdrawing Members

Other

Assistance with CAFR Reporting
Self-Insurance Program Analysis and Strategic Planning
Cost Benefit and Organizational Structure Analysis
Deficit Recovery Planning and Temporary Controllership
Customized Seminars and Governing Board Presentations
Personnel Screening and Interviewing
California Workers Compensation Bureau Experience Rating

Contact us today and see how we can assist you even if you just have basic questions

James Marta CPA, ARPM
jmarta@jpmcpa.com

David Becker CPA
dbecker@jpmcpa.com

E-mail us or call (916) 993-9494. Visit our website at www.jpmcpa.com

ROSSI

BUILDING MATERIALS

835 Stewart Street
Fort Bragg, CA 95437

964-4086

FAX 964-4084

mail@rossi-ace.com

12-12-27P12:50 RCVD

(24 hrs)

Andrew Crowningshield \$ 611.28

Marshall Brown (28 hrs) \$ 713.16

@ \$ 25.47/hr 1324.44

UCSD 11247 CHECKS 01/17/12 10.10

COMPTCHE VOLUNTEER FIRE DEPARTMENT 90-406/1211 4819

P.O. BOX 164
COMPTCHE, CA 95427

DATE 12/21/12

PAY TO THE ORDER OF ALR Fire Protection District \$ 1324.44

Thirteen hundred twenty-four and 44/100 DOLLARS

FOR BRAGG OFFICE
Savings Bank
OF MENDOCINO COUNTY
MEMBER FDIC
490 SOUTH FRANKLIN STREET, P.O. BOX 1269
FORT BRAGG, CALIFORNIA 95437-1269

MEMO Woodlands

MP

⑆⑆⑆104063⑆ 04 103131⑆ 4819

Comptche Volunteer Fire Dept.
Post Office Box 164
Comptche, CA 95427



12-12-27P12:48 RCVD


ALR Fire Protection District
P.O. Box 634
Albion CA 95410




Alan Taeger

From: Neil McCormick <neilm@csda.net>
Sent: Monday, December 31, 2012 10:00 AM
To: ataeger@mcn.org
Subject: CSDA Says Thank You with Free Ethics Training

If this email does not display properly, please view our [online version](#).
To ensure receipt of our email, [please add](#) 'CSDA@informz.net' to your address book.



**California Special
Districts Association**
Districts Stronger Together



MEMBER INFO

A proud California Special Districts Alliance partner.

Thank You from the California Special Districts Association



Thank you for renewing your membership in CSDA. We appreciate your investment and continued support of this association.

As promised, we are offering your entire board of directors and staff access to free AB1234 Ethics Compliance Training, just for renewing your dues by the January 1, 2013 deadline. This is an on-demand training that your staff and board can take at their convenience on a computer of their choice. The training will be available during the months of January and February of 2013. To verify completion of this training, we ask that you complete and submit a short test to the CSDA office by March 8, 2013.

[Click here for access to the free training.](#)

We also encourage you to take advantage of the full range of benefits we offer:

- Excellent educational programs with discounted member pricing
- Access to cost-effective risk management services and tax-exempt financings
- Job postings
- Listserv and other member communication tools
- Added-value benefit programs like the Special District Purchasing Card
- One hour free legal advice per year/per district
- Online bookstore with discounted member pricing
- Free downloadable publications

With our membership of more than 1,000 agencies, CSDA is respected for our strong collective voice at the Capitol. In addition, we are committed to developing programs and services designed to make your district, staff and representatives

more successful and effective in serving your constituencies.

Should you ever have any questions or need assistance, please make CSDA your first call at (877) 924-2732. And, once again, thank you for your support!

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814

If you prefer not to receive any further email from CSDA, please [unsubscribe here](#). Please note: unsubscribing from individual mailings will unsubscribe you from all mailings, including the CSDA *e-News* - one of CSDA's major benefits and sources of news to our members.



Alan Taeger

From: Alan Taeger <ataeger@mcn.org>
Sent: Thursday, January 03, 2013 8:16 AM
To: 'Katya Gregonis'
Cc: 'Ed Petrykowski'; 'Ken Matheson'; 'Richard Riley'; Scott Roat; 'Ted Williams'
Subject: RE: yearly rate

Katya,

Thank you very much. That is very considerate of you. I want to thank you even more for all the attention and help you have provided the district in the years you have been the district's bookkeeper. With your help the district has become much more fiscally responsible and accountable.

Happy New Year!

Alan

-----Original Message-----

From: Katya Gregonis [<mailto:katya.gregonis@gmail.com>]
Sent: Wednesday, January 02, 2013 7:22 PM
To: Alan Taeger
Subject: yearly rate

Alan,

I just wanted to let you know that even though my initial offer for bookkeeping services almost five years ago (time does fly :) stated 5% yearly rate increase, it reached \$25.53 per hour this year. I volunteer to cap it at \$25 to keep my rate fair and competitive.

Katya

Thomas R. Parker
COUNTY COUNSEL



TELEPHONE:
(707) 234-6885

FAX NUMBER:
(707) 463-4592

DOUGLAS L. LOSAK
CHIEF DEPUTY

DEPUTY COUNTY COUNSELS
SANDRA L. APPELEGATE
TERRY N. GROSS
JOAN H. TURNER
BRINA A. LATKIN

OFFICE OF THE
COUNTY COUNSEL

ADMINISTRATION CENTER
501 LOW GAP ROAD, RM. 1030
UKIAH, CALIFORNIA 95482

13-01-04P01:46 RCVD

DATE: January 2, 2013
AGENCY NAME: Albion-Little River Fire Protection District
ADDRESS: P.O. Box 634
Albion, CA 95410

SERVICES RENDERED: 10/1/12-12/31/12

DATE	INITIALS	SERVICE RENDERED	TIME
10/11/12	DLL	Question re appointment of board member, etc., research, etc.	.4
11/9/12	TRP	Review parcel tax questions, research/prepare memo	2.8
11/13/12	CB	Format, distribute, log opinion	.25
			3.45

HOURS: 3.45 x 160.00/hr. = \$552.00

TOTAL NOW DUE: \$552.00

Please remit check payable to **COUNTY OF MENDOCINO** or via Journal Entry to Account String: 1100-1210-826161 (send proof of journal entry request to Julie Chapman, Legal Secretary, c/o County Counsel Office)

MAIL TO: **THOMAS R. PARKER, County Counsel**
County of Mendocino - Administration Center
501 Low Gap Road, Rm. 1030, Ukiah, CA 95482

12-12-21

Dear people of the
Fire Dept.

Thank you so much
for your kind help
over the years.

Happy seasons
greetings.

Best,
Eve



Ms. Eve Rice
PO Box 1297
Mendocino, CA 95460-1297



Little River Fire Dept.
P.O. Box 101
Albion, Ca 95410

9541001010



Alan Taeger

From: Alan Taeger <ataeger@mcn.org>
Sent: Thursday, January 10, 2013 10:47 AM
To: 'Ted Williams'; erica geer (egeer.alrvfd@gmail.com); scott@mendocinorealestate.net; doubleplusunfun@yahoo.com; 'sacker@mcn.org'
Subject: FW: New voicemail from (415) 289-0366 at 8:52 AM

Folks,

I returned this call this morning. Johnson's Navarro Ridge Ranch sent a \$1,000 donation to POB 101 in Mid-December. Does anyone know where it went? It has not been cashed and the district has not seen it. Please try to locate it and get it to me asap. I promised I would follow up and get back to the caller.

Alan

From: Google Voice [<mailto:voice-noreply@google.com>]
Sent: Thursday, January 10, 2013 8:55 AM
To: ataeger@mcn.org
Subject: New voicemail from (415) 289-0366 at 8:52 AM

Voicemail from: (415) 289-0366 at 8:52 AM

Google voice

Yes, I'm checking on a contribution that was sent to. Of. The. I'll be in Little River far department and we sent it in made December, and it was for \$1,000 for from the Johnson's that. Nwabara rich ranch and I haven't seen it. Go to our account has been cashed in 2012 and tax actually out the today so if you could get back to me. My phone number here is (415) 289-0366. Again, it's (415) 289-0366. I'd appreciate. Just wondering why. Maybe you have been cashed. I called the post office and they said maybe Nobody picked up mail yet. So yeah, I would appreciate that again (415) 289-0366 My name is Gina. Thank you.

[Play message](#)

Duties of officers of the board of directors of the Albion Little River Fire Protection District

1. Offices to be elected among members of the board in December, served the following calendar year:
 - a. President
 - b. Vice President
 - c. Secretary
2. Duties of the President ["quotes" from current bylaws]:
 - a. "The President of the Board of Directors will preside at all board meetings."
 - b. "The President shall designate an interim chair-person to serve as President during his or her absence."
 - c. "The President, with the assistance of the other members of the board, will ensure that the budget is developed each year and will also be responsible for seeing that the budget is complied with, and will oversee all income and expense items."
 - d. "The President or another board member appointed by the President will act as fiscal officer for the district to oversee district financial matters." Currently this involves the following:
 - i. Coordination of budget development with the chief, firefighters, and members of the board.
 - ii. Near daily retrieval of invoices and statements from the district PO Box, distributing them to necessary recipients for categorizing and chief approval, checking assigned category and budget compliance, and signing approval before delivering to bookkeeper for payment.
 - iii. Acquisition and review of monthly bookkeeper's reports for completion and accuracy.
 - iv. Provision of verified budget reports for the monthly business meeting.
 - v. Answer communications and correspondence regarding district fiscal inquiries.
 - vi. Receive and record financial donations to the district, record donor information, prepare thank you note/receipt response.
 - e. "The Board President will appoint such ad-hoc committees as deemed necessary by Board Members."
 - f. "Standing committees will be appointed by the President as necessary."
 - g. "The Board Secretary, in cooperation with the Board President, will prepare an agenda for each regular and special meeting of the Board of Directors."
 - h. "The Board President will be the sole judge of whether the public request [for placement of an item on the District agenda] is or is not a 'matter directly related to District business.'"
3. Duties of the Vice President:
 - a. "If no interim President is appointed, the Vice President of the Board of Directors will serve as interim President."
4. Duties of the Secretary:
 - a. "Meeting packets of agenda, minutes, and backup materials will be mailed or emailed by the Secretary of the Board to each member at least 72 hours prior to regular meetings."
 - b. "If the President and the Vice President are both absent, the Secretary of the Board will serve as chairman of the meeting."
 - c. "It will be the duty of the Secretary to see that all minutes for all meetings are properly prepared."
 - d. "The Secretary of the Board will be responsible for taking and recording the minutes for the Board of Directors meetings with the exclusion of closed sessions."
 - e. "...any communications and correspondence specifically directed to the "Board of Directors" will be delivered to the Secretary of the Board."
 - f. "The Secretary: This person keeps the official record. S/he should be seated close to the chairman and observe the meeting as s/he takes notes, later to be rewritten in the form desired by the board."
 - g. "The Secretary is also an assistant to the chairman, providing him/her with a copy of the agenda, the minutes of the previous meeting, any committee reports, and a list of unfinished business. S/he should also bring to the meeting any needed materials, such as a copy of the bylaws, and should be familiar with the record of previous actions taken by the board."
 - h. "... ordinances and resolutions... After adoption the Secretary should prepare proper attestation, which includes filling in the last page to include the vote by each member, the chairman's signature, and the Secretary's attestation."
 - i. "The Secretary should have a system to keep track of the distribution of ordinances and resolutions, and a file system of keeping copies available for the public."
 - j. "The Board Secretary, in cooperation with the Board President, will prepare an agenda for each regular and special meeting of the Board of Directors."
 - k. In addition, there are tasks that fall to the Secretary which are not addressed in the District bylaws:
 - i. Monitor and coordinate compliance with legally mandated requirements for board members, including ethics and Brown Act training and certification and conflict of interest certificates (Form 700).
 - ii. Notify and report official district budget and any adopted changes to county auditor.
 - iii. Notify and coordinate board members election, terms of office, resignations and appointments with county elections office.
 - iv. Receive, log, distribute, respond to and report District correspondence.
 - v. Prepare and bind district meeting records, archives and other items and prepare them for posting on the district website.
 - vi. Post agendas at three district public notice locations at proper time before meetings.

cwbarnes@csus.edu Carol Barnes contact info.

----- Original Message -----

From: "Linda Wilson" <lmwilson@mcn.org>

To: "Eleanor Riley" <eriley@mcn.org>

Cc:

Sent: Tue, 8 Jan 2013 13:41:23 -0800

Subject: a message for Rich

Hi, Rich:

We have a friend who lives part time on B Rd in Albion--Carole Barnes. Her main home is Sacramento and she's a retired research sociologist from Sacramento State Univ. She spent her working career analyzing data for numerous studies and clients.

We were having dinner with her a couple of weeks ago, and got to talking about the ALRFD and the parcel tax. I was explaining how it worked and she is very interested in getting involved in helping your board maximize the revenues you are allowed to collect from the parcel tax. She instigated a further discussion with me and I explained the various steps:

1. getting the data from the county each year and formatting it

2. instruct the county on how much to tax each parcel

She would like to volunteer for some of this. She's very sharp and I was thinking you might like to pass her offer to the Board.

My own thought is that if you take her up on this offer, the first year you might want to have Alan (or whoever currently does it) format the data. Then give her a copy of that and thee original ordinance passed by the voters. She could review the data and make sure you're collecting everything you are entitled to collect, and then submit her recommendations to your board.

I would be happy to share our district policy with her (and your board) that our board passed to further clarify our ordinance.

I'm emailing instead of calling you re: this so you can pass it on to your board, if you want.

If you're interested, I'll pass on Carole's contact information.

Happy New Year,

Linda

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES**

Thursday, January 10, 2013, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

Meeting Commenced: 7:15pm

1. Fire department operations meeting.

a. Roll call.

Board Members: Rich Riley, Scott Roat, Ed Petrykowski, Alan Taeger; Ken Matheson absent
Firefighters: Chief Ted Williams, Brad Montgomery, Scott Roat, Sam Levine, Marshall Brown, Erica Geer, Harolde Searles, Tim Gitchel, Steve Wolfe, Chris Johnson, Margaret Harris; (nine members attending EMT training)

b. Chief's Report: See attached.

c. Review and discussion of chief's report.

d. Other fire department business.

- attendance light – 9 firefighters attending EMT class
- purpose of BBQ discussion, evaluation of it as ongoing benefit
- training goals and schedule discussed by Marshall Brown, the new Training Officer

e. Adjournment: 7:55pm

2. Board of Directors business meeting call to order and determination of a quorum:

Call to order by President Alan Taeger at 8:00pm.

Board Members present: Rich Riley, Scott Roat, Ed Petrykowski; Ken Matheson absent

3. Public communication to the Board: None presented.

4. Items for Board consideration and possible action:

a. Fire department personnel: No new personnel recommended.

b. FY 2012-2013 budget review and revision: Increase for Miscellaneous Employee Benefits (#861014): adjust to \$21,500 (a \$500 increase); changes approved by unanimous vote of board members present on a motion by Alan.

c. Facilities Use Application: Board review of one or more facilities use application(s) per current facilities use policy. No action taken at this time.

5. Previous meeting minutes: Minutes of the December 12, 2012 special meeting and the December 13, 2012 approved 4-0 in favor.

6. Board Correspondence: See attached list.

7. Financial report: Distributed, no changes made.

8. Committee reports:

a. New fire station committee.

Discussion of status, Ed Petrykowski and Sam Levine to check with Lee Welty on plans and status of encroachment permit. No further progress at this time.

9. Directors' discussion:

a. Duties of board members.

- Role of Officers – Alan distributed a sheet of proposed duties of Board Members (see attached), discussion to be continued.

- All in favor of pursuing Board Clerk position to aid in tasks.

10. Next scheduled regular business meeting: Thursday, February 14, 2013, 7:00 pm.

11. Adjournment: 9:34pm

Fire Chief's Report, 10 January, 2013, by Ted Williams

• **Incident Log**

- In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, December 13th and today, January 10th, we were dispatched and responded to six incidents consisting of 3 medical aids, 1 traffic collision and 2 tree/vehicle hazards.

▪ **2012009055 12/17/12 08:33**

- MEDICAL, CHARLIE, THE WOODS, #27, 43300 LITTLE RIVER AIRPORT RD, LITR
- Sam Levine (IC, Med Gp)
- Guy Casey (8132)
- Ted Williams
- Brad Montgomery (8165)

Minutes approved by unanimous vote of board members present at the March 14, 2013 regular business meeting.

- Andrea Pennebaker
 - Scott Roat
 - cancelled incoming
- **2012009221 12/23/12 09:54**
 - Tree in roadway poss power lines down. Hwy1 mp44.25
 - CHP remained IC
 - Tim Gitchel (8162)
 - Guy Casey
 - Andrea Pennebaker
 - Brad Montgomery (8165)
 - Ted Williams
 - cancelled incoming
- **2012009275 12/24/12 19:28**
 - Traffic collision Hwy 128 mp5.5
 - Steve Wolfe
 - Debbie Wolfe
 - Brad Montgomery (8130)
 - Ted Williams (8162)
 - Tim Gitchel
 - Marshal Brown (8170)
 - Margaret Harris
 - Guy Casey (8165)
 - Michael Rees (8131)
 - Scott Roat
 - Erica Geer (canceled)
 - cancelled incoming
- **2012009350 12/27/12 09:28**
 - MEDICAL, BRAVO 43300 LITTLE RIVER AIRPORT RD #31
 - Guy Casey R8132 (MedGroup, IC)
 - Marshall Brown
 - Ted Williams
 - Jaime Placido
 - Brad Montgomery (R8130)
 - Margaret Harris
 - Andrea Pennebaker
 - cancelled incoming
- **2013000088 01/03/13 14:02**
 - HAZARD, STALLED VEHICLE BLOCKING ROAD, 1/2 MILE UP LITTLE RIVER AIRPORT RD.
 - MENDOCINO FIRE DISPATCHED.
 - Sam Levine (RP & IC)
 - Guy Casey
 - Andrea Pennebaker
 - Ted Williams
 - Steve Wolfe
 - Debbi Wolfe
 - Brad Montgomery
- **2013000169 1/06/13 11:43**
 - MEDICAL ALPHA 43300 Little River Airport Rd "The lodge"
 - Sam Levine
 - Jaime Placido
 - Brad Montgomery 8132
 - Ted Williams
 - Andrea Pennebaker
 - Marshal Brown
 - Emily Scott
 - Guy Casey (Cancelled)
 - cancelled incoming

Training Completed:

Minutes approved by unanimous vote of board members present at the March 14, 2013 regular business meeting.

- **12/20/2012 - Chimney Fires (2 hours)**
 - Marshall Brown, Guy Casey, Andrew Crowningshield, John Crowningshield, Ben Feinburg, Erica Geer, Tim Gitchel, Joe Goforth, Brad Montgomery, John Oakley, Andrea Pennebaker, Jaime Placido, Michael Rees, Scott Roat, Ted Williams, Debbi Wolfe, Steve Wolfe
- **12/27/2012 - ?**
 - waiting on data
- **01/03/2012 - Hoses, Nozzles, Appliances, and Water Streams (3 hours)**
 - Marshall Brown, Guy Casey, Andrew Crowningshield, John Crowningshield, Ben Feinburgh, Tim Gitchel, Margaret Harris, Jason Hendricks, Sam Levine, Jaime Placido, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe, John Oakley, Jake Phillips, Emily Scott, Brad Montgomery.
- **01/08/2012 - EMT Class - Nat Norling (Paramedic) - station 840 MVFD**
 - Guy Casey, Jamie Placido, Jason Hendricks, Andrea Pennebaker, Emily Scott, Debbi Wolf, Michael Rees, Lauren Lopez.
- **Training Plan:**
 - Marshall Brown appointed as Training Officer for 2013.
 - Erica Geer thanked for over one year in TO role. Some firefighters commented that this period offered the most thorough training in their time on the department.
 - 2013 training will be primarily scenario based.
 - Training schedule will be maintained at www.albionfire.com with notifications.
 - Draft schedule:
 - 01/03 - Hoses/Nozzles/Tools - station 811, 1900 hrs
 - 01/05 - Water Rescue - MVFD
 - 01/07 - Traffic Control Ops - station 810, 1900 hrs
 - 01/12 - Station 813 Cleanup - station 810/813, 1100 hrs
 - 01/19 - Water Rescue - station 810, 1000 hrs
 - 01/24 - SCBA Smoke Drills - station 811, 1900 hrs
 - 01/26 - Cliff Rescue - station 810, 1000 hrs
 - 01/31 - RIT/RIC Intro - station 811, 1900 hrs
 - 02/02 - Water Rescue - MVFD
 - 02/07 - RIT/RIC Drills - station 811, 1900 hrs
 - 02/09 - RIT/RIC Scenarios - station 810/812/LR Airport, 1000 hrs
 - 02/16 - Water Rescue - station 810, 1000 hrs
 - 02/21 - Water Source, App Placement - station 810, 1900 hrs
 - 02/23 - Cliff Rescue - station 810, 1000 hrs
 - 02/28 - Firefighting Tools - station 811, 1900 hrs
 - 03/02 - Water Rescue - MVFD
 - 03/07 - Structure Fire Scenarios - station 812/Residence, 1900 hrs
 - 03/09 - Full TC Scenario - station 812/LR Airport, 1000 hrs
 - 03/16 - Water Rescue - station 810, 1000 hrs
 - 03/21 - LZ Coord/Helo Ops - station 810/812 Sat, 1900/1000 hrs
 - 03/23 - Cliff Rescue - station 810, 1000 hrs
 - 03/28 - Water Rescue Ops - station 810, 1900 hrs
 - 04/04 - Cliff Rescue Ops - station 810, 1900 hrs
 - 04/06 - Water Rescue - MVFD
 - 04/13 - Structure Fire Scenarios, Pacific Reefs, 1000 hrs
 - 04/18 - Structure Fire Scenarios - station 812/Residence, 1800 hrs
 - ??? - Burn Trailer @ MVFD
 - 04/20 - Water Rescue - station 810, 1000 hrs
 - 04/25 - Trauma Scenarios - station 812, 1900 hrs
 - 04/27 - Cliff Rescue - station 810, 1000 hrs
 - 05/02 - Auto Extrication Scenarios - station 812, 1830 hrs
 - 05/06 - Water Rescue - MVFD
 - 05/11 - Calstar/Reach Training - station 812 / LR Airport, 1000 hrs
 - 05/16 - Wildland Basics/WUI - station 810, 1900 hrs
 - 05/18 - Water Rescue - station 810, 1000 hrs
 - 05/23 - Fire Line Tactics - station 812/Residence, 1900 hrs
 - 05/25 - Cliff Rescue - station 810, 1000 hrs
 - 05/30 - Shelter Deployment/Hoselays - station 812/Residence, 1900/1000 hrs
 - 06/01 - Water Rescue - MVFD

- 06/06 - WFFF Theory - station 810, 1900 hrs
- 06/08 - Wildland Pump - station 812 / LR Airport, 1000 hrs
- 06/15 - Water Rescue - station 810, 1000 hrs
- 06/20 - Medical/Wildland Health - station 810, 1900 hrs
- 06/22 - Cliff Rescue - station 810, 1000 hrs
- 06/27 - Wildland Scenarios - station 812/LRA, 1830 hrs
- 07/06 - Water Rescue - MVFD
- 07/13 - Wildland Tools - station 811/residence, 1000 hrs
- 07/18 - Medical/Airway Mgmt - station 810, 1900 hrs
- 07/20 - Water Rescue - station 810, 1000 hrs
- 07/25 - ICS Overview/WL Scenarios - station 811/Residence, 1830 hrs
- 07/27 - Cliff Rescue - station 810, 1000 hrs
- 08/01 - Wildland Scenarios - Pacific Reefs, 1830 hrs
- 08/03 - Water Rescue - MVFD
- 08/10 - Wildland Scenario - station 812 / LR Airport, 1000 hrs
- 08/15 - Medical/Musculoskeletal - station 810, 1900 hrs
- 08/17 - Water Rescue - station 810, 1000 hrs
- 08/22 - Wildland Scenarios - station 811/Residence, 1830 hrs
- 08/24 - Cliff Rescue - station 810, 1000 hrs
- 08/29 - The Woods Pre-Plan - station 812/Woods, 1900 hrs
- 09/05 - Wildland Scenarios - station 812/LRA, 1830 hrs
- 09/07 - Water Rescue - MVFD
- 09/14 - Wildland Scenario - Pacific Reefs, 1000 hrs
- 09/19 - Medical/ALOC - station 810, 1900 hrs
- 09/21 - Water Rescue - station 810, 1000 hrs
- 09/26 - Auto Ex Scenarios - station 812, 1830 hrs
- 09/28 - Cliff Rescue - station 810, 1000 hrs
- 10/03 - Structure Fire Tactics - station 811, 1900 hrs
- 10/05 - Water Rescue - MVFD
- 10/12 - Mass Casualty Incident - station 812 / LR Airport, 1000 hrs
- 10/17 - Medical/Strokes - station 810, 1900 hrs
- 10/19 - Water Rescue - station 810, 1000 hrs
- 10/24 - Albion Village Pre-Plan - station 810, 1900 hrs
- 10/26 - Cliff Rescue - station 810, 1000 hrs
- 11/02 - Water Rescue - MVFD
- 11/07 - Power lines Safety - station 810, 1900 hrs
- 11/09 - Structure Fire Pump - station 812, 1000 hrs
- 11/16 - Water Rescue - station 810, 1000 hrs
- 11/21 - Medical/OB and Geriatric - station 810, 1900 hrs
- 11/23 - Cliff Rescue - station 810, 1000 hrs
- 11/28 - Chimney Fire Training/Vent - station 811, 1900 hrs
- 12/05 - Vehicle Extrication didactic - station 810, 1900 hrs
- 12/07 - Water Rescue - MVFD
- 12/14 - Vehicle Extrication Scenarios - station 812 / LR Airport, 1000 hrs
- 12/19 - Medical/Fire Related - station 810, 1900 hrs
- 12/21 - Water Rescue - station 810, 1000 hrs
- 12/26 - Structure Fire Scenarios - station 810, 1830 hrs
- 12/28 - Cliff Rescue - station 810, 1000 hrs
- to be added:
 - Harassment
 - HazMat

- **Development**

- Mendocino Coast Water Works has visited stations and is preparing an estimate for tank plumbing work.
- Debbie Casey attended December meeting to offer assistance with fundraising.
- Eight of our firefighters are participating in the EMT course.
- John Hall, Pacific Reefs Water District Board President, contacted Ted on January 6. "We've reviewed the Training-Water Use Agreement Draft you left us and will discuss it further at our 2/16/13 meeting. I believe we are all in support of this concept and may approve it at that meeting." Mr Hall requested and Ted has provided the ALRFPD Liability Insurance Policy for review.

Minutes approved by unanimous vote of board members present at the March 14, 2013 regular business meeting.

- 2013 fundraising plan development beginning in January.
- **Station Maintenance**
 - Jaime Placido traced a puddle of standing water at station 810 to the refrigerator.
- **Vehicle Maintenance**
 - **Mini-pumper 8165**
 - scheduled:
 - two water leaks
 - new mufflers
 - auto eject electric
 - **Rescue 8130**
 - scheduled:
 - starter (failing)
 - **Rescue 8132**
 - scheduled:
 - ignition switch (failing)
 - **SCBA compressor**
 - functional, but not yet mounted.
 - 8132 will be taken out of service, replaced by 8165, for final installation

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING JANUARY 10, 2013
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

12/14/12	Received letter from Air Resources Board with notice of diesel truck and bus regulations for model years 1996-2004.
12/19/12	Received season's greetings from Fort Bragg Diesel.
12/19/12	Scott received email from Joe Gambetta threatening contradiction of claims Scott made.
12/19/12	Received email from county treasurer-tax collector with quarterly investment report.
12/20/12	Received season's greetings from Perkowski's Screen Printing bu USPS.
12/26/12	Alan received email from Alana Theiss with an offer to provide financial audit and consulting services.
12/27/12	Received check from Comptche Volunteer Fire Department by USPS for fee for service compensation for two Albion Firefighters.
12/27/12	Received season's greetings from Greenwood Aggregates, Inc. by USPS.
12/31/12	Alan received email from CSDA with offer for free ethics, harassment, and Brown Act on-line training and certification.
1/2/13	The board received email from Katya Gregonis, district bookkeeper, with notice of a rate increase for calendar year 2013. Katya increased her rate at a reduced increment from that which was agreed to in contract. Alan replied with gratitude.
1/4/12	Received invoice from county counsel's office for services rendered regarding parcel tax questions.
1/10/13	Received season's greetings from Eve Rice by USPS. (Postmarked 12/24/12.)
1/10/13	Received telephone call to district office from Gina inquiring about a donation check sent mid-December. Alan returned call and promised to investigate and follow up.
1/10/13	Received donation check from Navarro Ridge Ranch by USPS. (Postmarked 12/19/12.)