



Albion Little River Fire Protection District

REGULAR MEETING AGENDA

Monday, July 17, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:**
2. **Motion by Secretary Alan Taeger to adopt agenda:**
3. **Public communication to the board:** Members of the public may address the board on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may do so when the agenda item is presented.
4. **Chief's report:** (See packet.)
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action.
 - a. **Approval of June 19, 2017 regular meeting minutes.**
 - b. **Acceptance of July 17, 2017 correspondence report.**
 - c. **No financial report received since last regular meeting.**
6. **Unfinished Business deferred pending seating of new board member(s):**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
 - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
 - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
7. **Items for discussion and possible action:**
 - a. **Motion by Director Taeger to send proposed letter of commendation to Lee Welty upon his retirement:** (See packet.)
 - b. **Motion by Director Taeger to adopt proposed FY 2017-2018 tax revenue and appropriations budget:** (See packet.)
8. **Committee Reports:**
 - a. **Ad hoc committees:**
 - i. **Dormant committees:**
 1. **Friends of ALRFPD**
 - ii. **Active committees:**
 1. **Long Term Budget Plan - Issel, Taeger** (See packet.)
 2. **Facilities and Apparatus –Issel, Taeger** (See packet.)
 3. **Mendocino Association of Fire Districts – Taeger** (See packet.)
 4. **Strategic planning – Issel, Taeger** (See packet.)
 5. **Litigation – Issel, Taeger** (See packet.)
 6. **Operations – Issel** (See packet.)
 7. **Public Relations– Issel, Taeger** (See packet.)
9. **Directors Discussion:**
 - a. **Non agenda items of board concern.**
10. **Adjournment:**

Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: board@albionfire.com or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

Fire Chief's Report, 1 July, 2017, by Ted Williams

• Incident Log

- **2017006237 6/2/2017 1302**
 - PUBLIC ASSISTANCE; 33270 ALBION RIDGE ROAD, ALBION
 - Ted Williams
 - Leslie Hrbacek
 - Andrea Pennebaker
 - Citlali Calvillo
 - Debbi Wolfe
 - Steve Wolfe
 - On Scene: 1326
 - Available: 1413
- **2017006317 06/03/2017 1954**
 - MEDICAL BRAVO; 43300 LITTLE RIVER AIRPORT ROAD, #104, LR
 - (Location erroneously described as at the Lodge)
 - John Crowningshield (8132)
 - Andrea Pennebecker (8130)
 - Leslie Hrbacek (8130)
 - Kevin Spring
 - Citlali Calvillo
 - On Scene: 2007
 - Available: 2032
- **2017006412 6/05/2017 1719**
 - MEDICAL BRAVO; HWY 1, MP 48.05/VAN DAMME STATE PARK, MENDO
 - Call Canceled; not in ALRVFD district
 - Available: 1733
- **2017006456 6/06/2017 1819**
 - MEDICAL CHARLIE; 6034 LITTLE RIVER ALBION RD/JACOBS RANCH RD, LR (TRAILER)
 - Second page issued
 - Ted Williams
 - Kevin Spring
 - On Scene: 1834
 - Available: 1906
- **2017006527 06/08/2017 1305**
 - MEDICAL ALPHA; 43300 LITTLE RIVER AIRPORT RD# 49, LR
 - Ted Williams
 - Sam Levine
 - On Scene: 1325
 - Available: 1408
- **2017006538 06/08/2017 1608**
 - PUBLIC ASSIST; 43300 LITTLE RIVER AIRPORT RD# 49, LR
 - Ted Williams
 - Sam Levine
 - On Scene: 1618
 - Available: 1636

- **2017006541 06/08/2017 1923**
 - MEDICAL CHARLIE; 35516 S. HWY 1, ANCHOR BAY
 - Error in Dispatch
 - Available: 1924
- **2017006542 06/08/2017 1922**
 - PUBLIC ASSISTANCE; 43300 LITTLE RIVER AIRPORT RD# 49, LR
 - John Crowningshield
 - Andrea Pennebaker (8130)
 - Leslie Hrbacek (8130)
 - Maddie Godine (8130)
 - On Scene: 1948
 - Available: 1948
- **2017006598 06/10/2017 0726**
 - MEDICAL BRAVO; 5351 ALBION LITTLE RIVER RD, LR
 - John Crowningshield (8132)
 - Steve Crowningshield (8132)
 - Andrea Pennebaker (8130)
 - Michael Rees
 - Steve Wolfe
 - Debbi Wolfe
 - Ted Williams
 - Kevin Spring
 - Jaime Placido
 - Sam Levine (canceled)
 - On Scene: 0744
 - Available: 0811
- **2017006626 06/10/2017 1709**
 - MEDICAL; 32510 NAVARRO RIDGE RD (WHITESBORO GRANGE), ALBION
 - Steve Wolfe
 - Debbi Wolfe
 - On Scene: 1718
 - Available: 1757
- **2017006642 06/11/2017 0406**
 - MEDICAL ALPHA; 3700 ALBION LITTLE RIVER RD, ALBION
 - Sam Levine
 - Jaime Placido
 - John Crowningshield (8132, canceled)
 - Leslie Hrbacek (8130)
 - Ted Williams
 - On Scene: 0421
 - Available: 0440
- **2017006649 06/11/2017 1325**
 - TRAFFIC COLLISION/MEDICAL; 5200 N. HWY 1, LITTLE RIVER
 - Ted Williams
 - Marshall Brown (8180, canceled)
 - Michael Rees

- Jaime Placido
- John Crowningshield (8180, canceled)
- Sam Levine
- Jeffrey Trotter
- Serena Randolph (8130)
- Austin Williams (8130)
- Leslie Hrbacek
- On Scene: 1337
- Available: 1359
- **2017006898 06/17/2017 1728**
 - RESIDENTIAL FIRE; 43300 LITTLE RIVER AIRPORT RD, #121, LR
 - Ted Williams
 - Marshall Brown
 - Leslie Hrbacek (8180)
 - Serena Randolph (8180)
 - Steve Crowningshield (8180)
 - Kevin Spring
 - Jaime Placido (canceled)
 - Steve Wolfe (canceled)
 - Debbi Wolfe (canceled)
 - John Crowningshield (staged)
 - Andrea Pennebaker (canceled)
 - On Scene: 1740
 - Available: 1758
- **2017007477 06/29/2017 1056**
 - TRAFFIC COLLISION/MEDICAL/N. HWY 1, MP 46.5 @ BUCKHORN COVE, LR
 - Actual address was MP 41.27, just north of Albion River Inn, Albion
 - Ted Williams (8180)
 - Marshall Brown
 - Michael Rees (8162)
 - Kevin Spring (8132)
 - Debbi Wolfe
 - Steve Wolfe
 - Sam Levine
 - Serena Randolph (canceled)
 - Austin Williams (canceled)
 - On Scene: 1114
 - Available: 1220



Albion Little River Fire Protection District

REGULAR MEETING MINUTES

Monday, June 19, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order at 7:02 pm by President Issel. Directors Taeger and Roat present. Also present were Chief Williams, two firefighters, and three members of the public.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Motion carried by unanimous vote.
3. **Public communication to the board:** Shirley Hollowed, representing the Albion Little River Fire Auxiliary, came to the meeting to recruit the members of the board to help at the annual barbeque. Two speakers requested that district board meetings be audio recorded. One speaker requested that the subject of audio recording of meetings be placed on the agenda for the next regular meeting.
4. **Chief's report:** (See packet.) Chief Williams reported that he is working on creating a map showing locations of all calls in the district.
5. **Consent calendar:** Approved by unanimous consent of the board.
 - a. **Approval of May 15, 2017 regular meeting minutes.**
 - b. **Approval of June 10, 2017 special meeting minutes.**
 - c. **Acceptance of June 19, 2017 correspondence report.**
 - d. **Acceptance of April, 2017 financial reports.**
6. **Unfinished Business deferred pending seating of new board member(s):**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
 - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
 - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
7. **New Items for discussion and possible action:**
 - a. **FY 2017-2018 tax revenue and appropriations draft budget was presented for review and discussion:** (See packet.) Final budget proposal to be submitted for board approval at the July 17, 2017 regular meeting.
8. **Committee Reports:**
 - a. **Ad hoc committees:**
 - i. **Dormant committees:**
 1. **Friends of ALRFPD**
 - ii. **Active committees:**
 1. **Long Term Budget Plan - Issel, Taeger:** No report
 2. **Facilities and Apparatus –Issel, Taeger:** Director Issel reported that he has sent a letter to the representatives of the Palle Anderson Trust, owners of the property upon which Station 810 is located, with an invitation to enter into negotiations with the district for transfer of ownership. Director Issel was questioned about the status of Station 811 garage project. Issel answered that the siting for the building needs to be engineered and that local engineer Lee Welty, who has been working pro bono for the district for many years, has retired. A new structural engineer is being sought. Issel was questioned next about interim housing for the new apparatus scheduled for delivery

soon. Issel responded that a plan has been devised by Chief Williams and fire department operations to house all new apparatus in the interim.

3. **Mendocino Association of Fire Districts – Taeger** (See Packet.) Director Taeger reported that county cannabis tax distribution schedule has been announced and that there is no distribution scheduled for Fire/EMS.
4. **Strategic planning – Issel, Taeger:** No report.
5. **Litigation – Issel, Taeger:** No report.
6. **Operations – Issel:** No report.
7. **Public Relations– Issel, Taeger:** No report.

9. **Directors Discussion:**

- a. **Non agenda items of board concern:** None discussed.

10. **Adjournment:** Meeting adjourned 7:34 pm.

DRAFT



**REGULAR MEETING MONDAY, JULY 17, 2017
CORRESPONDENCE REPORT**

- June 19, 2017 -Received notice by USPS from MC Planning and Building of Coastal Development Boundary Line Adjustment Request Case #B_2017-0028.
-Received letter by USPS from MC County Counsel regarding regulations for adopting building standards with more stringent requirements than contained in Clifornia building codes.
- July 5, 2017 -Received letter by USPS from Albion Mutual Water Company with a report on the annual meeting, company organization and policies.
- July 10, 2017 -Received letter by USPS from MC Executive Office with notice of possible action regarding requests from several MC special districts to move their district elections to even numbers years to consolidate elections.
- July 13, 2017 -Received card by USPS from Mendocino VFD thanking participants in the 4th of July parade.



LETTER OF COMMENDATION

On the occasion of his retirement the Board of Directors of Albion Little River Fire Protection District wishes to acknowledge and commend **Lee Welty** for his years of dedication to the welfare of our community and beyond.

The Board of Directors of Albion Little River Fire Protection District especially recognizes and commends **Lee Welty** for the many occasions over many years he and his staff have come to the aid of the District and for the countless hours of time and expertise Lee has donated on behalf of the District.

The Board of Directors of Albion Little River Fire Protection District congratulates **Lee Welty** on his successful career and wishes him and his family a long, healthy, happy retirement.

Sincerely,

Michael Issel

Alan Taeger

Scott Roat

Board of Directors,
Albion Little River Fire Protection District

July 17, 2017

PROPOSED TAX REVENUE AND APPROPRIATIONS BUDGET FOR FISCAL YEAR 2017-2018

To be considered for adoption at the July 17, 2017 regular meeting,

DISTRICT NAME: ALBION LITTLE RIVER FIRE PROTECTION

FUND NUMBER: 341

TOTAL ESTIMATED REVENUE FOR 2017-2018 \$274,913.00

ESTIMATED FUND BALANCE AS OF 6/30/17 \$272,298.17

TOTAL TAX FUNDS AVAILABLE FOR APPROPRIATIONS IN 2016-2017 \$547,211.17
 (Appropriations must not exceed this amount)

ESTIMATED REVENUE

821110	CURRENT SECURED TAX		\$77,691.00
821120	CURRENT UNSECURED TAX		\$2,555.00
821130	SB 813 SUPPLEMENTAL TAX		\$397.00
821220	PRIOR UNSECURED TAX		\$74.00
821300	SPECIAL TAX (FIRE ASSESSMENTS)		\$191,000.00
821510	SALES TAX - PUBLIC SAFETY (Prop 172)	not yet appropriated	\$0.00
821600	TIMBER TAX		\$265.00
824100	INTEREST		\$2,200.00
825481	HOMEOWNERS PROPERTY TAX RELIEF		\$731.00

TOTAL ESTIMATED REVENUE **\$274,913.00**

APPROPRIATIONS

CONTINGENCIES

860010	MEASURE M CONTINGENCY RESERVE	(previous reserve plus \$30,000.00)	\$90,000.00
860011	SPECIAL CONTINGENCY RESERVE (DEBT COLLATERAL)	(fixed reserve)	\$43,000.00

TOTAL CONTINGENCY RESERVE **\$133,000.00**

SALARY & BENEFITS

861014	MISCELLANEOUS EMPLOYEE BENEFITS		\$1,500.00
861035	WORKERS COMPENSATION INSURANCE		\$7,314.00

TOTAL SALARY & BENEFITS **\$8,814.00**

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS		\$15,000.00
862060	COMMUNICATIONS		\$5,000.00
862080	FOOD		\$1,000.00
862101	INSURANCE - GENERAL		\$7,372.00
862120	MAINTENANCE - EQUIPMENT		\$25,000.00
862130	MAINTENANCE - STRUCTURES & GROUNDS		\$7,000.00
862140	MEDICAL, DENTAL & LAB SUPPLIES		\$6,000.00
862150	MEMBERSHIPS		\$1,000.00
862170	OFFICE EXPENSE		\$1,500.00
862181	AUDITING & FISCAL SERVICES		\$7,000.00
862185	MEDICAL, DENTAL SERVICES		\$1,500.00
862187	EDUCATION & TRAINING		\$7,500.00
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER		\$41,000.00
862210	RENTS & LEASES BUILDINGS & GROUNDS		\$50.00
862231	ELECTION SUPERVISION & SERVICES		\$500.00
862250	TRANSPORTATION & TRAVEL		\$15,000.00
862260	UTILITIES		\$6,000.00

TOTAL SERVICES & SUPPLIES **\$147,422.00**

OTHER APPROPRIATIONS

863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES		\$3,500.00
863310	INTEREST		\$21,000.00
863311	PRINCIPAL		\$17,000.00
864360	STRUCTURES & IMPROVEMENTS		\$40,000.00
864370	EQUIPMENT		\$100,000.00

TOTAL OTHER APPROPRIATIONS **\$181,500.00**

TOTAL APPROPRIATIONS **\$470,736.00**

ESTIMATED REVENUE OVER/UNDER APPROPRIATIONS **\$76,475.17**

Reports From ALRFPD Active Committees:

17 July 2017 Regular Meeting

Long Term Budget Plan

Issel & Taeger

Work continues characterizing and costing necessary equipment and housing for new tender, pumper and rescue vehicles. Major considerations include evaluating mutually exclusive tradeoffs between ISO insurance ratings and practical emergency response capability. Worst case estimates are under consideration for FY 17-18 Budget Planning. After cost identification is made, 5 year planning increments over a 15 year time horizon will be employed to revise baseline expenses.

Facilities & Apparatus

Issel, Taeger & Williams

Vehicle Garage: In early February, MUSD advised ALRFPD that Albion School was seriously being considered for surplus. In response, to mounting urgency for our facility demands, the Board re-directed construction planning to the Albion School and away from a 4 vehicle garage building South of Station 811. However, the dynamics of Albion School educational programs, and community expression of concerns, have resulted in a series of refocused solutions to a set of what has proven to be constantly changing circumstances. In consideration of these emerging alternatives which were not under consideration when first advised by MUSD in February, we have redirected all our efforts to construction of a 3 vehicle garage to the West of Station 811, now late in the construction season. This building alternative is selected as it will not require a BOS variance, can proceed under an old Use Permit, and therefore offers the shortest mean time to completion. As Lee Welty has retired, new Civil Engineering firms, together with several ground preparation and pad contractors are now under consideration to undertake revised garage planning, costing, budgeting, permitting, approval and implementation efforts.

Station 810: ALRFPD has been notified by Anderson Properties, Station 810 land leaseholders that the property is now being prepared for sale. In response, an expression of interest has been made awaiting acknowledgement. Meanwhile, a market value land assessment is being made of property to guide forthcoming discussion.

8191 Tender: Delivery into service is pending completion of radio and equipment installation.

8181 Pumper: Basic fabrication complete, unit awaits 3rd party pump testing and results. Delivery scheduled for late August, mid-September.

8130 Rescue: Box construction has begun, vehicle chassis delivery is pending. Delivery scheduled January 2018.

Mendocino Association of Fire Districts

Taeger

Report presented elsewhere in Agenda packet.

Strategic Planning

Issel, Taeger & Williams

Completion of Strategic Planning Grant activities suspended due to reduced board membership. With new Director in Waiting Steve Acker, and key stakeholders identified, decision to proceed completing integrating 5 identified key priorities is made, pending schedule harmonization mutually acceptable date with Heather Paulson, board, and key stakeholders now identified.

Litigation

Issel & Taeger

No public report at this time of current activities now underway.

Operations

Issel

No public report at this time of current activities now underway.

011
Meeting Notes

Mendocino County Association of Fire Districts

10:00am Wednesday June 21, 2017
at the Anderson Valley CSD, Boonville

MEETING #19 - Introductions and Attendees:

Lucien Long (ECSD), Claudia Hillary (RCFPD), Kathleen McKenna (AVCSD), Alan Tager (ALRFPD), Andres Avila (AVCSD), Bill Knapp (WFPC), Michael Schaeffer (CCSD), John Allison (WFPC), Tony Orth (BTCSD), Mitch Franklin (HFPD), Joe Sutphin (FBFPA), Michelle Schnitzius (LLFPD), Denise Rose (BTCSD), Pat Garrett (UVFPD), Ben MacMillan (ECSD)

Unable to attend: Linda Talso (RVCFPD), Chris Wilkes (LLFPD)

Guest presenter: John Salvate, Asst Chief, OES Region II Fire & Rescue

CONTINUING and NEW BUSINESS ITEMS:

1. John Salvate gave an important overview presentation on the structure and operation of CalOES Fire and Rescue functions and coordination. Using projected images he explained the OES organization and reporting structures. Each County has its own Fire and Rescue coordinator ... Chief Mitch Franklin (Hopland) recently stepped into this position which had been filled by John Bartlett prior to his retirement. Difficulties in placing OES engines is becoming problematic for smaller and volunteer agencies. Accepting an engine requires the receiving agency to staff the engine and dispatch it whenever OES deems it necessary. Many agencies cannot reliably ensure this level of staffing and still support local coverage needs. Because of these problems, OES is now looking at assigning smaller engines (shorter wheelbase Types VI and VII) that would only require 3-0 staffing ... don't know yet if this will really help with the problem. I believe Mendocino County is losing 3 OES engines because of staffing constraints.

A mutual aid summit meeting will be scheduled for July 13 in Sacramento. Presumably this will discuss current and future issues impacting this important network. Much information can be obtained from the website: www.cal-oes.ca.gov.

Salvate's presentation and discussions ranged into many interrelated areas including problems with volunteer shortages, Prop 172 funding, the Fire Master Agreement which spells out the operation of the mutual aid system and identifies all agencies in the State, the California Fire Assistance Agreement (CFAA) which determines how agencies are reimbursed for providing aid during incidents. Much time was spent on details of the CFAA including overtime, portal-to-portal pay, reimbursement forms and their use, and more ...

2. Because of ongoing reporting relationship issues between Fire and the County, Tony Orth discussed his proposal to align Fire with the County OES function which operates under the Sheriff's Office. Concerns were expressed, but generally if it was agreed that exploratory meetings could be informative. MCAFD has been unable to find a consistent avenue to communicate with the County from both financial and procedural perspectives. Tony has already made preliminary contact with Rick Ehlert the OEM coordinator in the Sheriff's office.

3. The definition of "Local Fire Agencies", an important qualifier in the allocation of Prop 172 funding, is being refined to meet LAFCO's concerns that it only has jurisdiction over official Districts. Uma Hinman indicates LAFCO does not have authority over Volunteer Fire Companies and is not comfortable being in the potential role of "recognizing" these fire agencies. They may be OK with "acknowledging" the service areas as indicated via County maps, but she is running this up the flag pole. Mapping in conjunction with legal authority appear to be key to refining the definition. John Allison and Bill Knapp have agreed to work on an improved definition. In essence, we're looking for a third-party governmental agency that can verify the nature and service areas covered by the non-governmental provider ... not just the say-so of the MCAFD. Michelle Schnitzius (LLFPD) will research the status of Ridgewood Ranch which appears on CalFire's Howard Forest ECC dispatch reports as a responding unit. (The definition issue is problematic only for non-governmental agencies, special districts have legally defined boundaries and responsibilities.)

4. Interspersed throughout many of the individual topics, the issues of faltering volunteerism and its impacts on services provided surfaced. The fact that volunteers aren't willing to contribute their time for traumatic vehicle collisions along the 101 corridor is a serious problem which the County seems unwilling to

recognize. This is despite State law which says the County is responsible for EMS services. Dave Roderick and John Allison will work on a letter to the BOS, based upon the 2011 Fitch study and its findings. This report calls for the County to provide financial support and training for EMS services. Once developed, this letter could be given broader circulation to gain public support.

5. As another part of the discussion focused on the future of local Fire Agencies given the declining base of volunteers. Mention was made of efforts to form a County-wide Agency by former Willits Chief Jeff Smith. Apparently a plan was very close to being approved by the County, but fell through. Few in the room had any knowledge of this 1970-1980's effort. Hopefully, LLFPD may be able to locate records of these efforts ... Michelle Schnitzius will investigate. Generally it was felt that, if any records can be found, they would be sparse at best.

6. Mitch Franklin (HFPD, OES coordinator) has been in contact with Leif Farr who's responsible for GIS mapping. Apparently, with roughly an hour's research, Farr has been able to develop reports which detail population information for Hopland's district and service area. This technique utilizes census data which is available and can be associated with geographical areas. Further discussions will be held with Farr who estimated it would take about 8 hours of his time to develop the numbers for each District ... unknown if he can provide the numbers for VFC coverage areas. Potentially, the County might cover the cost of providing a county-wide study/report if asked.

7. Denise Rose distributed three draft cannabis tax allocation proposals for consideration. Time ran out and it was decided to table this discussion until the next meeting. (Copies of the proposals will be routed at the same time these meeting notes are distributed.) Prior to the meeting Chris Wilkes (LLFPD) expressed concerns which relate to differences in cannabis production levels between Districts and the resultant impact on required services. (A copy of his questions will be included with the draft allocation proposals.)

8. Ukiah was not represented in today's meeting and their possible questions about the allocation formula and prior Prop 172 & CSA #3 distributions to cities were not addressed.

9. Comptche's request to have their audit frequency adjusted from 1 year to a five year cycle was briefly touched upon. Elk raised a question about the unstated annual revenue cap which may be a barrier to making this same request for agencies that do not utilize County services (holding funds and paying bills). Difficulties finding local CPA's willing to perform audits were noted by several Agencies. This will be carried over to the next meeting.

10. Tony Orth will request the Sheriff's OES coordinator Rich Ehlert to be the guest presenter at our August meeting.

FOLLOW-UP ITEMS FOR NEXT MEETING:

1. Research relating to MCAFD and Sheriff's Office OES possible association
2. Updates on definition of "local fire agencies"
3. Fitch Report letter to BOS
4. Research into 1980's attempt to have a singular County agency provide Fire/EMS services
5. Cannabis tax allocation discussions
6. County GIS and agency population numbers update
7. Option/request to convert to 5-year audit cycle ... information, discussion

NEXT MEETING #20:

10:00am Wednesday
August 16, 2017
Anderson Valley CSD

Adjourned: 12:20pm