

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES**

Thursday September 13 2012 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Fire department operations meeting:**
  - a. **Roll call:** Firefighters present: Chief Ted Williams, Debbie Wolfe, Steve Wolfe, Guy Casey, Jaime Placido, Marshall Brown, Michael Rees, Andrew Crowningshield, Brad Montgomery, Dave Ayster, Sam Levine, Erica Geer, Scott Roat, Andrea Pennebaker, Harolde Searles, Joe Goforth, Emily Scott, Margaret Harris, and Lauren Lopez,
  - b. **Chief's Report:** See attached
  - c. **Review and discussion of chief's report:** Residential fire on LR Airport Road debriefed. Marshall Brown talked about a new cleaning method for SCBA masks and expiration valves, which should be cleaned within 24 hours of use.
  - d. **Other fire department business:** Maintenance Officer, Brad Montgomery gave a report on trucks out of service for repairs. He will be working on Unit #8165 which will be out of service for about a week, waiting for parts. On Thursday the 27<sup>th</sup> at 10AM there will be a work party for the Cowboy Party setup which will consist of moving hay bales upstairs and downstairs in the barn. The party will be Friday the 29<sup>th</sup> and on Sunday the 30<sup>th</sup> there will be a cleanup. Jaimie will supply an estimate to install a donated new hydrant in Albion Village. The fire in Little River took upwards of 36,000 gallons of water, showing that the new water tanks and tender will be a very helpful addition when in place. The new combination keypad locks were installed on Station 810 and 811. New combination padlocks will be installed on other buildings. The numbers were distributed to firefighters.
  - e. **Adjournment:** 8:47pm
2. **Board of Directors business meeting call to order and determination of a quorum:** Meeting called: to order by Board President Alan Taeger at 8:47 pm. Board members present: Ken Matheson, Ed Petrykowski, and Rich Riley.
3. **Public communication to the board:** None.
4. **Items for Board consideration and possible action relevant to fire department operations.**
  - a. **Station 813 eviction notice:** By date and time of meeting Sherry Glaser-Love had rescinded eviction notice. No action taken.
  - b. **Fire Department Personnel:** On a motion by Ken the board members present voted unanimously to accept Chief Williams' recommendation to accept Margaret Harris as a probationary volunteer firefighter.
  - c. **Equipment and personnel compensation for State mutual aid:** The board discussed the current "Assistance by Hire" agreement with CalFire. Chief Williams reported that the agreement for this year is still being negotiated with CalFire. A policy for dispersing mutual aid revenues received from CalFire for personnel compensation equally among participating firefighters was proposed. Policy proposal is to be considered for adoption at the October 11, 2012 regular business meeting.
  - d. **FY 2012-2013 budget review and revision:** Board members present voted unanimously on a motion by Ken to add budget category **86-2080-Food** to the district budget, with sub-categories of "Incident" food and "Training" food and to allot a budget of \$1,500.00 for the new category.
5. **Previous meeting minutes:** The minutes of the August 9, 2012 regular business meeting were approved as presented by unanimous vote of board members present on a motion by Ken.
6. **Communications to the board:** see attached summary.
7. **Financial report:** Current financial statements for the district were presented.
8. **Other Items for consideration and possible action:**
  - a. **Independent audit solicitation:** Three audit firms responded to the district's request for bi-annual audit proposals for FY 2010-2013. Two firms submitted audit proposals. By unanimous vote of board members present on a motion by Alan Marilyn Boise, CPA, Fort Bragg was chosen to perform the audit.
  - b. **Use of District facilities by other organizations:** The Board reviewed revisions to a proposed policy for use of district facilities by other organizations introduced at the August 9, 2012 regular business meeting and adopted the policy as presented, including accompanying application form, by unanimous vote of board members present on a motion by Alan.
9. **Committee reports:**
  - a. **New fire station committee.** No report.
  - b. **Parcel tax committee:** Corrections made to tax rolls to remove erroneously charged parcels resulted in a net reduction of \$1,200.00 from last year's expected special tax revenue.
10. **Directors' discussion:** Regarding the previously approved budget allowance to replace the outboard motor on the Zodiac Unit #8195 with a better suited size motor, a proposal was made to approve sale of the motor to be replaced for the best offer over \$2000.
11. **Next Scheduled Regular Business Meeting:** Thursday, October 11, 2012 7:00PM
12. **Adjournment:** Meeting was adjourned at 9:40pm.

Attachments

**Fire Chief's Report, 13 September, 2012, by Ted Williams**

- o **Applications received:**
  - Margaret Harris (approved subject to board review)
- o **Firefighters leaving:**
  - Chris Johnson (on leave) will not be returning. Michael Rees returned equipment issued to Chris.

Minutes approved by unanimous vote of the members of the board of directors at the October 11, 2012 regular business meeting.

- **Purchases (noteworthy, not exhaustive)**
  - (3) Cardiac Science AED battery
  - (3) Minitor V pagers
  - hydrant wrenches
  - 1000 feet of 1.5" structure hose
  - 1000 feet of 1.5" wildland hose
  - 600 feet of 1" wildland mop-up hose
  - (4) 1.5"/1" Ts
  - gear bags
  - wildland gloves
- **Incident Log**
  - In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, August 9th and today, September 13th, we were dispatched and responded to twenty-five incidents consisting of 1 structure fire (fully involved), 17 medical aid, 3 traffic collisions, 2 wildland fires (one out of county), 2 fire alarms (false), 1 electrical hazard.
    - **2012005500 08/10/2012 10:07**
      - MEDICAL, DELTA
      - 44451 LITTLE RIVER AIRPORT RD ,LITR
      - Erica Geer (8132)
      - Scott Roat
      - Brad Montgomery
      - Andrea Pennebaker
      - Tim Gitchel
      - Sam Levine
      - Ted Williams
      - Guy Casey (R8130)
      - Marshall Brown
      - cancelled incoming
    - **2012005503 08/10/2012 11:43**
      - FIRE, RESIDENTIAL ALARM
      - 7420 STICKNEY RANCH RD ,LITR
      - cancelled by alarm company
      - Ted Williams (cancelled)
      - Brad Montgomery (cancelled)
      - Marshall Brown (cancelled)
      - Guy Casey (cancelled)
    - **2012005532 08/11/2012 08:31**
      - MEDICAL ALPHA
      - THE LODGE @ THE WOODS, 43300 LITTLE RIVER AIRPORT
      - Sam Levine (IC, Med Group)
      - Ted Williams
      - Scott Roat
      - Brad Montgomery 8132
      - Marshall Brown
      - Andrea Pennebaker
      - Guy Casey (cancelled)
      - cancelled incoming
    - **2012005545 08/11/2012 14:30:14**
      - MED, TRAFFIC COLLISION
      - HWY 128 MP 001.00 @ =L(39.194492,-123.733202)
      - motorcycle down, report of person climbing up cliff, UTL
      - ALR requested mutual aid from Elk, one rescue
      - FB Amb requested Elk ambulance
      - CalStar dispatched by HF
      - CHP UTL
      - CalFire UTL
      - Ted Williams
      - Tim Gitchel (8162)
      - Brad Montgomery (8170)
      - Marshall Brown (8130, IC)
      - Guy Casey
      - John Oakley
      - Harolde Searles (in Elk rescue)
      - Andy Gitchel
      - Erica Geer

- Michael Rees
- Steven Wolfe
- Deborah Wolfe
- **2012005553 08/11/2012 20:20**
  - MEDICAL, ALPHA; MACKERRICHER STATE PARK
  - Brad Montgomery (RP)
- **2012005570 08/12/2012 09:31**
  - MEDICAL, BRAVO; THE LODGE AT THE WOODS
  - 43300 LITTLE RIVER AIRPORT RD, LITR ;
  - Sam Levine (IC, Med Group)
  - Scott Roat
  - Ted Williams
  - Brad Montgomery (8132)
  - Andrea Pennebaker
  - Marshall Brown
  - Guy Casey
  - cancelled incoming
- **2012005642 08/14/2012 08:08**
  - FIRE, WILDLAND; Albion Ridge Road
  - Ted Williams (8162)
  - Brad Montgomery (8163) IC/transferred to cal-fire
  - Erica Geer (RP)
  - John Oakley
  - Andrea Pennebaker
  - Joe Goforth
  - Jaime Placido (8192)
  - cancelled incoming
  - Guy Casey (cancelled)
- **2012005644 08/14/2012 08:35**
  - MEDICAL, CHARLIE
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
  - Ted Williams (8162)
  - Andrea Pennebaker
  - Guy Casey (R8132)
  - cancelled incoming
- **2012005668 08/14/2012 21:36**
  - MEDICAL, BRAVO
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
  - Erica Geer
  - Ted Williams
  - Brad Montgomery
  - Guy Casey
  - Sam Levine
  - Marshall Brown
  - Andrea Pennebaker
  - cancelled incoming
- **2012005687 08/15/2012 15:23**
  - MEDICAL, CHARLIE, 6900 ROAD 19, LITTLE RIVER
  - Sam Levine (IC,Med group)
  - Ted Williams
  - Guy Casey
  - Brad Montgomery 8130
  - Scott Roat
- **20120005787 08/18/2012 17:29**
  - FIRE, RESIDENTIAL; 42821 LITTLE RIVER AIRPORT RD ,LITR
  - fully involved structure on arrival, fire spreading in vegetation
  - at scene: Comptche Fire, Mendocino Fire, Albion Fire, Calfire Helicopter and volunteer cover units (Comptche, Redwood Coast and Fort Bragg Fire)
  - 8192 blew a tire
  - Jeff Wall arrived at scene and was asked to not participate.
  - Used thousands of gallons of water from the Woods (station tank inadequate).
  - Brad Montgomery (8192, 8191 mopup stayed overnight)
  - Jaime Placido (8162)
  - Scott Roat
  - Ted Williams (8163, IC - mopup stayed overnight)

- John Crowningshield (8170)
- Marshall Brown
- Erica Geer
- Andrew Crowningshield
- Jesse Martin
- Sam Levine
- Andrea Pennebaker
- Debbi Wolfe
- Steve Wolfe
- David Ayster (mopup stayed overnight)
- **2012005906 08/22/2012, 16:33**
  - MEDICAL DELTA LITTLE RIVER LODGE AT THE WOODS
  - Guy Casey (IC, 8132)
  - Sam Levine (Med group)
  - Ted Williams
  - Brad Montgomery
- **2012005997 08/25/2012 20:38**
  - FIRE, RESIDENTIAL; 33800 ALBION ST
  - dispatched to wrong street (Albion Ridge Road, correct was Albion Street) cancelled incoming, electric oven source, no fire
  - medical aid, first aid applied, ambulance not requested
  - Ted Williams (8162)
  - Marshall Brown
  - Brad Montgomery (8163) (IC)
  - Guy Casey
  - Jaime Placido (8191)
  - Adam Matthews
  - Scott Roat
  - Jonathan Peakall
  - Tim Gitchel
  - Erica Geer
  - Josh Smith
  - Joe Goforth
- **2012006146 08/30/2012 22:01**
  - MEDICAL, BRAVO; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
  - Space 104
  - Sam Levine (IC, Med Group)
  - Marshall Brown (8162)
  - Jesse Martin
  - Guy Casey
  - Ted Williams
  - Brad Montgomery (8132)
  - Erica Geer
- **2012006158 08/31/2012 12:42**
  - MEDICAL, BRAVO; 3000 ALBION RIDGE RD ,ALBION
  - Ted Williams (IC)
  - Jonathan Peakall
  - Brad Montgomery (staged)
  - Jesse Martin (staged)
  - Tim Gitchel (staged)
  - John Crowningshield (staged)
  - Andrew Crowningshield (staged)
  - Guy Casey (staged)
  - Erica Geer (R8130)
  - Michael Rees(staged)
  - Harolde Searles (cancelled)
- **No MEU, Mutual Aid to Mendocino Fire 09/01/2012, 14:00**
  - EMT Required at Football Game
  - Sam Levine (EMT, Med Group, 8132)
  - Andrea Pennebaker
  - Guy Casey
  - Marshall brown
- **2012006300 09/04/12 18:33**
  - MEDICAL, BRAVO; 43330 LITTLE RIVER AIRPORT RD ,LITR
  - Marshall Brown (Canceled)

- Guy Casey (R8132, IC)
- Brad Montgomery (Canceled)
- Jamie Placido (Canceled)
- Ted Williams (Canceled)
- **20120006310 09/05/12 10:20**
  - MEDICAL, DELTA; 2960 ALBION RIDGE RD ,ALBI
  - Marshall Brown (IC, E8162)
  - Guy Casey (Med Group)
  - Brad Montgomery (R8130)
  - Andy Gitchel
  - Andrew Crowningshield (Canceled)
  - Ted Williams (Canceled)
  - Joe Goforth
  - Harolde Searles
  - Andrea Pennebaker
  - cancelled incoming
- **2012006316 09/05/12 13:13**
  - MEDICAL, DELTA
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
  - Guy Casey
  - Sam Levine (Med Group)
  - Marshall Brown (IC, E8162)
  - Andrew Crowningshield
  - Brad Montgomery (R8132)
  - Ted Williams
  - Andrea Pennebaker
  - cancelled incoming
- **2012006320 09/05/12 13:45**
  - FIRE, COMMERCIAL ALARM
  - 27900 NAVARRO RIDGE RD ,ALBI
  - Marshall Brown (E8162, Canceled)
  - Guy Casey (Canceled)
  - Andrew Crowningshield (Canceled)
  - Harolde Searles (Canceled)
  - Brad Montgomery (Canceled)
  - Steve Wolfe (canceled)
  - Debbi Wolfe (canceled)
- **2012006327 09/05/12 20:58**
  - MEDICAL, CHARLIE; 5771 N HWY 1 ,LITR
  - Guy Casey
  - Ted Williams (Med Group)
  - Brad Montgomery (R8130)
  - Sam Levine
  - Marshall Brown (E8162)
  - Scott Roat (IC)
- **2012006329 09/06/12 04:43**
  - MEDICAL, ALPHA; 2960 ALBION RIDGE RD ,ALBI
  - Brad Montgomery (R8130)
  - Marshall Brown (Med Group, IC)
  - Ted Williams
  - Jamie Placido
  - Guy Casey
  - cancelled incoming
- **2012006376 09/07/2012 16:44**
  - FIRE, WILDLAND; HWY 20 / SCOTTS VALLEY RD ,OOJ
  - E8170; SCOTTS CREEK, LAKE PILLS BURY AREA, LAKE COUNTY
  - MCSO sees from COW MTN Cmd: COMMAND 8; Tac: TAC 2;
  - Engine 8170 responded to wildland fire on HW20 east of 101
  - Marshall Brown
  - Ted Williams
  - Jaime Placido
  - Andrew Crowningshield
- **2012006449 09/09/12 18:35**
  - MED, TRAFFIC COLLISION; HWY 1 MP 047.25
  - E1156 (Med Group)

- Ted Williams (OPS)
- Brad Montgomery
- Marshall Brown (IC, R8132)
- Johnathan Peakall
- Andrew Crowningshield
- Erica Geer (R8130)
- Jamie Placido (E8162)
- Emily Scott
- David Ayster
- Steven Wolfe
- Debbi Wolfe
- Michael Rees(8131)
- Guy Casey
- Andy Gitchel
- Harolde Searles
- **2012006482 09/10/2012 18:25**
  - HAZ, FIRE MENACE STANDBY; 33800BLK ALBION RIVER SOUTH SIDE RD ,ALBI
  - Brad Montgomery (IC, 8130)
  - Ted Williams
  - Marshall Brown (E8162)
  - Guy Casey
  - Scott Roat
  - Jaime Placido
  - cancelled incoming
  - Andrew Crowningshield (8132)
- **2012006518 09/12/2012 10:11**
  - MEDICAL, BRAVO; 39601 LITTLE RIVER AIRPORT RD ,LITR
  - Ted Williams (IC, 8130)
  - Emily Scott
  - Brad Montgomery
  - Scott Roat
  - Joe Goforth
  - Sam Levine
  - Michael Rees
  - Andrew Crowningshield (8132)
  - cancelled incoming
- **2012006524 09/12/2012 14:14**
  - MED, TRAFFIC COLLISION; HERITAGE HOUSE INN @ 5200 N HWY 1 ,LITR
  - Brad Montgomery (IC)
  - Ted Williams
  - Scott Roat
  - Emily Scott
  - Michael Rees
  - Joe Goforth (8163)
  - Andrew Crowningshield (8132)
  - John Crowningshield
  - Guy Casey (8130)
  - Dennis Sweet
  - Tim Gitchel
  - Steve Wolfe
  - cancelled incoming
  - Harolde Searles (cancelled)

#### Training Completed:

- **09/06/2012 - Dump Tank/Engineering/Drafting/Communications (2 hours)**
  - David Ayster, Marshall Brown, Guy Casey, Andrew Crowningshield, Erica Geer, Joe Goforth, Margaret Harris, Sam Levine, Lauren Lopez, Jesse Martin, Brad Montgomery, Jaime Placido, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe
- **08/30/2012 - Scene Communications (2 hours)**
  - David Ayster, Marshall Brown, Guy Casey, Erica Geer, Joe Goforth, Sam Levine, Jesse Martin, Adam Matthews, Brad Montgomery, Andrea Pennebaker, Michael Rees, Harolde Searles, Ted Williams, Debbi Wolfe, Steve Wolfe
- **08/23/2012 - Engineering Relay Training; 8170, 8191, 8162 (3 hours)**
  - Guy Casey, Citlali Calvillo, John Crowningshield, Erica Geer, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Andrea Pennebaker, Jaime Placido, Scott Roat, Josh Smith, Dennis Sweet, Debbi Wolfe, Steve Wolfe

- **08/16/2012 - Airway Intervention (2 hours)**
  - Marshall Brown, Guy Casey, Erica Geer, Joe Goforth, Sam Levine, Lauren Lopez, Jesse Martin, Adam Matthews, Jonathan Peakall, Brad Montgomery, Jaime Placido, Ted Williams, Debbi Wolfe, Steve Wolfe
- **Trainings Planned:**
  - CPR/First Aid/AED on Saturday, September 22, 2012 at station 810
  - community water sources (portable pumps, drafting, location, protocol)
    - Pacific Reefs (discussion postponed until November)
    - Middle Ridge (pond offered, Ted to coordinate)
  - S190 course: CalFire resource unavailable due to fires; using online didactic
  - cliff rescue (Harolde Searles to lead)
  - ventilation with new K12 saw
  - CalFire assistance on hold due to fires
  - Nat Norling (paramedic) once per month
  - smoke drills
- **Fund Raising, Gifts, Service Fees:**
  - The fire department has been asked to participate in Hughes private cowboy party.
- **Development:**
  - We continue to search for a water tender. We anticipate greater availability after fire season.
  - We augmented Comptche Fire's crew during their staffing of CalFire Woodlands station. Reimbursement will be from Comptche Fire.
  - We sent engine 8170 with a crew of four firefighters out of county. Reimbursement will be from CalFire.
  - Elk Fire invited Guy Casey to join their crew on the Scotts fire.
  - Joe Goforth (upper Albion Ridge) and Steve/Debbie Wolfe (Navarro Ridge) are now carrying med bags.
  - Ted has received multiple quotes for water tanks. We plan to acquire three 5,000 gallon tanks for stations 811, 812 and 815.
  - We are continuing to investigate feasibility of holding an EMT course.
  - A hose cleaning and engine restocking work party is scheduled for Saturday, September 15.
- **Station Maintenance**
  - Mendocino Department of Transportation completed gravel work on West Street. Ted has requested quotes for twenty yards of gravel, ten to be spread in front of station 810.
- **Vehicle Maintenance**
  - **Tender 8192**
    - Blew a tire in route to Little River structure fire.
    - Brad installed a replacement high traction recap.
  - **Engine 8170**
    - Brad installed four new high traction recap drive tires in the rear on 8170.
    - Foam fuse replaced
    - Clutch adjusted
    - 1" hard-lines installed (one from 8182, one from 8131)
    - Hardline drums adapted from 1" NPSH to 1" NST to accommodate hard-lines.
    - Old tires are now all position spares.
  - **Mini-pumper 8165**
    - Out of service.
    - Spark plug wires were installed improperly and burned on exhaust manifolds.
    - Additionally found badly leaking exhaust manifold, a stuck exhaust restrictor plate, and leaky valve cover gaskets.
    - Replacement parts pending order.
  - **Rescue 8131**
    - Covering Navarro Ridge until further notice.
  - **Engine 8162**
    - Leaking oil from the valve cover gasket.
    - Excessive blow-by is pushing oil vapor out the breather tube.
    - Rocker box and valve cover gasket will be replaced, and if blow-by persists, a solvent flush and oil change will be performed in hopes of addressing the issue. If these repairs do not solve the problem, a remote possibility exists that a piston or piston ring problem exists. In service pending repairs.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING SEPTEMBER 13, 2012  
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

- 8/10/12            Received packet by USPS from CSDA with salary survey.
- 8/13/12            Received letter by USPS from AT&T with details of current service plan for 937 0888.

Minutes approved by unanimous vote of the members of the board of directors at the October 11, 2012 regular business meeting.

- 8/14/12 Received delivery receipt by USPS for materials sent by Chief Williams as requested by Carter, Momsen & Knight, LLP, attorneys for Branesky Sheet Metal.
- 8/14/12 Alan sent letter by USPS to Marsha Regan with a request she sign and return a copy of the cleaning services agreement approved by the board along with a completed W-9 form.
- 8/16/12 Received letter by USPS from CSDA with a call for nominees for CSDA board of directors.
- 8/16/12 Alan sent a letter by USPS to county auditor with details of approved budget changes for FY 2011-2012 made in December, 2011, February, March, June and August, 2012 as well as approved budget for FY 2012-2013.
- 8/18/12 Received postcard by USPS announcing a book signing at Gallery Bookshop for "Fire Monks" by Coleen Morton Busch.
- 8/23/12 Received letter by USPS from Rogers, Anderson, Malody & Scott, LLP, CPAs declining to present a proposal for audit services.
- 8/23/12 Alan sent a letter from the board of directors to every USPS mail recipient in the district, Assemblyperson Wes Chesbro and State Senator Noreen Evans as well as local newspapers with information about and a statement of the board's position on SRA fees.
- 8/24/12 Alan received a telephone call from Bob Wilson, former firefighter and board member, offering support for board's position on SRA fees and for changes in fire department organization.
- 8/25/12 Received note by USPS from Karen Lewis in response to SRA fees letter asking "How do we oppose the fees? Most effective tactics?"
- 8/27/12 Received letter from AT&T with notice of impending expiration of term of service contract for 937 0888.
- 8/29/12 Alan received a CSDA legislative alert by email stating the association's opposition to SRA fees.
- 8/29/12 Alan received a telephone message from Christy Holiday (sp?) regarding SRA fees letter asking "What can we do?"
- 9/6/12 Received letter by USPS from Eugene R. Weber, Jr. from Jackson, NJ with a request for a patch.
- 9/7/12 Received a letter by USPS from Cindy Pyorre, owner, Curves in Fort Bragg with a donation of \$125 in memory of Shirley Collins.
- 9/7/12 Alan received a cc of an email from Jim Culp of The Woods, sent to Wes Chesbro in protest of SRA fees.
- 9/8/12 Alan received an email from Sherry Glaser saying she would like the fire department to leave the fire station at Middle Ridge (Station 813) immediately so she can convert the building into a cabin for personal use this week.
- 9/9/12 Chief Williams responded to Sherry's email with a list of fire department concerns regarding her request and stating the fire department's deferral of any immediate action pending advice from counsel.
- 9/10/12 Alan sent an email to Rod Lorimer and Toby Wade, Middle Ridge Road residents, to notify them of the possible eviction of the fire engine from Middle Ridge Road and to ask them to ask their neighbors to attend the district business meeting to discuss the issues and possible solutions.
- 9/10/12 Received letter by USPS from State Controller's office with notice of changes to state mandated Financial Transactions Report. (To bookkeeper.)
- 9/10/12 Received notice by USPS from PG&E of new time-of-use rates coming.
- 9/11/12 Alan noted information on how to protest SRA fees in a SF Chronicle column by Kathleen Pender (copy attached). See also "firepreventionfee.org".
- 9/12/12 Chief Williams and Alan received emails from Sherry Glaser with a cancellation of her request for the fire department to leave the fire station on Middle Ridge Road (Station 813).
- 9/13/12 Received letter by USPS from Wesley Chesbro, Assemblymember 1<sup>st</sup> District, with history, positions, and current standing on SRA fees.
- 9/13/12 Alan received return phone call from Tom Wodetsky, Middle Ridge Road resident with inquiry regarding Station 813 eviction.

Minutes approved by unanimous vote of the members of the board of directors at the October 11, 2012 regular business meeting.