

APPROVED
AT SEPT. 11, 2014
R. RILEY
BUSINESS MEETING

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES
WEDNESDAY AUGUST 13, 2014 – 7:00 P.M.

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:15

1. **Fire department operations meeting**
 - a. **Call to Order and Roll Call:** Firefighters; Roat, Rees, A. Crowningshield, Chief Williams, Brown, Scot, D. Wolfe, S. Wolfe, Placido Directors; Riley, Canclini, Roat, Skyhawk Clerk; Sara Spring
 - b. **Chief's Report:** Chief Williams presented a written report of calls and fire department operations.
 - c. **Review and discussion of chief's report.** There was discussion on what was learned from the ISO inspection. A map of water is important and all vehicles need to be enclosed to count with the ISO.
 - d. **Other fire department business:** An AED is now located at The Crowningshield's since there are 4 firefighters there. J. Crowningshield would like a med bag. Mendocino Fire has offered to have Albion Little River included in all training. The cell tower is up and the antenna will be placed soon. Training calendar is up to date. Firefighters need to bring their books with training sign offs and certifications to all trainings so they can be signed off. It was decided ALRFPD would send a strike team only if the fire is in a surrounding district.
 - e. **Adjournment**

8:24 p.m.

2. **Board of Directors meeting.**
 - a. **Call to order:** By President Rich Riley with a quorum present with Board Members; Bob Canclini, Scott Roat, and Chris Skyhawk. Sam Levine absent.
 - b. **Approval of agenda:** Unanimous
3. **Approval of minutes:** Review & correct if necessary minutes of Regular Business Meetings 6/11 and 7/9 2014 and Special ISO Committee Meeting of 7/18/2014. Minutes for all three meetings were approved unanimous 4-0.
4. **Public Comment:** No Public Comment
5. **Financial Report:** Current financial statements were reviewed.
6. **Items for Board Consideration and possible action:**
 - a. **Personnel:** Erica Geer resigned.
 - b. **Worker's Comp Policy:** Final review of policy for adoption. Approved Unanimously 4-0.
 - c. **Special Fire Tax:** There was discussion regarding Measure M and the committee that is working on public outreach. Possible open house in October.
 - d. **Internet Service Outage:** There was discussion regarding phone and internet outage and what the plan should be in the future. It was decided that the board should write a letter and explain how it affected the District.
 - e. **ISO Inspection:** The inspection is complete and awaiting the report.
7. **Correspondence:**
 - a. **Memo of 7/10/14:** from GSRMA. Re: Insurance cards to be placed in vehicles as proof of insurance.
 - b. **Email of 7/13/14:** from George Williamson, LAFCO. Subject: Fire Services Municipal Service Review scheduled for October, 2014.
 - c. **Email of 8/1/14:** from Cal Fire. Subject: Fixed Price Sales of available vehicles in Sept.
8. **Committee Reports:**
 - a. **Measure M/ Special Fire Tax:** see Bob & Chris for any additional info. See Special Fire Tax Item 6.c. above.

- b. **12Y Financial Plan:** Rich is working on and will continue to report. There was discussion on checking to see if there are resources available to help with the process.
- c. **8162 CAFS Project:** On hold waiting to get some more specifics on project
- 9. **Director's Discussion:** None
- 10. **Next Meeting:** Wednesday, September 10, 2014, 7:00 p.m.
- 11. **Adjournment 9:27 pm**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.