



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Wednesday, May 15, 2024, 10:00 AM

Please note that this meeting was held at Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform.

1. **Call to order and determination of a quorum.** The meeting was called to order at 10:05 am by President Greenberg. Directors Acker, Linstedt, Welty, and Greenberg were present at Station 810. Director Christensen was absent. Also present Wendy Meyer and Chief Rees.
2. **Motion by Secretary Steve Acker to adopt agenda:** Approved by a board vote of 4 ayes and 1 absent.
3. **Public communication to the board:** None
4. **Chief's report:** Elk Fire asks for Auto Aid Agreement and (see page 2, 3)
5. **Consent calendar:** Approved by a board vote of 4 ayes and 1 absent.
 - a. **Approval of the April 17, 2024 regular meeting minutes.** (see packet)
 - b. **Acceptance of April 2024 correspondence report.** (see packet)
 - c. **Acceptance of submitted current financial report.** (see packet)
6. **Committee Reports:**
 - a. **Building Committee:** Meeting with the Albion Mutual Water Co. : No issues with Station 810 project.
 - b. **Treasurer's report:** Welty \$100K has been received from Special Secured property Tax.
 - c. **Finance Committee:** Welty no report
 - d. **Resource Committee: Greenberg:** no report
 - e. **Grants, Fire safe council, LAFCO:** Christensen: no report
 - f. **Fire Tax Ad Hoc Committee:** no report
7. **Items for discussion and possible action by the board:**
 - a. **Special Fire Tax 2024 Ordinance and Resolution.** (see packet)
 - 1a. Motion by Acker, 2nd Linstedt: Rescind Ordinance 03-20-24 to be amended. (see packet) Approved by a board vote of 4 ayes and 1 absent.
 - 2a. Motion by Acker, 2nd Linstedt: Rescind Resolution 20240320 and adopt Resolution 20240515 (see packet) Approved by a board vote of 4 ayes and 1 absent.
 - b. **Schedule Special meeting to adopt Ordinance 05-15-24.** Special meeting to vote on Ordinance 05-15-24 scheduled for May 24, at 11:00 am at Station 810, 33900 West Street, Albion, CA.
8. **Adjournment:** Meeting adjourned at 12:11 pm. The next regular meeting has been rescheduled to Tuesday, June 18, 2024 at 10:00 am at Station 810 and Zoom.

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Albion-Little River Fire Protection District Chief's Report

05/13/2024

Michael Rees Fire Chief

Schedule

- 05/02-Operations Meeting Station 810@ 18:00
- 05/09-Wildland RT-130 Refresher Station 810@ 18:00 05/11-ALRFPD Flea Market Fundraiser Station 812@ 10:00 05/15-ALRFPD Board Meeting Station 810@ 10:00
- 05/16-Coastal Development Permit Hearing Ukiah@ 09:30
- Ladders Coast Training Tower@ 18:00 05/23-Pack Test MHS Track@ 18:00
- 05/30-Medical w/ Nat Norling

Incidents 04/2024

- Structure Fire-1 Other Fire-1
- Medical-?
- Traffic Collision-3 Public Assist-4
- Total=16
- Total for the year to date=103

Mendocino County Association of Fire Chiefs

- Fire Representative Trial Run
 - See attachment County
- Contracts
 - Are once again delayed due a new County Council review Coastal Training Tower
 - Fined \$22,000.00 for building without a use permit, building permit or CDP

Meeting with Joe Arch District Accountant

- We need to create or update the following:
 - Asset Inventory
 - includes all property, vehicles and equipment
 - Capitol Asset Policy
 - Credit Card Policy
 - Grant Policy
 - By-Laws need to be updated

Coffee Fundraiser

- The Three Ridge Roast is here!!!

Station 813

- Owner no longer wants the station on property

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4/29/24

Strategic Planning Committee and MCFSC Proposal to MCFCA on Fire Representative Position:

The Strategic Planning Committee and MCFSC propose a trial run of the Fire Representative position through MCFSC staff effective May 9th 2024 through December 31st 2024. MCFSC and the Strategic Planning Committee will evaluate the trial run and determine if/how to continue in 2025. That recommendation will also be brought to MCFCA for a vote. MCFSC expects to spend up to 20-hrs a week on tasks related to the Fire Representative position and will coordinate directly with the Strategic Planning Committee on expected duties. The Strategic Planning Committee will oversee MCFSC activities related to the Fire Representative position and MCFSC will report to the Strategic Planning Committee. MCFSC and the Strategic Planning Committee will negotiate a remuneration amount to be donated to MCFSC not to exceed \$40,000 for the duration of the trial run following an evaluation on actual hours spent on related tasks.

The intention of the trial run is to provide MCFCA the opportunity to assess the value of the Fire Representative position without going through the substantial efforts needed to create a direct hire position (which includes creating job qualifications, running a hiring/interview process, creating employee policies, obtaining workers compensation, processing payroll etc.). MCFSC's proposal comes at a significantly lower cost than MCFCA expected to pay for a direct new hire.

Current Tasks Being Discussed:

- Revive and coordinate MCAFD meetings

- Monitor and report on County BOS, County Budget, State/Federal impacts Develop Measure P reporting, with the goal of creating an Annual Chiefs Report Explore MCFCA grant opportunities

- Develop a MCFCA website with an internal feature to facilitate communications and information sharing

- Develop/prepare draft and template responses/comments to proposed legislation or similar issues calling for agency feedback

- Communicate/share information regularly via email distribution lists with District boards and the Chief's Assoc and respond to questions

- Provide reports/updates in bimonthly Chiefs Assoc meetings