

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES**

Tuesday, June 28, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

**Call to order and determination of a quorum:** Meeting called to order by President Alan Taeger at 7:31pm. Present were Board members Rich Riley, Ken Matheson, Ed Petrykowski and Terry Kemp. Interim Chief Jeff Wall, Marshall Brown and Ted Williams were there representing the Fire Department. John Shandel was also present.

**Public communication to the board:** John Shandel voiced his concerns about expanding the fire station on D Rd and proposed seeking a better location for the new station.

**Previous meeting minutes:** The minutes of the May 31, 2011 regular business meeting and the June 23, 2011 special tax and budget meeting were approved as presented by unanimous vote of the members of the Board on a motion by Rich.

**Fire chief's report:**

**Incident reports:** 4 medical, 1 traffic accident, 1 fire, 1 search and rescue and 1 electrical hazard.

**Fund raising, gifts, service fees:** The Fire department is currently getting ready for their annual BBQ.

**Fire department report:** See attached report.

**Fire department operational needs:** See attached report.

**Vehicle maintenance report:** See attached report.

**Communications to the board:** See attached list.

**Financial report:** Current financial statements were presented.

**Items for consideration and possible action:**

**Chief appointment:** The board unanimously voted to appoint Jeff Wall, the candidate elected by the fire department to fill the position of chief for the balance of the current term, on a motion by Ken.

**Adoption of FY 2011-2012 budget:** The board voted unanimously to adopt the proposed budget for the fiscal year starting July 1, 2011 on a motion by Ken and seconded by Terry.

**Journal entry correction of funds balance:** The Board voted unanimously on a motion by Ken to approve a one time journal entry into the District books to correct a long standing discrepancy between county accounts and District accounts as to the balance of funds available to the District.

**Committee reports:**

**New fire station committee.** Alan spoke with the architects and there has been some movement towards the encroachment permit.

**Vehicle committee.** See attached Chief's report

**Special tax update committee.** No report

**Directors' discussion:** Board members discussed proposed building ideas presented by John Shandel.

**Next meeting schedule:** Tuesday, July 26, 2011, 7:30 pm.

**Adjournment:** Meeting adjourned at 9:30pm.

**Attachments**

# Albion Little River Fire dpt. Fire Chief's Report / Chief Wall

June 2011

**Incident report :** the department has been running a medium amount of medical calls and other miscellaneous calls this month . / Marshal Browns report.

**Fund raising :** We are currently getting ready for our BBQ. and all is going well fire fighter Gear is doing a great job and things are moving forward at this point .

**Fire dpt. report :** With the latest weather trend we are expecting an possible increase of vegetation fires and escape control burns. The department has directed our training to deal with the possibility of this type of call. It is also the start of the summer season which will give us an increase of traffic collisions and added medical aid calls along with water related emergencies. To help deal with the increased call volume we will use mutual aid from Cal fire and Mendocino fire when needed.

We have completed the replacement of the fence and installed two gates at station 812. The lumber was a trade for the generator that was removed from rescue 8132. The department had no use for the generator and was to be sold off. One gate was reused and one new gate purchased (from Rossi building materials). Labor will be paid out for the construction of this project to two fire fighters who did a very good job, Fire fighter T. Weildye and A. Crowningshield.

There is a large amount of un-used materials around the stations that is of no use and or out dated and we would like to throw it out and clean up.

The old steel water tank located at the Navarro sub station was sold to Brad Montgomery for \$ 1.00 US, and is going to be removed as soon as possible. The tank is of no use to the department.

Fire fighters Williams and Brown are currently re-programing all radios at this time and are doing a great job for the dpt. and district..

**Fire dpt. operational needs :** We are going to need to make a purchase of new fire shelters. The shelters that we have are out dated and not legal for use. The plan is to purchase six new shelters with web gear. The new items will be located at station 810 and station 812. The remainder of the old web gear with out dated shelters will collected and used for training purposes only . In the past we all had personal web gear but the expense is to large to re-outfit the department. There is a possibility to get some type of grant in the future ...

**Vehicle Maintenance :** Water tender 8192 is back in service and engine 8163 has a new fuel cap . Engine 8162 is scheduled to go to Opperman's for the water level gauge replacement.

Water tender 8191 was scheduled for work and its my feeling that this water tender should be removed from service . Its dash lights and speedometer do not work. The breaks are barely function. Tires are in need of replacement and possibly wheels. The tires were filled with fix a flat. It is over weight with 3500 gal. of water on a two axle truck. That is not Hwy legal at this time.

Water tender 8192 to go in for repair of speedometer and fabrication of battery box for

DOT approval. Dpt. will schedule appointment .

**Other :** The department members are making a big effort to clean up our stations, they have been neglected for a while and I personally feel and see an improvement with morale. I would like to see the recruitment of at least 4 new personnel this year. We are low on personnel at this time.

Chief : Jeff Wall / 8100

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING JUNE 28, 2011  
COMMUNICATIONS TO THE BOARD**

- 6/3/2011 Received solicitation from Fechter & Company, CPAs requesting to be put on audit bid list and also requesting a copy of our latest fiscal audit.
- 6/6/2011 Received ballot for proposed bylaws amendment for California Special Districts Association (CSDA) to be returned by Friday, July 29, 2011.
- 6/22/2011 Received ballot for California Special Districts Association (CSDA) 2011 Board Elections to be returned by Friday, August 5, 2011.
- 6/24/2011 Received notice from PG&E of planned installation of a SmartMeter at Station 811 (D Road).

Page **PAGE 3** of **NUMPAGES 3**

Minutes approved as presented by unanimous vote of the board at the July 26, 2011 regular business meeting.