



Albion Little River Fire Protection District

REGULAR MEETING MINUTES

Monday, April 17, 2017, 8:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order 8:01 pm by President Issel. Directors Taeger and Roat present. Also present were Chief Williams, one firefighter, and 8 members of the public.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Motion carried by unanimous vote of the board.
3. **Public communication to the board:** Several members of the public expressed concern with proposed fire department use of a portion or portions of Albion School property for fire department functions. A short discussion ensued concerning the facility needs of the fire department.
4. **Chief's report:** (See packet.)
5. **Consent calendar:** Approved by unanimous consent of the board of directors.
 - a. **Approval of the March 20, 2017 regular meeting minutes.**
 - b. **Acceptance of April 17, 2017 correspondence report.**
 - c. **Acceptance of the February, 2017 financial reports.**
6. **Annual Election of Officers deferred pending seating of new board member(s):**
7. **Unfinished Business for discussion and possible action:**
 - a. **Introduction of board member candidate(s):** Director Issel introduced Steve Acker as a candidate for a vacant board position. Mr. Acker is a long time area resident and former firefighter. Director Taeger made a motion to request the county board of supervisors to appoint Mr. Acker to the ALRFPD board. Motion passed by unanimous vote of the board of directors.
8. **Unfinished Business deferred pending seating of new board member(s):**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
 - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
 - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
9. **New Items for discussion and possible action:**
 - a. **Motion by Director Issel to adopt Resolution 20170417 authorizing the execution and delivery of an Equipment Lease-Purchase Agreement, an Escrow Agreement and Equipment Schedule for the acquisition of 8130 Rescue vehicle replacement:** Motion passed by unanimous vote of the board.
 - b. **Motion by Director Issel to adopt proposed alternate Accounts Payable Protocol modifying Protocol adopted at March 20, 2017 regular meeting:** Proposed alternate protocol adopted by unanimous vote of the board.
 - c. **Motion by Director Issel to create a resolution for ALRFPD to file with the State Controller Office as a Special District agency that can solicit public work bids from an informal bidding list.** Tabled for further development.
10. **Committee Reports:**
 - a. **Public Relations standing committee – Issel, Taeger:** Director Issel reported progress on development of a new website and district operations program for the district using a system specifically developed to assist California Special Districts.
 - b. **Ad hoc committees:**

i. **Dormant committees:**

1. **Friends of ALRFPD**

ii. **Active committees:**

1. **Long Term Budget Plan - Issel, Taeger:** No report

2. **Facilities and Apparatus –Issel, Taeger:** Director Issel reported on a Facilities and Apparatus Committee meeting held immediately prior to the regular meeting for discussion of the potential value of constructing one or more temporary structures at one or more existing fire department properties until more lasting arrangements can be made. Director Issel also reported on the build status of the three new district vehicles: Tender – build complete, waiting for final outfitting and testing at Golden State facility in Sacramento; Pumper – Under construction, expected delivery around June; Rescue – Contract signed, construction to begin shortly.

3. **Mendocino Association of Fire Districts – Taeger:** Director Taeger reported that Prop 172 funds allocated to fire districts through the efforts of the fire districts association (\$13,154.00 to ALRFPD) have been released and will be distributed to all agencies shortly.

4. **Strategic planning – Issel, Taeger:** Director Issel reported that this project is to be reactivated soon.

5. **Litigation – Issel, Taeger:** No report.

6. **Operations – Issel:** No report.

11. **Directors Discussion:** A member of the public expressed the opinion that serving firefighters should not be members of the board of directors.

12. **Adjournment:** Meeting adjourned 9:52 pm.