

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Wednesday, July 22, 2009, 7:30 pm, Station 810, 33900 West Street, Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the June 24, 2009 regular business meeting, the June 28, 2009 special meeting, and the July 7, 2009 special meeting will be approved and/or revised and approved.
4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board.
 - c. **Fire department report:** Chief's report on other fire department progress.
 - d. **Fire department operational needs:** Chief's report on department needs.
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial Report:** Current financial statements for the district will be presented.
7. **Items for consideration and possible action:**
 - a. **The board may appoint a qualified person to the position of Member of the Board of Directors to fill the vacancy created by the resignation of Dan Sitts.**
 - b. **The board may elect a board member to the position of Secretary of the Board of Directors to fill the vacancy created by the resignation of Dan Sitts.**
8. **Committee Reports:**
 - a. **Station 811 committee.**
 - b. **Vehicle committee.**
 - c. **Grant Committee**
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Wednesday, August 26, 2009.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

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 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board. *BBC totals
not in
AD & Bk
New Golf
Fire shelter
repat. expenses*
 - c. **Fire department report:** Chief's report on other fire department progress. *8162 to UK's
milestone
Cal fire training
Tender
8191 weeks
Service ck
Brad Montgomer*
 - d. **Fire department operational needs:** Chief's report on department needs.
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance. *Monthly veh
checks*
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial Report:** Current financial statements for the district will be presented.
7. **Items for consideration and possible action:**
 - a. The board may appoint a qualified person to the position of Member of the Board of Directors to fill the vacancy created by the resignation of Dan Sitts.
 - b. The board may elect a board member to the position of Secretary of the Board of Directors to fill the vacancy created by the resignation of Dan Sitts.
8. **Committee Reports:**
 - a. Station 811 committee.
 - b. Vehicle committee.
 - c. Grant Committee
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Wednesday, August 26, 2009.
11. **Adjournment:** *Birthday Party 150 people
Derek - 2nd fundraiser
BBC grounds*

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

approved 22 Jul 09

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BUSINESS MEETING MINUTES

Wednesday, June 24, 2009, 7:30pm at Station 810, 33900 West St, Albion, CA

1. Call to order and determination of a quorum. Called to order at 7:36pm with Directors Alan Taeger, Rich Riley, Ed Petrykowski, and Terry Kemp present along with Derek Wilson, Dave Ayster, Nick Pillsbury, Ted Williams and Harvey Chess.
2. Public communication to the Board: None
3. Grants: Harvey Chess spoke to the board about his experience as a grant writer and offered input about having a concise, core document that represents our specific district and our intentions.
4. Previous Meeting Minutes: Motion made by Alan to accept minutes of 4/29/09, 5/27/09, 6/9/09 meetings. Motion approved by unanimous vote of the board.
5. Fire Chief's report including operational needs:
 - A) Incident reports- 6-medical, 4-traffic, 4-fire, 1-other.
 - B) Fund raising gifts and service fees-no report
 - C) Fire Department Report- Cal-fire will provide mutual aid except Alpha medical calls. Cal-Fire will provide FD OES Strike Team training.
 - D) Fire department Operational needs- FD will need new wild land gear. FD will need to replace existing pagers because old ones are unable to meet current requirements.
 - E) Vehicles-
 - I) 8182-Repairs not finished yet. Rich spoke to Gary and it should be finished by Friday.
 - II) 8130-Had inspection, needs repairs.
 - III) 8132 & 8192-Need inspection.
 - IV) 8162 (Alabama)-Required repairs not yet completed due to 8182 out of service.
 - V) New intern Brad Montgomery is an ASE certified mechanic.
6. Communications to the Board:
 - A) Dan Sitts resigned from the board in writing effective 6/24/09.
 - B) Ronnie James sent a letter regarding grant information and information on hiring a grant writer.
 - C) We received a bill from GSRMA for workers Comp- \$5,651.00 and Liability -\$5,034.00 for FY 2009-2010.
 - D) We received a letter from the Coastal Commission that effective 6/24/09 at 5:00pm we have their approval for Station 811 to proceed with construction.
7. Financial Report- Alan presented current financial report.
8. Items for Consideration and Possible Action:
 - A) Budget-Terry made a motion to approve the proposed FY 2009-2010 budget. Motion approved by unanimous vote of the board.
 - B) Wild Land Gear-no action taken. Items to be purchased in FY 2009-2010 budget.
9. Committee Reports:
 - A) Station 811 - Ed will meet with individuals and agencies including a Botanist to flag the ESHA areas (Environmentally Sensitive Habitat Areas), a civil engineer to prepare grading and site plan which will be used to obtain a D.O.T encroachment permit and with a volunteer to file a deed restriction as required by County Planning.
 - B) Vehicles - Rich reported on warranty repair issues with engine 8162 (Alabama).
10. Board Discussion- The board must appoint a new Board member within 60 days of his/her resignation. We can appoint a candidate after the position notice has been up for 15 days.
11. Next Board Meeting changed to July 22, 2009, 7:30pm at Station 810.
12. Adjournment -Meeting adjourned at 9:39pm.

Albion Little River Fire Protection District Board Minutes

Wednesday, June 24, 2009, 7:30pm at Station 810, 33900 West St, Albion, CA

- 1. Call to order and determination of a quorum.** Called to order at 7:36pm with Directors Alan Taeger, Rich Riley, Ed Petrykowski, and Terry Kemp present along with Derek Wilson, Dave Ayster, Nick Pillsbury, Ted Williams and Harvey Chess
- 2. Public communication to the Board:** Harvey Chess spoke about his experience as a grant writer and offered input about having a concise, core document that represents our specific district and our intentions
- 3. Previous Meeting Minutes.** Minutes read and approved for 4/29/09, 5/27/09, 6/9/09 meetings
- 4. Fire Chief's report including operational needs**
 - a) **Incident reports** 6-medical, 4-traffic, 4-fire, 1-other
 - b) **Fund raising gifts and service fees-** Cal-fire will provide mutual aid except Alpha medical calls. OES strike training will happen.
 - c) **Fire department Operational needs-**Wild land gear. New pagers, because we are unable to reprogram old ones and FCC requires that more channels be available.
- 5. Vehicles-8182-not finished yet.** Rich spoke to Gary and it should be finished by Friday.
8130-Had inspection, needs repairs.
8132-need inspection
8192-need inspection
Alabama truck has an oil coolant leak, steering problems. Rich says that the 6 month warranty was up in May. \$3,000.00 deductible for each item. Derek reports that their new intern is a ASE certified mechanic
- 6. Communications to the Board-** Dan Sitts resigned from the board in writing effective 6/24/09. Ronnie James sent a letter regarding grant information and information on hiring a grant writer. We received a bill for workers Comp- \$5,158.00 and Liability - \$5,000.00. We received a letter from the Coastal Commission that effective today at 5:00pm we have their approval for Station 811 to proceed with construction
- 7. Current Financial Report**
Reviewed and approved Budget Unanimously
- 8. Action Item – Budget approved**
- 9. Committee Reports-811-** Ed will meet with individuals and agencies including a Botanist to flag the ESHA areas (Environmentally Sensitive Habitat Areas), a civil engineer to prepare grading and site plan which will be used to obtain a D.O.T encroachment permit and with a volunteer to file a deed restriction as required by County Planning..
- 10. Board Discussion-**Need to appoint new Board member within 60 days. We can interview candidates after position notice has been up for 15 days.
Meeting adjourned at 9:39pm
Next Board Meeting July 22, 2009 7:30pm at Station 810

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

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2. **Public communication to the Board:** Harvey Chess spoke about his experience as a grant writer and offered input about having a concise, core document that represents our specific district and our intentions
3. **Previous Meeting Minutes.** Minutes read and approved for 4/29/09, 5/27/09, 6/9/09 meetings
4. **Fire Chief's report including operational needs**
 - a) **Incident reports** 6-medical, 4-traffic, 4-fire, 1-other
 - b) **Fund raising gifts and service fees-** Cal-fire will provide mutual aid except Alpha medical calls. OES strike training will happen.
 - c) **Fire department Operational needs-** Wild land gear. New pager because we are unable to reprogram old ones and FCC requires that more channels be available.
5. **Vehicles-8182-not finished yet.** Rich spoke to Gary and it should be finished by Friday.

.8130-Had inspection, needs repairs.

.8132-need inspection

8192-need inspection

Alabama truck has an oil coolant leak, steering problems. Rich says that the 6 month warranty was up in May. \$3,000.00 deductible for each item. Derek reports that their new intern is a ASE certified mechanic

Communications to the Board- Dan Sitts resigned from the board in writing effective 6/24/09. Ronnie James sent a letter regarding grant information and information on hiring a grant writer. We received a bill for workers Comp- \$5,158.00 and Liability -\$5,000.00. We received a letter from the Coastal Commission that effective today at 5:00pm we have their approval for Station 811 to proceed with construction

Current Financial Report

Reviewed and approved Budget Unanimously

Action Item – Budget approved

Committee Reports- Ed will meet with planners on erosion control, Dot encroachment, and biologist and will file Deed restriction.

Board Discussion- Need to appoint new Board member within 60 days. We can interview candidates after position notice has been up for 15 days.

Meeting adjourned at 9:39pm

Next Board Meeting July 22, 2009 7:30pm at Station 810

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

approved
22 Jul 09

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Sunday, June 28, 2009 7:00 pm. Location: Station 810, 33900 West Street, Albion, California

1. **Call to order and determination of a quorum.** Meeting called to order at 7:10 pm. Attending were board members Terry Kemp, Ed Petrykowski, Dan Sitts, and Alan Taeger, Chief Derek Wilson, and firefighter Jeff Wall.
2. **Public communication to the Board:** None.
3. **Items for consideration and possible action:** Derek proposed to have necessary previously diagnosed repairs to Engine 8162 be performed at Opperman and Son Fire Apparatus in Healdsburg due to continued work backlog-caused delays at Fort Bragg Diesel. After discussion Terry made a motion to approve having diagnosed repairs performed at Opperman's. Motion was approved by unanimous vote of the board. Vehicle repair policy amendment discussion was tabled for review at a future regular business meeting.
4. **Adjournment.** Meeting adjourned 7:40 pm.

DRAFT

approved
22 Jul 09

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Tuesday July 7, 2009 7:30 pm. Location: Station 810, 33900 West Street, Albion, California

1. **Call to order and determination of a quorum:** Meeting called to order at 7:37 pm. Attending were board members Ed Petrykowski, Terry Kemp, Rich Riley, and Alan Taeger; firefighter Ted Williams.
2. **Public communication to the Board:** None
3. **Items for consideration and possible action:** The board has been pursuing a Homeland Security Fire Station Construction Grant for which the district became eligible two weeks before the due date of July 11, 2009. In the course of research for the grant application the board made contact with a grant writing and grant application review service who offered (among other services) to write the narrative for our grant application to ensure that language and facts known to be important to grant readers were emphasized in our application. Terry made a motion for the board to contract with Praetorian Group, Inc. (firegrantshelp.com) for the writing of the grant application narrative at a fixed fee of \$1000. After discussion, the board approved the motion by unanimous vote.
4. **Adjournment:** Meeting adjourned 7:55 pm.

DRAFT

ALRFPD Year to Date Budget Report - 2009:19

7/1/2008 through 6/30/2009 Using Budget 2008-2009

7/1/2009

Page 1

Category Description	7/1/2008 Actual	- Budget	6/30/2009 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	67,715.92	72,104.00	-4,388.08
82-1120-CURRENT UNSECURED TAX	2,330.60	2,074.00	256.60
82-1130-SB813 SUPPLEMENTAL TAX	1,136.75	2,288.00	-1,151.25
82-1210-PRIOR SECURED TAX	-244.48	0.00	-244.48
82-1220-PRIOR UNSECURED TAX	62.84	34.00	28.84
82-1300-SPECIAL TAX	72,084.30	75,000.00	-2,915.70
82-1600-TIMBER TAX	279.74	374.00	-94.26
82-4100-INTEREST INCOME	5,483.08	10,000.00	-4,516.92
82-5481-HOMEOWNER PROPERTY TAX REL...	393.77	803.00	-409.23
82-7700-OTHER	77,383.50	76,583.50	800.00
TOTAL INFLOWS	226,626.02	239,260.50	-12,634.48
OUTFLOWS			
86-1035-WORKMAN'S COMP	5,407.00	6,000.00	593.00
86-2050-CLOTHING	4,130.64	6,000.00	1,869.36
86-2060-COMMUNICATIONS	4,247.81	10,000.00	5,752.19
86-2061-COMM-LEASE LINES	0.00	0.00	0.00
86-2101-INSURANCE	5,744.00	6,000.00	256.00
86-2120-MAINTENANCE EQ			
Vehicle	13,341.35	0.00	-13,341.35
Other 86-2120-MAINTENANCE EQ	3,703.79	40,000.00	36,296.21
TOTAL 86-2120-MAINTENANCE EQ	17,045.14	40,000.00	22,954.86
86-2130-MAINTENANCE STRUCTURES	5,526.05	5,000.00	-526.05
86-2140-MED SUPPLIES	5,944.90	8,000.00	2,055.10
86-2150-MEMBERSHIPS	2,695.00	2,800.00	105.00
86-2170-OFFICE SUP	3,034.72	3,000.00	-34.72
86-2181-AUDITS	6,378.24	7,000.00	621.76
86-2187-ED AND TRAINING	8,375.36	10,000.00	1,624.64
86-2189-PROF AND SPEC	1,441.69	1,500.00	58.31
86-2220-SM TOOLS	2,381.66	3,500.00	1,118.34
86-2250-TRANSPORTATION	22,540.45	26,000.00	3,459.55
86-2260-UTILITIES	4,627.18	5,000.00	372.82
86-3113-PAYMNTS TO GOVT AGENCIES	1,663.11	3,000.00	1,336.89
86-4360-BUILDINGS AND IMPROVEMENTS	3,546.62	15,000.00	11,453.38
86-4370-EQUIPMENT			
Fire Engine	150,838.32	0.00	-150,838.32
Radio Repeaters	7,960.99	0.00	-7,960.99
SCBAs	43,942.26	0.00	-43,942.26
Other 86-4370-EQUIPMENT	1,829.63	205,000.00	203,170.37
TOTAL 86-4370-EQUIPMENT	204,571.20	205,000.00	428.80
TOTAL OUTFLOWS	309,300.77	362,800.00	53,499.23
OVERALL TOTAL	-82,674.75	-123,539.50	40,864.75

ALRFPD Actual / Budget Report - Current Year:4

7/1/2009 through 6/30/2010 Using Budget 2009-2010

7/19/2009

Page 1

Category Description	7/1/2009 Actual	- Budget	6/30/2010 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	0.00	74,944.00	-74,944.00
82-1120-CURRENT UNSECURED TAX	0.00	2,322.00	-2,322.00
82-1130-SB813 SUPPLEMENTAL TAX	0.00	1,572.00	-1,572.00
82-1220-PRIOR UNSECURED TAX	0.00	27.00	-27.00
82-1300-SPECIAL TAX	0.00	77,630.00	-77,630.00
82-1600-TIMBER TAX	0.00	314.00	-314.00
82-4100-INTEREST INCOME	0.00	10,000.00	-10,000.00
82-5481-HOMEOWNER PROPERTY TAX REL...	0.00	788.00	-788.00
TOTAL INFLOWS	0.00	167,597.00	-167,597.00
OUTFLOWS			
86-1035-WORKMAN'S COMP	0.00	7,000.00	7,000.00
86-2050-CLOTHING	0.00	6,000.00	6,000.00
86-2060-COMMUNICATIONS	409.75	10,000.00	9,590.25
86-2101-INSURANCE	0.00	7,000.00	7,000.00
86-2120-MAINTENANCE EQ			
Other 86-2120-MAINTENANCE EQ	0.00	30,000.00	30,000.00
TOTAL 86-2120-MAINTENANCE EQ	0.00	30,000.00	30,000.00
86-2130-MAINTENANCE STRUCTURES	0.00	10,000.00	10,000.00
86-2140-MED SUPPLIES	109.00	8,000.00	7,891.00
86-2150-MEMBERSHIPS	0.00	3,000.00	3,000.00
86-2170-OFFICE SUP	8.80	2,000.00	1,991.20
86-2181-AUDITS	283.50	4,000.00	3,716.50
86-2187-ED AND TRAINING	0.00	15,000.00	15,000.00
86-2189-PROF AND SPEC	0.00	1,500.00	1,500.00
86-2210-RENT LEASES	0.00	100.00	100.00
86-2220-SM TOOLS	74.46	7,000.00	6,925.54
86-2231-ELECTION SUP	0.00	400.00	400.00
86-2250-TRANSPORTATION	284.41	26,000.00	25,715.59
86-2260-UTILITIES	339.68	5,000.00	4,660.32
86-3113-PAYMNTS TO GOVT AGENCIES	0.00	3,000.00	3,000.00
86-4360-BUILDINGS AND IMPROVEMENTS	0.00	10,000.00	10,000.00
86-4370-EQUIPMENT			
Other 86-4370-EQUIPMENT	0.00	5,000.00	5,000.00
TOTAL 86-4370-EQUIPMENT	0.00	5,000.00	5,000.00
TOTAL OUTFLOWS	1,509.60	160,000.00	158,490.40
OVERALL TOTAL	-1,509.60	7,597.00	-9,106.60

Itemized Categories:2

6/24/2009 through 7/21/2009 (Cash Basis)

7/19/2009

Page 1

Date	Account	Num	Description	Memo	Amount
EXPENSES					-1,509.60
86-2060-COMMUNICATIONS					-409.75
7/1/2009	District Checki...	2831	Comcast	8770 81 006 0132...	-72.20
7/15/2009	District Checki...	2836	Mendocino Community ...	#18648 email acc	-30.00
7/19/2009	District Checki...	2839	U.S. Cellular	957134166	-76.14
7/19/2009	District Checki...	2840	AT&T	0301538359001	-34.49
7/19/2009	District Checki...	2841	AT&T	960755-41735558	-196.92
86-2140-MED SUPPLIES					-109.00
7/15/2009	District Checki...	2837	Aeris	#10095 Inv. 1034...	-57.50
7/19/2009	District Checki...	2838	Eureka Oxygen Co.	DM00591523	-51.50
86-2170-OFFICE SUP					-8.80
7/1/2009	District Checki...	2830	S katsiaryna Gregonis		-8.80
86-2181-AUDITS					-283.50
7/1/2009	District Checki...	2830	S katsiaryna Gregonis		-283.50
86-2220-SM TOOLS					-74.46
7/8/2009	District Checki...	2835	**VOID**VillaGE HARD...	#113 June 09	0.00
7/19/2009	District Checki...	2843	VillaGE HARDWARE	#113 June 09	-74.46
86-2250-TRANSPORTATION					-284.41
7/1/2009	District Checki...	2832	WALSH OIL CO.	#174370	-284.41
86-2260-UTILITIES					-339.68
7/8/2009	District Checki...	2833	Waste Management	0021405-2561-5	-23.76
7/8/2009	District Checki...	2834	PG&E	0210095100-9	-180.92
7/19/2009	District Checki...	2842	ALBION MUTUAL WA...	#654 Jul-Sep	-135.00
TRANSFERS					0.00
District Checking					-1,293.22
7/16/2009	County Transf...	4037358	County Check	AFP 6400	-1,293.22
County Transfers					1,293.22
7/16/2009	District Checki...	DEP	County Check	AFP 6400	1,293.22
OVERALL TOTAL					-1,509.60

ALRFPD July 22, 2009 Regular Business Meeting

Communications

- 7/1/09 Harvey Chess – Board Membership Application.
- 7/9/09 Max Rexroad, Attorney at Law – Legal request for employee email addresses.
- 7/11/09 Mendocino County Clerk-Recorder – Record of public posting of Notice of Election.
- 7/17/09 Mendocino County Treasurer – Quarterly Investment Report
- 7/17/09 Mendocino County Counsel Jeanine Nadel – Max Rexroad response.

Board Discussion

- 811 Project – direction, when to start public discussion.
- 812 & Barbeque grounds lease.
- Airport road parcel.

FORT BRAGG DIESEL
P.O. BOX 2583
FORT BRAGG, CA 95437
707-964-7019

Estimate

Date	Estimate #
7/21/2009	169

Name / Address
ALBION LITTLE-RIVER FIRE DISTRICT P.O. BOX 634 ALBION, CA 95410



PARTS & SERVICE
DEALER

VEHICLE #	MILES	HOURS	LICENSE	MAKE	YEAR
8161			1312107	INT.	2000
Item	Description	Qty	Cost	Total	
LABOR	R&R LEFT STEERING KNUCKLE & BEARINGS R&R WHEEL SEAL	14	80.00	1,120.00	
PARTS	SOLD AT MY COST SEE INVOICE	1	7,157.88	7,157.88T	
FREIGHT			250.00	250.00	
ENVIRONMENT...			3.00	3.00	
THANK YOU FOR YOUR BUSINESS				Subtotal	\$8,530.88
				Sales Tax (8.25%)	\$590.53
				Total	\$9,121.41

*SPECIAL ORDER
NONE RETURNABLE
PARTS
1-2 WEEKS
DEL-TIME*

Fax #
707-964-9470

Signature _____



BAYSHORE INTERNATIONAL



964
9470

6100 REDWOOD DR.
ROHNERT PARK, CA 94928
PARTS (707) 327-1555
FAX (707) 584-7668

HAYWARD - 510-264-6200
WATSONVILLE - 831-724-3861

SAN MATEO - 650-347-4051

SAN JOSE - 408-453-7802
bayshoreinternational.com

REMIT TO: P.O. BOX 894192, LOS ANGELES, CA 90189-4192

DATE ENTERED	YOUR ORDER NO.	DATE SHIPPED	INVOICE DATE	INVOICE NUMBER
18 JUL 09		18 JUL 09		056565

S
O
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D

T
O

ACCOUNT NO. N10603

FORT BRAGG DIESEL
P O BOX 2583
FORT BRAGG, CA 95437-2583

S
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FORT BRAGG DIESEL
32388 N MITCHELL CRK DR
FORT BRAGG, CA
95437

PAGE 1 OF 1

Q56565

SHIP VIA	SLSM.	B/L NO.	TERMS	F.O.B. POINT		
	457		NET 10	ROHNERT PARK, CA		
QTY	UNIT	PART NO.	DESCRIPTION	LIST	NET	AMOUNT
2	0	MT14-1109	RING	52.99	32.44	64.88
1	0	MT14-1110	BUSHING	111.53	68.29	68.29
1	0	MT14-1111	BUSHING	88.18	53.99	53.99
1	0	MT14-1112	BUSHING	147.26	90.15	90.15
1	0	MT14-1114	BEARING	535.12	327.61	327.61
2	0	MT14-1115	GASKET	13.50	8.26	16.52
1	0	MT14-1117A	SHIM	36.63	22.43	22.43
1	0	MT14-1117B	SHIM	36.63	22.43	22.43
1	0	MT14-1117C	SHIM	36.63	22.43	22.43
1	0	MT14-1117D	SHIM	36.63	22.43	22.43
1	0	MT14-1117E	SHIM	36.63	22.43	22.43
2	0	MT14-1124	PIN	13.79	8.45	16.90
8	0	MT14-1125	BOLT	43.79	26.81	214.48
4	0	MT14-1126	BOLT	33.50	20.51	82.04
1	0	MT14-1206	BEARING	400.51	368.13	368.13
1	0	MT14-1202	BEARING	411.74	435.75	435.75
1	0	MT14-1201	SEAL	305.30	186.91	186.91
			FREIGHT IN	250.00		
			***** E.N.V.O.L.C.H.E. C.H.O.T.H.E. DE NOB DAV *****			

Thank
You
For
Your
Business!

PARTS HOURS: M - F 7:30AM TO MIDNIGHT
SATURDAY 8:00AM TO 1:00 PM
THANK YOU FOR YOUR BUSINESS

PARTS	7,157.88
SUBLET	
S & H	250.00
SALES TAX	0.00
TOTAL	\$7,407.88

PLEASE PRINT NAME
CUSTOMER'S SIGNATURE
X

15% CHARGES ON ALL ITEMS RETURNED
NO REFUNDS WITHOUT THIS INVOICE
NO RETURNS AFTER 10 DAYS - MUST BE IN RESALE CONDITION
NO RETURNS OR EXCHANGE ON ELECTRICAL PARTS
NO RETURNS ON SPECIAL ORDER ITEMS

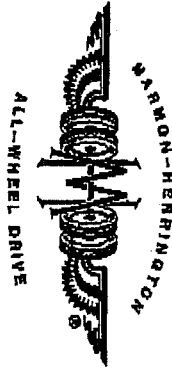
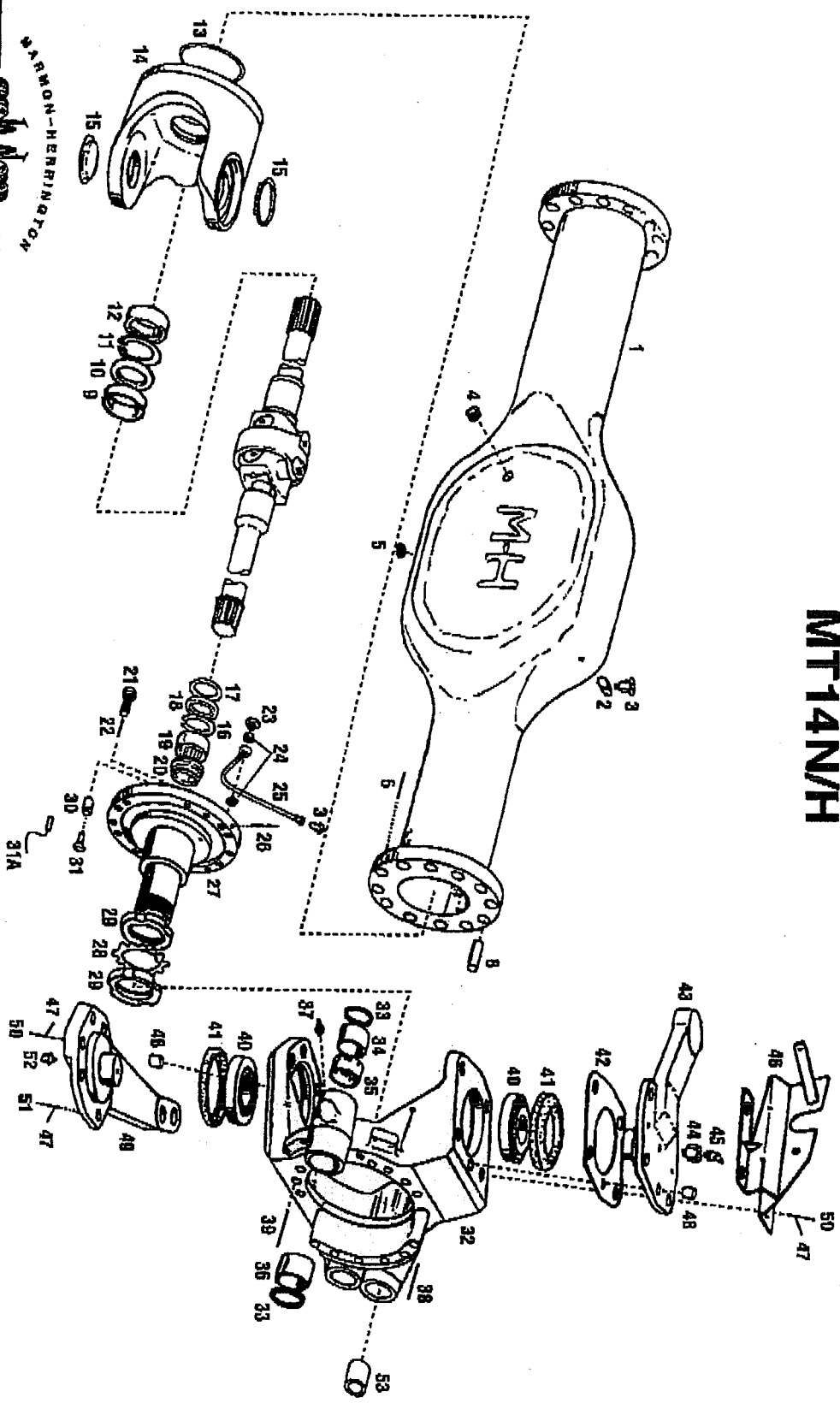
THE SELLER BAYSHORE INT'L TRUCKS, HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES EITHER EXPRESS OR IMPLIED, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR THE PARTICULAR PURPOSE AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH SALE OF THE PARTS AND/OR ACCESSORIES.

FILE COPY

JUL 18 2009 8:51AM

No. 1709 P. 1

AXLE HOUSING MT14N/H



BRINDLEE MOUNTAIN

Truck # 02062

FIRE APPARATUS

Truck Quotation Completion Date:

Date: April 22, 2008 Year: 2000 Model: 4900 VIN:
 Customer: Make: Int'l / Pierce Prepared by: Tim White Shop Order #
 Pump Ser # 102252 Eng. Typ DT466E Trans Type 4x4 Sales Rep.

I	CHECK IN	
	1 Hours prior to this form's preparation	
	2 Inventory Check in	4/21/2008
	3 25 Mile Road Test	4/22/2008
	4 30 Minute Electrical Check	4/22/2008
	5 30 Minute Pump Runout and Valve Test	4/22/2008
	6 Pump Test	
	7 Complete Service	
	8 Install Wheel Covers	
	9 Remove Lettering	
	10 Upholstery Condition	Excellent
	11 Under Body Inspection	Excellent
	12 Paint Condition	Excellent
	13 Tire Condition	Excellent
	14 Antifreeze Level	
	15 Voltage Output	13.52V
	16 Wash Truck Inside and Out Prior to Delivery	
	17 Sales Department PDI	
	18 General Repairs	
II	Engine, Drive train and Chassis Sublet	
	1 A/C is not blowing cold	
	2 Right rear axle gasket is leaking	
	3 Wheel bearings loose	
A	4 Rear main seal leaking	
	5 Oil pan leak	
	6 Rear transmission seal leaking	
	7 PTO yolk needs to be adjusted	
✓	8 Oil cooler leak at the block	
2	9 Replace the steering u-joints	
	10	
	11	
	12	
	13	
III	Paint, lettering and Upholstery Sublet	
	1	
	2	
	3	
	4	



2000 Pierce/International 4x4 Interface Pumper
Four-Door International 4900 Chassis
Enclosed Seating for 4 - 3 SCBA Seats
Rescue-Style Roll Up Doors
Navistar DT466E 300 Horsepower Diesel Engine
Allison MD 3060 Automatic Transmission
Waterous CLVK 500 GPM Side-Mount Pump
500 Gallon Polypropylene Tank
Driver's Side: Discharges: 1 - 2 1/2", Suction: 1 - 2 1/2", 1 - 4"
Officer's Side: Discharges: 1 - 2 1/2", Suction: 1 - 4"
Front: Discharges: 1 - 1 1/2"
1 - 1 1/2", 1 - 2 1/2" Preconnect Crosslays
2 - 300W Quartz Lights
Air Conditioning
Engine Hours: 7,095
Mileage: 67,361

Length: 27' 7"

Height: 9' 2"

Width: 9' 6"

GVWR: 33,000 lbs

Wheelbase: 204"

\$139,000 w/ warranty and full inspection

\$108,500 as-is with inspection report

Located in Huntsville, AL

**Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410**

June 25, 2009

Katrina Bartolomie
Assistant Registrar of Voters
County of Mendocino
501 Low Gap Road, Room 1020
Ukiah, CA 95482

Dear Katrina,

Please find enclosed copy of Dan Sitts' letter of resignation from the Albion Little River Fire Protection District Board of Directors. His resignation was effective June 24, 2009.

The District Board will post a notice of vacancy and intends to fill this vacancy by appointment in accordance with Health and Safety Code 13852 and Government Code 1780.

Please contact me if you have any questions.

Thank you,



Alan Taeger, President of the Board of Directors
ataeger@mcn.org
707 937 0154 home/office
707 489 3052 mobile

enclosure

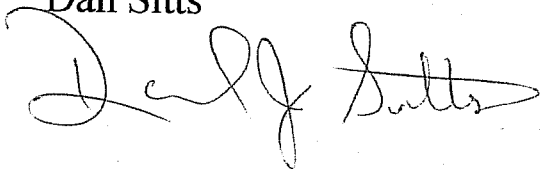
June 24, 2009

To: The Board of Albion Little River Fire Protection District.

From: Board member Dan Sitts

As of June 24, 2009 at 7:30pm., I will relinquish my duties and membership as a Director of the Board.

Dan Sitts

A handwritten signature in cursive script that reads "Dan Sitts". The signature is written in dark ink and is positioned below the printed name "Dan Sitts".



COUNTY OF MENDOCINO

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

DATE: JULY 16, 2009

TO: MENDOCINO COUNTY POOL PARTICIPANTS

FROM: SHARI L. SCHAPMIRE, TREASURER-TAX COLLECTOR
Shari L. Schapmire

SUBJECT: INVESTMENT REPORT – JUNE 30, 2009

Attached herewith is a listing of all investments held by the Mendocino County Investment Pool as of June 30, 2009. The investments have been made in accordance with the Investment Policy and are permitted investments according to current California law. The market value of the investments is provided by Union Bank of California acting in the capacity of "safekeeping agent" for the investments.

Due to the nature of a public funds portfolio, it is mandatory that moneys be available to meet the monetary requirements inherent to operating a public entity. With this obligation in mind, the pool remains extremely liquid in light of the continuing budget issues that are surrounding the State of California. Liquidity needs severely impact investment types; therefore, the pool is heavily weighted in the Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP). Funds in both LAIF and CAMP are accessible with same-day notice.

A round table discussion on the investment pool was held on May 21, 2009; a list of the discussion items is attached for your informational purposes. If you have any questions regarding this report or the investments reported, please do not hesitate to contact me.



C O U N T Y O F M E N D O C I N O

TREASURER-TAX COLLECTOR

501 LOW GAP ROAD #1060

UKIAH, CA 95482-4498

PHONE: (707) 463-4321

FAX: (707) 463-4166

**INVESTMENTS OF MENDOCINO COUNTY
(QUARTER ENDING - JUNE 30, 2009)**

INVESTMENT	COST	PAR VALUE	MARKET VALUE	COUPON RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
CERTIFICATES OF DEPOSIT:							
NATIXIS N.Y.	\$ 6,000,000	\$ 6,000,000	\$ 5,989,320	1.18%	04/21/08	04/21/11	660
DEUTSCHE BANK N.Y.	\$ 5,012,018	\$ 5,000,000	\$ 4,994,150	1.18%	06/20/08	07/30/09	30
LOCAL AGENCY INVESTMENT FUND	\$ 40,000,000	\$ 40,000,000	\$ 40,000,000	1.26%	N/A	N/A	1
UNION BANK SWEEP ACCOUNT	\$ 3,927,248	\$ 3,927,248	\$ 3,927,248	0.30%	N/A	N/A	1
CALIFORNIA ASSET MANAGEMENT	\$ 55,000,000	\$ 55,000,000	\$ 55,000,000	0.51%	N/A	N/A	1
COMMERCIAL PAPER:							
MEDIUM TERM NOTES:							
SUNTRUST BANK	\$ 3,842,317	\$ 4,000,000	\$ 3,552,080	1.32%	04/18/08	05/21/12	1056
GE CAP. CORP.	\$ 8,736,812	\$ 9,000,000	\$ 8,412,120	1.51%	04/18/08	04/10/12	1015
WELLS FARGO	\$ 3,608,596	\$ 4,000,000	\$ 3,785,960	1.43%	02/09/09	03/01/12	975
GE CAP. CORP.	\$ 6,009,642	\$ 6,000,000	\$ 5,894,040	1.23%	04/19/07	10/21/10	478
SUN LIFE FIN. GLOBAL	\$ 2,015,821	\$ 2,000,000	\$ 1,941,020	1.85%	08/15/05	07/06/10	371
ALLSTATE LIVE GLOBAL	\$ 2,913,003	\$ 3,000,000	\$ 2,993,820	1.84%	02/11/09	05/21/10	325
HSBC FIN. CORP.	\$ 6,030,564	\$ 6,000,000	\$ 5,842,320	1.51%	04/20/07	05/10/10	314
LIBERTY LIGHT U.S. CAPITAL	\$ 3,000,774	\$ 3,000,000	\$ 2,756,790	1.29%	12/27/06	11/16/09	139
LIBERTY LIGHT U.S. CAPITAL	\$ 5,001,350	\$ 5,000,000	\$ 4,594,650	1.29%	01/12/07	11/16/09	139
EATON CORP.	\$ 8,001,672	\$ 8,000,000	\$ 8,003,600	1.32%	04/30/07	08/10/09	41
TREASURIES:							
AGENCIES:							
TOTAL INVESTMENTS	\$ 159,099,816	\$ 159,927,248	\$ 157,687,118				

Prepared By:
Shari Schapmire, Treasurer
July 10, 2009

MENDOCINO COUNTY INVESTMENT POOL

Round Table Discussion May 21, 2009

The following entities were represented:

- Treasurer's Office – 1
- Board of Supervisors – 2
- County Counsel - 1
- Office of Education – 3
- School District Business Managers – 5

The following items were discussed:

- 1) Concerns with the State of California Budget – With this meeting taking place two days after California voters defeated the ballot initiatives, of course, all participants were concerned with the prospects of further cuts. It appears clear that the State's dismal financial situation will further impact the already difficult situation that is being played out at the local level.
- 2) Outlook on Investments - All participants received an Investment Report for the month ending April 30, 2009. At this time, all investments appear to be stable. All participants were informed about a substantial ratings downgrade in our Liberty Light security; earlier this week we received our quarterly interest payment from Liberty Light, this is a good sign of stability.
- 3) Current Investment Strategy – In light of the continuing budget issues surrounding the State of California, the pool remains extremely liquid at this time. There will be a concerted effort to carry higher balances in liquid funds such as the Local Agency Investment Fund and the California Asset Management Program until we have a clearer picture of what the future holds. It is anticipated that the State will defer payments to both the county and schools. The summer months, when funds are at their lowest, will be extremely challenging due to the timing of the property tax revenues. There has been no change in our approach to hold all securities until maturity. While the liquidity issue in the markets have somewhat improved, it still remains far from optimal if the need to liquidate a security arises.
- 4) Interest Apportionment Rates - All participants were provided with the current interest apportionment rates; the rates are somewhat reduced due to the adverse market conditions. In using the State of California Local Agency Investment Fund as a benchmark, our pool is doing well.

- 5) Banking Services -- All participants were provided with our service banking fees for the past six years. Due to the current financial crisis, banking fees have substantially increased. A major component of the increase will be the FDIC charges passed through to us by the bank. All banks pay for the FDIC insurance that guarantees the funds within their bank, FDIC is not federally funded. With the major increase in bank failures, FDIC must raise their rates to all banks. On March 10, 2009, a three-year contract was signed with Bank of America to continue to provide our banking services; I do feel we are currently receiving competitive rates. A change in service bank during these difficult times would be a daunting task.
- 6) Cost Associated with our Investment Pool - Printouts were provided outlining the total costs associated with the management of the investment pool for the past three quarters. Currently, the rate is \$1.98 per \$1,000 in the pool.

Next meeting to be announced

Prepared By:

Shari Schapmire

Treasurer-Tax Collector

May 22, 2009

JEANINE B. NADEL
COUNTY COUNSEL



TELEPHONE:
(707) 463-4446

FAX NUMBER:
(707) 463-4592

DOUGLAS L. LOSAK
CHIEF DEPUTY

DEPUTY COUNTY COUNSELS

SANDRA L. APPLGATE
JULIE S. WERBEL
TERRY N. GROSS
ROSS WALKER

CYNTHIA T. MONTESONTI
LEGAL SERVICES MANAGER

OFFICE OF THE
COUNTY COUNSEL

ADMINISTRATION CENTER
501 LOW GAP ROAD, RM. 1030
UKIAH, CALIFORNIA 95482

July 16, 2009

Matt Rexroad, Attorney at Law
925 University Avenue
Sacramento, CA 95825

Re: Albion Little River Fire Protection District
Public Records Act Request

Dear Mr. Rexroad:

Your July 7, 2009 letter regarding a Public Records Act Request to the Albion Little River Fire Protection District has been referred to this office for reply.

The Albion Little River Fire Protection District has no employees; therefore, there are no records available that are responsive to your request.

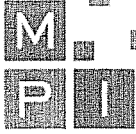
Please feel free to contact me if you have any questions.

Very truly yours,

JEANINE B. MADEL
County Counsel

JBN/rma

cc: Alan Taeger, President, Albion Little River Fire Protection District



MERIDIAN PACIFIC, INC

Northern California
925 University Avenue
Sacramento, CA 95825
Tel: 916.648.1222
Fax: 916.923.2931

Central California
200 South Main Street
Suite C
Templeton, CA 93465
Tel: 805.434.5400
Fax: 805.434.0700

Southern California
12304 Santa Monica Boulevard
Suite 114
Los Angeles, CA 90025
Tel: 310.820.3832
Fax: 310.943.3898

meridianhq.com

Rec'd 11 Jul 09
Called county counsel
13 Jul 09 11:25 am
Madel J @ CO, Mer
Ca. US

July 7, 2009

Albion-Little River Fire Protection District
PO Box 805
Albion, CA 95410-0634

To Whom It May Concern:

This letter is to request access to records in the possession of the Albion-Little River Fire Protection District for purpose of inspection and copying, pursuant to the California Public Records Act, Government Code Section 6250 et seq.

The records that I am asking to inspect and copies are:

An electronic list of e-mails addresses for all Albion-Little River Fire Protection District employees. I request that the list be e-mailed to me at matt@meridianhq.com.

I believe there exists no provisions of law exempting the records from disclosure. Pursuant to Government Code Section 6253(b), I ask that you make the records "promptly available" to me for inspection.

If you believe a portion of the information I have requested is exempt from disclosure by express provisions of the law, Government Code Section 6253(a) additionally requires segregation and deletion of that material in order that the remainder of the information may be released.

In addition, if you do believe that an express provision of law exists to exempt from disclosure all or a portion of the material I have requested, Government Code Section 6253(c) also requires you notify me of the reasons for the determination not later than 10 days from your receipt of this request.

Finally, if you plan to charge me for any expense incurred in complying with this request, please notify me in advance. It is my preference that all information provided to me be delivered in an electronic format whenever possible.

Thank you for your timely attention to my request.

Sincerely,

Matt Rexroad, Attorney at Law
925 University Avenue
Sacramento, CA 95825
(916) 648-1222
matt@meridianhq.com

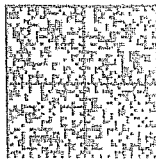


MERIDIAN PACIFIC, INC

925 University Avenue
Sacramento, CA 95825

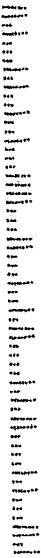
www.meridianpq.com

Albion-Little River Fire Protection District
PO Box 805
Albion, CA 95410-0634



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954100634



**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Wednesday, July 22, 2009, 7:30 pm, Station 810, 33900 West Street, Albion, CA

- 1 **Call to order and determination of a quorum:** Called to order at 7:34pm by Rich Riley with Directors Alan Taeger, Ed Petrykowski and Terry Kemp present along with Derek Wilson, Ted Williams, David Ayster, Brad Montgomery and Harvey Chess.
- 2 **Public communication to the board:** None
- 3 **Previous meeting minutes:** The minutes were presented for the June 24, 2009 regular business meeting, the June 28, 2009 special meeting, and the July 7, 2009 special meeting, these were approved by unanimous vote of the members of the Board.
- 4 **Fire chief's report:**
 - A **Incident reports:** 2 Fires, 3 medical, 1 boat rescue, 4 accidents. Mutual aid with Ukiah on a strike team went well.
 - B **Fund raising, gifts, and service fees:** BBQ was not as well attended as previous years. Financial totals are not in yet.
 - C **Fire department report:** 8162 went to Ukiah on a strike team. Papers were filled out and our reimbursement will be in the form of an IOU. Department is working with CAL-FIRE on trainings. Anderson Valley and Elk are going to cut back on BLS transportation due to the fact that they do not receive reimbursement.
 - D **Fire department operational needs:** New generation fire shields will be required. No financial breaks will be given. New pagers will be required also.
 - E **Vehicle maintenance report:**
 - i) David Ayster spoke with Gary from Fort Bragg diesel (as did Rich) regarding continuing issues with 8162, which recently had repairs performed in Healdsburg. The original DOT inspection performed by Fort Bragg Diesel on receipt of engine from Alabama listed steering problems. Opperman's did not address steering issues. Gary of Fort Bragg Diesel re-inspected 8162 steering issue after Opperman repairs and gave an estimate of \$9,121.41 to properly repair steering. Gary phoned Alan to report concerns and Alan told him to take pictures of the defects. Fort Bragg Diesel made a temporary repair and reported that the vehicle is safe to drive for now and that it should pass the DOT inspection. Rich reviewed warranty information on 8162 with the board.
 - ii) 8130 inspected, repair estimate received - \$1,589.00 for parts and labor.
 - iii) 8191 sluggish, service call scheduled for 7/28/09 with Gary.
 - iv) 8182 back in service and is responding to calls.
 - v) Chief Derek introduced Brad Montgomery, a recent FD recruit and a licensed truck mechanic. Derek inquired whether Brad could be authorized to perform work on district vehicles. Alan explained that due to insurance concerns we need to have a contracted, licensed shop perform repair work to vehicles. Derek reported that monthly vehicle safety checks continue to be performed by the Fire Department.
- 5 **Communications to the board:**
 - A Letter received from Harvey Chess expressing desire to be on the Board.
 - B Letter received from Max Rexrode Attorney at Law-requesting e-mail addresses of all fire district employees . County council was notified and they sent a letter to him stating that since we do not have employees his request is declined.
 - C Letter received from county elections office reminding board members to file for election in Ukiah.
 - D Quarterly investment report received from county auditor's office. Our funds are safe, they are just not earning as much interest as they used to. They only earned \$5,483 last year instead of the expected \$10,000.00 that is reflected in our budgets for both last year and this year.
- 6 **Financial Report: 2009-2010** budget in place. Report attached.
- 7 **Items for Consideration and Possible Action:**
 - A Alan made a motion to appoint Harvey Chess as a new Board member to fill the vacancy left by the resignation of Dan Sitts. The Board approved the motion by unanimous vote.

Minutes approved by unanimous vote of the board of directors August 26, 2009.

B Rich made a motion to appoint Terry Kemp secretary to fill the vacancy left by the resignation of Dan Sitts and this was also approved by unanimous vote of the board.

8 Committee Reports:

A Station 811 committee: Ed reported that the terms of our permission to build at the 811 site required the regular review of the site by a botanist. An Albion resident who is a botanist has volunteered to perform the required reviews. The rewriting of the deed to reflect agreed property development restrictions is in process.

B Vehicle committee: See Chief's report.

C Grant committee: No word yet from FEMA regarding our recent grant application.

9 Directors' discussion:

A Derek asked if the Department can do another fundraiser at the picnic site. Sally Welty wants to use the picnic site as well for a party. Our property lease agreement with the county was reviewed. Terry will contact Sally with insurance requirements and this will be an agenda item for next Board meeting.

B Discussion regarding #811 and when to have a community meeting.

C Alan reported that he found a title report from 1983 in district archives that shows that the district appears to own ½ acre on the corner of Rd 19 and Little River Airport Rd. He will investigate further and report back.

10 Next meeting schedule: Wednesday, August 26, 2009, 7:30 pm Station 810.

11 Adjournment: Meeting was adjourned at 9:20pm.