

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, April 26, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

Call to order and determination of a quorum: meeting called to order by President Alan Taeger at 7:33pm. Present were Board members Rich Riley, Ed Petrykowski, Ken Matheson and Terry Kemp. Chief Derek Wilson, Erica Geer, Ted Williams, Scott Roat, John Crowningshield and Marshall Brown attended from the Fire Department. Brad Montgomery also was present.

Public communication to the board: None.

Previous meeting minutes: The minutes of the March 29, 2011 regular business meeting were approved as presented by unanimous vote of the board members present on a motion by Ken.

Fire chief's report:

Incident reports: 4 medical, 1 boat/trailer fire.

Fund raising, gifts, service fees: The BBQ will be held on July 9th, 2011 from 1pm-4pm followed by a benefit concert until 10pm.

Fire department report: Chief Wilson announced his resignation effective end of May. Marshall Brown and Andrew Crowningshield completed the Fire Fighter I training course offered by the CalFire Academy. John Crowningshield will talk to Dave Thorpe at the airport about the availability of a hanger at the airport for fire department use.

Fire department operational needs: The equipment that was recently stolen from 812 will need to be replaced. Some of the cost will be covered by insurance. Derek will research the cost of the replacement equipment to provide necessary information to complete the insurance claim.

Vehicle maintenance report: 8132- is at FB Diesel for maintenance. 8163- is still at Opperman's and should be back by April 28th. 8162 will be going to Opperman's for water level indicator replacement. 8192- is having water pumping difficulty.

Communications to the board:

Received a letter from LAFCO with a notice of its final budget hearing for FY 2011-2012 to be held at its regular meeting on May 2, 2011.

Received correspondence from CSDA with a notice of availability of financial assistance.

Received quarterly investment report from the county treasurer.

Received notice from county planning and building services of an application for renewal of CDP #49-2003.

Received a letter from the county clerk with the correct filing dates (7/18/11-8/12/11) for the board member election in November.

Financial report: Current financial statements were presented.

Items for consideration and possible action:

Chief's absence: Chief Wilson has resigned effective end of May. The fire department will discuss nominations for a new chief at their next business meeting May 12, 2011. No action taken.

Fire department member expense compensation policy: Presented for adoption after introduction, discussion and revision at the March 29, 2011 regular business meeting. Approved (as attached) by unanimous vote of the members of the board on a motion by Alan.

Budget: The board members voted unanimously to increase budget category 86-2260 Utilities by \$2,500 (to \$7,500) on a motion by Alan.

Bylaws revision: The board reviewed and discussed attached proposed amendment to the Albion Little River Fire Protection District Bylaws, Policies and Procedures (Section

1017 – Appointment and Removal of Fire Chief). The board will further review and consider the amendment for possible adoption at the May 31, 2011 regular business meeting.

Committee reports:

New fire station committee. Lee Welty is reviewing documents provided by the metal building manufacturer to determine what is needed to move forward with the foundation engineering. He has completed plans for the encroachment permit.

Vehicle committee. No report.

Property maintenance committee.

New electrical system is in place at Station 812 in Little River. A concrete generator pad needs to be placed for a generator. (Generator yet to be selected by the fire department.) The temporary metal canopy/carport has been installed at Station 812. The gate and fence in front of the canopy will need to be moved.

Alan requested that there be a meeting of the Building Committee, including fire department committee members, to further discuss property maintenance issues.

Directors' discussion: Ed reported that he will attend a special tax assessment update seminar in Ukiah next month. Rich reported that he attended a Mendocino Fire District/ Fire Department meeting to observe how their meetings run.

Next meeting schedule: Tuesday, May 31, 2011, 7:30 pm.

Adjournment: meeting adjourned at 8:34 pm.