



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, November 20, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:**
2. **Motion by Secretary Alan Taeger to adopt agenda:**
3. **Public communication to the board:** Members of the public may address the board on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may do so when the agenda item is presented.
4. **Chief's report:** (See packet.)
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action.
 - a. **Approval of September 20, 2017 regular meeting minutes.**
 - b. **Acceptance of November 20, 2017 correspondence report.**
 - c. **Acceptance of submitted current financial reports.**
6. **Unfinished Business deferred pending seating of new board member(s):**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
 - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
 - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
7. **Items for discussion and possible action:**
 - a. **Motion by Director Taeger to approve the current Administrative Draft of LAFCo "Albion Little River Fire Protection District Sphere of Influence Update" as amended.** (See packet.)
8. **Committee Reports:**
 - a. **Ad hoc committees:**
 - i. **Dormant committees:**
 1. **Friends of ALRFPD**
 - ii. **Active committees:** (See packet.)
 1. **Long Term Budget Plan - Issel, Taeger**
 2. **Facilities and Apparatus –Issel, Taeger**
 3. **Mendocino Association of Fire Districts – Taeger**
 4. **Strategic planning – Issel, Taeger**
 5. **Litigation – Issel, Taeger**
 6. **Operations – Issel**
 7. **Public Relations– Issel, Taeger**
9. **Directors Discussion:**
 - a. **Non-agenda items of board concern.**
10. **Adjournment:**

Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: board@albionfire.com or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

Fire Chief's Report, 1 November, 2017, by Ted Williams

• Incident Log

- **2017010462 09/01/2017 0729**
 - MEDICAL BRAVO;N. HWY 1, MP 42.64/NONELLA LANE, ALBION
 - Debbi Wolfe
 - Steve Wolfe
 - Leslie Hrbacek (8130)
 - Andrea Pennebaker (8130)
 - Ted Williams
 - Jaime Placido
 - On Scene: 0743
 - Available: 0812
- **2017010707 09/05/2017 1944**
 - MEDICAL ALPHA; 33900 ALBION RIDGE RD/3338 N. HWY 1, ALBION
 - Call Not as Reported; canceled
 - Ted Williams
 - Marshall Brown
 - Jaime Placido
 - Kevin Spring
 - Craig Hathaway
 - On Scene: 1949
 - Available: 2008
- **201710728 09/06/2017 1408**
 - FIRE, COMM VEHICLE; 3355 KING SALMON LANE, ALBION
 - Ted Williams
 - Andrea Pennebaker (8162)
 - Leslie Hrbacek
 - John Crowningshield (8180)
 - Steve Crowningshield (8180)
 - Jaime Placido (8190)
 - Serena Randolph (8130)
 - Austin Williams
 - Steve Wolfe
 - Debbi Wolfe
 - Rob Marcello
 - On Scene: 1421
 - Available: 1449
- **2017010956 09/11/2017 0311**
 - PUBLIC ASSISTANCE; 31801 ALBION RIDGE ROAD, ALBION
 - Ted Williams
 - Marshall Brown
 - Andrea Pennebaker
 - Leslie Hrbacek
 - Jaime Placido
 - On Scene: 0323
 - Available: 0343

- **2017011013 09/12/2017 1040**
 - MEDICAL BRAVO>DELTA; 28270 ALBION RIDGE ROAD, ALBION
 - Ted Williams
 - Andrea Pennebaker
 - John Crowningshield (8130)
 - Serena Randolph (8130)
 - Austin Williams (8130)
 - Steve Wolfe
 - Debbi Wolfe
 - Citlali Calvillo
 - On Scene: 1100
 - Available: 1119
- **2017011064 09/13/2017 1150**
 - MEDICAL CHARLIE; 32271 ALBION RIDGE ROAD, ALBION
 - John Crowningshield (8130)
 - Serena Randolph (8130)
 - Leslie Hrbacek
 - Steve Wolfe
 - Michael Rees
 - Sam Levine (canceled)
 - Ted Williams (canceled)
 - Debbi Wolfe (canceled)
 - On Scene: 1214
 - Available: 1228
- **2017011290 09/18/2017 2333**
 - PUBLIC ASSIST; HWY 128, MP 8.00, NAVARRO
 - Ted Williams
 - Marshall Brown (8162)
 - Leslie Hrbacek (8162)
 - Michael Rees
 - Rob Marcello
 - On Scene: 1208
 - Available: 1209
- **2017011359 09/20/2017 1419**
 - FIRE, RESIDENTIAL ALARM; 4550 N. HWY 1, LITTLE RIVER
 - Canceled, false alarm
 - Michael Rees
 - Jaime Placido
 - Debbi Wolfe
 - Andrea Pennebaker (canc)
 - Leslie Hrbacek (canc)
 - Kevin Spring (canc)
 - Serena Randolph (8130) (canc)
 - Austin Williams (8130) (canc)
 - Rob Marcello (canc)
 - Everyone

- Available: 1435
- **2017011411 09/21/2017 2120**
 - MEDICAL BRAVO; HWY 128, MP 1.5, ALBION
 - MCSO at Scene
 - Michael Rees
 - Ted Williams
 - Marshall Brown(8130)
 - Andrea Pennebaker(8130)
 - Leslie Hrbacek(8130)
 - On Scene: 2136
 - Available: 2244
- **2017011459 09/22/2017 2153**
 - MEDICAL BRAVO; 43300 LITTLE RIVER AIRPORT RD, #53, LR
 - False alarm, call canceled
 - Marshall Brown (8130)
 - Leslie Hrbacek (8130)
 - Kevin Spring
 - Steve Crowningshield
 - Available: 2201
- **2017011537 09/24/2017 1609**
 - MEDICAL ALPHA; 3000 ALBION RIDGE B ROAD, ALBION
 - Leslie Hrbacek (8130)
 - Steve Wolfe
 - Debbi Wolfe
 - Michael Rees
 - Marshall Brown
 - Craig Hathaway
 - Kevin Spring (canc)
 - No On Scene or Available Times
- **2017011541 09/24/2017 1646**
 - MEDICAL ALPHA; 27400 ALBION RIDGE ROAD, ALBION
 - Michael Rees
 - Leslie Hrbacek (8130)
 - Debbi Wolfe (8130)
 - Kevin Spring
 - Sam Levine (canc)
 - On Scene: 1703
 - Available: 1739
- **2017011666 09/27/2017 1010**
 - TRAFFIC COLLISION; HWY 128, MP 3.0, ALBION
 - Mutual Aid provided by CALFIRE, DFW, CHP
 - Michael Rees (8162)
 - Leslie Hrbacek (8162)
 - Jaime Placido (8130)
 - Rob Marcello
 - Steve Crowningshield (8180)

- Kevin Spring (canc)
- Available: 1136
- **2017011678 09/27/2017 1333**
 - MEDICAL DELTA; 37800 ALBION RIDGE K ROAD, ALBION
 - Michael Rees
 - Craig Hathaway
 - Leslie Hrbacek (8130)
 - Sam Levine
 - Steve Crowningshield (canc)
 - On Scene 1351
 - Available: 1441
- **2017011862 10/01/2017 1255**
 - PUBLIC ASSIST; 43300 LITTLE RIVER AIRPORT RD, #49, LR
 - Marshall Brown
 - Leslie Hrbacek
 - Kevin Spring (8132)
 - On Scene: 1313
 - Available: 1351
- **2017011872 10/01/2017 1540**
 - MEDICAL DELTA; 30254 ALBION RIDGE RD, ALBION
 - Leslie Hrbacek (8130)
 - Serena Randolph
 - Craig Hathaway
 - Marshall Brown
 - Michael Rees
 - Steve Wolfe
 - Debbi Wolfe
 - On Scene: 1608
 - Available: 1640
- **2017011873 10/01/2017 1610**
 - MEDICAL ALPHA; 6700 I RD (RD 19); LR
 - CalFire 1156
 - John Crowningshield (8132)
 - Sam Levine
 - Steve Wolfe
 - Debbi Wolfe
 - On Scene: 1625
 - Available: 1754
- **2017011914 10/02/2017 1551**
 - WILDLAND FIRE; 30660 NAVARRO RIDGE RD, ALBION
 - CalFire 1156
 - Michael Rees
 - Marshall Brown
 - Leslie Hrbacek (8162)
 - Rob Marcello
 - Steve Wolfe

- Debbi Wolfe
- Jaime Placido (8190)
- Kevin Spring
- Steve Crowningshield (8180) canc.
- Craig Hathaway (canc)
- On Scene: 1600
- Available: 1723
- **2017011939 10/03/2017 1142**
 - MEDICAL/TRAFFIC COLLISION; N. HWY 1, MP 47.75, LR
 - DFW, CHP, REACH
 - Michael Rees
 - Sam Levine
 - Andrea Pennebaker (8162)
 - Steve Crowningshield (8132)
 - Leslie Hrbacek
 - Steve Wolfe
 - On Scene: 1153
 - Available: 1311
- **2017012019 10/05/2017 0824**
 - MED/TRAFFIC COLLISION; 100 HWY 28/10 N. HWY 1, ALBION
 - CalFire
 - Michael Rees (IC)
 - Rob Marcello (8130)
 - Steve Wolfe
 - Debbi Wolfe
 - Andrea Pennebaker (8162)
 - Ted Williams (8180)
 - Steve Crowningshield (8180)
 - Craig Hathaway (canc)
 - On Scene: 0840
 - Available: 0944
- **2017012039 10/05/2017 1615**
 - WILDLAND FIRE; JACOBS RANCH ROAD, LR
 - CalFire
 - Ted Williams (8191)
 - Steve Crowningshield (8191)
 - Steve Wolfe
 - Debbi Wolfe
 - Andrea Pennebaker (8162)
 - Michael Rees (8162)
 - Jaime Placido (8190)
 - Kevin Spring (canc)
 - Rob Marcello (canc)
 - Leslie Hrbacek (canc)
 - Available: 1641
- **2017012129 10/08/2017 0300**

- MEDICAL CHARLIE; 2960 SPRING GROVE RD, ALBION
- Ted Williams
- Marshall Brown (8130)
- Leslie Hrbacek (8130)
- Michael Rees
- Andrea Pennebaker
- Jaime Placido
- On Scene: 0321
- Available: 0338
- **2017012172 10/09/2017 0528**
 - WILDLAND FIRE, MUTUAL AID FOR REDWOOD VALLEY
 - Returned to Albion to swap out engine
 - Michael Rees (8170)
 - Andrea Pennebaker (8170)
 - Jaime Placido (8170)
- **2017012169 10/09/2017 1720**
 - WILDLAND FIRE; MUTUAL AID FOR POTTER VALLEY
 - Steve Crowningshield (8190)
 - Leslie Hrbacek (8190)
 - John Crowningshield (8190)
- **2017012316 10/11/2017 1830**
 - MEDICAL/TRAFFIC COLLISION; HIGHWAY 1, MP 45.5, LR
 - MVFD Mutual Aid--4 personnel, 2 vehicles
 - Marshall Brown
 - Citlali Calvillo (8130)
 - Jaime Placido
 - Steve Wolfe
 - Debbi Wolfe
 - Maddie Godine
 - Kenyon Begley
 - Sam Levine (canc)
 - Kevin Spring (8180) (canc)
 - On Scene: 1838
 - Available: 2009
- **2017012351 10/12/2017 1344**
 - MEDICAL DELTA; 6051 N. HWY 1 (ANDIRON INN), LR
 - Jaime Placido
 - Sam Levine
 - Citlali Calvillo (8130)
 - Ted Williams
 - Maddie Godine
 - Steve Wolfe
 - Debbi Wolfe
 - On Scene: 1355
 - Available: 1416
- **2017012396 10/13/2017 1711**

- MEDICAL/TRAFFIC COLLISION;100 HWY 1/ 100 HWY 128, ALBION
- Mutual Aid provided by 1 MVFD ff, 6 EVFD firefighters & vehicles
- Steve Wolfe
- Debbi Wolfe
- Marshall Brown
- Kenyon Begley
- Citlali Calvillo (8130)
- Serena Randolph (8130)
- Austin Williams (8130)
- Jaime Placido (8180)
- Sam Levine (8180)
- Kevin Spring (8180)
- Maddie Godine
- Craig Hathaway(canceled)
- On Scene: 1729
- Available: 1915
- **2017012406 10/13/2017 2338**
 - MEDICAL BRAVO; 43300 LITTLE RIVER AIRPORT RD, #85, LR
 - Sam Levine
 - Marshall Brown (8130)
 - Kevin Spring (8132)
 - Maddie Godine
 - Citlali Calvillo
 - On Scene: 2350
 - Available: 0016
- **2017012466 10/15/2017 1515**
 - SMOKE CHECK/RESIDENTIAL FIRE; 32000 G RD. S/31904 ALBION RIDGE RD, ALBION
 - Not as Reported, Call Canceled. Mutual Aid from CalFire
 - Marshall Brown (8191)
 - Sam Levine (8191)
 - Jaime Placido (8163)
 - Kevin Spring (8163)
 - Steve Wolfe
 - Debbi Wolfe
 - Citlali Calvillo (8130)
 - Steve Crowningshield (canceled)
 - Available: 1554
- **2017012684 10/20/2017 1346**
 - MEDICAL/TRAFFIC COLLISION; HWY 1, MP 47.5, LR
 - Erroneous location, actually in MVFD district, incident covered by CalFire, ALRVFD canceled
 - Debbi Wolfe
 - Steve Wolfe
 - Citlali Calvillo (8130)
 - Michael Rees (8162)

- John Crowningshield (8180)
- Sam Levine (canceled)
- Available: 1611
- **2017012784 10/24/2017 2344**
 - MEDICAL DELTA; 3790 HWY 1 (ARI, Rm 13), ALBION
 - Ted Williams
 - Marshall Brown
 - Michael Rees
 - Jaime Placido
 - Citlali Calvillo (8130)
 - Sam Levine
 - On Scene: 0001
 - Available: 0025
- **2017012801 10/23/2017 1319**
 - MEDICAL ALPHA; 3810 ALBION RIDGE D RD (COTTAGE), ALBION
 - Ted Williams
 - Michael Rees
 - Steve Wolfe
 - On Scene: 1344
 - Available: 1404
- **2017012864 10/25/2017 0446**
 - MEDICAL CHARLIE; 32900 MIDDLE RIDGE RD, ALBION
 - Ted Williams
 - Marshall Brown
 - Michael Rees
 - Andrea Pennebaker
 - Citlali Calvillo
 - Kenyon Begley
 - Jaime Placido (canceled)
 - On Scene: 0502
 - Available: 0548
- **2017012910 10/26/2017 1217**
 - MEDICAL/WATER RESCUE; NAVARRO BEACH, ELK
 - Mutual Aid to Elk VFD
 - Steve Wolfe
 - Debbi Wolfe
 - Michael Rees(8130)
 - Andrea Pennebaker (8130)
 - Ted Williams (8162)
 - Kenyon Begley
 - On Scene: 12:38
 - Available: 1254
- **2017013007 10/29/2017 0043**
 - MEDICAL ALPHA; 5200 HIGHWAY 1 (HERITAGE HOUSE) #31, LR
 - Ted Williams
 - Marshall Brown (8130)

010

- Leslie Hrbacek (8130)
- Sam Levine
- On Scene: 0050
- Available: 0115
- **Maintenance**
 - **810**
 - station cleaned
 - **8180**
 - scheduled with Fort Bragg Diesel for Nov 20



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Wednesday, September 20, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order at 7:04 pm by President Issel. Directors Taeger and Acker present. Also present were Chief Williams, two firefighters, two members of the ALR Fire Auxiliary and one member of the public.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Agenda adopted by unanimous vote of the board.
3. **Welcome to new board member Steve Acker:**
4. **Public communication to the board:** Mary Rose Kaczorowski, reporter for the Mendocino Beacon requested that district provide information about the district's needs for an upcoming Beacon article. Suzi Kitahara and Shirley Hollowed of the Auxiliary announced an offer for the Auxiliary to provide lunch for an open house to be held at Station 810 on October 14th. They also announced that the Auxiliary would like to provide a firefighters' appreciation dinner in November.
5. **Chief's report:** (See packet.)
6. **Consent calendar:** Approved by unanimous consent of the board.
 - a. **Approval of July 17, 2017 regular meeting minutes.**
 - b. **Approval of September 10, 2017 special meeting minutes.**
 - c. **Acceptance of September 20, 2017 correspondence report.**
 - d. **Acceptance of submitted current financial reports.**
 - e. **Motion by director Taeger for the board of directors to approve the renewal of the district's agreement with CalFire for the loan to the district of two USFS wildland fire engines (Federal Excess Personal Property) and to authorize Chief Ted Williams to sign the agreement for the board of directors.** (See Packet.)
7. **Unfinished Business deferred pending seating of new board member(s):**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
 - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
 - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
8. **Announcements:**
 - a. **Notice of appointment of board of directors candidates in lieu of election November, 2017:** (See packet.)
 - b. **New tender 8191 has arrived in district:** Will be placed in service when operation training complete.
 - c. **Annual barbeque proceeds were recently presented to the district by the auxiliary:** proceeds of \$11,219.26 were realized through this year's efforts.
 - d. **The district recently received a donation from The Martha Wagner estate:** A donation of \$150,000.00 was received by the district. We were informed that there would be a second donation for a lesser amount at the conclusion of probate.
9. **Committee Reports:**
 - a. **Ad hoc committees:**
 - i. **Dormant committees:**
 1. **Friends of ALRFPD**
 - ii. **Active committees:** (See packet.)
 1. **Long Term Budget Plan - Issel, Taeger**
 2. **Facilities and Apparatus –Issel, Taeger**
 3. **Mendocino Association of Fire Districts – Taeger**
 4. **Strategic planning – Issel, Taeger**
 5. **Litigation – Issel, Taeger**
 6. **Operations – Issel**

7. Public Relations– Issel, Taeger**10. Directors Discussion:**

- a. Chief Williams received a call from the Community Foundation with news of a pending donation to the district of approximately \$8,000.00.
- b. Chief Williams reported that he will be participating in a photo-op with Chief Orsi of Fort Bragg and Chief O'Brien of Mendocino in recognition of the Martha Wagner Estate donations.

11. Adjournment: Meeting adjourned 7:39 pm.

DRAFT



**BOARD OF DIRECTORS REGULAR MEETING
MONDAY, NOVEMBER 20, 2017
CORRESPONDENCE REPORT**

- September 27, 2017 -Received letter by USPS from MC Executive Office with notice of possible action regarding request by Gualala Community Services District to consolidate its district elections with the November statewide general election in even-numbered years.
- October 5, 2017 -Received letter by USPS from MC Executive Office with notice of possible action regarding request by Anderson Valley Community Services District to consolidate its district elections with the November statewide general election in even-numbered years.
- October 20, 2017 -Received letter by USPS from California State Controller with information regarding filing requirements for 2016-17 Special Districts Financial Transactions report.

Albion Little River Fire Protection District

Balance Sheet

As of October 31, 2017

2:05 PM
11/16/17
Accrual Basis

	<u>Oct 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Building Fund - Checking	10,601.13
County Held Funds	191,690.99
District Checking	52,062.13
Fire Department - Donations	405,338.83
Total Checking/Savings	<u>659,693.08</u>
Total Current Assets	659,693.08
Fixed Assets	
Accumulated Depreciation	-611,890.00
Building & Improvements	322,400.00
Construction-in-Progress	81,152.00
Firefighting Equipment	503,254.00
Land	125,683.00
Total Fixed Assets	<u>420,599.00</u>
TOTAL ASSETS	<u>1,080,292.08</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Bank of the West Credit Card	4,722.01
Total Credit Cards	<u>4,722.01</u>
Total Current Liabilities	4,722.01
Total Liabilities	4,722.01
Equity	
30000 · Opening Balance Equity	588,887.94
32000 · Retained Earnings	452,856.56
Net Income	33,825.57
Total Equity	<u>1,075,570.07</u>
TOTAL LIABILITIES & EQUITY	<u>1,080,292.08</u>

Albion Little River Fire Protection District Revenue & Expense Budget vs. Actual

July 2017 through June 2018

Accrual Basis

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Income				
82-1110 · CURRENT SECURED TAX	0.00	77,691.00	-77,691.00	0.0%
82-1120 · CURRENT UNSECURED TAX	0.00	2,555.00	-2,555.00	0.0%
82-1130 · SB813 SUPPLEMENTAL TAX	0.00	397.00	-397.00	0.0%
82-1220 · PRIOR UNSECURED TAX	0.00	74.00	-74.00	0.0%
82-1300 · SPECIAL TAX	0.00	191,000.00	-191,000.00	0.0%
82-1600 · TIMBER TAX	0.00	265.00	-265.00	0.0%
82-4100 · INTEREST INCOME	45.01	2,200.00	-2,154.99	2.0%
82-5481 · HOMEOWNER PROPERTY TAX	0.00	731.00	-731.00	0.0%
82-7700 · OTHER	750.00	0.00	750.00	100.0%
Total Income	795.01	274,913.00	-274,117.99	0.3%
Gross Profit	795.01	274,913.00	-274,117.99	0.3%
Expense				
voided checks	0.00			
86-1014 · MISC EMPLOYEE BENEFITS	1,375.00	1,500.00	-125.00	91.7%
86-1035 · WORKERS COMPENSATION IN	7,314.00	7,314.00	0.00	100.0%
86-2050 · CLOTHING & PERSONAL ITE				
Raingear	0.00	0.00	0.00	0.0%
Turnouts	6,710.19			
86-2050 · CLOTHING & PERSONAL ITE - Other	3,913.02	15,000.00	-11,086.98	26.1%
Total 86-2050 · CLOTHING & PERSONAL ITE	10,623.21	15,000.00	-4,376.79	70.8%
86-2060 · COMMUNICATIONS				
web design	625.00			
INTERNET SERVICE				
Comcast	340.76	0.00	340.76	100.0%
INTERNET SERVICE - Other	0.00	0.00	0.00	0.0%
Total INTERNET SERVICE	340.76	0.00	340.76	100.0%
TELEPHONE				
ATT	1,242.82	0.00	1,242.82	100.0%
ECG	31.05	0.00	31.05	100.0%
Total TELEPHONE	1,273.87	0.00	1,273.87	100.0%
86-2060 · COMMUNICATIONS - Other	559.99	5,000.00	-4,440.01	11.2%
Total 86-2060 · COMMUNICATIONS	2,799.62	5,000.00	-2,200.38	56.0%
86-2080 · FOOD	0.00	1,000.00	-1,000.00	0.0%
86-2101 · INSURANCE GENERAL	7,372.00	7,372.00	0.00	100.0%
86-2120 · MAINTENANCE EQUIPMENT				
Firefighting Equipment	2,596.35	0.00	2,596.35	100.0%
Vehicle Maintenance				
8131	0.00	0.00	0.00	0.0%
8162	1,170.64	0.00	1,170.64	100.0%
8163	530.98			
8171	0.00	0.00	0.00	0.0%
8180	752.71			
8190	827.35	0.00	827.35	100.0%

Albion Little River Fire Protection District
Revenue & Expense Budget vs. Actual

Accrual Basis

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
8199 Jet Ski	0.00	0.00	0.00	0.0%
Total Vehicle Maintenance	3,281.68	0.00	3,281.68	100.0%
86-2120 · MAINTENANCE EQUIPMENT - Other	68.23	25,000.00	-24,931.77	0.3%
Total 86-2120 · MAINTENANCE EQUIPMENT	5,946.26	25,000.00	-19,053.74	23.8%
86-2130 · MAINTENANCE STRUCTURES				
Station 810	0.00	0.00	0.00	0.0%
Station 811	0.00	0.00	0.00	0.0%
Station 812	327.12	0.00	327.12	100.0%
Station 813	0.00	0.00	0.00	0.0%
Station 815	0.00	0.00	0.00	0.0%
86-2130 · MAINTENANCE STRUCTURES - Other	385.47	7,000.00	-6,614.53	5.5%
Total 86-2130 · MAINTENANCE STRUCTURES	712.59	7,000.00	-6,287.41	10.2%
86-2140 · MEDICAL, LAB SUPPLIES				
Gasses				
Eureka Oxygen	482.48	0.00	482.48	100.0%
Total Gasses	482.48	0.00	482.48	100.0%
86-2140 · MEDICAL, LAB SUPPLIES - Other	20.02	6,000.00	-5,979.98	0.3%
Total 86-2140 · MEDICAL, LAB SUPPLIES	502.50	6,000.00	-5,497.50	8.4%
86-2150 · MEMBERSHIPS				
CSDA	0.00	0.00	0.00	0.0%
86-2150 · MEMBERSHIPS - Other	0.00	1,000.00	-1,000.00	0.0%
Total 86-2150 · MEMBERSHIPS	0.00	1,000.00	-1,000.00	0.0%
86-2170 · DISTRICT OFFICE SUPPLIE				
Printing & Copying Services	123.66			
late fee	11.38			
Paper, Ink, Materials	679.78	0.00	679.78	100.0%
Postage	116.58	0.00	116.58	100.0%
Software	99.00			
86-2170 · DISTRICT OFFICE SUPPLIE - Other	0.00	1,500.00	-1,500.00	0.0%
Total 86-2170 · DISTRICT OFFICE SUPPLIE	1,030.40	1,500.00	-469.60	68.7%
86-2181 · AUDITING & FISCAL SERVI				
Bi-Annual Independent Audit	0.00	0.00	0.00	0.0%
Bookkeeping Services	1,920.00	0.00	1,920.00	100.0%
86-2181 · AUDITING & FISCAL SERVI - Other	34.34	7,000.00	-6,965.66	0.5%
Total 86-2181 · AUDITING & FISCAL SERVI	1,954.34	7,000.00	-5,045.66	27.9%
86-2185 · MED AND DENTAL				
Firefighter Immunization	0.00	0.00	0.00	0.0%
86-2185 · MED AND DENTAL - Other	0.00	1,500.00	-1,500.00	0.0%
Total 86-2185 · MED AND DENTAL	0.00	1,500.00	-1,500.00	0.0%
86-2187 · EDUCATION & TRAINING				
APPARATUS TRAINING	700.00			

Albion Little River Fire Protection District Revenue & Expense Budget vs. Actual

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
CPR	172.00			
MEALS & FUEL REIMBURSEMENT	184.34	0.00	184.34	100.0%
86-2187 · EDUCATION & TRAINING - Other	0.00	7,500.00	-7,500.00	0.0%
Total 86-2187 · EDUCATION & TRAINING	1,056.34	7,500.00	-6,443.66	14.1%
86-2189 · PROFESSIONAL & SPECIAL SERVICES				
COUNTY COUNSEL SERVICES	0.00	0.00	0.00	0.0%
86-2189 · PROFESSIONAL & SPECIAL SERVICES - Other	3,796.08	41,000.00	-37,203.92	9.3%
Total 86-2189 · PROFESSIONAL & SPECIAL SERVICES	3,796.08	41,000.00	-37,203.92	9.3%
86-2210 · RENT & LEASES	0.00	50.00	-50.00	0.0%
86-2220 · SMALL TOOLS & SUPPLIES				
BATTERIES	0.00	0.00	0.00	0.0%
MISC. HARDWARE	0.00	0.00	0.00	0.0%
86-2220 · SMALL TOOLS & SUPPLIES - Other	0.00	0.00	0.00	0.0%
Total 86-2220 · SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.0%
86-2231 · ELECTION SUPERVISION & SERVICES				
COUNTY CLERK-ELECTION SERVICES	342.50	500.00	-500.00	0.0%
86-2231 · ELECTION SUPERVISION & SERVICES - Oth...	0.00			
Total 86-2231 · ELECTION SUPERVISION & SERVICES	342.50	500.00	-157.50	68.5%
86-2250 · TRANSPORTATION & TRAVEL				
FLEET FUEL				
Eel River Fuels	0.00	0.00	0.00	0.0%
Total FLEET FUEL	0.00	0.00	0.00	0.0%
86-2250 · TRANSPORTATION & TRAVEL - Other	1,272.87	15,000.00	-13,727.13	8.5%
Total 86-2250 · TRANSPORTATION & TRAVEL	1,272.87	15,000.00	-13,727.13	8.5%
86-2260 · UTILITIES				
Albion Water District	270.00	0.00	270.00	100.0%
PG&E	547.28	0.00	547.28	100.0%
Suburban Propane	278.88	0.00	278.88	100.0%
Thompson Septic Service	1,033.20	0.00	1,033.20	100.0%
Waste Management	104.56			
86-2260 · UTILITIES - Other	158.30	6,000.00	-5,841.70	2.6%
Total 86-2260 · UTILITIES	2,392.22	6,000.00	-3,607.78	39.9%
86-3113 · PAYMENTS TO GOVT AGENCIES				
COUNTY ASSESSOR-TAX ASSESSMENT	0.00	0.00	0.00	0.0%
COUNTY AUDITOR-TAX COLLECTION	0.00	0.00	0.00	0.0%
LAFCO-DUES	357.04			
86-3113 · PAYMENTS TO GOVT AGENCIES - Other	0.00	3,500.00	-3,500.00	0.0%
Total 86-3113 · PAYMENTS TO GOVT AGENCIES	357.04	3,500.00	-3,142.96	10.2%
86-3310 · Interest	0.00	21,000.00	-21,000.00	0.0%
86-3311 · Principal	0.00	17,000.00	-17,000.00	0.0%
86-4360 · BUILDINGS & IMPROVEMENT				

**Albion Little River Fire Protection District
Revenue & Expense Budget vs. Actual**

July 2017 through June 2018

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	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
STATION 811				
86-4360 - BUILDINGS & IMPROVEMENT - Other	0.00	0.00	0.00	0.0%
Total 86-4360 - BUILDINGS & IMPROVEMENT	0.00	40,000.00	-40,000.00	0.0%
86-4370 - EQUIPMENT (PURCHASE)				
Tender & Engine		40,000.00	-40,000.00	0.0%
Principal TE	11,215.30			
Interest TE	13,784.70			
Tender & Engine - Other	5,603.80			
Total Tender & Engine	30,603.80			
Rescue 8130				
Principal R8130	9,094.11			
Interest R8130	5,006.25			
Total Rescue 8130	14,100.36			
Firefighting Equipment				
SCBA	33,049.08			
HOSE	3,198.02	0.00	3,198.02	100.0%
NOZZLES	920.19			
Firefighting Equipment - Other	6,821.98			
Total Firefighting Equipment	43,989.27	0.00	43,989.27	100.0%
Medical Equipment				
Radios	877.38			
Vehicles	5,230.03			
8162				
CAFS	0.00	0.00	0.00	0.0%
Total 8162	0.00	0.00	0.00	0.0%
Total Vehicles	0.00	0.00	0.00	0.0%
86-4370 - EQUIPMENT (PURCHASE) - Other	1,454.16	100,000.00	-98,545.84	1.5%
Total 86-4370 - EQUIPMENT (PURCHASE)	96,255.00	100,000.00	-3,745.00	96.3%
Total Expense	145,101.97	337,736.00	-192,634.03	43.0%
Net Income	-144,306.96	-62,823.00	-81,483.96	229.7%

Albion Little River Fire Protection District
Revenue & Expense Budget vs. Actual

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11/16/17

Accrual Basis

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Income				
82-1110 · CURRENT SECURED TAX	0.00	77,691.00	-77,691.00	0.0%
82-1120 · CURRENT UNSECURED TAX	0.00	2,555.00	-2,555.00	0.0%
82-1130 · SB813 SUPPLEMENTAL TAX	0.00	397.00	-397.00	0.0%
82-1220 · PRIOR UNSECURED TAX	0.00	74.00	-74.00	0.0%
82-1300 · SPECIAL TAX	0.00	191,000.00	-191,000.00	0.0%
82-1600 · TIMBER TAX	0.00	265.00	-265.00	0.0%
82-4100 · INTEREST INCOME	45.01	2,200.00	-2,154.99	2.0%
82-5481 · HOMEOWNER PROPERTY TAX	0.00	731.00	-731.00	0.0%
82-7700 · OTHER	750.00	0.00	750.00	100.0%
Total Income	795.01	274,913.00	-274,117.99	0.3%
Gross Profit	795.01	274,913.00	-274,117.99	0.3%
Expense				
voided checks	0.00			
86-1014 · MISC EMPLOYEE BENEFITS	1,375.00	1,500.00	-125.00	91.7%
86-1035 · WORKERS COMPENSATION IN	7,314.00	7,314.00	0.00	100.0%
86-2050 · CLOTHING & PERSONAL ITE				
Raingear	0.00	0.00	0.00	0.0%
Turnouts	6,710.19			
86-2050 · CLOTHING & PERSONAL ITE - Other	3,913.02	15,000.00	-11,086.98	26.1%
Total 86-2050 · CLOTHING & PERSONAL ITE	10,623.21	15,000.00	-4,376.79	70.8%
86-2060 · COMMUNICATIONS				
web design	625.00			
INTERNET SERVICE				
Comcast	340.76	0.00	340.76	100.0%
INTERNET SERVICE - Other	0.00	0.00	0.00	0.0%
Total INTERNET SERVICE	340.76	0.00	340.76	100.0%
TELEPHONE				
ATT	1,242.82	0.00	1,242.82	100.0%
ECG	31.05	0.00	31.05	100.0%
Total TELEPHONE	1,273.87	0.00	1,273.87	100.0%
86-2060 · COMMUNICATIONS - Other	559.99	5,000.00	-4,440.01	11.2%
Total 86-2060 · COMMUNICATIONS	2,799.62	5,000.00	-2,200.38	56.0%
86-2080 · FOOD	0.00	1,000.00	-1,000.00	0.0%
86-2101 · INSURANCE GENERAL				
86-2120 · MAINTENANCE EQUIPMENT	7,372.00	7,372.00	0.00	100.0%
Firefighting Equipment				
Vehicle Maintenance	2,596.35	0.00	2,596.35	100.0%
8131	0.00	0.00	0.00	0.0%
8162	1,170.64	0.00	1,170.64	100.0%
8163	530.98			
8171	0.00	0.00	0.00	0.0%
8180	752.71			
8190	827.35	0.00	827.35	100.0%
8199 Jet Ski	0.00	0.00	0.00	0.0%
Total Vehicle Maintenance	3,281.68	0.00	3,281.68	100.0%
86-2120 · MAINTENANCE EQUIPMENT - Other	68.23	25,000.00	-24,931.77	0.3%
Total 86-2120 · MAINTENANCE EQUIPMENT	5,946.26	25,000.00	-19,053.74	23.8%
86-2130 · MAINTENANCE STRUCTURES				
Station 810	0.00	0.00	0.00	0.0%
Station 811	0.00	0.00	0.00	0.0%
Station 812	327.12	0.00	327.12	100.0%
Station 813	0.00	0.00	0.00	0.0%
Station 815	0.00	0.00	0.00	0.0%
86-2130 · MAINTENANCE STRUCTURES - Other	385.47	7,000.00	-6,614.53	5.5%
Total 86-2130 · MAINTENANCE STRUCTURES	712.59	7,000.00	-6,287.41	10.2%
86-2140 · MEDICAL, LAB SUPPLIES				
Gasses				
Eureka Oxygen	482.48	0.00	482.48	100.0%
Total Gasses	482.48	0.00	482.48	100.0%
86-2140 · MEDICAL, LAB SUPPLIES - Other	20.02	6,000.00	-5,979.98	0.3%
Total 86-2140 · MEDICAL, LAB SUPPLIES	502.50	6,000.00	-5,497.50	8.4%
86-2150 · MEMBERSHIPS				
CSDA	0.00	0.00	0.00	0.0%
86-2150 · MEMBERSHIPS - Other	0.00	1,000.00	-1,000.00	0.0%
Total 86-2150 · MEMBERSHIPS	0.00	1,000.00	-1,000.00	0.0%
86-2170 · DISTRICT OFFICE SUPPLIE				
Printing & Copying Services				
late fee	123.66			
Paper, Ink, Materials	11.38			
Postage	679.78	0.00	679.78	100.0%
Software	116.58	0.00	116.58	100.0%
86-2170 · DISTRICT OFFICE SUPPLIE - Other	99.00			
	0.00	1,500.00	-1,500.00	0.0%
Total 86-2170 · DISTRICT OFFICE SUPPLIE	1,030.40	1,500.00	-469.60	68.7%
86-2181 · AUDITING & FISCAL SERVI				
Bi-Annual Independent Audit	0.00	0.00	0.00	0.0%
Bookkeeping Services	1,920.00	0.00	1,920.00	100.0%
86-2181 · AUDITING & FISCAL SERVI - Other	34.34	7,000.00	-6,965.66	0.5%
Total 86-2181 · AUDITING & FISCAL SERVI	1,954.34	7,000.00	-5,045.66	27.9%
86-2185 · MED AND DENTAL				
Firefighter Immunization	0.00	0.00	0.00	0.0%
86-2185 · MED AND DENTAL - Other	0.00	1,500.00	-1,500.00	0.0%
Total 86-2185 · MED AND DENTAL	0.00	1,500.00	-1,500.00	0.0%
86-2187 · EDUCATION & TRAINING				

Albion Little River Fire Protection District
Revenue & Expense Budget vs. Actual

July 2017 through June 2018

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Accrual Basis

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
APPARATUS TRAINING	700.00			
CPR	172.00			
MEALS & FUEL REIMBURSEMENT	184.34	0.00	184.34	100.0%
86-2187 · EDUCATION & TRAINING - Other	0.00	7,500.00	-7,500.00	0.0%
Total 86-2187 · EDUCATION & TRAINING	1,056.34	7,500.00	-6,443.66	14.1%
86-2189 · PROFESSIONAL & SPECIAL SERVICES				
COUNTY COUNSEL SERVICES	0.00	0.00	0.00	0.0%
86-2189 · PROFESIONAL & SPECIAL SERVICES - Other	3,796.08	41,000.00	-37,203.92	9.3%
Total 86-2189 · PROFESSIONAL & SPECIAL SERVICES	3,796.08	41,000.00	-37,203.92	9.3%
86-2210 · RENT & LEASES	0.00	50.00	-50.00	0.0%
86-2220 · SMALL TOOLS & SUPPLIES				
BATTERIES	0.00	0.00	0.00	0.0%
MISC. HARDWARE	0.00	0.00	0.00	0.0%
86-2220 · SMALL TOOLS & SUPPLIES - Other	0.00	0.00	0.00	0.0%
Total 86-2220 · SMALL TOOLS & SUPPLIES	0.00	0.00	0.00	0.0%
86-2231 · ELECTION SUPERVISION & SERVICES				
COUNTY CLERK-ELECTION SERVICES	342.50			
86-2231 · ELECTION SUPERVISION & SERVICES - Other	0.00	500.00	-500.00	0.0%
Total 86-2231 · ELECTION SUPERVISION & SERVICES	342.50	500.00	-157.50	68.5%
86-2250 · TRANSPORTATION & TRAVEL				
FLEET FUEL				
Eel River Fuels	0.00	0.00	0.00	0.0%
Total FLEET FUEL	0.00	0.00	0.00	0.0%
86-2250 · TRANSPORTATION & TRAVEL - Other	1,272.87	15,000.00	-13,727.13	8.5%
Total 86-2250 · TRANSPORTATION & TRAVEL	1,272.87	15,000.00	-13,727.13	8.5%
86-2260 · UTILITIES				
Albion Water District	270.00	0.00	270.00	100.0%
PG&E	547.28	0.00	547.28	100.0%
Suburban Propane	278.88	0.00	278.88	100.0%
Thompson Septic Service	1,033.20	0.00	1,033.20	100.0%
Waste Management	104.56			
86-2260 · UTILITIES - Other	156.30	6,000.00	-5,843.70	2.6%
Total 86-2260 · UTILITIES	2,392.22	6,000.00	-3,607.78	39.9%
86-3113 · PAYMENTS TO GOVT AGENCIES				
COUNTY ASSESSOR-TAX ASSESSMENT	0.00	0.00	0.00	0.0%
COUNTY AUDITOR-TAX COLLECTION	0.00	0.00	0.00	0.0%
LAFCO-DUES	357.04			
86-3113 · PAYMENTS TO GOVT AGENCIES - Other	0.00	3,500.00	-3,500.00	0.0%
Total 86-3113 · PAYMENTS TO GOVT AGENCIES	357.04	3,500.00	-3,142.96	10.2%
86-3310 · Interest	0.00	21,000.00	-21,000.00	0.0%
86-3311 · Principal	0.00	17,000.00	-17,000.00	0.0%
86-4360 · BUILDINGS & IMPROVEMENT				
STATION 811	0.00	0.00	0.00	0.0%
86-4360 · BUILDINGS & IMPROVEMENT - Other	0.00	40,000.00	-40,000.00	0.0%
Total 86-4360 · BUILDINGS & IMPROVEMENT	0.00	40,000.00	-40,000.00	0.0%
86-4370 · EQUIPMENT (PURCHASE)				
Tender & Engine				
Principal TE	11,215.30			
Interest TE	13,784.70			
Tender & Engine - Other	5,603.80			
Total Tender & Engine	30,603.80			
Rescue 8130				
Principal R8130	9,094.11			
Interest R8130	5,006.25			
Total Rescue 8130	14,100.36			
Firefighting Equipment				
SCBA	33,049.08			
HOSE	3,198.02	0.00	3,198.02	100.0%
NOZZLES	920.19			
Firefighting Equipment - Other	6,821.98			
Total Firefighting Equipment	43,989.27	0.00	43,989.27	100.0%
Medical Equipment	877.38			
Radios	5,230.03			
Vehicles				
8162				
CAFS	0.00	0.00	0.00	0.0%
Total 8162	0.00	0.00	0.00	0.0%
Total Vehicles	0.00	0.00	0.00	0.0%
86-4370 · EQUIPMENT (PURCHASE) - Other	1,454.16	100,000.00	-98,545.84	1.5%
Total 86-4370 · EQUIPMENT (PURCHASE)	96,255.00	100,000.00	-3,745.00	96.3%
Total Expense	145,101.97	337,736.00	-192,634.03	43.0%
Net Income	-144,306.96	-62,823.00	-81,483.96	229.7%

021
Albion Little River Fire Protection District
Donations Revenue & Expense Detail
July through October 2017

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Income									
82-7705 · Donations									
BBQ									
Deposit	09/13/2017		Albion-Little River Fir...	Deposit	FD Donati...		Fire Department...	11,219.26	11,219.26
Total BBQ								11,219.26	11,219.26
Business									
Deposit	07/31/2017		Savings Bank Of Men...	7/05	FD Donati...		Fire Department...	100.00	100.00
Deposit	07/31/2017		MacCallum Propertie...	7/18	FD Donati...		Fire Department...	1,500.00	1,600.00
Deposit	10/02/2017		Mendocino Coast Ho...	Deposit			Fire Department...	1,500.00	3,100.00
Total Business								3,100.00	3,100.00
Individual									
Deposit	07/31/2017		Lavery Murray	7/12	FD Donati...		Fire Department...	400.00	400.00
Deposit	07/31/2017		RECYCLE PROGRAM	7/18	FD Donati...		Fire Department...	63.59	463.59
Deposit	07/31/2017		RECYCLE PROGRAM	7/18	FD Donati...		Fire Department...	23.47	487.06
Deposit	07/31/2017		RECYCLE PROGRAM	7/13	FD Donati...		Fire Department...	59.89	546.95
Deposit	07/31/2017		RECYCLE PROGRAM	7/13	FD Donati...		Fire Department...	43.15	590.10
Deposit	07/31/2017		Mary Rose Kaczorow...	7/17	FD Donati...		Fire Department...	25.00	615.10
Deposit	07/31/2017		John & Salina Gilmore	7/17	FD Donati...		Fire Department...	50.00	665.10
Deposit	07/31/2017		Stephen Drake	7/17	FD Donati...		Fire Department...	100.00	765.10
Deposit	07/31/2017		LITTLE RIVER INN	7/19	FD Donati...		Fire Department...	525.00	1,290.10
Deposit	07/31/2017		Mary G Snodgrass	7/19	FD Donati...		Fire Department...	30.00	1,320.10
Deposit	07/31/2017		RECYCLE PROGRAM	7/27	FD Donati...		Fire Department...	37.40	1,357.50
Deposit	07/31/2017		RECYCLE PROGRAM	7/27	FD Donati...		Fire Department...	39.65	1,397.15
Deposit	07/31/2017		RECYCLE PROGRAM	7/27	FD Donati...		Fire Department...	98.35	1,495.50
Deposit	07/31/2017		JEANNETTE RASKER	7/31	FD Donati...		Fire Department...	35.00	1,530.50
Deposit	07/31/2017			7/11	FD Donati...		Fire Department...	2,810.00	4,340.50
Deposit	08/04/2017		Hal & Sidra Stone	Deposit	FD Donati...		Fire Department...	500.00	4,840.50
Deposit	08/08/2017		RECYCLE PROGRAM	Deposit	FD Donati...		Fire Department...	59.01	4,899.51
Deposit	08/14/2017		RECYCLE PROGRAM	Deposit	FD Donati...		Fire Department...	9.01	4,908.52
Deposit	08/14/2017		RECYCLE PROGRAM	Deposit	FD Donati...		Fire Department...	55.90	4,964.42
Deposit	09/12/2017		JEANNETTE RASKER	Deposit			Fire Department...	35.00	4,999.42
Deposit	09/12/2017		Doug Nunn	Deposit			Fire Department...	40.00	5,039.42
Deposit	09/13/2017		Martha Wagner Estate	Deposit	FD Donati...		Fire Department...	150,000.00	155,039.42
Deposit	09/27/2017		Rene Roberts	Deposit			Fire Department...	100.00	155,139.42
Deposit	09/29/2017		JEANNETTE RASKER	Deposit			Fire Department...	35.00	155,174.42
Deposit	10/10/2017		Lynda Reed	Deposit			Fire Department...	500.00	155,674.42
Deposit	10/13/2017		Sandra Berrigan	Deposit	FD Donati...		Fire Department...	25.00	155,699.42
Deposit	10/20/2017		THE WOODLANDERS	Deposit	FD Donati...		Fire Department...	5,000.00	160,699.42
Deposit	10/25/2017		Mitchell Sprague	Deposit	FD Donati...		Fire Department...	50.00	160,749.42
Deposit	10/25/2017		Dennis Johnson	Deposit	FD Donati...		Fire Department...	200.00	160,949.42
Deposit	10/30/2017		JEANNETTE RASKER	Deposit	FD Donati...		Fire Department...	35.00	160,984.42
Total Individual								160,984.42	160,984.42
Total 82-7705 · Donations								175,303.68	175,303.68
Total Income								175,303.68	175,303.68
Gross Profit								175,303.68	175,303.68
Expense									
BBQ									
Credit Card Charge	07/13/2017		Mendocino Beacon	charged to dist...			Bank of the We...	201.20	201.20
Credit Card Credit	08/22/2017		Mendocino Beacon				Bank of the We...	-201.20	0.00
Total BBQ								0.00	0.00
Total Expense								0.00	0.00
Net Income								175,303.68	175,303.68

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11/16/17

Accrual Basis

022
Albion Little River Fire Protection District
Building Fund Register
 As of October 31, 2017

Type	Date	Num	Name	Memo	Split	Amount	Balance
Building Fund - Checking							10,633.80
Check	07/31/2017		deluxe check charge		Paper, Ink, Mat...	-34.19	10,599.61
Deposit	07/31/2017			Interest	82-4100 · INTE...	0.45	10,600.06
Check	08/22/2017	995001	Santa Cruz County B...		-SPLIT-	-7,050.18	3,549.88
Deposit	08/31/2017			Interest	82-4100 · INTE...	0.35	3,550.23
Transfer	09/13/2017			Funds Transfer	Fire Departmen...	7,050.18	10,600.41
Deposit	09/29/2017			Interest	82-4100 · INTE...	0.27	10,600.68
Deposit	10/31/2017			Interest	82-4100 · INTE...	0.45	10,601.13
Total Building Fund - Checking						-32.67	10,601.13
TOTAL						-32.67	10,601.13

ADMINISTRATIVE DRAFT

**ALBION-LITTLE RIVER
FIRE PROTECTION DISTRICT**

Sphere of Influence Update

Prepared for:

MENDOCINO LAFCO

200 South School Street
Ukiah, California 95482

<http://www.mendolafco.org/>

Workshop: XXX

Public Hearing: XXX

Adopted: XXX

LAFCo Resolution No. XXX

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DRAFT

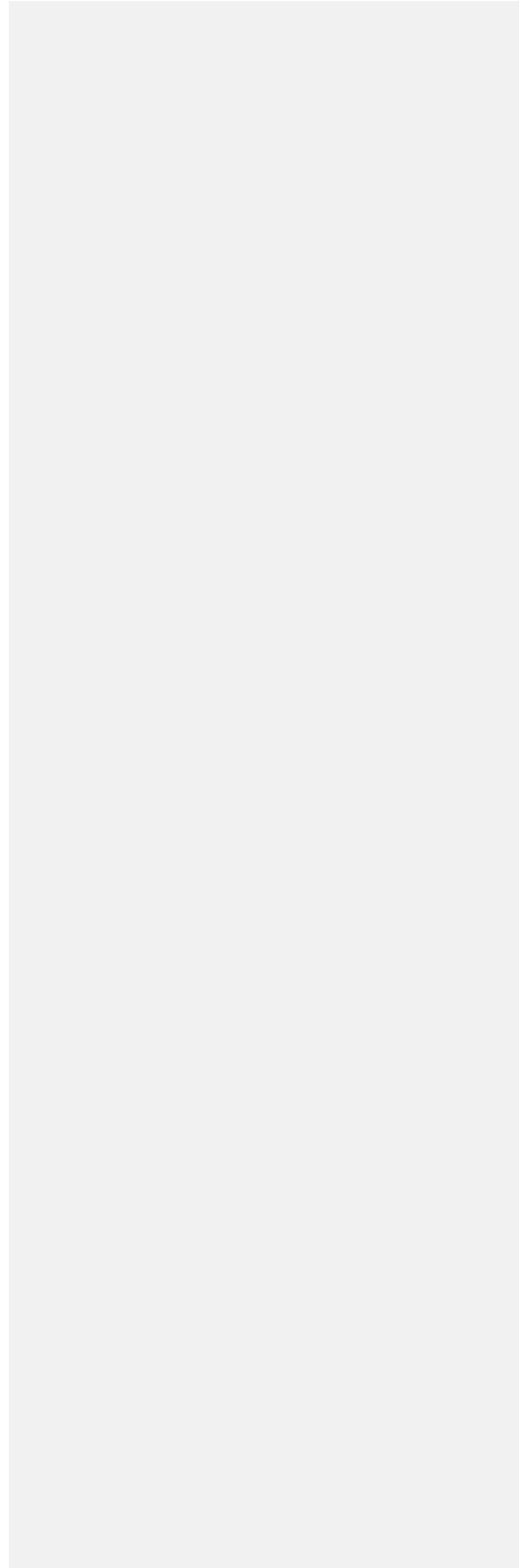
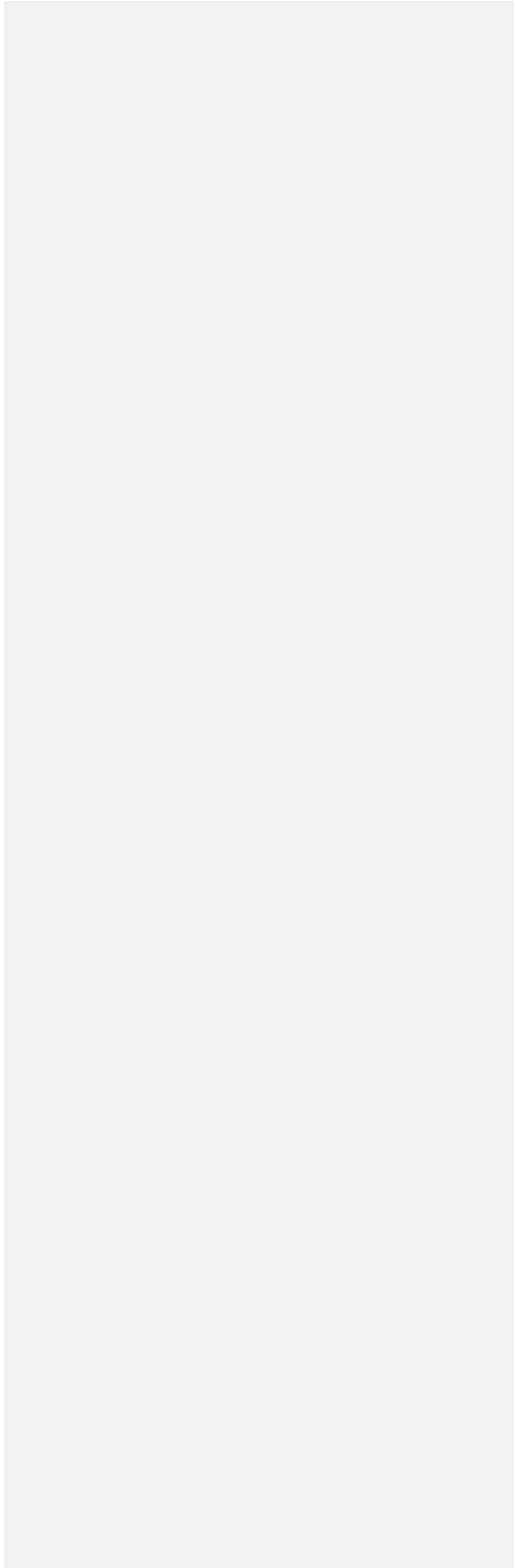


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1 SPHERE OF INFLUENCE UPDATE

1.1 OVERVIEW

LAFCo prepares a Municipal Service Review (MSR) prior to or in conjunction with the Sphere of Influence (SOI) Update process. The SOI Update considers whether a change to a district sphere, or probable future boundary, is warranted to plan the logical and orderly development of a district in a manner that supports CKH Law and the Policies of the Commission. This SOI Update and associated determinations is prepared pursuant to California Government Code §56425(e).

The Commission approved the Multi-District Fire Protection Services Municipal Service Review on April 4, 2016, which provides the analysis for the Albion-Little River Fire Protection District (ALRFPD) addressed by this SOI Update. The previously approved MSR and associated determinations form the basis of information for this SOI Update. To ensure the Commission has the most updated information for consideration, the MSR determinations were reviewed and updates provided in the relevant sections as appropriate.

1.2 ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

1.2.1 BACKGROUND

1.2.1.1 District Services

The Albion-Little River Fire Protection District (ALRFPD) was formed by the Mendocino County Board of Supervisors on April 24, 1962 and is the governing agency for the ~~501(e)(3)~~ Albion-Little River Fire Department (ALRFD). The Albion-Little River FPD provides structural fire protection, wildland fire protection, emergency medical services as a first responder, vehicle rescue and extrication, cliff and ocean rescue, hazardous materials response as a first responder, and fire prevention.

1.2.1.2 District Boundary

The Albion-Little River FPD boundary comprises 37 square miles and encompasses the unincorporated coastal communities of Albion and Little River (Figure 1-1). The District is located along the Pacific Ocean, approximately eleven miles south of Fort Bragg, and is bisected in a north-south direction by seven miles of State Highway 1, the primary transportation route in the area. The District extends from Little River Airport Road on the north to State Highway 128 on the south. The District extends inland for approximately six miles. The Albion-Little River FPD is surrounded by adjacent fire agencies including the Mendocino Fire Protection District to the north, the Elk Community Services District to the south, and the Comptche and Anderson Valley Community Services Districts to the east. The District is entirely within the State Responsibility Area (SRA).

1.2.1.3 Out-of-Area Services

The Albion-Little River FPD boundary area is approximately 37 square miles and the District response area, based on mutual aid services and dispatched service calls, is approximately 50 square miles. The District does not maintain contracts with individual property owners to provide services outside its boundary. The District relies on and participates in mutual aid services with adjacent fire districts but no formal agreements are in place. The California Department of Forestry and Fire Protection (CALFIRE)

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provides seasonal fire response in the District when resources are available for wildland fire incidents because the District is entirely within the State Responsibility Area; however, no formal agreement is in place. Similar to all fire protection agencies and EMS providers within Mendocino County, the Albion-Little River FPD responds to service calls outside the District boundary as needed and as dispatched. According to the 2015 Mendocino County Community Wildfire Protection Plan, Albion-Little River FPD is within Mutual Aid/Planning Zone 4, which includes Comptche Community Services District, Fort Bragg Rural Fire Protection District, Mendocino Fire Protection District, and Westport Volunteer Fire Department (MCFCA, 2015).

1.2.2 SPHERE OF INFLUENCE

1.2.2.1 Existing Sphere of Influence

The Sphere of Influence (SOI) for Albion-Little River FPD is coterminous with the District boundary and was established by LAFCo on October 4, 1993 along with other special districts providing fire service in Mendocino County (LAFCo Resolution No. 93-4).

1.2.2.2 Areas of Interest

There are two unserved areas outside the District boundary identified in the 2016 MSR for inclusion in the District SOI, and eventually the District boundaries. One area is the Van Damme State Park located between the District's northern boundary line and the Mendocino Fire Protection District, which is owned by the State of California. The second area is the Navarro River Redwoods State Park including the Paul M. Dimmick Campground, which is owned by the State of California, and surrounding areas owned by a timber production company along the State Highway 128 corridor and located south of the District and adjacent to Elk Community Services District and Anderson Valley Community Services District. The area located south of the District and east of Navarro Ridge Road (Ray Gulch and Roller Gulch) is difficult to serve due to its distance from existing District fire stations and road closures during the winter.

1.2.2.3 Proposed SOI Changes

The District has requested that the areas of interest described above not be included in the District's SOI at this time because they would add little to no revenue to the District. In addition, there is a legal challenge by a timber production company related to the District's new benefit assessment which has not been resolved to date. While these areas of interest are not located within the boundary of a fire protection agency, they do receive fire protection services from Albion-Little River FPD and adjacent providers when dispatched. During the next SOI Update process, these areas will be re-evaluated for potential inclusion in the District's SOI. These areas are not currently proposed to be added to the District SOI.

1.2.2.4 Consistency with LAFCo Policies

There are no proposed SOI changes for the Albion-Little River FPD.

1.2.3 MSR UPDATES

The MSR information and associated determinations prepared for the District in 2016 serve as a reliable basis for this study. The following updated information has been provided by the District for the preparation of this SOI Update.

Commented [L3]: District - Who is the first responder to these areas?

Commented [AT4R3]: Generally Mendocino FD responds first to Van Damme with automatic mutual aid from ALRFD. NRRSP (Dimmick) is at the furthest extent of ALRFD first response reach.

1.2.3.1 Financial Information

The financial planning efforts for Albion-Little River FPD include an annually adopted budget and financial audit reports prepared biennially by a Certified Public Accountant (CPA). Capital improvement needs are generally planned in the budget. The 2016 MSR for the District included financial information for Fiscal Years 2010-11, 2011-12, and 2012-13. The following table provides updated financial information for the three most recent fiscal years available based on financial audit reports and/or annual financial reporting by the District to the State Controller’s Office. Also, refer to Figure 1-2 for a recent District Balance Sheet.

	FY 13-14	FY 14-15	FY 15-16
Beginning Fund Balance		\$750,379	\$761,008
Ending Fund Balance		\$761,008	\$834,889
Unrestricted Fund Balance		\$395,964	\$525,400
Revenue			
Special Tax		\$82,880	\$191,133
Taxes & Intergovernmental		\$77,871	\$81,304
Other Revenue		\$43,731	\$47,442
Interest Income		\$703	\$1,035
Total Revenue		\$205,185	\$320,914
Expenses			
Salaries & Employee Benefits		\$9,342	\$10,323
Professional Services		\$7,409	\$14,842
Transportation & Travel		\$17,244	\$12,363
Insurance		\$10,675	\$9,837
Capital Outlay		\$26,597	\$54,198
Maintenance		\$31,122	\$44,559
Services, Supplies, & Refunds		\$36,611	\$45,356
Depreciation		\$55,555	\$55,555
Total Expenses		\$194,555	\$247,033
Net Income/Loss		\$10,630	\$73,881

Source: Pehling, 2016.

Measure M is a new benefit assessment fee structure for the District that was approved by the voters on the November 2014 ballot. This measure increased the per unit special tax from \$40 to \$75 and added timber and forest land to the assessment at 30-acres per unit. There is a legal challenge by a timber production company related to this new assessment which has not been resolved to date. Revenues from Measure M began to accrue in Fiscal Year 2015-16. The District collected an additional ~~\$xx,xxx~~108,000 in Fiscal Year 2015-16 and ~~\$xx,xxx~~108,000 in Fiscal Year 2016-17 as a result of Measure M. (LAFCo, 2016; ALRFPD, 2017)

Commented [L5]: District – Can you provide a financial audit that covers this time period? If not, can you provide a year-end financial statement (July 1 through June 30)?

Commented [AT6R5]: The District will supply a copy of the FY 13-14 audit.

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In 2017, the County of Mendocino disbursed a share of Proposition 172 funds to eligible fire agencies within the County. The formula for funding allocations was developed by the Mendocino County Association of Fire Districts and incorporates a minimum distribution per district, plus a population-based proportional allocation. The Albion-Little River FPD received approximately ~~\$x,xxx~~ 13,155.00 in FY 2016-17 and anticipates the same amount in FY 2017-18. Future disbursements are unknown at this time. The District also receives approximately \$35,000 from the Albion-Little River Fire Department fundraising activities each year.

1.2.3.2 MSR Determinations

The following table summarizes the MSR Determinations contained in the 2016 MSR and includes updated information shown as underlined text for additions and strikethrough text for deletions.

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- Commented [AT12R11]: See edit.
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- Commented [L13]: District – Please verify this information.
- Commented [AT14R13]: FY 2017-2018 distribution not yet approved by BOS to date.
- Commented [L15]: District – Please verify this information.
- Commented [AT16R15]: Confirmed.

Table 1.2 MSR Determination Updates	
Growth and population projections for the affected area	
1.	There are approximately <u>~3,600 visitors</u> to, [2,000] and <u>~2,250</u> residents within the Albion-Little River Fire Protection District boundary, based on District estimates. There are 168 people residing in Albion, and 117 in Little River.
2.	The population of the District has not increased over the past few years, and is not expected to increase in the foreseeable future.
The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence	
3.	Both Albion and Little River are Disadvantaged Unincorporated Communities (DUCs) within the District Sphere of Influence. However, the Fire District provides satisfactory service to these two areas and fire protection is not an issue.
Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies	
4.	The District’s current facilities are not adequate, and new facilities need to be constructed. There is the possibility of upgrading stations as funding becomes available under Measure M; however, this will deplete the District’s reserve funds and will not allow for replacement of apparatus and equipment.
5.	The Fire Department does not have the capacity to adequately serve current demand within the 37 square mile District boundary. The existing structure engine is over 40 years old, and along with other aging apparatus needs to be replaced. Since the 2016 MSR, and with the implementation of Measure M which increased the District’s per unit special tax, the District’s current financing levels are adequate to deliver services, but not to fund needed facility improvements. Over time, Measure M funds will help improve the District’s capacity to adequately serve current demand within the District boundary. The District has been able to achieve enough financial stability to acquire lease-purchase agreements for three new built-to-order apparatus estimated for delivery in 2017. The new apparatus includes a Water Tender, Type I Engine, and rescue vehicle.
6.	Water supply for fire fighting is available from fill tanks, but the outlying areas rely on tanker trucks. Additional water tanks at strategic locations would be beneficial. Additional water storage tanks have been added by private property owners in various strategic locations since the 2016 MSR. Further, fire-fighting water supply needs are being addressed by the addition of compressed air foam system (CAFS) capacity to an existing pumper and specifying CAFS capacity in the new Type I Engine being built for the District.

- Commented [L17]: District - These population estimates are from the 2016 MSR. The estimates for Albion and Little River are from 2010 Census Data and it appears that the overall estimate for your District was provided by District staff. Do you have updated information regarding the number of people you serve (full time residents, visitors, etc.)?
- Commented [MI18R17]: Sources: California Department of Finance and Ward Levy Appraisal Group, November 2017
- Commented [AT19R17]: Population estimates are widely divergent depending on source.

Financial ability of agencies to provide services
<p>7. ALRFPD reported that current financing levels are barely adequate to deliver services. With the implementation of Measure M, current financing levels are adequate to deliver services.</p> <p>8. The District utilizes its reserves to balance expenditures with revenues from year to year. Current annual operating revenues are sufficient to cover annual operating expenditures without the use of reserve funds.</p>
Status of, and opportunities for, shared facilities
<p>9. The District collaborates with other fire service providers through state and county mutual aid agreements. The District relies on and participates in mutual aid services with adjacent districts but no formal agreements are in place. CALFIRE provides seasonal fire response in the District when resources are available for wildland fire incidents because the District is entirely within the State Responsibility Area; however, no formal agreement is in place.</p>
Accountability for community service needs, including governmental structure and operational efficiencies
<p>10. ALRFPD is governed by an elected five-person Board of Directors. However, all recent Board positions have been filled by appointment of the Mendocino County Board of Supervisors or the Fire District Board of Directors. The District should renew its efforts to identify more than one candidate for each Board position during an election year cycle so that voters within the District will be afforded a choice and an opportunity to vote. The District faces increasing difficulty in recruiting and retaining members for the Board of Directors. There are currently two vacancies on the five person District Board of Directors. Current Board members are seeking qualified candidates to fill open positions; however, it is unlikely that enough candidates will be found to afford the community an opportunity to vote. Candidates were found to fill current vacancies and were appointed to the board by the BOS in lieu of election. Appointees will be seated at BOD regular meeting in December, 2017.</p> <p>11. The Volunteer Fire Department maintains a website at http://albionfire.com/, and District information such as Board agendas, audio recordings of meetings, and a calendar is posted. No district financial information is posted. The following information is posted on the District website: Board meeting notices, agendas, packets, and meeting minutes, contact information, bylaws, district map, calendar of events, current fiscal year revenue and expenses, and adopted ordinances, resolutions, and policies.</p> <p>12. The District maintains a visible presence in the community, and participates in community activities and events.</p> <p>13. The agency demonstrated accountability in its cooperation with Mendocino LAFCo information requests.</p>

Source: LAFCo 2016; ALRFPD, 2017.

1.2.4 SOI DETERMINATIONS

It is recommended that the Commission affirm an SOI for the Albion-Little River FPD that is coterminous with the District boundary. The following statements have been prepared in support of this recommendation.

1.2.4.1 Land Uses

GC §56425(e)(1): The present and planned land uses in the area, including agricultural and open space lands.

The Albion-Little River FPD boundary contains a variety of land uses including residential and commercial development in the communities of Albion and Little River, transitioning to rural residential,

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public recreation areas, large tracts of forest and range lands, and cliffs and rocky shores of the Pacific Ocean. Mendocino County has land use authority over privately-owned lands within the District boundary and makes land-use decisions based on the County General Plan and Zoning Regulations.

1.2.4.2 Need for Facilities and Services

GC §56425(e)(2): The present and probable need for public facilities and services in the area.

Operating under the governance of the tax exempt Albion-Little River Fire Protection District authority, the Albion-Little River Fire Department provides leadership and essential personnel for structural fire protection, wildland fire protection, and emergency medical services as a first responder, vehicle rescue and extrication, cliff and ocean rescue, hazardous materials response as a first responder, and fire prevention. The Albion-Little River Fire Department is an all-volunteer, ~~tax exempt organization~~ operating division of the District whose personnel are employed by the District and operate under the sole authority of the District.

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As determined in the 2016 MSR prepared for Albion-Little River FPD, the District serves approximately [2,250] residents, including 168 people in Albion and 117 in Little River, and large influxes of 3,600 visitors during the summer tourism season and the fishing season. The population of the District [and new development] is not expected to increase and new development is ~~not~~ not anticipated [to increase only 0.8% per year over] in the foreseeable future. The District provides a critical service to the public. The residents and visitors currently receiving fire protection services from the District will [increasingly] ~~continue to~~ need this public service.

Commented [MI25]: Sources: California Department of Finance and Ward Levy Appraisal Group, November 2017

1.2.4.3 Capacity of Facilities and Adequacy of Services

GC §56425(e)(3): The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

As described in the 2016 MSR prepared for the Albion-Little River FPD, the District’s ISO rating was re-evaluated in 2014 and received a rating of 6, an improvement over the previous rating of 8, which is attributed to the District maintaining a fire station within five miles of all affected areas. The District operates five fire stations. The main station, located at 32600 Albion Ridge Road, is in good condition and has a two-bay structure with an upstairs training and storage room, and on-site water storage but no on-site septic system [to support a flush toilet or to wash turnouts after an incident. Only one of the other four stations have toilet, shower and laundry facilities.] All [of these are too small to house new apparatus and are in critical] need basic improvements or replacement.] The District has three Rescue Engines, ~~vehicles~~, one Type I Engine, one Type II Engine, three Type III Engines, two 2,000-gallon Water Tenders, one ocean/river boat, and two jet skis. Water for fire protection is adequate and provided from engines with on-board water tanks, re-supply water tanks at three fire stations, and other available water supplies such as ponds, swimming pools, and cisterns.

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At the time of the 2016 MSR prepared for Albion-Little River FPD, it was determined that the District did not have the capacity to adequately serve current demand within the District boundary and the District’s current financing levels were barely adequate to deliver services. In addition, the 2016 MSR determined that the District needed funding in the near future for construction of a modern main fire station, increased water supplies, and replacement of aged apparatus and equipment.

Since the 2016 MSR, and with the implementation of Measure M which increased the District’s per unit special tax, the District’s current financing levels are adequate to deliver services, but not to fund

needed facility improvements. Over time, Measure M funds will help improve the District's capacity to adequately serve current demand within the District boundary. The District has been able to achieve enough financial stability to acquire lease-purchase agreements for three new built-to-order apparatus estimated for delivery in 2017. The new apparatus includes a Water Tender, Type I Engine, and rescue vehicle. Additional water storage tanks have been added by private property owners in various strategic locations since the 2016 MSR. Further, fire-fighting water supply needs are being addressed by the addition of compressed air foam system (CAFS) capacity to an existing pumper and specifying CAFS capacity in the new Type I Engine being built for the District.

It is recommended that the District prepare a capital plan that identifies current and long-term District facility and equipment needs, including upgrades, renovations, and major maintenance, capital improvements and purchases, and facility expansions, and identifies potential revenue sources for addressing those capital needs. It is also recommended that the District discuss the feasibility of increased collaboration, such as formation of a Joint Powers Authority (JPA), with adjacent fire agencies to provide services more cost effectively and to enhance volunteer resources.

1.2.4.4 Communities of Interest

GC §56425(e)(4): The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.

No social or economic communities of interest have been identified in the preparation of this SOI Update that should be included in the District boundary.

1.2.4.5 Disadvantaged Unincorporated Communities

GC §56425(e)(5): For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, that occurs pursuant to subdivision (g) on or after July 1, 2012, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

A Disadvantaged Unincorporated Community (DUC) is an area with 12 or more registered voters with a median household income (MHI) that is less than 80% of the State MHI of \$61,632. The unincorporated communities of Albion and Little River are Census Designated Places (CDPs) and are the population centers within the District. Albion has a median household income of \$12,394 and therefore qualifies as a DUC. Little River is too small to generate economic data, but it is assumed that Little River is also a DUC. (LAFCo, 2016)

All future proposed annexations to the District will require consideration of any DUC in proximity to the annexation area. The District does not provide water or sewer services, and is therefore not responsible for ensuring that these services are adequately provided to the community.

PLACEHOLDER

Figure 1-1

Albion-Little River Fire Protection District
District Boundary and Sphere of Influence Map

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PLACEHOLDER

Figure 1-2

Albion-Little River Fire Protection District
District Balance Sheet

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2 REFERENCES

Albion-Little River Fire Protection District (ALRFPD). 2017. District Response to Information Request from the Local Agency Formation Commission of Mendocino County in preparation for the 2017 Sphere of Influence Update. 5-pages. Available at LAFCo's office upon request.

Controller, State of California. 2017. Special Districts Annual Financial Reports. Available online at: <https://districts.bythenumbers.sco.ca.gov/#!/year/default>. Accessed September 12, 2017.

LAFCo, County of Mendocino. April 4, 2016. Multi-District Fire Protection Services Municipal Service Review. Available online at: <http://mendolafco.org/msr/Final%20Fire%20MSR%20for%20Hearing%2004-04-16.pdf>. Accessed June 28, 2017.

Mendocino County Fire Chief's Association (MCFCA). 2015. Mendocino County Community Wildfire Protection Plan. Available online at: <https://www.co.mendocino.ca.us/bos/meetings/28658/28666/28667/28988/29050/ProtectionPlan29050.pdf>. Accessed June 28, 2017.

Pehling & Pehling, CPAs. 2016. Albion-Little River Fire Protection District Financial Statements and Audit Report, June 30, 2015 and 2016.

California Department of Finance and Ward Levy Appraisal Group, Report, November 2017
<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-2/2010-16/>

Commented [MI28]: See edit

3 ACKNOWLEDGEMENTS

3.1 ASSISTANCE AND SUPPORT

This Sphere of Influence Update could not have been completed without the assistance and support from the following organizations and individuals.

Hinman & Associates Consulting, Inc.	Uma Hinman, LAFCo Executive Officer Larkyn Feiler, LAFCo Analyst Beth Salomone, LAFCo Commission Clerk
Albion-Little River Fire Protection District	Alan Taeger, Director Ted Williams, Fire Chief

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4 APPENDICES

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ALRFPD Active Committee Reports
11 November 2017 Regular Business Meeting

Task Descriptions	Chair - Members
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Operations

Issel & Taeger

- No public report at this time of current activities now underway.

Long Term Budget Plan

Issel, Williams & Taeger

- Draft is nearing completion for our 15 Year Projected budget Plan of identified expenditures, complementing the 2017 Strategic Plan development. Formalization in December or January upon siting of full board complement is anticipated.
- Vendor response continues characterizing and costing necessary equipment and housing for new tender, pumper and rescue vehicles. Work includes major considerations evaluating 810 land acquisition, 811 & 812 vehicle garages, and mutually exclusive tradeoffs between ISO insurance ratings and practical emergency response capability. Worst case estimates continue consideration for FY 17-18 Budget Planning. After cost identification is made, 5 year planning increments over a 15 year time horizon will be employed to revise baseline expenses before board presentation.

Facilities & Apparatus

Issel, Taeger & Williams

- Station 810: ALRFPD have been Station 810 property leaseholders for six decades. Anderson Properties has notified us this property is now for sale. In response, our strong expression of interest has been acknowledged. Meanwhile, we have engaged a market value land appraiser to establish a supportable market value to guide future negotiations. This report is now in draft form. The property land use issues that effected appraisal value are now fully characterized and under review by appraiser. Confidential report publication is anticipated in early December at which point a sales offer will be crafted and reviewed by legal counsel before presentation to Anderson Property sales agent.
- Station 811 & 812: Construction design, permit planning, and public bid specification development continues for two each, two bay vehicle garages at the respective locations. Meanwhile, research of County Records for Station 811 Septic Status Decision by County Environmental Health continues, with new regulation impositions arising from State level Forest Service authorities. Sacramento, here we come.
- 8130 Rescue Replacement: The 8130 specifications & plan adjustments arising from the meeting between Michael Issel, Marshall Brown, Ted Williams and John Bauer, of Pierce, have been applied to plans and chassis and box integration is now underway. Delivery schedule remains January or February 2018.
- 8162 Pumper: CAFS Module operations review is presently awaiting schedule resolution from Darley Pump. A full technical operation and functional review of 8162 CAFS module is planned, in December followed thereafter by operations firefighter training and ongoing maintenance procedure implementation.
- 8181 Pumper: Our new Type 1 CAFS Pumper has been delivered and is now undergoing warranty compliance evaluation. A full day of lectures and hands-on vehicle training was conducted for FD volunteer for both Tender 8191 and Pumper 8181. These sessions were videotaped, and will be edited to create a web-based future training resource available during

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the service life of these vehicles. Delivery into service is pending completion of radio and equipment installation and completion of FD volunteer driver and operator training.

- 8191 Tender: Our new vehicle has been delivered. Functional evaluation period has concluded. Horn warranty service is pending. Delivery into service is pending completion of radio and equipment installation and completion of FD volunteer member training and certification.
- 8192 Tender: SS Tank Exchange to 8190 Tender awaits better weather in preparation for Surplus Sale.

Mendocino Association of Fire Districts

Taeger

- Report presented elsewhere in Agenda packet

Litigation

Issel & Taeger

- No public report at this time of current litigation activities now underway.

Strategic Planning

Issel & Surles, Williams

- Terry Surles, a participating key stakeholder, continues to assist committee efforts at assembling and reviewing legacy strategic plans, with a view towards integrating our five identified key priorities, into materials for forthcoming workshop action.
- Upon installation of a full Board in December, thereafter, a full review of Strategic Planning committee efforts will be made. Upon board agreement, HPC Consulting will undertake to complete *Strategic Planning Workshop* involving the Board and Key Stakeholders. Deliverables to include *Shared Vision and Mission Statement* for ALRFPD, *SWOT* analysis, and *Strategic Plan* with clear measure objectives for presentation to full ALRFPD Board of Directors in fulfillment of our MCCF grant obligation.

Policy & Ordinance

Issel & Taeger

- Ordinance 2016-1: False Alarm Ordinance reading awaiting installation of full Board.
- Informal Bid Policy 05-12-17: Bid List creation under California Uniform Public Construction Cost Accounting Act awaiting installation of full Board.

Fundraising & Donations

Issel & Greenberg

- Circa Bequest Disposition to Auction Service is pending negotiations.
- Website is presently in Beta Test pending finalization for an official launch in December.
- A draft donation policy is under development for board consideration in January.
- Fundraising Plan awaits appointment & installation of remaining Board members.

Board Member Search Committee

Issel

- Suspended

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Meeting Notes

Mendocino County Association of Fire Districts

10:00am Wednesday October 18, 2017 #21
at the Anderson Valley CSD, Boonville

MEETING - Introductions and Attendees:

Alan Taeger (ALRFPD), Andres Avila (AVCSD), Bill Knapp (WFPC), Michael Schaeffer (CCSD), Tony Orth (BTCSD), Kathleen McKenna (AVCSD), Joe Sutphin (FBFPA), Dave Roderick (HFPD), Ben MacMillan (ECSD)

Unable to attend: John Allison (WFPC), Tammy Moss Chandler (HHSa)

Guest presenter: (none)

CONTINUING and NEW BUSINESS ITEMS:

1. Tammy Moss Chandler had to withdraw from today's meeting following her appointment as the Director of Mendocino County's Recovery from the Redwood Fire disaster. Concerns did surface about her planned participation in thinking it related to the rejected Dispatch RFP. However, as explained, her invitation was based upon prior discussions about liaising and Fire's need to find a consistent point of contact with the County - not the RFP. Lack of a contact has become even more significant following the unexpected departure of Asst CEO Alan Flora who was partially acting in this role. Once again, there is no consistent individual that Fire can communicate with in the County. In his Mendocino OES Fire/Rescue coordinator, Mitch Franklin's name surfaced a person to potentially fill this role, however this was speculative only (he was not part of this discussion) and Fire still needs a reliable contact point with the County.

2. An apparent lack of involvement in the Redwood Fire emergency by CVEMS was identified (at least their absence from the EOC was noted). As a major health and safety event, questions arose about what this LEMSA is doing for our County. As the responsible oversight agency, it was suggested the HHSa be asked to provide a written document which spells out what the County sees as its responsibilities in the EMS arena. Once in hand, this could be compared to the functions that Fire Agencies are doing and to pinpoint the disconnects. MacMillan will request this document.

3. Reaching out to Alan Flora to seek his suggestions on how best to navigate within the County system was suggested. Roderick will see if he can uncover Flora's personal contact info. MacMillan will then contact him for insight/suggestions.

4. A separate meeting is being sought with Supv McCowen whose concerns (unclear at this time) are delaying the distribution of approved Prop 172/CSA #3 funding. Roderick will attempt to set up a meeting with McCowen and the steering committee before the December PHSR standing committee meeting (no meeting is scheduled in November). It's thought that McCowen has issues with either giving funding to VFC's or with the use of population numbers which exclude cities ... or both. We want to identify and address these, whatever they are. How to establish a reliable avenue of communications with the BOS will also be discussed.

5. With this month's major Northern California fire incidents, it's felt this is an ideal time to push Fire's rightful recognition and funding ... including either pursuing a 1/2 cent sales tax or increased TOT dedicated for Fire (or both?). No discussion of the proposed cannabis tax allocation formula occurred, but grumbling was heard about the current year BOS' plans to not devote the any of the voter advised 50% of revenues to Fire. Though not present, Denise Rose emailed a revised "take four" version of the tax formula proposal to the group for consideration. The County's ongoing serious problems with pension obligations continue to handicap any effort to extra monies for our cause ... new dedicated revenue streams appear the only likely and reliable way for Fire to get necessary funding. Rolled into this discussion was the increasing inability of the volunteer model to provide Fire/EMS services and consideration of JPA's for future combined efforts to help with coverages.

6. The as-yet-not written letter addressing unreimbursed EMS services provided by Fire was discussed. Roderick will attempt to coordinate with Chris Neary on this letter. A second letter calling for the BOS to put a TOT increase in the ballot to fund Fire needs will also be drafted. A recent CA Supreme Court ruling was mentioned which appears to require only a 50% +1 majority approval for citizen ballot initiatives

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for dedicated special purposes. If placed on the ballot by a governmental entity, these would require a 2/3's majority. A copy of this ruling was distributed to MCAFD via email post meeting.

7. Problems with finding CPA's willing to perform required annual audits were noted. Fort Bragg is using a CPA in Nevada City. Elk recently uncovered a 2000 letter from the County Auditor which confirmed that it's a County responsibility to perform these mandatory audits per Gov Code 26909. This letter was forwarded to Lloyd Weer's office seeking help from the County. No response yet. A copy of this letter was routed to MCAFD after the meeting. (Districts still must pay the costs of these audits per the same code.)

8. Though the BOS nixed the dispatch RFP, an ad hoc committee has been called for to see what modifications need included in next June's new contract. So far as is known, Fire's input hasn't yet been sought out. Concerns that CVEMS will dominate the conversation w/out Fire's involvement were noted.

9. Questions about the newest version of Measure B (Mental Health) were voiced ... the inability to find and retain medical professionals led to the demise of the earlier PUFF units. Other medical clinics and hospitals are living with these same problems/shortages now. What evidence is there that this measure will be successful in obtaining essential staffing ... questions with no answers.

10. The Chief's Comms Committee will be meeting at Howard Forest ECC on November 1st. Members of our group were invited to join this meeting. It was also suggested that this might be a good location for the next MCAFD meeting - an excellent opportunity to see the communication facility. This was later confirmed with, and welcomed by, CalFire as the site for our December 13 meeting.

11. The definition of "Local Fire Agency" is still being fined. The stumbling block is the external source that can be cited as verifier of identifiable response/service areas. Knapp & Allison are still pursuing.

12. Press conferences and most official communications during the Redwood Fire incident did not mention local agency responders. Sheriff, CalFire, OES, CHP, FEMA, Mendocino County, CalTrans, NWS, BLM, National Guard, BIA, Red Cross, PG&E, USFS, Corrections, etc were clearly acknowledged and publicly thanked for their essential work. A partial reason surfaced - when local agencies respond as part of Strike Teams, they are officially under CalFire's umbrella at that point and don't get individually recognized. Nevertheless, almost every local agency had equipment and volunteers fully engaged in the emergency ... often straining their own resources to the max.

NEXT MEETING:

10:00am Wednesday

December 13, 2017

Howard Forest ECC, 17501 Hwy 101, Willits

Adjourned: 11:50am